

Leadership

June 14, 2017

Members Present:

Kindergarten - Marieke Maccione
1st Grade - Debbie Lake
2nd Grade - Sylvia Leftwich
3rd Grade - Colby Williams
4th Grade - Amanda Hagen
5th Grade - Ellen Gilbert
Enhancement - Jonathan R. Drye
EC - Allison Lemmons
Curriculum - Sandy Hunt
Classified Staff - Melissa Erkenbeck
Administration - Cynthia McKee

Staff:

- We are losing three of the 4pack due to budget cuts.
- Erkenbeck will not be used for clerical duties but schedule need to be looked at before there is a plan.
- All schedules need to be submitted to figure out where TA's will be able to be used in the rest of the school.
- New staff
 - 3rd Grade - Amy Payne, Brittany Dennis
 - 1st Grade - Hannah Brown, McNair Dixon
 - K - Amanda Castor
- Key fobs need to be turned into McKee

Programs/Changes:

- We are going to look at different programs to help boost math scores.
- As a school, we need to look at ways to boost student learning and growth.
- Standards need to be readdressed and leadership would like to begin vertical planning for all grade levels.
- We will revamp the second leadership meeting for next year to be able to plan teams.
- We need to be aware of things being thrown away and of moving things into other spaces.

Workbook

- All positions are frozen at this point
- We still have a technology assistant but we have 3 TA's in surplus that need to be placed.
- TA's will be placed after 'choice teachers' that are surplus from equity schools
- Ward will be full time for AG and will be used for intervention.
- We lost around \$60,000 from Title I funds for next school year.

Indistar Goals:

Goal

B2.03 - The school will establish a team structure among teachers with specific duties and time for instructional planning. (5143)

- ☐ Task 1: Team notebooks to keep minutes will reflect goals set to help with the implementation of all school plans. Minutes will be shared with the leadership team to discuss the completion of set goals by the team for the success of our task for our students. **The due date was 5/31/17. I changed date to 10/2/17 since we started this late and haven't been doing this.**
- ☐ Task 2: Each team member will report progress at meetings with success and needs and how each will be addressed by the team. **The due date was 6/16/17. I changed date to 10/2/17 since we started this late and haven't been doing this.**

B1.03 - A Leadership Team will consist of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)

- ☐ Task 2: Goals and current data will be discussed at each meeting to ensure that we are on a path for growth in all areas. This discussion will bring forth areas of need so that guided reading and guided math strategies are addressed that are successful and those that are not successful will be changed to help meet our goals. Northern curriculum coaches will help lead discussions on successful interventions for the success of all Irving Park goals. **Marked as Complete because we discuss data when needed**

B3.03 - The principal will monitor curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)

- ☐ Task 1: Administration will begin utilizing regularly the online walk through form to give constructive feedback on instruction. **Marked as Complete**
- ☐ Task 2: Administration will regularly attend grade level planning in order to monitor implementation of Common Core standards, objectives, using best practices. **The due date was 6/9/17. I changed date to 9/29/17 since we haven't been doing this for all grade levels regularly.**