

# ALTUS SCHOOLS SAN DIEGO

DBA – ALTUS SCHOOLS AUDEO · ALTUS SCHOOLS CHARTER SCHOOL OF SAN DIEGO

(A California Non-Profit Public Benefit Corporation)

*Tim Morton – Chairman,*

*Scott Barton – Member, Len Hering RADM, USN (ret) – Vice Chair and Member, Eric Schweinfurter - Member*

## REGULAR BOARD OF DIRECTORS MEETING MINUTES

**Thursday, February 27, 2025, 8:30 a.m.**

### **Via Teleconference at**

6965 El Camino Real, Suite D202, Carlsbad, CA 92009, 25104 Creek Hollow Drive, Ramona, CA 92065,

1063 Cactus Cut Rd, Middleburg, FL, 32068, 5183 Mercury Pt, San Diego, CA 92111

and at

*Clairemont RC 4340 Genesee Avenue, Suite 109, SD 92117, College Avenue RC 4585 College Drive, Suite C, SD, 92115,*

*Downtown RC 1095 K Street Suite A, SD 92101, Euclid RC 220 Euclid Avenue, Suite 80, SD 92114, Lake Murray RC 8776 Lake Murray Blvd., SD, 92119, Mira Mesa RC 8290 B, Mira Mesa Blvd., SD 92126, North Park RC 2940 North Park Way, SD 92104, Northgate RC 4125 Alpha Street, Suite C, SD, 92113, Old Town Office , 2245 San Diego Avenue, Suite 115, SD 92110, Petco RC 1091 K Street, Suite A101, SD 92101, Point Loma RC 3145 Rosecrans Street, Suite D, SD 92110, Scripps Ranch RC 9910 Mira Mesa Blvd, Suite A2, SD 92131, Sorrento Mesa Resource Center 10170 Huennekens Street, SD, 92121, Tierrasanta RC 10425 Tierrasanta Blvd, Suite 101, SD 92124, Woodman RC 2939 Alta View Drive, Suite B/C, SD 92139, and Kearny Mesa RC 7520 Mesa College Drive, SD 92111, La Jolla RC 7458 Girard Avenue, SD 92037, Mission Valley RC 3430 Camino Del Rio North, SD 92108, Pacific Beach RC 959 Hornblend Street, SD 92109, Tierrasanta K5 Home School Resource Center 10725 Tierrasanta Boulevard, CA 92124*

Access to the live video conference was accessible prior to the start of the meeting at

Audeo: <https://www.audeocharterschool.net/board-of-directors/>

CSSD: <https://charterschool-sandiego.net/board-governance/>

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### **1.0 OPEN SESSION**

#### **1.1 Call to Order**

Chairman Morton called the meeting to order at 8:31 a.m.

#### **1.2 Roll Call**

Members Present: Scott Barton, Len Hering, and Tim Morton.

Members Absent: Eric Schweinfurter

Also in attendance: Lynne Alipio, Wade Aschbrenner, Mary Bixby, Veneeta Chan, Debbie, Giaquinta, Angela Neri, Elizabeth Orona, Cathryn Rambo, Tim Tuter, and Tiffany Yandell.

#### **1.3 Establishment of Quorum**

It was moved by Board member Hering and seconded by Board member Barton that the following Directors, constituting a quorum of the board, were present at the meeting: Scott Barton, Len Hering, and Tim Morton.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

#### **1.4 Pledge of Allegiance**

Chairman Morton led all in the Pledge of Allegiance.

#### **1.5 Approval of Agenda**

It was moved by Board member Hering and seconded by Board member Barton to Approve the Agenda.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

## **2.0 PUBLIC COMMENT**

Public comment for items of interest to the public and within the scope of Altus Schools San Diego Board (non-agenda) shall be no longer than two (2) minutes. Public comment for agenda items shall be no longer than three (3) minutes. Speakers may not yield their time. In meetings held over Zoom, any person who wishes to make a comment on either non-agenda or agenda items shall use the “Raise Hand” feature of Zoom to notify the Board. In accordance with the Brown Act, no discussion or action may occur at this time, but it is the Board’s prerogative to respond or give directions to staff. All public comments will be heard at this point in the agenda as ordered below. Each agenda item being commented on will have a maximum of 20 minutes allotted and each non-agenda item will have a maximum of 10 minutes allotted. If necessary, the Board Chair may equivalently decrease the time for each speaker in order to stay within the allotted maximum.

### **2.1 Non-Agenda Public Comment**

There were no comments from the public.

### **2.2 Agenda Public Comment**

There were no comments from the public.

## **3.0 CLOSED SESSION**

### **3.1 Board Chairman Announcement Regarding Closed Session Items**

3.1.1 Conference With Legal Counsel—Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of section 54956.9: (one case)

3.1.2 Conference with Labor Negotiators  
Agency Designated Representative: Board Chair  
Unrepresented Employee: Superintendent School Services and Founder

3.1.3 Conference with Labor Negotiators  
Agency Designated Representative: Board Chair  
Unrepresented Employee: Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director

3.1.4 Conference with Labor Negotiators  
Agency Designated Representative: Board Chair  
Unrepresented Employee: Deputy Superintendent School Services and Founding Director

### **3.2 Public Comment on Closed Session Items**

There were no public comments on Closed Session Items.

### **MOVE TO CLOSED SESSION**

The Closed Session convened at 8:39 a.m.

## **4.0 RETURN TO OPEN SESSION**

Open Session resumed at 9:32 a.m.

### **4.1 Report out of action taken in closed session, if any.**

There was no action taken at the Closed Session.

## **5.0 ADMINISTRATIVE ITEMS**

### **5.1 Review and Approval of Board Resolution No. 2025022701, Establishing a 401(a) Defined Contribution Plan and a 415(m) Excess Benefit Plan**

It was moved by Board member Barton and seconded by Board member Hering to Approve the Board Resolution No. 2025022701, Establishing a 401(a) Defined Contribution Plan and a 415(m) Excess Benefit Plan.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

- 5.2 Review and Approval of the Amendment to the Employment Agreement of Superintendent School Services and Founder  
Chairman Morton noted that the Amendment to the Employment Agreement of Superintendent School Services and Founder is limited to updating the employment agreement to provide for the Superintendent School Services and Founder to be eligible for the alternative retirement plans as outlined in the Board Resolution approved by the Board. In addition, the amendment includes a modification to the assigned primary work location for this position. All other terms in the Superintendent School Services and Founder's employment agreement remain unchanged.  
It was moved by Board member Hering and seconded by Board member Barton to Approve the Amendment to the Employment Agreement of Superintendent School Services and Founder.  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.
- 5.3 Review and Approval of the Amendment to the Employment Agreement of Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director  
Chairman Morton noted that the Amendment to the Employment Agreement of Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director is solely limited to updating the employment agreement to provide the Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director to be eligible for the retirement plan as outlined in the Resolutions approved by the Board. All other terms and conditions of this position's employment agreement would remain the same.  
It was moved by Board member Barton and seconded by Board member Hering to Approve the Amendment to the Employment Agreement of Chief Business Officer, Chief Financial Officer/Treasurer and Founding Director.  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.
- 5.4 Review and Approval of Compensation Comparability Study for Deputy Superintendent School Services and Founding Director  
Chairman Morton stated that California Nonprofit Integrity Act of 2004 mandates that the ASSD Board review comparable executive compensation packages for educational executives upon any of the following events: (1) initially upon hiring the educational executive; or (2) whenever the executive's term of employment is renewed or extended; or (3) whenever the executive's compensation is modified, unless the modification extends to substantially all employees in the organization. The Board adopted the compensation comparability studies with comparative data to similar positions by comparable schools in our region. It was moved by Board member Hering and seconded by Board member Barton to Approve the Compensation Comparability Study for Deputy Superintendent School Services and Founding Director  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.
- 5.5 Required Oral Report Regarding Deputy Superintendent School Services and Founding Director Employment Agreement  
Chairman Morton reported that the Deputy Superintendent Schools Services and Founding Director would receive in his new employment agreement.  
The compensation increase is wholly in keeping with the compensation study the Board has received and approved.
- 5.6 Review and Consider Approval of Employment Agreement for Deputy Superintendent School Services and Founding Director  
It was moved by Board member Hering and seconded by Board member Barton to Approve the Employment Agreement for Deputy Superintendent School Services and Founding Director  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.
- 5.7 Approval of the Appointment of Chris Megison as a Member of the Board of Directors, Term 1: February 27, 2025 – June 30, 2027  
It was moved by Board member Barton and seconded by Board member Hering to Approve the Appointment of Chris Megison as a Member of the Board of Directors, Term 1: February 27, 2025 – June 30, 2027.  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.8 Governance Parental Representative Posting 2025-2026 on Respective School Webpages and Resource Centers on January 10, 2025. Deadline to Submit Application: April 9, 2025

5.8.1 Altus Schools Audeo

5.8.2 Altus Schools Charter School of San Diego

Chairman Morton noted that this is the annual publication for vacant Parent Board Representative that started on January 10, 2025, and the deadline to submit an application is on April 9, 2025. This was publicized by posting at each Resource Center/Office, and on the websites for Altus Audeo and Altus Charter School of San Diego respectively.

5.9 California Fair Political Practices Commission Statement of Economic Interest – Form 700 Annual Filing

Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways: 1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances. 2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest. The Board Members are reminded that Form 700 must be filed by April 1, 2025.

5.10 Superintendent School Services and Founder's Report

5.10.1 Approval of the Live Well San Diego Partnership with Altus Schools Audeo and Altus Schools Charter School of San Diego Board Resolution 2025022702

It was moved by Board member Hering and seconded by Board member Barton to Approve the Live Well San Diego Partnership with Altus Schools Audeo and Altus Schools Charter School of San Diego Board Resolution 2025022702.

Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

5.10.2 Mid-Year Update to the Local Control and Accountability Plan (LCAP) and the Local Control Funding Formula Budget Overview for Parents Presentation by Tim Tuter

5.10.2.1 Altus Schools Audeo

5.10.2.2 Altus Schools Charter School of San Diego

Tim Tuter presented the Mid-Year Update to the Local Control and Accountability Plan (LCAP) and the Local Control Funding Formula Budget Overview for Parents.

5.10.3 Strategic Plan Update

5.10.3.1 Audeo Charter School

5.10.3.1.1 School Participation Report for the Period of 2024-2025  
Months 4-6: 09/23/2024 – 12/13/2024

5.10.3.2 The Charter School of San Diego

5.10.3.2.1 School Participation Report for the Period of 2024-2025  
Months 4-6: 09/23/2024 – 12/13/2024

Tuter reviewed the School Productivity Indicators with the Board.

## 6.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent School Services and Founder recommends approval of all consent agenda items.

### 6.1 Consent Action Items for Altus Schools Audeo and Altus Schools Charter School of San Diego for Each School

6.1.1 Approval of Board Meeting Minutes for December 5, 2024

6.1.2 Approval of Amendments to the Suspension/Expulsion Policy 3300 and Procedures

It was moved by Board member Hering and seconded by Board member Barton to table Consent Agenda Item 6.1.1 until the next meeting, and Approve Consent Agenda Item 6.1.2.  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.

#### **7.0 BOARD ANNOUNCEMENTS AND COMMENTS**

From time to time, the Board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

Chairman Morton noted that we have a Special Board Meeting on March 6, 2025, at 8:30 a.m.

Member Barton requested a session time with AMECA.

#### **8.0 ADJOURNMENT**

It was moved by Board member Hering and seconded by Board member Barton to adjourn the meeting at 10:10 a.m.  
Ayes – 3, Nays- 0, Absent – 1, Abstain – 0, Motioned Approved.