District Residency Verification Information

District: Ledyard Public Schools

Contact Name: Ledyard Public Schools Enrollment

Email: enrollment@ledyard.net

Phone: 860-464-9255 ext 1300

Street Address: 4 Blonders Blvd Ledyard CT, 06339

Hours of operation: M-F, 9:00 a.m. - 1:00 p.m.

Directions and Parking Information:

Take 1-95 to Exit 88, take Route 117 North, turn right at the intersection of Route 117 and Colonel Ledyard Highway. Turn right onto Blonders Blvd, then an immediate right into the Board of Education parking lot. The Board of Education building is a brick building with a sign out front on Colonel Ledyard Highway that reads 'Colonel Ledyard Park'.

Documents required by this district to present in person to prove residency:

The residency verification and registration process can be completed electronically. Please refer to our website for detailed requirements for registration and to prove residency.
Navigate to: ledyard.net > Enrolling Students
Forms/documents and photo ID will be accepted as PDF only.

Does this district have its own residency verification paperwork that needs to be completed?

YES ☑ **NO** ☐

(If yes, please send as an email attachment.)

Does the LEARN residency verification form need to be updated every school year?

YES ☑ **NO** ☐

Any additional information that would help families prove residency in this district?

All Ledyard residents must complete an initial registration with Ledyard Public Schools before registering with LEARN for the first time. In subsequent years, a LEARN residency verification is sufficient and reregistration is not required.

Please return responses and any additional paperwork to wjsonstrom@learn.k12.ct.us

Residency Requirement(s) and Verification Notice

In accordance with Sections 10-186, 10-220 and 10-253(d) of the Connecticut General Statutes, the Ledyard Board of Education requires proof of residency in Ledyard during the school enrollment process. Individuals seeking enrollment in Ledyard Public Schools are required to provide such proof. All residency documents submitted are subject to verification by the Ledyard Board of Education. Proof of residency is also required for a change of address within the town.

Pursuant to Section 10-253 (d) of the Connecticut General Statutes, a child living with any individual other than the child's parent/legal guardian can attend school in the district only if such residence is (1) permanent; (2) provided without pay; and (3) not solely for the purpose of gaining school accommodations. In accordance with the statute, the district has the right to require proof that all three requirements have been satisfied.

In accordance with Section 10-186(b) (4) of the Connecticut General Statutes, if it is determined a student has been enrolled in Ledyard Public Schools in violation of the statutes referenced above, the Ledyard Board of Education has the right to assess tuition. Such tuition will be based on the district's per diem net current local education expenditure (as defined in section 10-261), multiplied by the number of days the student was improperly enrolled in Ledyard Public Schools. In addition, the statute provides that the Board of Education may seek to recover the amount of the assessment through available civil remedies.

By signing below, you acknowledge you have read and understand the residency requirements of enrollment in Ledyard Public Schools. You understand the Ledyard Board of Education has the authority to impose tuition as outlined above if the student being enrolled is not a resident of Ledyard. You also understand the Ledyard Board of Education has the right to pursue any and all legal remedies in the event that a student is enrolled improperly.

You hereby give consent to the Ledyard Board of Education to verify any information pertaining to the permanent residency of all pertinent parties involved in this registration.

_____ _____

Parent/Guardian Name (Print) Student Name (Print)

_____ _____

Parent/Guardian Signature Date

Proof of Residency Documents

Please provide one (1) mandatory item from Category A and one (1) from Category B. If unable to provide from Category B, two (2) items from Category C are required. Account numbers and amounts may be redacted from forms. In addition to these documents, a photo ID is required.

Documents for Proof of Residency per Policy 5111(a) Admission, Placement And Ages Of Attendance

***DOCUMENTS IN CATEGORIES B & C ARE REQUIRED TO BE LESS THAN 30 DAYS OLD AND MUST REFLECT YOUR CURRENT LEDYARD ADDRESS. POST OFFICE BOX ADDRESSES ARE NOT ACCEPTABLE. ***

Acceptable Documents for Proof of Residency

Category A	Category B	Category C
• Current mortgage statement • Current conveyance statement • Copy of property deed if no mortgage statement is available • Settlement statement or closing disclosure (new homeowners only) • Lease - must be unexpired, signed by lessor/lessee, dated and landlord contact information must be provided • Military Orders- (per PA21-86) • Section 8 agreement with dates of tenancy ••• Notarized Landlord Residency Affidavit Form with landlord contact information if no lease exists, if lease is expired, or if lease is weekly or month to month	• Current utility bill statement - complete bill required, not just payment stub • Utility work order showing service address for new homeowners. Examples include: * Electric * Natural Gas * Solar *Cable/Satellite * Water *** Cell phone bills and shut off notices are not acceptable	• Valid CT driver's license (address labels not accepted) • Valid CT DMV non-driver's photo identification with current address • Valid automobile registration • Current auto or homeowners insurance declaration page • Voter registration • Current payroll stub • Bank or Credit Card statement • Court document • Letter from any government agency The following documents should have Ledyard address and dated for most current tax year: • W-2 form • Auto or property tax bill January 2025

••• If the student's family is living with another family in Ledyard: - both parties must complete the LPS Residency Affidavit and provide it during registration. This Notarized Residency Affidavit is valid for **the current school year** only and **must be renewed annually** .

- Both parties must also provide the following documents: Host Family - a photo ID & one document from column A and one document from column B, while the family living with the host family must provide a photo ID and two documents from column C

If the living situation is temporary, once they have moved into their own residence, proof of residency for their new address is required and must be brought to the Central Office Registration Office.

For questions please contact Central Office at (860) 464-9255