



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

September 9, 2024

Board of Trustees

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville

where tradition meets vision



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, September 9, 2024

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: __-__

3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

B) Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: (1 case)

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – September 9, 2024
AGENDA PAGE 2**

- 6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*
- 7. COMMUNICATIONS FROM THE SCHOOL DISTRICT**
*Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent*
- 8. CONSENT AGENDA**
All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.
- A. GENERAL FUNCTION**
1) *Adoption of Minutes: August 19, 2024* Pgs. 3-6
(Supplemental Information)
- B. FINANCE AND BUSINESS**
1) *Warrant Orders week beginning 8/22/24 to week ending 9/5/24* Pgs. 8-16
(Supplemental Information)
- C. PERSONNEL SERVICES**
1) *Classified Employment* Pg. 18
2) *Classified Resignation* Pg. 19
- D. GENERAL BUSINESS**
The Board is asked to approve the following items:
1) *Donation of a Snare Drum & Xylophone from the Vessey family to HMS estimated value of \$600* Pg. 21
2) *Disposal of obsolete and/or broken furniture at HMS* Pg. 22
3) *Renewal quote from Discovery Education for DreamBox Reading Plus in the amount of \$24,550.22* Pgs. 23-28
4) *2024-25 HMS Tentative Fundraiser Schedule* Pgs. 29-30

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – September 9, 2024
AGENDA PAGE 3**

9. INFORMATION ITEMS

A) Construction update – Greg Cox

10. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

A) Approve Board Resolution 2024/25-001 Adopting the Gann Limit

(Mr. Wells) Pgs. 33-35

Motion: _____ Second: _____

Roll Call Vote: Garewal: ___ Abatti: ___ Duarte: ___ Hester: ___ Grizzle: ___

Ayes: _____ Nays: _____ Vote: ___ - ___

B) Approve Board Resolution 2024/25-002 Committing End Fund Balance

(Mr. Wells) Pg. 36

Motion: _____ Second: _____

Roll Call Vote: Garewal: ___ Abatti: ___ Duarte: ___ Hester: ___ Grizzle: ___

Ayes: _____ Nays: _____ Vote: ___ - ___

C) Approve 2023-24 Unaudited Actuals/ 2024-25 First Budget Revision Report

(Mr. Wells) ***

Motion: _____ Second: _____

Ayes: _____ Nays: _____ Vote: ___ - ___

D) Accept the 2023-24 Education Protection Account Actual Expenditures Report

(Mr. Wells) Pg. 37

Motion: _____ Second: _____

Ayes: _____ Nays: _____ Vote: ___ - ___

11. FUTURE BOARD MEETING DATE

Monday, October 21, 2024, is the next Regular Board Meeting

12. ADJOURNMENT

*** A copy is available at the District office

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – August 19, 2024**

{Page 1 of 4}

The Board of Trustees of the Holtville Unified School District met in a Regular Session on August 19, 2024, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:04 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Jared Garewal, President; Ben Abatti Jr., Clerk; Julie Duarte, Member; Matt Hester, Member; Kevin Grizzle, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 5:06 p.m. **Out:** 6:13 p.m.
Nothing to report.

RECOGNITIONS

Perfect Attendance students for 2023-24
Finley - Oscar Lopez, Noelea Frem, Estrella Perez, Alonzo Mendoza, Samuel Mendoza, Alejandro Quezada-Pasillas, Luis Ponce Raya. HMS – Sebastian Mendoza. HHS – Zuhey Luna. Sam Webb – Danitzia Espinoza Alvarez.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

Stacy Britschgi thanked for the Board for listening to her concerns regarding how the school sites look. She also asked if the AYF league provided the paint would the maintenance crew be able to paint the lines on the field. Mr. Ruiz told her that he would get in contact with her. Steven Hawk, FCA board member and former HHS graduate spoke about the recent claims by the Religious Freedom Organization. He stated that although his children are younger and not involved in high school sports, he is very passionate about the future generation and wants to create a faith- based environment for the kids of the community. He thanked the Board for their stance on the FCA and asked if they would consider reversing the decision to shut down the FCA group during the investigation. Juan Benito, director of the FCA Imperial Valley section, also spoke about the FCA group. He stated that the FCA has been around since 1954 and organizing huddles all over the world. The allegations that the Holtville FCA has received are not new, and

the allegations are a violation of the Equal Access Act. The intent of the FCA has never been to cause harm to the community. The Religious Freedom group has been trolling the FCA social media accounts. Juan explained that the huddles are student led although adults have spoken at the huddles. He thanked the Board for their support and expressed his desire to continue the FCA here at HHS. Maddox Toten, 2024 HHS graduate, expressed his support for the FCA. He attended for 2 years, he was never forced, and was happy to have Jesus in his heart. He also said that the group got so big that they had to switch classrooms to accommodate the large group. Pastor Moore joked about the memory he had of Maddox eating 10 pancakes every Friday morning. He also expressed how grateful he was for the FCA and to be a part of this community. Addison Clunn, HHS senior athlete, expressed how the group taught her and her teammates how to become a team player and come together. She also expressed that an athlete is not required to participate. Samantha Castaneda, HHS graduate, explained that she was a former student leader, and that the FCA is a faith-based group that provides emotional support and a safe outlet. Christina Toten, parent of HHS students, thanked the parents and students for their support and attending the meeting at such short notice. She asked that the community continue to lift the FCA in their prayers. She has seen athletes that do not have a strong home life participate in the huddles and are excited for them. She expressed the importance of communication with our children. Board President Garewal explained that an independent investigation is being done, but that the FCA will not go away. The HUSD Board supports the FCA, and they will give guidance to Mr. Ruiz. Mr. Ruiz asked Juan Benito for his contact information so that they could speak more on the topic.

**CONSENT AGENDA
GENERAL FUNCTIONS**

Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve the following consent agenda items as follows: MINUTES – Adoption of Minutes: July 29, 2024. FINANCE AND BUSINESS – Warrant orders week beginning 8/1/24 to week ending 8/15/24. PERSONNEL SERVICES – Certificated Employment of Priscila Rodriguez, Teacher (Finley); Sean Gibson, Music/Band Teacher (HMS/HHS); Georgette Valenzuela, Visual & Performing Arts Teacher (HMS/HHS). Classified Employment of Finley Yard Aides, Eduardo Zamora, Cecilia Mendez, Gloria Mendez, Veronica Diaz, Claudia Chavez, Jennifer Laguna, Erika Fregoso, Margarita Diaz, Mirna Magallanes & Consuelo Ayon; Saul Tirado, Tech Support (HMS); Custodian/ Grounds for District of Felicito Parada, Joseph Zavala & Diana Acuna. Classified Resignation of Marilin Ceceno, Paraprofessional (HMS). Coaching/Extra Duty of Carl Johnston, Head Cross Country Coach, \$5253; Omar Quevedo, Assistant Cross Country Coach, \$3283; Joey Navarro, Head Girls Flag Football Coach, \$5253; Michael Toten, Assistant Girls Flag Football Coach, \$3283; Christian Gonzalez, Assistant Girls Flag Football Coach, \$3283; Isaac Silva, Head Girls Golf Coach, \$2626; Ilarion Castro, Assistant Girls Golf Coach, \$2626; George McClure, Head Girls Tennis Coach, \$5253; Josue Cuevas, Volunteer Assistant Girls Tennis Coach; Jennifer Sutter, Head Girls Volleyball Coach, \$5253; Mariana Garewal, Assistant Girls Volleyball Coach,; Kylie Toten, Assistant Girls Volleyball Coach (Frosh), \$3283; Nayeli Garcia, Assistant Girls volleyball Coach (JV), \$3283; Jason Turner, Head Football Coach (Volunteer); Gilbert

**Holtville Unified School District
Regular Board Meeting
Minutes – August 19, 2024**

{Page 3 of 4}

Villareal, Volunteer Assistant Football Coach; Albert Valenzuela, Assistant Football Coach, \$3283; Micah Harrison, Assistant Football Coach, \$1641; Carlos Contreras, Assistant Football Coach, \$1641; Tyler Bennett, Assistant Football Coach, \$1641; Phavian Gonzalez, Assistant Football Coach; Justin Stacy, Assistant Football Coach, \$1641; Luz Ayon, Assistant Football Coach, \$3383; Devron Gray, Assistant Football Coach, \$1641; Jessilyne Gonzalez, Head Cheer Advisor, \$4301; Yvette Rios, Assistant Cheer Advisor, \$3383. Coaching/Extra Duty Resignation of Omar Quevedo, Soccer Coach (HMS); Brenda Villegas, Yearbook Advisor (Finley).
GENERAL BUSINESS – Donation in the amount of \$500 from Automated Vending Solutions Inc. to HMS. California Adult Education Program (CAEP) Imperial County Adult Education Consortium Members. AirMediCare Network Membership for payroll Deduct for HUSD. Out of State and/or Overnight events for FFA 7 HHS Sports. HHS Fall Sports Game Schedules. Public Green Space Grant Award Notification from IID. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

INFORMATION ITEMS

Greg Cox gave a construction update to the Board. The fire alarm project at Finley is 65% complete. Pyrocom will be ready to start at HHS after they are done at Finley. The HMS field lighting should be complete by December after inspection by DSA. The plans for the HHS kitchen/gym have been submitted to DSA with the solar system included. They explored under the pad where the HHS kitchen/gym will be. Grizzle asked about the HMS fencing. Greg explained that there was an issue with the hinges and locks but should be completed soon. Garewal also asked about the fire alarm project and the urgency of it. He also asked about the new signs for the new buildings. Greg explained that everything was in process. Mr. Drye explained the Public Green Space Grant from IID. The grant is to help plant trees in order to purify the air and make it cleaner. The monies can purchase up to 96 trees. The project must be completed by December 2024.

ACTION/DISCUSSION ITEMS

Moved by Trustee Hester, Seconded by Trustee Duarte to approve the Vic's Air Conditioning and Electrical bid for Air Conditioner Refresh Phase II in the amount of \$265,800. Mr. Martinez explained that there were two companies that did a walk thru, but only one submitted a bid. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Hester to approve the Holtville Unified School District's 2024-25 Consolidated Application and Reporting System (CARS) for Funding. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve Administrative Regulation AR 5132 Dress and Grooming. Mr. Velazquez explained that the policy is already in place, but that the AR needs to be updated. Passed by unanimous votes Ayes: 5, Nays: 0.

**Holtville Unified School District
Regular Board Meeting
Minutes – August 19, 2024**

{Page 4 of 4}

FUTURE BOARD MEETING DATE
Regular Board Meeting: Monday, September 9, 2024

ADJOURNMENT
The meeting was adjourned at 7:07 p.m.

**Ben Abatti Jr., Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000310 - 08/22/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000310, Dated 08/22/2024

25287008	2,912.25	Printed	010		A T & T (000008/2)
25287009	435.23	Printed	010		A1 GOLF CARS (000009/1)
25287010	6,963.35	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25287011	436.39	Printed	010		BDJTech (000925/3)
25287012	6,300.00	Printed	010		BorderLan, Inv (000737/1)
25287013	3,478.00	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
25287014	100.06	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25287015	595.66	Printed	010		COSTCO (000110/1)
25287016	97.54	Printed	010		D LUPITAS RESTAURANT (000119/1)
25287017	31,659.67	Printed	010		DELL MARKETING LP (000126/1)
25287018	1,733.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
25287019	80.93	Printed	010		GARCIA, ANN (000689/1)
25287020	159.05	Printed	010		GAS COMPANY (000172/1)
25287021	1,734.89	Printed	130		HEARTLAND SCHOOL SOLUTIONS (000194/2)
25287022	1,363.16	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
25287023	372.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
25287024	12,575.54	Printed	010		IMAGINE LEARNING LOCKBOX 880670 (000213/5)
25287025	70,061.54	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
25287026	84.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
25287027	918.32	Printed	010		JOHN DEERE FINANCIAL (000324/1)
25287028	2,217.50	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25287029	3,579.80	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/3)
25287030	123.76	Printed	010		MIGUEL MATA (000496/1)
25287031	45.44	Printed	010		MSTS RECEIVABLES LLC (000190/2)
25287032	12,760.00	Printed	210		PRECISION INSPECTIONS INC (001147/1)
25287033	265.04	Printed	010		QUILL CORP (000318/1)
25287034	1,494.20	Printed	010		RAMSEY SOLUTIONS (001290/1)
25287035	5,694.00	Printed	010		RENAISSANCE LEARNING INC (000328/2)
25287036	1,603.03	Printed	010		SCHOOL OUTFITTERS (000347/3)
25287037	5,174.10	Printed	-130		SHAMROCK FOODS COMPANY (000356/2)
25287038	191.33	Printed	010		SOUTHEAST LOCK SUPPLY LLC (000862/1)
25287039	107.83	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287040	1,402.07	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287041	126.85	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287042	1,616.67	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/22/2024, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000310 - 08/22/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000310, Dated 08/22/2024 (continued)					
25287043	81.84	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287044	775.55	Printed	010		Tommys Screen Printing (000395/1)
25287045	3,200.00	Printed	010		TRINITY TREE SERVICE (000660/1)
25287046	459.65	Printed	010		UNFIRST CORPORATION (000727/2)
25287047	142.50	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
183,121.74		Number of Items		40 Totals for Register 000310	

Org Summary

Holtville Unified School District

Check #	25287008	through	25287047	Total Count	40	\$183,121.74
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Register 000311 - 08/29/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000311, Dated 08/29/2024

25287906	550.00	Printed	010		A M DESERT STORM CONCRETE (000007/1)
25287907	142.56	Printed	010		A T & T (000008/2)
25287908	173.20	Printed	010		A1 GOLF CARS (000009/2)
25287909	1,230.00	Printed	010		ACCREDITING COMMISSION FOR SCHOOL -WESTERN ASSOC (000014/1)
25287910	15,127.01	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25287911	60,000.00	Printed	010		Blanca Aguirre-Tolpezninkas (001160/1)
25287912	226.00	Printed	010		BUDS & BLOOMS BY KMB DESIGNS (001289/2)
25287913	100.00	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
25287914	17,146.00	Printed	010		CALIFORNIA SCHOOL BOARDS ASSO (000775/1)
25287915	500.00	Printed	010		Canyon Springs High School (001304/2)
25287916	31.24	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25287917	192.00	Printed	010		COX.LINDSAY (000522/1)
25287918	659.45	Printed	010		Cronkright, Carson (000916/3)
25287919	5,290.00	Printed	010		CURRIER and HUDSON (000117/2)
25287920	5,669.88	Printed	010		D LUPITAS RESTAURANT (000119/1)
25287921	1,072.50	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
25287922	192.60	Printed	010		DEF PRODUCTS, LLC (001167/1)
25287923	81.66	Printed	130		DEL SOL MARKET (000125/1)
25287924	1,462.00	Printed	130		DOMINOS PIZZA (000142/2)
25287925	21,375.00	Printed	010		ESR Construction (000864/1)
25287926	304,237.50	Printed	010		ESR Construction (000864/1)
25287927	625.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
25287928	148.68	Printed	130		FBC OF HENDERSON LLC (000154/2)
25287929	180.83	Printed	010		GAS COMPANY (000172/1)
25287930	622.20	Printed	130		GOLD STAR FOODS, INC (001163/1)
25287931	248.88	Printed	010		GONZALEZ, VIVIAN (001031/2)
25287932	1,676.77	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
25287933	300.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
25287934	1,500.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
25287935	35.29	Printed	010		JOSE CHABOYA (000497/1)
25287936	36.83	Printed	010		KC AUTO SERVICE LLC (001091/1)
25287937	404.57	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
25287938	558.35	Printed	110		LEDEZMA, FERNANDA (000611/1)
25287939	250.00	Printed	010		MARTINEZ, DAVID R. (000550/1)
25287940	937.43	Printed	010		Music & Arts Ca Dept (000647/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/29/2024, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000311 - 08/29/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000311, Dated 08/29/2024 (continued)					
25287941	843.75	Printed	010		RELATIONSHIPS AT WORK INC (001306/1)
25287942	73.52	Printed	010		Rodriguez-Aceves, Cecilia (000934/1)
25287943	204.78	Printed	010		ROMANS WATER (000331/1)
25287944	6,227.59	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25287945	1,595.00	Printed	010		SIDELINE POWER (000986/1)
25287946	280.00	Printed	010		SINGH HECTOR (000360/1)
25287947	69.96	Printed	130		SMART and FINAL (000362/1)
25287948	429.92	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287949	116.87	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287950	973.44	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287951	72.39	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287952	342.92	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287953	84.06	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287954	920.87	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25287955	1,099.20	Printed	010		Tommys Screen Printing (000395/1)
25287956	365.00	Printed	010		U S POSTMASTER (000621/1)
25287957	364.27	Printed	010		UNFIRST CORPORATION (000727/2)

457,046.97

Number of Items

52 Totals for Register 000311

Org Summary

Holtville Unified School District

Check #	25287906	through	25287957	Total Count	52	\$457,046.97
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Register 000312 - 09/05/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000312, Dated 09/05/2024

25288946	11,727.24	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25288947	242.03	Printed	010		ANDERHOLT, JAMES (000505/1)
25288948	52.76	Printed	010		AUTO ZONE (000049/1)
25288949	1,272.96	Printed	130		BERNARD FOOD INDUSTRIES INC (000058/1)
25288950	375.00	Printed	010		BOOMERANG PROJECT (000064/1)
25288951	267.87	Printed	130		Brady Industries of California (001176/1)
25288952	250.00	Printed	010		Cabrales Sinai (000623/1)
25288953	1,374.05	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
25288954	19.77	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25288955	6,824.10	Printed	010		CARDMEMBER SERVICES (000322/2)
25288956	61.33	Printed	010		CHAIRES, LUIS (001021/1)
25288957	118.18	Printed	010		D LUPITAS RESTAURANT (000119/1)
25288958	512.92	Printed	010		DEL SOL MARKET (000125/1)
25288959	14,700.39	Printed	110		DELL MARKETING LP (000126/1)
25288960	447.65	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
25288961	89.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
25288962	436.39	Printed	010		GEORGES PIZZA (000177/1)
25288963	2,435.50	Printed	130		GOLD STAR FOODS, INC (001163/1)
25288964	171.44	Printed	010		GOODSELL, MICHAEL (000526/1)
25288965	256.41	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
25288966	10,668.80	Printed	010		Imperial County Sheriff (000938/1)
25288967	1,518.53	Printed	010		JOHN DEERE FINANCIAL (000324/1)
25288968	484.67	Printed	010		JONES BROS GLASS (000248/1)
25288969	60.59	Printed	010		KC MANUFACTURING INC (000252/1)
25288970	1,260.00	Printed	010		Law Offices Arthur Palkowitz (001116/1)
25288971	250.00	Printed	010		LEON-LOPEZ, ERIKA (000541/1)
25288972	11,963.09	Printed	010		MEDIC FIRST (000700/3)
25288973	250.00	Printed	010		MING ETHAN (000278/2)
25288974	243.17	Printed	010		MOEDANO, ROBERTO (000568/2)
25288975	250.00	Printed	010		Moreno, Carlos (001206/1)
25288976	314.00	Printed	010		NATIONAL FFA ORGANIZATION (000285/2)
25288977	270.16	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/3)
25288978	344.76	Printed	010		QUILL CORP (000318/1)
25288979	109.89	Printed	010		QUILL CORP (000318/1)
25288980	109.89	Printed	010		QUILL CORP (000318/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 09/05/2024, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000312 - 09/05/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000312, Dated 09/05/2024 (continued)					
25288981	320.00	Printed	010		ROTO ROOTER SEWER (000332/1)
25288982	3,622.93	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25288983	1,135.48	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288984	72.39	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288985	1,633.81	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288986	577.38	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288987	118.58	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288988	1,119.58	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288989	894.27	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25288990	470.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
25288991	266.11	Printed	010		UNFIRST CORPORATION (000727/2)
25288992	286.50	Printed	010		US AWARDS (000412/1)
25288993	546.52	Printed	010		Verizon Wireless Services LLC (000422/1)
25288994	779.14	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
25288995	4,996.79	Printed	010		VISION SERVICE PLAN (000424/1)
25288996	12,449.01	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
25288997	250.00	Printed	010		WELLS, CLAIRE (000595/2)

99,271.03 Number of Items 52 Totals for Register 000312

Org Summary

Holtville Unified School District

Check #	25288946	through	25288997	Total Count	52	\$99,271.03
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2024/25
DATE: SEPTEMBER 9, 2024

The Board is requested to approve the following Classified Employment for 2024-25 SY:

1. Sergio Contreras	Maintenance Temp	District
2. Cuauhtemoc Alva	Maintenance Temp	District
3. Betzabeth Saldana	ASES/ELOP Tutor	HMS
4. Teana Heiter	ASES/ELOP Tutor	HMS
5. Jasmine Castro	ASES/ELOP Tutor	Finley
6. Valentina Garcia	ASES/ELOP Tutor	Finley
7. Samuel Nava	ASES/ELOP Tutor	Finley
8. Ashely Buss	ASES/ELOP Tutor	Pine
9. Guadalupe Valenzuela	Paraprofessional	Finley
10. Mariana Yee	Paraprofessional	Finley
11. Ana Chacon	Paraprofessional	HMS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATION
DATE: SEPTEMBER 9, 2024

The Board is requested to accept the following Classified Resignation:

1. Tomas Flores Maintenance III (District)

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: ACCEPTANCE OF DONATIONS
DATE: SEPTEMBER 9, 2024

The Board is asked to accept the following generous donations:

1. Snare Drum & Xylophone to HMS from the Vessey Family valued at \$600

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OBSOLETE ITEMS
DATE: SEPTEMBER 9, 2024

HMS is requesting permission from the Governing Board to dispose of items considered to be obsolete, junk, or have no value, and to be discarded:

1. 25 broken desks
2. 24 broken chairs
3. 5 broken tables
4. 4 broken stools



ORDER FORM

Subscriber: HOLTVILLE JUNIOR HIGH SCHOOL
Address: 800 BEALE AVE HOLTVILLE, CA 92250-1404
Term: 09/01/24 to 08/31/25

Services	Start Date	End Date	Qty - Unit of Measure	Price	Total
DreamBox Reading Plus	09/01/24	08/31/25	280 - Student	\$28.00	\$7,840.00

TOTAL:	\$7,840.00
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This Order Form and the Discovery Education Standard Terms of Services and License available at discoveryeducation.com/terms-and-conditions ('*Standard Terms*') constitute the entire agreement between Subscriber and Discovery Education, Inc. for the Services. By signing below, the Subscriber and Discovery Education, Inc. agree to be bound by this Order Form and the Standard Terms as of the date of last signature below.

HOLTVILLE JUNIOR HIGH SCHOOL

Discovery Education, Inc.

By: _____
(signature required)

Title: _____

Printed Name: _____

Date: _____

By: _____
(signature required)

Title: _____

Printed Name: _____

Date: _____

Please return with the signed Order Form:

Exhibit A Licensed Schools



EXHIBIT A
Licensed Schools

HOLTVILLE JUNIOR HIGH SCHOOL - 800 BEALE AVE, HOLTVILLE, CA. 92250-1404		
PRODUCT NAME	START DATE	END DATE
DreamBox Reading Plus	09/01/2024	08/31/2025

[Discovery Education Renewal Confirmation](#)

Response ID: [25469](#)

Submitted Date: 2024-07-18 18:26:33

Completion Time: 7 min. 40 sec.

Renewal Summary

Account	Order Reference Id	Start Date
PINE ELEMENTARY SCHOOL	Q-482571	09/01/2024

Total	End Date
\$6,706.72	08/31/2025

Applicable taxes will be charged. If your organization is tax-exempt, please provide a valid exemption certificate below.

[Click here to download an Order Form PDF](#)

Contact Information

First Name	Last Name
Patricia	Harrison

Work Email	Phone
pharrison@husd.net	760-356-0464

Title Category
School Administration

Purchase Order

Is a Purchase Order required for Invoicing?
Yes - Will send via Email later

Tax Exemption

Organization is tax-exempt?
No

Billing Address

Please verify that the billing information is complete and correct below.

Bill To: Organization
PINE ELEMENTARY SCHOOL

Bill To: First Name	Bill To: Last Name
Patricia	Harrison

Bill To: Work Email	Bill To: Phone
pharrison@husd.net	(760)356-2974

Billing Street Billing City
3295 HOLT RD HOLTVILLE

Billing State/Province Billing Zip Code
CA 92250-9656

Billing Country
United States

Thank you for being a valued partner with Discovery Education. As an authorized signatory, by completing this form you are confirming the renewal of your current services from Discovery Education for another term as outlined in the email received, and are accepting Discovery Education's [Privacy Policy](#) and [Standard Terms of Service and License](#).

Please indicate if you have read and agree to the disclaimer above.
I agree



ORDER FORM

Subscriber: EMMETT S FINLEY ELEMENTARY SCHOOL
Address: 627 E 6TH ST HOLTVILLE, CA 92250-1450
Term: 09/01/24 to 08/31/25

Services	Start Date	End Date	Qty - Unit of Measure	Price	Total
DreamBox Reading Plus	09/01/24	08/31/25	351 - Student	\$28.50	\$10,003.50

TOTAL:	\$10,003.50
---------------	--------------------

This Order Form and the Discovery Education Standard Terms of Services and License available at discoveryeducation.com/terms-and-conditions ('Standard Terms') constitute the entire agreement between Subscriber and Discovery Education, Inc. for the Services. By signing below, the Subscriber and Discovery Education, Inc. agree to be bound by this Order Form and the Standard Terms as of the date of last signature below.

EMMETT S FINLEY ELEMENTARY SCHOOL

Discovery Education, Inc.

By: _____
(signature required)

Title: _____

Printed Name: _____

Date: _____

By: Megan Haller
(signature required)

Title: Head of Global Operations

Printed Name: Megan Haller

Date: July 18, 2024

Please return with the signed Order Form:
Exhibit A Licensed Products



**EXHIBIT A
Licensed Products**

DreamBox Reading Plus		
SCHOOLS	START DATE	END DATE
EMMETT S FINLEY ELEMENTARY SCHOOL - 627 E 6TH ST, HOLTVILLE, CA. 92250-1450	09/01/2024	08/31/2025



Tentative Fundraiser Schedule 2024-2025

Month	Program	Fundraiser	Chair (Money will be handled by the chair)*
September 6th-20th	AVID	Popcorn	Ms. McAlpine
START September 23rd Ongoing	ASB	Shirts and sweaters	Mrs. Nevarez
October 14th-25th	6th grade	DMI Fundraising	Mr. Villapadua
November 4th- November 18th	7th grade	Krispy Kreme	Mrs. Buenrostro, Mr. Martinez, Ms. McAlpine, Ms. Corfman (7th grade teacher)
December	PTO	Winter Wonderland	PTO
November 19th- December 9th	8th grade	See's candy	Mr. Avila, Xochitl Ortiz, Veronica Estrada, Leigh McAlpine (8th grade teacher)
January 8th January 24th	Dual	World's Finest Chocolate	Mrs. Buenrostro, Mr. Martinez, Ms. Estrada, Ms. Ortiz, Ms. Aceves, Mr. Villapudua
February 3rd-7th	Library	Scholastic Book Fair	Mrs. Diaz
February	Cheer	Otis Spunkmeyer Cookies	Mrs. Nevarez
March 17th -April 7th	8th grade	See's candy	Mr. Avila, Xochitl Ortiz, Veronica Estrada, Leigh McAlpine (8th grade teacher)
NO FUNDRAISER	Band	NO FUNDRAISER	NO FUNDRAISER
Ongoing	PTO	Home Games/Snack Cart	PTO



HOLTVILLE MIDDLE SCHOOL

Ongoing	Dual	Recycling Bins	Mr. Martinez/ Mrs. Buenrostro
Ongoing	Yearbook	Yearbook sales	Ms. Aceves
Ongoing	ASB	Water bottles	Ms. Nevarez
Ongoing	ASB	Birthday Marquee/ intercoms announcements	Ms. Nevarez/office
Ongoing	ASB	PE uniforms	Ms. Nevarez/office
Ongoing	ASB	Snack cart	Ms. Nevarez

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

INFORMATION ITEMS

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION

RESOLUTION #2024/25-001 FOR ADOPTING THE “GANN” LIMIT
Holtville Unified School District
(Normal, no increase to Limit pursuant to G.C. 7902.1)

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2023-24 fiscal year and a projected Gann Limit for the 2024-25 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2023-24 and 2024-25 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2023-24 and 2024-25 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES _____ NOES _____ ABSENT _____ ABSTAINED _____

Attest:

Date:

Secretary

President

The FISCAL REPORT *an informational update*

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Volume 32

For Publication Date: September 14, 2012

No. 18

The Gann Limit Calculation—2012

This is our annual publication on the Gann Limit calculation. We receive numerous questions around this time each year as districts are closing the books, so we issue this to ensure that all of our clients are well informed.

The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and caseloads (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

The state's Standardized Accounting Code Structure (SACS) software includes the Gann Limit calculation, making your task reasonably simple. The software includes the statewide factor for per capita personal income change, but each district will have to enter the workload factor, which is the change in the Second Principal Apportionment (P-2) ADA from 2010-11 to 2011-12. The combination of these factors yields the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations.

Perhaps the easiest way to understand this calculation is to envision the dollar amount of your district's Gann Limit as a box. For example, if your current year Gann Limit is \$50 million, picture a box that can hold \$50 million. First, put into this box local property taxes that count toward your revenue limit, as well as an appropriate portion of your district's interest income. Next, pour all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward your district's Gann Limit, while the amount that overflows the box counts toward the state's Gann Limit (Government Code Section [G.C.] 7906). In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every local educational agency are exactly at its Gann Limit. Furthermore, if any school agency should, for any reason, find itself over its Gann Limit, that agency may adopt a governing board resolution increasing its Gann Limit by the amount needed and then inform the Director of the Department of Finance, who shall then reduce the state's Gann Limit by an equal dollar amount (G.C. 7902.1).

To summarize, school agencies are required to perform Gann Limit calculations by the State Constitution. Also, it is important that school agencies complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit. Be sure to double check your entries. Because of the severe cuts to education funding, the Gann Limit should not pose a problem for most districts this year.

[Note: The California Department of Education's software and instructions are available through the SACS2012ALL software as a supplemental form at www.cde.ca.gov/fg/sf/fr. The functionality within the SACS software allows for an extract from the school agency's uploaded data into the Gann Limit form. However, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—*Robert Miyashiro and Michele A. Huntoon, CPA*

posted 09/10/2012

RESOLUTION NO. #2024/25-002

COMMITTING END FUND BALANCE

A RESOLUTION OF THE HOLTVILLE UNIFIED SCHOOL DISTRICT, ESTABLISHING COMMITTED FUND BALANCES IN THE ADULT EDUCATION FUND IN THE AMOUNTS OF:

Fiscal Year 2023-24 = \$45,304.13 (Unaudited Actuals Balance)

Fiscal Year 2024-25 = \$45,804.13 (Projected Budget Balance)

IN ACCORDANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT 54 AND HOLTVILLE UNIFIED SCHOOL DISTRICT RESOLUTION No. 10/11-006, ESTABLISHING FUND BALANCE POLICY

WHEREAS, the Governmental Accounting Standards Board (“GASB”) has adopted Statement 54 (“GASB 54”), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

WHEREAS, GASB 54 allows the governing body to formalize the commitment of unassigned fund balances to a specified purpose; and

WHEREAS, the Governing Board is the highest level of decision making authority, and has the authority to commit, assign, or evaluate fund balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal restraints self-imposed by the Holtville Unified School District; and

WHEREAS, once the committed fund balance restraints are imposed, it requires the constraint to be removed by the Governing Board of the Holtville Unified School District prior to redirecting the funds for other purposes;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE HOLTVILLE UNIFIED SCHOOL DISTRICT:

THAT, in accordance with the provisions of GASB 54, the Holtville Unified School District hereby commits the above referenced funds to be used for Adult Education Fund expenditures, including any costs of teaching, clerical, or support staff, materials and services expenses directly incurred by the Holtville Unified School District Adult Education Program, and/or any indirect administrative charges incurred as a result of operating the Adult Education Program within the Holtville Unified School District.

APPROVED, AND ADOPTED on this the 9th day of September, 2024.

Fiscal01a

Account Object Summary-Balance

Balances through June					Fiscal Year 2023/24	
Object	Description	Adopted Budget	Revised Budget	Revenue	Account Balance	
Fund 010 - General Fund						
8012	Education Protection Account S	4,862,684.00	5,247,477.00	2,366,424.00	2,881,053.00	
8019	LCFF/Revenue Limit State Aid -			10,135.00	10,135.00-	
Total for Revenue accounts		4,862,684.00	5,247,477.00	2,376,559.00	2,870,918.00	
Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
1100	Certificated Teachers' Salarie	3,680,614.60	3,950,115.94		1,778,760.19	2,171,355.75
3101	State Teachers' Retirement Sys	660,006.88	728,278.72		305,330.91	422,947.81
3201	Public Employees' Retirement S	39,225.01	32,549.92		32,549.89	.03
3301	OASDI/Medicare/Alternative, ce	9,115.26	7,564.07		7,564.04	.03
3303	Medicare, certificated	50,652.20	54,919.53		24,789.43	30,130.10
3401	Health & Welfare Benefits, cer	347,244.45	391,024.93		189,877.62	201,147.31
3501	State Unemployment Insurance,	1,746.64	1,893.73		854.65	1,039.08
3601	Worker Compensation Insurance,	44,632.04	48,880.41		22,180.40	26,700.01
3701	OPEB, Allocated, certificated	29,446.92	32,249.75		14,651.87	17,597.88
Total for Expense accounts		4,862,684.00	5,247,477.00	.00	2,376,559.00	2,870,918.00
Total for Org 030 and Fund 010						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		5,247,477.00		5,247,477.00	0.00	
Actual		2,376,559.00	0.00	2,376,559.00	0.00	