



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

August 19, 2024

Board of Trustees

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville

where tradition meets vision



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, August 19, 2024

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: __-__

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

5. REPORTABLE CLOSED SESSION ACTIONS:

6. RECOGNITIONS

Perfect Attendance 2023-24 SY

BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 19, 2024
AGENDA PAGE 2

- 7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*
- 8. COMMUNICATIONS FROM THE SCHOOL DISTRICT**
Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent
- 9. CONSENT AGENDA**
All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.
- A. GENERAL FUNCTION**
- 1) *Adoption of Minutes: July 29, 2024* *Pgs. 3-4*
(Supplemental Information)
- B. FINANCE AND BUSINESS**
- 1) *Warrant Orders week beginning 8/1/24 to week ending 8/15/24* *Pgs. 6-13*
(Supplemental Information)
- C. PERSONNEL SERVICES**
- 1) *Certificated Employment* *Pg. 15*
 - 2) *Classified Employment* *Pg. 16*
 - 3) *Classified Resignation* *Pg. 17*
 - 4) *Coaching Employment* *Pg. 18*
 - 5) *Coaching/Extra Duty Resignation* *Pg. 19*
- D. GENERAL BUSINESS**
The Board is asked to approve the following items:
- 1) *Donation in the amount of \$500 from Automated Vending Solution Inc. to HMS* *Pg. 21*
 - 2) *California Adult Education Program (CAEP) Imperial County Adult Education Consortium Members* *Pg. 22*
 - 3) *AirMedicCare Network Membership for Payroll Deduct for HUSD* *Pgs. 23-37*
 - 4) *Out of State and/or Overnight events FFA & HHS Sports* *Pg. 38*

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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AGENDA PAGE 3**

GENERAL BUSINESS continued

- 5) *HHS Fall Sports Game Schedules* Pgs. 39-44
- 6) *Public Green Space Grant Award Notification from IID* Pgs. 45-49

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

10. INFORMATION ITEMS

- A) *Construction update – Greg Cox*
- B) *Public Green Space Grant from IID – Mr. Drye*

11. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) *Approve the Vic’s Air Conditioning and Electrical bid for Air Conditioner Refresh Phase II in the amount of \$265,800 (Mr. Martinez) Pgs. 52-60*

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- B) *Approve the Holtville Unified School District’s 2024-25 Consolidated Application and Reporting System (CARS) for Funding (Mr. Velazquez) Pgs. 61-68*

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- C) *Approve Administrative Regulation AR 5132 Dress and Grooming (Mr. Velazquez) Pgs. 69-70*

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

12. FUTURE BOARD MEETING DATE

Monday, September 9, 2024, is the next Regular Board Meeting

13. ADJOURNMENT

***** A copy is available at the District office**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Special Board Meeting
Minutes – July 29, 2024**

{Page 1 of 2}

The Board of Trustees of the Holtville Unified School District met in a Special Session on July 29, 2024, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 3:01 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Jared Garewal, President; Ben Abatti Jr., Clerk; Matt Hester, Member; Kevin Grizzle, Member; Jasmine Garewal, Student Rep; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Julie Duarte, Member

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed Session in accordance with Government Code Section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 3:05 p.m. **Out:** 4:02 p.m.

Nothing to report.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

Chloe Strahm a former student at HHS wanted to express her support for Prop 28 and the funding of arts in schools. She expressed that the art program at HHS helped her develop skills and to think creatively. She is currently pursuing an art major and credits the art program at HHS for this. She explained that the art program is also beneficial for non-art majors, The art club at HHS was fun and good for kids that aren't into sports.

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Abatti, Seconded by Trustee Hester to approve the following consent agenda items as follows: MINUTES – Adoption of Minutes: June 17, June 20, June 26 & July 8, 2024. FINANCE AND BUSINESS – Warrant orders week beginning 7/11/24 to week ending 7/25/24. PERSONNEL SERVICES – Certificated Employment of Andres Carmona, Business Teacher (HHS) 8/14/24; Carlos Ledon, Science Teacher (HHS) 8/14/24. Certificated Maternity Leave of Alicia Arevalo, Teacher (HHS) extension of leave 8/28/24-1/6/25; Vivian De La Teja, Teacher (HMS) 10/21/24-1/6/25. Rescind/Withdraw Offer of Employment of Abraham Duarte, Rescind offer of employment as Music/Band Teacher; Aime Carrillo, withdraw 39-month reemployment as Paraprofessional. Classified Resignation of Eileen Verdugo, School Secretary (HMS) 8/7/24.

**Holtville Unified School District
Regular Board Meeting
Minutes – July 29, 2024**

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CONSENT AGENDA continued

GENERAL BUSINESS – Independent Contractor Agreement between HUSD & Relationships at Work, Inc. to provide dispute resolution services and training. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

ACTION/DISCUSSION ITEMS

Moved by Trustee Hester, Seconded by Trustee Grizzle to approve the Holtville Unified School District 2023-24 Proposition 28 Arts and Music in Schools Funding Annual Report. Mr. Velazquez explained that zero programs were funded last year. At least 80% of funds will be used to employ certificated or classified employees to provide arts education, and 20% of funds maybe used for training, supplies and materials. The plan for 2024-25 is to hire 2 teachers for Visual Arts and Media Arts, and also teaching aides providing arts education to 6 school sites. Passed by unanimous votes Ayes: 4, Nays: 0.

FUTURE BOARD MEETING DATE

Special Board Meeting: Wednesday, August 7, 2024
Regular Board Meeting: Monday, August 19, 2024

ADJOURNMENT

The meeting adjourned at 4:11 p.m.

**Ben Abatti Jr., Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000307 - 08/01/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000307, Dated 08/01/2024

25284785	141.81	Printed	010		A T & T (000008/2)
25284786	18,522.38	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25284787	230.00	Printed	010		Baja Desert Tire Co (000052/2)
25284788	12,786.13	Printed	010		BorderLan, Inv (000737/1)
25284789	529.20	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/1)
25284790	2,595.00	Printed	010		COMMITTEE FOR CHILDREN (000931/1)
25284791	896.39	Printed	010		D LUPITAS RESTAURANT (000119/1)
25284792	9,705.00	Printed	010		ELEVATION INC-Curriculum Associates (000969/2)
25284793	1,103.26	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
25284794	1,289.15	Printed	010		HARRISON, PATRICA (000523/1)
25284795	16,969.67	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
25284796	69.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
25284797	463.97	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
25284798	3,819.42	Printed	010		JOHN DEERE FINANCIAL (000324/1)
25284799	3,634.75	Printed	010		JS FLOOR COVERING (000250/1)
25284800	184.97	Printed	010		KC AUTO SERVICE LLC (001091/1)
25284801	267.28	Printed	010		MIGUEL MATA (000496/1)
25284802	209.79	Printed	010		QUILL CORP (000318/1)
25284803	299.94	Printed	010		R S D (000320/1)
25284804	868.74	Printed	010		SBI INNOVATIONS, INC (000874/1)
25284805	39,395.40	Printed	010		SISC II Property & Liability Accounts Receivable (000353/2)
25284806	950.00	Printed	010		SOUTHEASTERN CONFERENCE (000980/1)
25284807	1,248.61	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
25284808	221.79	Printed	010		UNFIRST CORPORATION (000727/2)
25284809	6,040.00	Printed	010		VANTAGE LEARNING (000418/2)
25284810	536.16	Printed	010		Verizon Wireless Services LLC (000422/1)

122,977.81

Number of Items

26 Totals for Register 000307

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/01/2024, Filtered by (Bank Account(s) IN (COUNTY)), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Org Summary

Holtville Unified School District

Check # 25284785 through 25284810 Total Count 26 \$122,977.81

Register 000308 - 08/08/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000308, Dated 08/08/2024

25285334	159.90	Printed	010		AGUIRRE, LILLIAN (000503/1)
25285335	24,175.92	Printed	010		ALL AMERICAN SPORTS CUP (000739/3)
25285336	22,888.29	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25285337	5,504.02	Printed	010		APPLE COMPUTER INC (000037/1)
25285338	1,340.00	Printed	010		AZTEC FIRE & SAFETY, INC (000810/1)
25285339	95,601.34	Printed	560		BANK OF NEW YORK MELLON TRUST ISSUER & LOAN SERVICES (000056/3)
25285340	3,738.69	Printed	010		BDJTech (000925/3)
25285341	938.28	Printed	010		BENCHMARK EDUCATION COMPANY (000500/1)
25285342	1,281.68	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
25285343	31.24	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25285344	6,529.93	Printed	010		CURRIER and HUDSON (000117/2)
25285345	30.16	Printed	010		DAVID and SONS TRUCK REPAIR IN (000120/1)
25285346	8,284.88	Printed	010		Ecotality Inc (000903/2)
25285347	4,386.55	Printed	010		ENTERPRISE FM TRUST (000767/1)
25285348	582.70	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
25285349	466.84	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
25285350	178.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
25285351	1,519.19	Printed	130		GOLD STAR FOODS, INC (001163/1)
25285352	756.00	Printed	010		HOLTVILLE TRIBUNE (000200/3)
25285353	1,795.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
25285354	2,017.40	Printed	010		HOME DEPOT DEPT. 32-2149095931 (000203/1)
25285355	115.89	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
25285356	231.25	Printed	010		Jack Schreder & Associates (000824/2)
25285357	947.40	Printed	010		JOHN DEERE FINANCIAL (000324/1)
25285358	2,230.43	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
25285359	7,717.40	Printed	010		JS FLOOR COVERING (000250/1)
25285360	70.16	Printed	010		KC AUTO SERVICE LLC (001091/1)
25285361	797.50	Printed	010		Law Offices Arthur Palkowitz (001116/1)
25285362	14,815.00	Printed	130		LunchAssist, INC (001293/1)
25285363	6,600.00	Printed	010		MCF Consulting, INC (000948/1)
25285364	825.00	Printed	010		MEDIC FIRST (000700/3)
25285365	209,885.01	Printed	010		MODEL 1 COMMERCIAL VEHICLES (001254/1)
25285366	158.84	Printed	010		MSTS RECEIVABLES LLC (000190/2)
25285367	49.99	Printed	010		PITNEY BOWES BANK INC PURCHASE POWER (000308/2)
25285368	16.15	Printed	010		QUILL CORP (000318/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/08/2024, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000308 - 08/08/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000308, Dated 08/08/2024 (continued)					
25285369	245.41	Printed	130		QUILL CORP (000318/1)
25285370	38.34	Printed	130		QUILL CORP (000318/1)
25285371	889.79	Printed	130		QUILL CORP (000318/1)
25285372	21.11	Printed	130		QUILL CORP (000318/1)
25285373	31.87	Printed	010		QUILL CORP (000318/1)
25285374	165.00	Printed	010		RIGOBERTO PONCE (001249/1)
25285375	1,450.66	Printed	010		SDI INNOVATIONS (000345/3)
25285376	2,177.39	Printed	010		SDI INNOVATIONS, INC (000874/1)
25285377	3,299.40	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25285378	450.00	Printed	010		SOUTHWEST HIGH SCHOOL (000613/1)
25285379	350.00	Printed	010		SWEETWATER HIGH SCHOOL (000382/2)
25285380	687.32	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25285381	308.56	Printed	010		TK ELEVATOR CORP (000706/2)
25285382	470.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
25285383	2,100.00	Printed	010		TRINITY TREE SERVICE (000660/1)
25285384	10,775.00	Printed	010		TURF TANK (001157/2)
25285385	226.77	Printed	010		UNFIRST CORPORATION (000727/2)
25285386	3,577.96	Printed	010		Verizon Wireless Services LLC (000422/1)
25285387	4,969.80	Printed	010		VISION SERVICE PLAN (000424/1)
25285388	12,305.94	Printed	010		VOL EMPLOYEES' BENEFITS ASSOC (000480/1)
25285389	1,375.00	Printed	010		Xavier Outdoor Advertising (001055/1)
25285390	960.00	Printed	010		ZAMORAS BACKFLOW (000444/1)

473,541.35

Number of Items

57 Totals for Register 000308

Org Summary

Holtville Unified School District

Check # 25285334 through 25285390 Total Count 57 \$473,541.35

Register 000309 - 08/15/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000309, Dated 08/15/2024

25286118	2,843.62	Printed	010		A T & T (000008/2)
25286119	1,500.00	Printed	010		ACT FINANCE (001185/2)
25286120	630.00	Printed	010		AIRWAVE COMMUNICATIONS (001092/1)
25286121	8,933.62	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
25286122	20.00	Printed	010		Baja Desert Tire Co (000052/2)
25286123	1,150.33	Printed	010		BAKER DISTRIBUTING COMPANY (000053/1)
25286124	4,462.45	Printed	010		C R and R INCORPORATED (000070/2)
25286125	157.49	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
25286126	15,989.23	Printed	010		CARDMEMBER SERVICES (000322/2)
25286127	246.59	Printed	010		CHIMITS, SAMANTHA (000793/1)
25286128	7,881.99	Printed	010		CITY OF HOLTVILLE (000102/1)
25286129	722.66	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
25286130	2,961.64	Printed	010		CREATING BRAND LEGACY (000616/2)
25286131	410.10	Printed	010		D LUPITAS RESTAURANT (000119/1)
25286132	30.00	Printed	010		David West (000758/1)
25286133	1,124.10	Printed	010		DAVID WEST INSURANCE (000121/1)
25286134	148.67	Printed	010		DEL SOL MARKET (000125/1)
25286135	450.00	Printed	010		DESERT MIRAGE ATHLETICS (000106/3)
25286136	720.78	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
25286137	4,823.75	Printed	010		FLORDIA VIRTUAL SCHOOL (000904/3)
25286138	267.14	Printed	010		GEORGES PIZZA (000177/1)
25286139	822.08	Printed	130		GOLD STAR FOODS, INC (001163/1)
25286140	174.20	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
25286141	305.11	Printed	010		IMPERIAL VALLEY RESOURCE MANAG (000231/1)
25286142	3,858.70	Printed	010		JS FLOOR COVERING (000250/1)
25286143	2,518.63	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
25286144	398.85	Printed	010		LEDEZMA, FERNANDA (000611/1)
25286145	331.10	Printed	010		MCALPINE, LORI (000555/1)
25286146	513.78	Printed	010		MCALPINE, LEIGH (000556/1)
25286147	15,715.70	Printed	210		PYRO-COMM SYSTEMS, INC (001068/2)
25286148	40,842.40	Printed	210		PYRO-COMM SYSTEMS, INC (001068/2)
25286149	89,342.75	Printed	210		PYRO-COMM SYSTEMS, INC (001068/2)
25286150	7,041.07	Printed	010		QUILL CORP (000318/1)
25286151	21.11	Printed	130		QUILL CORP (000318/1)
25286152	123.90	Printed	010		QUILL CORP (000318/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/15/2024, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000309 - 08/15/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000309, Dated 08/15/2024 (continued)					
25286153	354.47	Printed	010		QUILL CORP (000318/1)
25286154	188.79	Printed	010		R S D (000320/1)
25286155	24.56	Printed	010		RingCentral Inc (000930/2)
25286156	80.54	Printed	010		ROMANS WATER (000331/1)
25286157	8,370.00	Printed	010		ROMERO CARPET CARE (001169/2)
25286158	142.48	Printed	010		SALAZAR, MARTHA (000750/1)
25286159	439.26	Printed	010		SCHOOL PATHWAYS LLC (000348/1)
25286160	278.50	Printed	010		SCHOOL SPECIALTY (000351/3)
25286161	5,137.70	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
25286162	1,940.00	Printed	010		SISC II Life Ins (000474/1)
25286163	5,422.15	Printed	010		SISC III (000473/1)
25286164	201,312.70	Printed	010		SISC III- INS (000361/1)
25286165	287.65	Printed	010		SPARKLETTS WATERS (000370/1)
25286166	328.26	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25286167	98.59	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25286168	145.32	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
25286169	134.35	Printed	010		T-Mobile USA, Inc. (001153/1)
25286170	533.67	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
25286171	276.55	Printed	010		UNFIRST CORPORATION (000727/2)
25286172	1,290.64	Printed	010		Velazquez, Gerardo (000795/1)
25286173	608.16	Printed	010		Verizon Wireless Services LLC (000422/1)
25286174	336.46	Printed	010		VILLAPUADA, JOSE (000624/2)
25286175	1,170.00	Printed	010		WATER TREATMENT SERVICES (000483/1)

446,384.34 Number of Items 58 Totals for Register 000309

Org Summary

Holtville Unified School District

Check #	25286118	through	25286175	Total Count	58	\$446,384.34
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT
DATE: AUGUST 19, 2024

The Board is requested to approve the following Certificated Employment for the 2024/25 SY:

- | | | |
|-------------------------|----------------------------------|---------|
| 1. Priscila Rodriguez | Teacher | Finley |
| 2. Sean Gibson | Music/Band Teacher | HMS/HHS |
| 3. Georgette Valenzuela | Visual & Performing Arts Teacher | HMS/HHS |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2024/25
DATE: AUGUST 19, 2024

The Board is requested to approve the following Classified Employment for 2024-25 SY:

- | | | |
|---------------------|-------------------|----------|
| 1. Eduardo Zamora | Yard Aide | Finley |
| 2. Cecilia Mendez | Yard Aide | Finley |
| 3. Gloria Mendez | Yard Aide | Finley |
| 4. Veronica Diaz | Yard Aide | Finley |
| 5. Claudia Chavez | Yard Aide | Finley |
| 6. Jennifer Laguna | Yard Aide | Finley |
| 7. Erika Fregoso | Yard Aide | Finley |
| 8. Margarita Diaz | Yard Aide | Finley |
| 9. Mirna Magallanes | Yard Aide | Finley |
| 10. Consuelo Ayon | Yard Aide | Finley |
| 11. Saul Tirado | Tech Support | HMS |
| 12. Felicito Parada | Custodian/Grounds | District |
| 13. Joseph Zavala | Custodian/Grounds | District |
| 14. Diana Acuna | Custodian | District |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATION
DATE: AUGUST 19, 2024

The Board is requested to accept the following Classified Resignation:

1. Marilyn Ceceno Paraprofessional (HMS)

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY EMPLOYMENT
DATE: AUGUST 19, 2024

The Board is requested to accept the following Coaching/Extra Duty Employment:

1. Carl Johnston	Head Cross Country Club	\$5,253
2. Omar Quevedo	Assistant Cross Country Club	\$3,283
3. Joey Navarro	Head Girls Flag Football	\$5,253
4. Michael Toten	Assistant Girls Flag Football	\$3,283
5. Christian Gonzalez	Assistant Girls Flag Football	\$3,283
6. Isaac Silva	Head Girls Golf	\$2,626
7. Ilario Castro	Assistant Girls Golf	\$2,626
8. George McClure	Head Girls Tennis	\$5,253
9. Josue Cuevas	Volunteer Assistant Girls Tennis	-----
10. Jennifer Sutter	Head Girls Volleyball	\$5,253
11. Mariana Garewal	Assistant Girls Volleyball	-----
12. Kylie Toten	Assistant Girls Volleyball (Frosh)	\$3,283
13. Nayeli Garcia	Assistant Girls Volleyball (JV)	\$3,283
14. Jason Turner	Head Football (Volunteer)	-----
15. Gilbert Villareal	Volunteer Assistant Football	\$1,641
16. Albert Valenzuela	Assistant Football	\$3,283
17. Micah Harrison	Assistant Football	\$1,641
18. Carlos Contreras	Assistant Football	\$1,641
19. Tyler Bennett	Assistant Football	\$1,641
20. Phavian Gonzalez	Assistant Football	-----
21. Justin Stacey	Assistant Football	\$1,641
22. Luz Ayon	Assistant Football	\$3,383
23. Devron Gray	Assistant Football	\$1,641
24. Jessilyne Gonzalez	Head Cheer Advisor	\$4,301
25. Yvette Rios	Assistant Cheer Advisor	\$3,383

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY RESIGNATION
DATE: AUGUST 19, 2024

The Board is requested to accept the following Coaching Resignation:

- | | | |
|--------------------|------------------|--------|
| 1. Omar Quevedo | Soccer Coach | HMS |
| 2. Brenda Villegas | Yearbook Advisor | Finley |

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: ACCEPTANCE OF DONATIONS
DATE: AUGUST 19, 2024

The Board is asked to accept the following generous donations:

1. \$500 from Automated Vending Solution Inc. to HMS



Date: April 8, 2024
To: California Adult Education Program (CAEP) Imperial County Adult Education Consortium Members
From: Renato Montaña, Deputy Superintendent ICOE

Please list the name(s) of the district personnel representing your district on the Imperial County Adult Education Consortium of the California Adult Education Program (CAEP) for the 2024-2025 school year.

Please remember the "alternate" is the "board member" when representing the district on the CAEP Governance Board in the absence of the designated board member. The school board must approve the members before July 1, 2024. **Board approval documentation is required.**

Please complete this form and send it to the ICOE Office of Higher Education and Adult Learning. You may also scan and email the signed, completed form to Mirella Cobarruvia-Joshi at mirella.cobarruvia@icoe.org

Adult Education Block Grant Governance Board

Celso Ruiz - celso@husd.net

Board Member Name and Email

Fernanda Ledezma - fledezma@husd.net

Alternate Name and Email



Plan Code: 7987

**AirMedCare Network Membership for Payroll Deduct Only
For Holtville Unified School District**

Organization: Holtville Unified School District
Physical Address: 621 E 6th St
 Holtville, CA 92250
Mailing Address:
Contact: Diana Estrada
Phone: 760-356-2974
Email: destrada@husd.net
County: Imperial

Membership Sales Manager/Base: James Smith/R9

Participants:

1. The Organization is collecting by payroll deduction the fees shown below from the individuals (Participants) listed on a Participant List (to be provided after Participants complete individual membership applications) and remitting such fees to AirMedCare Network so the Participants can be members of the AirMedCare Network, an alliance of affiliated air ambulance providers *(each a "Company") as provided in this Agreement.
 - o A Participant must be actively affiliated with the Organization (as a member, director, officer, employee or similar relationship) as indicated on the Participant List when the fee for such Participant is paid.
 - o Each Participant must submit a completed membership application to AirMedCare Network.
2. For annual payment plans, the Organization may later add a Participant by providing AirMedCare Network with the following for the new Participant: (a) a completed application and (b) a pro-rated payment based on the number of months remaining under this Agreement.
3. For monthly payment plans, the current Participant List must be submitted with each monthly payment to ensure proper application of the fees.

Fees and Payment:

No. of Participants in Initial Group	<u>Rates</u>	<u>Total</u>
_____	1 Year Membership Participant(s)	\$ 70.00 \$ -
	Total	\$ -

General Provisions:

1. Participant memberships will be effective upon AirMedCare Network's receipt of (a) this Agreement signed by the Organization, (b) payment as provided above and (c) membership applications completed by the Participants. Memberships will automatically expire without notice (i) after one year for annual payment plans, and (ii) after one month for monthly payment plans; however, a 60 day grace period will apply if a membership renewal payment is received within such grace period. No refunds.
2. AirMedCare Network agrees that Participant Lists and membership applications (a) will be used by AirMedCare Network only for the purpose of delivering AirMedCare Network services, (b) will be treated like any other AirMedCare Network confidential information and (c) will not be used, sold or shared with any third party inconsistent with this provision.
3. This Agreement will automatically renew on its anniversary date (annually or monthly, as applicable), if (a) no termination notice has been sent by either party and (b) payment for the renewal period is received by AirMedCare Network before expiration of the grace period. Either party may terminate this Agreement at any time and for any reason with 30 days prior written notice to the other party, but termination will not affect issued memberships.
4. The Organization shall not decrease the historical air ambulance coverage benefit or reimbursement amount applicable to the Participants. Any such action will be a material breach of this Agreement and AirMedCare Network may immediately terminate this Agreement and pursue any other remedies available at law or in equity.
5. The Organization acknowledges and understands that each Participant will be subject to the Terms and Conditions attached hereto as Exhibit A. However, the Organization and AirMedCare Network hereby acknowledge and agree that the terms and conditions set forth in Exhibit A shall not govern or control the relationship or interpretation of this Agreement between the Organization and AirMedCare Network.



Initial _____



**** Attention California Residents A Word from the California Department of Managed Health Care**

(A) BEFORE YOU PURCHASE: If you are currently enrolled in a health maintenance organization (HMO) or other health insurance, the benefits provided by an Ambulance Plan may duplicate the benefits provided by your HMO or other health insurance. If you have a question regarding whether your HMO or other health insurance offers benefits for ambulance services, you should contact that other company directly.

(B) WARNING: This Ambulance Plan is not an insurance program. It will not compensate or reimburse another ambulance company that provides emergency transportation to you or your family. This may occur when the 911 Emergency System has independently determined that another company could provide more expeditious service or is next in the rotation to receive a call. This might also occur when this Ambulance Plan is unable to perform within a medically appropriate timeframe due to a mechanical or maintenance problem or being on another call.

Initial or Sign Here: _____

(C) COMPLAINTS: For complaints regarding this Ambulance Plan, or if you have questions regarding the Plan, first attempt to call REACH/CALSTAR/Cal-Ore at 1.800.793.0010. If REACH/CALSTAR/Cal-Ore fails to resolve the complaint to your satisfaction, contact the Department of Managed Health Care at 1-888-466-2219. The Department's website is <http://www.healthhelp.ca.gov>. You may obtain complaint forms and instructions online.

(D) OPERATING UNDER CONDITIONAL EXEMPTION: This Ambulance Plan is operating pursuant to an exemption from the Knox-Keene Health Care Service Plan Act of 1975 (Health and Safety Code section 1340 ct seq.).

Agreed to by:

Signature

Printed Name

Title

Organization Name

Date

Signature

Matt Muse
Printed Name

Vice President of GMR Membership
Title

Membership
Division

Date



Initial _____



**Exhibit A
Terms and Conditions**

AirMedCare Network (“**AMCN**”) is an alliance of affiliated emergency air ambulance providers* (each a **Provider**). Your AMCN membership automatically enrolls you as a member in each Provider’s membership program. Membership ensures that you will have no out-of-pocket flight expenses if flown by a Provider by providing prepaid protection against a Provider’s air ambulance costs that are not covered by any insurance, benefits, or third-party responsibility available to you, subject to the following terms and conditions:

1. Patient transport will be to the closest appropriate medical facility for medical conditions that are deemed by the AMCN Provider attending medical professionals to be life- or limb-threatening, or that could lead to permanent disability, and which require emergency air ambulance transport. A patient’s medical condition, not membership status, will dictate whether or not air transportation is appropriate and required. Under all circumstances, an AMCN Provider retains the sole right and responsibility to determine whether or not a patient is flown. Emergent ground ambulance transport of a member by an AMCN Provider, in connection with an emergent air ambulance transport by a Provider, will be covered under these same terms and conditions.
2. AMCN Provider air ambulance services may not be available when requested due to factors beyond the Provider’s control, such as use of the appropriate aircraft by another patient or other circumstances governed by operational requirements or restrictions including, but not limited to, equipment manufacturer limitations, governmental regulations, maintenance requirements, patient condition, age or size, or weather conditions. FAA restrictions prohibit most AMCN Provider aircraft from flying in inclement weather conditions. The primary determinant of whether to accept a flight is always the safety of the patient and medical flight crews.
3. Members who have any insurance or other benefits available to them, or third party responsibility (or liability) claims, that cover in any way the cost of ambulance services are financially liable for the cost of AMCN Provider services up to the limit of any such available coverage or recovery. In return for payment of the membership fee, the AMCN Provider will consider its air ambulance costs that are not covered by any insurance, benefits or other third-party responsibility available to the member to have been fully prepaid. “**Insurance**” or “**benefits**” means any and all types of insurance or benefits without any limitation. By way of example only, such “**insurance**” or “**benefits**” include medical benefits available under health insurance, automobile insurance, homeowners insurance, workers compensation, and government insurance or benefits programs. Further, the terms “**insurance**” or “**benefits**” include any insurance or benefits that are owned by a member (or that are written or held in a member’s name), as well as any insurance or benefits owned by someone else (or that are written or held in someone else’s name) that provide coverage, to any extent, for the services provided by the AMCN Provider to a member. “**Third-party responsibility**” means any amounts that any third-party is required to pay to a member because of or related to the AMCN Provider’s services rendered to the member. The AMCN Provider reserves the right to seek payment directly from any available insurance, benefits provider, or third party for services rendered to a member (to the same extent it could do so for any non-member patient), and members authorize all available insurers, benefits providers, and responsible third parties to pay any covered amounts directly to the AMCN Provider.
4. Members agree to remit to the AMCN Provider any payment received from any insurance, benefit providers, or any third party for any services provided by the AMCN Provider, not to exceed the amount charged by the AMCN Provider, including (but not limited to) instances in which payment for an AMCN Provider’s services is made via settlement with any insurers, benefit providers, or third parties found responsible for a member’s injury or condition leading to the air medical services provided by the AMCN Provider. Remitting such payments are not member out-of-pocket expenses because such payments originated from third parties only because of the air medical services provided to the member. Failure by a member to remit such payments constitutes a material breach of these terms and conditions and authorizes the Provider to seek full payment for its services from the member.



Initial _____

5. Neither the Providers nor AMCN is an insurance company. Membership is not an insurance policy and cannot be considered as a secondary insurance coverage or a supplement to any insurance coverage. **Neither the Providers nor AMCN will be responsible for payment for services provided by another ambulance service.**

6. Membership starts 15 days after AMCN receives a complete application with full payment; however, the waiting period will be waived for unforeseen events occurring during such time. Members must be natural persons. Memberships are non-refundable and non-transferable.

7. Some state laws prohibit Medicaid beneficiaries from being offered membership or being accepted into membership programs. By applying, members certify to the Providers that they are not Medicaid beneficiaries.

8. LIMITATION OF LIABILITY. THE LIABILITY OF AMCN AND THE PROVIDERS, AND THE DAMAGES AVAILABLE TO A MEMBER, FOR BREACH OF THESE TERMS AND CONDITIONS IS LIMITED TO ACTUAL DAMAGES IN AN AMOUNT NOT TO EXCEED (A) ANY AMOUNT ACTUALLY RECEIVED BY AMCN OR ANY PROVIDER IN VIOLATION OF THESE TERMS AND CONDITIONS AND (B) THE MEMBERSHIP FEE PAID BY THE MEMBER FOR THE APPLICABLE MEMBERSHIP TERM. IN NO EVENT SHALL AMCN OR ANY PROVIDER BE LIABLE TO A MEMBER UNDER THESE TERMS AND CONDITIONS PURSUANT TO ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, TORT, OR OTHER LEGAL OR EQUITABLE THEORY FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER, ARISING OUT OF OR IN CONNECTION WITH THE MEMBERSHIP PROGRAM OR THESE TERMS AND CONDITIONS, EVEN IF AMCN OR A PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE MEMBER ACKNOWLEDGES AND AGREES THAT THE LIMITATIONS OF LIABILITY SET FORTH IN THESE TERMS AND CONDITIONS REFLECT AN ALLOCATION OF RISK SET FORTH IN THESE TERMS AND CONDITIONS AND THAT, IN THE ABSENCE OF SUCH LIMITATIONS, THESE TERMS AND CONDITIONS WOULD BE SUBSTANTIALLY DIFFERENT.

9. Any and all matters arising out of or relating to the AMCN membership program, these terms and conditions, and/or the subject matter hereof shall be governed by, construed, and enforced in accordance with the laws of the United States of America (including without limitation, the Federal Arbitration Act) and, to the extent not preempted by Federal law, the laws of the State of Missouri without regard to conflicts or choice of law principles, regardless of the legal theory upon which such matter is asserted. Outside of these terms and conditions, Federal law preempts state and local laws, regulations, and other provisions, including common law duties that relate to rates, routes, or services of an air carrier. To the extent a state or political subdivision thereof makes the incorporation of common law duties or state law in contracts optional, the Providers and you agree that this contract does not incorporate any such common law duties or state laws.

10. ARBITRATION AGREEMENT. Any controversy or claim arising out of or relating to the AMCN membership program, these terms and conditions, and/or the subject matter hereof shall be resolved by binding arbitration by a single arbitrator pursuant to the Consumer Arbitration Rules of the American Arbitration Association ("Rules"), as modified by these terms and conditions. The place of arbitration will be St. Louis, Missouri. The judgment on any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. **THERE SHALL BE NO RIGHT OR AUTHORITY FOR ANY CLAIMS TO BE ARBITRATED ON A CLASS ACTION, JOINT OR CONSOLIDATED BASIS OR ON BASES INVOLVING CLAIMS BROUGHT IN A PURPORTED REPRESENTATIVE CAPACITY ON BEHALF OF OTHER MEMBERS OR OTHER PERSONS. THE ARBITRATOR MAY AWARD RELIEF ONLY IN FAVOR OF THE INDIVIDUAL PARTY SEEKING RELIEF AND ONLY TO THE EXTENT NECESSARY TO PROVIDE RELIEF WARRANTED BY THAT INDIVIDUAL PARTY'S CLAIM.** The arbitrator is not authorized to award attorney's fees and costs or equitable relief. In the event the prohibition on class arbitration or any other provision in this arbitration agreement is deemed invalid or unenforceable, then the remaining provisions of these



terms and conditions will remain in full force and effect. In the event of any dispute between the parties, you agree to first contact the Provider or AMCN and make a good faith effort to resolve the dispute before resorting to arbitration under these terms and conditions.

11. These terms and conditions supersede all previous terms and conditions between a member and the Providers or AMCN, including any other writings, or verbal representations, relating to the terms and conditions of membership. These terms and conditions may be modified or amended only in writing signed by the President or a Vice President of AMCN or a Provider, and may not be modified or amended orally, by trade usage or by course of conduct or dealing.

*Air Evac EMS, Inc. / Guardian Flight, LLC / Med-Trans Corporation / REACH Air Medical Services, LLC -- These terms and conditions apply to all AMCN participating provider membership programs, regardless of which participating provider transports you.



Initial _____



Plan Code: 14463

**AirMedCare Network Membership for Payroll Deduct Only
For Holtville Unified School District**

Organization: Holtville Unified School District
Physical Address: 621 E 6th St
Holtville, CA 92250
Mailing Address:
Contact: Diana Estrada
Phone: 760-356-2974
Email: destrada@husd.net
County: Imperial

Membership Sales Manager/Base: James Smith/R9

Participants:

- The Organization is collecting by payroll deduction the fees shown below from the individuals (Participants) listed on the attached Participant List become members of AMCN Fly-U-Home, which provides non-emergent patient transports in qualifying situations (see terms and conditions section)
 - A Participant must be actively affiliated with the Organization (as a member, director, officer, employee or similar relationship) as indicated on the Participant List when the fee for such Participant is paid.
 - Each Participant must submit a completed AMCN Fly-U-Home membership application to AirMedCare Network.
- The Organization may later add a Participant by providing AirMedCare Network with the following for the new Participant: (a) a completed application and (b) a pro-rated payment based on the number of months remaining under this Agreement.

Fees and Payment:

No. of Participants in Initial Group	Rates	Total
	1 Year Membership Participant(s)	\$ 140.00
	Total	\$ -

General Provisions:

- Participant memberships will be effective upon AirMedCare Network's receipt of (a) this Agreement signed by the Organization, (b) payment as provided above and (c) membership applications completed by the Participants.
- AirMedCare Network agrees that Participant Lists and membership applications (a) will be used by AirMedCare Network only for the purpose of delivering AMCN Fly-U-Home services, (b) will be treated like any other AirMedCare Network confidential information and (c) will not be used, sold or shared with any third party inconsistent with this provision.
- This Agreement will automatically renew on its anniversary date (annually or monthly, as applicable), if (a) no termination notice has been sent by either party and (b) payment for the renewal period is received by AirMedCare Network before expiration date. Either party may terminate this Agreement at any time and for any reason with 30 days prior written notice to the other party, but termination will not affect issued memberships. No refunds.
- The Organization acknowledges and understands that each Participant will be subject to the Terms and Conditions attached hereto as **Exhibit A**. However, the Organization and AirMed hereby acknowledge and agree the terms and conditions set forth in Exhibit A shall not govern or control the relationship or interpretation of this Agreement between the Organization and AirMedCare Network.



Initial



Agreed to by:

Signature

Printed Name

Title

Organization Name

Date

Signature

Matt Muse

Printed Name

Vice President of GMR Membership

Title

Membership

Division

Date

**** Attention California Residents A Word from the California Department of Managed Health Care**

(A) BEFORE YOU PURCHASE: If you are currently enrolled in a health maintenance organization (HMO) or other health insurance, the benefits provided by an Ambulance Plan may duplicate the benefits provided by your HMO or other health insurance. If you have a question regarding whether your HMO or other health insurance offers benefits for ambulance services, you should contact that other company directly.

(B) WARNING: This Ambulance Plan is not an insurance program. It will not compensate or reimburse another ambulance company that provides emergency transportation to you or your family. This may occur when the 911 Emergency System has independently determined that another company could provide more expeditious service or is next in the rotation to receive a call. This might also occur when this Ambulance Plan is unable to perform within a medically appropriate timeframe due to a mechanical or maintenance problem or being on another call.

Initial or Sign Here: _____

(C) COMPLAINTS: For complaints regarding this Ambulance Plan, or if you have questions regarding the Plan, first attempt to call REACH/CALSTAR/Cal-Ore at 1.800.793.0010. If REACH/CALSTAR/Cal-Ore fails to resolve the complaint to your satisfaction, contact the Department of Managed Health Care at 1-888-466-2219. The Department's website is <http://www.healthhelp.ca.gov>. You may obtain complaint forms and instructions online.

(D) OPERATING UNDER CONDITIONAL EXEMPTION: This Ambulance Plan is operating pursuant to an exemption from the Knox-Keene Health Care Service Plan Act of 1975 (Health and Safety Code section 1340 ct seq.).



Initial _____



Exhibit A

AirMedCare Network* Fly-U-Home U.S. Domestic Membership – Terms and Conditions

1. **Air Medical Transport: Arrangements, Suitability and Additional Passengers.** If (1) an AirMedCare Network Fly-U-Home member is admitted to a hospital in the Contiguous 48 States that is more than 150 nautical miles (or approximately 172.6 statute miles) from the member’s residence and (2) it is determined by the member’s physician and AirMed’s medical director that the member’s medical condition is stable enough to allow air transport but that *medical escort is required*, then, at the member’s request, AirMed will provide the member with private air medical transport or, if appropriate, commercial airline transport with medical escort. Transport will be provided on a bedside-to-bedside basis to a hospital of the member’s choice that has accepted the member as a patient and is within the locality of the member’s residence, subject to the membership terms and conditions. Decisions regarding urgency of transport, the best timing and the most suitable means of transport will be made by AirMed after consultation with the local attending physician and the member’s receiving physician. AirMed will make all arrangements for each air medical transport. AirMed will not reimburse members for medical, medical transport or related expenses they incur on their own. AirMedCare Network Fly-U-Home membership does not cover emergent patient transports.

Travel companions and baggage will be accommodated at no additional cost on AirMed transports, subject to safety and space constraints, but companions will be responsible for their own airfare on scheduled commercial aircraft.

2. **Transport of Mortal Remains.** If a member dies within the Contiguous 48 States while traveling more than 150 nautical miles (or approximately 172.6 statute miles) from the member’s residence, at the request of the member’s family, AirMed will arrange for the return of the member’s mortal remains to a funeral facility in the city of the member’s residence within the Contiguous 48 States.
3. **Member Eligibility.** A member must be a natural person who resides in the Contiguous 48 States, meaning the United States of America, excluding the states of Alaska and Hawaii, and excluding all territories and possessions. A member’s residence must be listed on the member’s enrollment application. Requests for changes to a member’s residence must be submitted in writing to AirMed. The benefits of the membership extend to the designated primary member and all persons who dwell in a shared living space with the primary member and who are named in the enrollment application. Membership commences after a completed enrollment application and full payment has been received.
4. **Qualifications, Limitations and Exclusions.** Membership is subject to the following qualifications, limitations and exclusions:
 - (a) **Ineligible and Excluded Transports.** For the first 30 days of membership, a member will not be eligible for a transport due to illness or injury if the member was hospitalized for that same or a related condition within 30 days prior to the membership effective date. A member being evaluated for an organ transplant list prior to enrollment will not be entitled to a transport for conditions related to that transplant.



Initial



- (b) Maximum Number of Transports. Membership covers up to two separate transports per year per membership (in total for all members covered under one membership); however, if multiple members who are covered under one membership require simultaneous transport, then each such member will be limited to that one transport.
- (c) Locations Inaccessible by Fixed Wing Aircraft. Both the originating and receiving hospital must be reasonably accessible by ground ambulance to transport the member to and from an airfield capable of accommodating an AirMed or one of its authorized affiliates aircraft. The cost associated with transportation from isolated areas or islands to an airport accessible to AirMed aircraft is not included in the membership and will be the responsibility of the member. Membership benefits do not include helicopter transportation.
- (d) High Risk / Safety Medical Restrictions. In conjunction with FAA, U.S. State Department and other regulatory standards, and AirMed safety standards, a member will not be entitled to air medical transport if the member's illness or injury is a result of or is contributed to by the following:
- (i) suicide or attempted suicide or intentional self-injury;
 - (ii) a member's own criminal or felonious act;
 - (iii) actions taken while the member is in a state of insanity;
 - (iv) war, invasion, civil war or terrorism; or
 - (v) contagious airborne pathogens.
- A member suffering from a psychiatric or mental disorder that is not manageable and will not allow safe transport within the confines of the ground ambulance and aircraft may not be transported. A member beyond the second trimester of pregnancy may not be transported if the transport request relates to the pregnancy.
- (e) Non-Refundable, Non-Transferable. Memberships are non-refundable and non-transferable.
5. Any and all matters arising out of or relating to the membership program, these terms and conditions, and/or the subject matter hereof shall be governed by, construed, and enforced in accordance with the laws of the United States of America (including without limitation, the Federal Arbitration Act) and, to the extent not preempted by Federal law, the laws of the State of Alabama without regard to conflicts or choice of law principles, regardless of the legal theory upon which such matter is asserted. Outside of these terms and conditions, Federal law preempts state and local laws, regulations, and other provisions, including common law duties that relate to rates, routes, or services of an air carrier. To the extent a state or political subdivision thereof makes the incorporation of common law duties or state law in contracts optional, AirMed and you agree that this contract does not incorporate any such common law duties or state laws.
6. **ARBITRATION AGREEMENT**. Any controversy or claim arising out of or relating to the membership program, these terms and conditions, and/or the subject matter hereof shall be resolved by binding arbitration by a single arbitrator pursuant to the Consumer Arbitration Rules of the American Arbitration Association ("Rules"), as modified by these terms and conditions. The place of arbitration will be Birmingham, Alabama. The judgment on any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. **THERE SHALL BE NO RIGHT OR AUTHORITY FOR ANY CLAIMS TO BE ARBITRATED ON A CLASS ACTION, JOINT OR CONSOLIDATED BASIS OR ON BASES INVOLVING CLAIMS BROUGHT IN A PURPORTED REPRESENTATIVE CAPACITY ON BEHALF OF OTHER MEMBERS**



OR OTHER PERSONS. THE ARBITRATOR MAY AWARD RELIEF ONLY IN FAVOR OF THE INDIVIDUAL PARTY SEEKING RELIEF AND ONLY TO THE EXTENT NECESSARY TO PROVIDE RELIEF WARRANTED BY THAT INDIVIDUAL PARTY'S CLAIM. The arbitrator is not authorized to award attorney's fees and costs or equitable relief. In the event the prohibition on class arbitration or any other provision in this arbitration agreement is deemed invalid or unenforceable, then the remaining provisions of these terms and conditions will remain in full force and effect. In the event of any dispute between the parties, you agree to first contact AirMed and make a good faith effort to resolve the dispute before resorting to arbitration under these terms and conditions.

7. These terms and conditions supersede all previous terms and conditions between a member and AirMed, including any other writings, or verbal representations, relating to the terms and conditions of membership. These terms and conditions may be modified or amended only in writing signed by the President of AirMed, and may not be modified or amended orally, by trade usage or by course of conduct or dealing.

* AirMedCare Network® is a registered service mark of Air Medical Group Holdings LLC. All AMCN Fly-U-HomeSM membership benefits and services are offered and provided by AirMed International LLC, an FAA Part 135 operator, and EagleMed LLC, an FAA Part 135 operator, both subsidiaries of Air Medical Group Holdings LLC.



Plan Code: 20468

**AirMed International LLC Membership for Payroll Deduct Only
For Holtville Unified School District**

Organization: Holtville Unified School District
Physical Address: 621 E 6th St
 Holtville, CA 92250
Mailing Address:
Contact: Diana Estrada
Phone: 760-356-2974
Email: destrada@husd.net
County: Imperial

Membership Sales Manager/Base: James Smith/R9

Participants:

1. The Organization is collecting by payroll deduction the fees shown below from the individuals (Participants) listed on the attached Participant List become members of AirMed International LLC ("AirMed"), which provides non-emergent patient transports in qualifying situations (see terms and conditions section)
 - o A Participant must be actively affiliated with the Organization (as a member, director, officer, employee or similar relationship) as indicated on the Participant List when the fee for such Participant is paid.
 - o Each Participant must submit a completed AirMed membership application to AirMed.
2. The Organization may later add a Participant by providing AirMed with the following for the new Participant: (a) a completed application and (b) a pro-rated payment based on the number of months remaining under this Agreement.

Fees and Payment:

No. of Participants in Initial Group	<u>Rates</u>	<u>Total</u>
	1Year Membership Participant(s) \$ 295.00	\$ -
	Total	\$ -

General Provisions:

1. Participant memberships will be effective upon AirMed's receipt of (a) this Agreement signed by the Organization, (b) payment as provided above and (c) membership applications completed by the Participants.
2. AirMed agrees that Participant Lists and membership applications (a) will be used by AirMed only for the purpose of delivering AirMed services, (b) will be treated like any other AirMed confidential information and (c) will not be used, sold or shared with any third party inconsistent with this provision.
3. This Agreement will automatically renew on its anniversary date (annually or monthly, as applicable), if (a) no termination notice has been sent by either party and (b) payment for the renewal period is received by AirMed before expiration date. Either party may terminate this Agreement at any time and for any reason with 30 days prior written notice to the other party, but termination will not affect issued memberships. No refunds.
4. The Organization acknowledges and understands that each Participant must agree to the Terms and Conditions attached hereto as **Exhibit A** to become a member of the AirMedCare Network. However, the Organization and AirMed hereby acknowledge and agree the terms and conditions set forth in Exhibit A shall not govern or control the relationship or interpretation of this Agreement between the Organization and AirMed.



Agreed to by:

_____ Signature	_____ Signature
_____ Printed Name	Matt Muse _____ Printed Name
_____ Title	Vice President of GMR Membership _____ Title
_____ Organization Name	Membership _____ Division
_____ Date	_____ Date

****Attention California Residents A Word from the California Department of Managed Health Care**

(A) BEFORE YOU PURCHASE: If you are currently enrolled in a health maintenance organization (HMO) or other health insurance, the benefits provided by AirMed International LLC may duplicate the benefits provided by your HMO or other health insurance. If you have questions regarding whether your HMO or other health insurance offers benefits for ambulance services, you should contact that other company directly.

(B) WARNING: AirMed International LLC is not an insurance program. It will not compensate or reimburse another ambulance company that provides emergency transportation to you or your family. This may occur when 911 Emergency System has independently determined that another company could provide more expeditious service or is next in the rotation to receive a call. This might also occur when AirMed International LLC is unable to perform within a medically appropriate timeframe due to a mechanical or maintenance problem or being called on another flight.

YOU MUST SIGN OR INITIAL THIS STATEMENT: _____

(C) COMPLAINTS: For complaints regarding AirMed International LLC, first attempt to call the plan at 1-800-793-0010. If AirMed International LLC fails to resolve the complaint to your satisfaction, contact the Department of Managed Health Care at 1-888-466-2219. The Department's website is <http://www.healthhelp.ca.gov>. You may obtain complaint forms and instructions online.

(D) OPERATING UNDER CONDITIONAL EXEMPTION: AirMed International LLC is operating pursuant to an exemption from the Knox Keene Health Care Service Plan Act of 1975 (Health and Safety Code section 1340 et seq)



A Global Medical Response Solution

Exhibit A

AirMed Membership – Terms and Conditions

By enrolling as a member each member accepts and agrees to these terms and conditions of membership. A membership is valid only after AirMed has received payment in accordance with applicable billing terms. Membership ensures the member will have no out-of-pocket air medical transportation expenses if flown by AirMed pursuant to the terms of this membership program.

1. **Member Eligibility.** A member must reside in the United States or, in AirMed’s sole discretion, Canada. References to “United States” in these terms and conditions and the description of benefits means the 50 United States and Puerto Rico, but no other United States territories or possessions. A member’s residence must be listed on the member’s enrollment application. Requests for changes to a member’s residence must be submitted in writing to AirMed. Approval by AirMed of a Canadian resident member must be evidenced by AirMed’s acceptance of an enrollment application clearly identifying the member as a Canadian resident in a transaction solely governed by United States law. If for any reason the law of another country is found to apply to a membership, then such membership will be void and the member’s sole remedy will be a refund of the membership fee applicable to such membership. Members must be natural persons.

The benefits of the membership extend to the designated primary member and all persons who dwell in a shared living space with the primary member and who are named in the enrollment application. Membership commences after a completed enrollment application and full payment has been received.

2. **Air Medical Transport: Arrangements, Suitability and Additional Passengers.** AirMed will make all arrangements for each air medical transport, including timing of the transport, type of aircraft, etc. This is a membership program that provides pre-paid medical transportation and is not an insurance plan. AirMed will not reimburse members for medical, medical transport or related expenses they incur on their own.

Decisions regarding urgency of transport, the best timing and the most suitable means of transportation will be made by the AirMed medical department after consultation with the local attending physician and the member’s receiving physician. AirMed membership does not cover emergent patient transports. If emergent medical treatment or transportation is needed, a member should contact appropriate local authorities for assistance. If, after a member receives such local emergent medical treatment or transportation while traveling more than 150 miles from the member’s residence, the member is admitted to a local hospital, then the member may qualify for repatriation benefits under the AirMed membership. In addition, a member with mild lesions, simple injuries such as sprains, simple fractures or mild conditions which can be treated by local doctors and do not prevent the member from continuing his or her trip or returning home does not qualify for air medical transport. All decisions made by the AirMed medical department are final.

Due to the limited medical facilities and testing available on cruise ships, in some cases the AirMed Medical Director may require the member to be admitted to a hospital on-shore before dispatching the AirMed aircraft.

Family members, business associates, and/or traveling companions may accompany the member, at no additional cost, on AirMed aircraft during transport, if space is available and the patient care is not compromised. Passengers accompanying members transported on scheduled commercial aircraft will be responsible for their own airfare. While AirMed makes every effort to accommodate its members, the member and an accompanying passenger are limited to one small carry-on bag each due to limited space available on AirMed aircraft. AirMed will arrange for additional luggage to be forwarded at the member’s expense.

3. **Qualifications, Limitations and Exclusions.** Membership is subject to the following qualifications, limitations and exclusions:
- (a) Waiting Periods. For the first 30 days of membership, a member may not be eligible for a transport due to illness or injury if the member was hospitalized for the same or a related condition within 30 days prior to the membership effective date.
 - (b) Ineligible and Excluded Transports. A member being evaluated for or on an organ transplant list prior to enrollment will not be entitled to a transport for conditions related to that transplant. A member who is hospitalized at the time of enrollment will not be eligible for transport benefits for that hospitalization and may not be accepted for membership entirely. A member traveling outside of the United States for the sole purpose of seeking medical treatment, whether inpatient or outpatient, experimental or otherwise, will not be eligible for air medical transport benefits for that specific medical condition.
 - (c) Extended Travel Limitation. AirMed membership is valid for unlimited U.S. travel and international travel with a limit of 90 days of unbroken travel per trip. For international travel in excess of 90 days of unbroken travel per trip, AirMed offers an Expatriate membership.
 - (d) Maximum Number of Transports. Air medical services are limited to two separate flights per annual membership per year; except for repatriation flights involving multiple family members enrolled in single membership who require simultaneous repatriation. Under these circumstances each family member will receive one transport.
 - (e) Locations Inaccessible by Fixed Wing Aircraft. Both the originating and receiving hospital must be reasonably accessible by ground ambulance to transport the member to and from an airfield capable of accommodating an AirMed or one of its authorized affiliates aircraft. The cost associated with transportation from ships, isolated areas or islands to an airport accessible to AirMed aircraft is not included in the membership benefits and will be the responsibility of the member. Membership benefits do not include helicopter transportation.
 - (f) High Risk / Safety Travel Restrictions. Due to the high risk of sending U.S. registered aircraft and personnel into countries or geographic regions where the U.S. State Department, Department of Transportation, or the Federal Aviation Administration (FAA) has issued travel restrictions, membership services are not available in these areas.
 - (g) High Risk / Safety Medical Restrictions. In regard to the safety of our pilots and medical crew onboard AirMed transport flights, in conjunction with FAA regulatory standards regarding airborne pathogens and flight crew's ability to perform required emergency procedures, and in compliance with restrictions imposed by the U.S. State Department or others, a member will not be entitled to air medical transport benefits if the member's illness or injury is a result of or is contributed to by the following: (i) suicide or attempted suicide or intentional self-injury; (ii) a member's own criminal or felonious act; (iii) actions taken while the member is in a state of insanity; (iv) war, invasion, civil war or terrorism; or (v) contagious airborne pathogens. A member suffering from a psychiatric or mental disorder that is not manageable and will not allow safe transport within the confines of the ground ambulance and aircraft may not be transported. A member beyond the second trimester of pregnancy may not be transported if the transport request relates to the pregnancy.
 - (h) Non-Transferrable. Memberships are non-refundable and non-transferable.

4. **Term; Cancellation; No Refunds.** The length of the membership term will be as specified in the membership application and will begin on the enrollment date, which is the date on which the enrollment application is received and payment is successfully processed. A renewal within a current membership term extends the existing expiration date of the membership by the membership term selected; such renewal term begins the day after the current term ends. When an expired membership is renewed, the new membership term as selected by the member, will begin on the purchase date of the renewal.

AirMed reserves the right to terminate any membership immediately if (i) the annual billing is not paid in full, in accordance with the payment plan that the member selects or (ii) AirMed does not receive payment for other reason.

* * * *

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: AUGUST 19, 2024

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. Overnight trip for FFA on 9/24/24 to Galt, CA
2. Out of State/Overnight trip for FFA 10/21/24-10/26/24 to Indy, IN
3. Overnight trip for Sweetwater Tournament for HHS Volleyball 8/30/24-8/31/24
4. Overnight trip for Del Lago Tournament for HHS Volleyball 9/6/24-9/7/24
5. Overnight trip for CCA Ravens XC Invitational for HHS Cross Country 8/31/24-9/1/24
6. Overnight stay for CIF State Championship for HHS Cross Country 11/30/24-11/31/24
7. Out of State trip to Yuma, AZ for HHS Girls Golf 8/27/24
8. Out of State trip to Yuma, AZ for HHS Girls Golf 10/8/24

Holtville Cross Country 2024

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Saturday	8-24	Vaquero Stampede Invite	El Capitan HS	TBD
Friday	8-30	Wolfpack XC Invitational	West Hills HS	4:00 PM
Saturday	8-31	CCA Ravens XC Invitational	Canyon Crest Academy	TBD
Saturday	9-7	Agent Flores Memorial Classic	El Dorado Polo Club	6:00 PM
Saturday	9-14	Southwest Invite	Sunbeam Lake	TBD
Saturday	9-21	ASICS/Sundevil Invite	Morely Field	TBD
Friday	9-27	Coach Downey XC Classic	Morely Field	2:20 PM
Saturday	9-28	IVL #1	Sunbeam Lake	8:00 AM
Saturday	10-12	Manny Bautista XC Invite	Mesa College	4:00 PM
Saturday	10-12	Colorado River Invite	Palo Verde HS	TBD
Saturday	10-19	IVL #2	Sunbeam Lake	8:00 AM
Friday	10-25	Kit Carson Invitational	Kit Carson Park	TBD
Saturday	11-9	IVL #3	Sunbeam Lake	9:00 AM
Saturday	11-16	CIF SDS Finals	Morely Field	TBD
Saturday	11-30	CIF State Championships	Fresno	TBD

Holtville Girls Golf 2024

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Saturday	8-10	1st Practice	BWCC	TBD
Tuesday	8-27	Kofa	Yuma TBD	TBD
Thursday	8-29	Central	BWCC	8:00 AM
Friday	9-6	Southwest	Miramar GC	2:00 PM
Thursday	9-12	Brawley	BWCC	2:00 PM
Tuesday	9-17	Imperial	Del Rio	9:00 AM
Thursday	9-19	Central	BWCC	9:00 AM
Wednesday	9-25	Palo Verde	Blythe GC	9:00 AM
Thursday	9-26	Brawley	BWCC	8:00 AM
Thursday	10-3	Imperial	BWCC	1:00 PM
Tuesday	10-8	Central	Yuma TBD	1:00 PM
Thursday	10-10	Palo Verde	BWCC	9:00 AM
Tuesday	10-15	Brawley	San Diego - TBD	TBD
Wednesday	10-16	Southwest	BWCC	1:00 PM
Thursday	10-17	BYE		
Tuesday	10-22	IVL Championship	Ram's Hill	TBD

Holtville Girls Tennis 2024

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Tuesday	8-20	Southwest	Away	6:00 PM
Wednesday	9-4	Calexico	Away	6:00 PM
Monday	9-16	Central	Home	6:00 PM
Wednesday	9-18	Vincent Memorial	Home	6:00 PM
Monday	9-23	Brawley	Away	6:00 PM
Wednesday	9-25	Calexico	Home	6:00 PM
Monday	9-30	Southwest	Home	6:00 PM
Wednesday	10-2	Central	Away	6:00 PM
Monday	10-7	Vincent Memorial	Home	6:00 PM
Wednesday	10-9	Brawley	Home	6:00 PM
Monday	10-14	Calexico	Away	6:00 PM
Wednesday	10-16	Southwest	Away	6:00 PM
Tuesday	10-22	IVL Prelims	Southwest	TBD
Wednesday	10-23	IVL Finals	Southwest	TBD

Holtville Football Schedule 2024

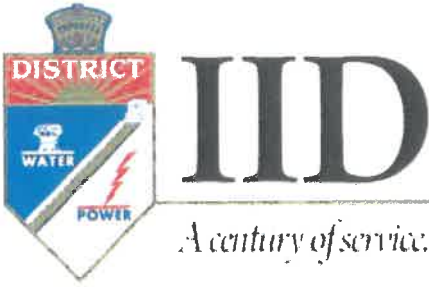
Week	Day	Date	Opponent	Level	Location	Time	
1	Wednesday	8-21	Southwest	JV	Home	7:30 PM	
	Thursday	8-22	Southwest	V	Home	7:30 PM	
2	Wednesday	8-28	Calexico Frosh	Fr/So	Away	6:30 PM	
	Friday	8-30	Mission Bay	JV/V	Away	4/7pm	
3	Thursday	9-5	Calexico Frosh	Fr/So	Home	6:30 PM	
	Friday	9-6	Mountain Empire	JV/V	Home	4/7pm	
4	Wednesday	9-11	Imperial Frosh	Fr/So	Away	6:30 PM	
	Thursday	9-12	Cibola	JV	Home	6:30 PM	
	Friday	9-13	El Cajon Valley	V	Home	7:00 PM	
5	Thursday	9-19	Calexico	JV	Away	7:00 PM	
	Friday	9-20	Calexico	V	Away	7:00 PM	
6	Thursday	9-26	Gila Ridge Fr/So	Fr/So	Home	7:00 PM	
	Friday	9-27	Lake Mead Christian	V	Home	7:00 PM	
7	Friday	10-4	Coronado	JV/V	Away	4/7pm	
8	Wednesday	10/9	Brawley Frosh	Fr/So	Away	6:30 PM	
9	Friday	10-18	Vincent Memorial	JV/V	Away -TBD	4/7pm	
10	Friday	10-25	Palo Verde	JV/V	Home	4/7pm	Senior Night
11	Thursday	10-31	Calipat	JV/V	Home	4/7pm	Homecoming

Holtville Flag Football Schedule 2024

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Monday	8-19	Calexico	V	Calexico	6:00 PM
Tuesday	8-20	Imperial	V	Imperial	6:00 PM
Wednesday	8-21	Indio	V	Imperial	6:00 PM
Saturday	8-24	Mission Bay	V	Hoover HS	9:00 AM
Saturday	8-24	Central Union	V	Hoover HS	11:00 AM
Saturday	8-24	Madison	V	Hoover HS	1:00 PM
Saturday	8-24	Hoover	V	Hoover HS	4:00 PM
Saturday	8-24	Hoover Tourney - TBD	V	Hoover HS	6:00 PM
Tuesday	8-27	Southwest	JV/V	Home	6/7:30pm
Monday	9-16	Southwest	JV/V	Away	6/7:30pm
Wednesday	9-18	Brawley	JV/V	Home	6/7:30pm
Monday	9-23	Central	JV/V	Home	6/7:30pm
Wednesday	9-25	Calexico	JV/V	Away	6/7:30pm
Monday	9-30	Imperial	JV/V	Away	6/7:30pm
Wednesday	10-3	Vincent Memorial	JV/V	Home	6/7:30pm
Monday	10-7	BYE			
Wednesday	10-9	Southwest	JV/V	Home	6/7:30pm
Monday	10-14	Brawley	JV/V	Home	6/7:30pm
Wednesday	10-16	Central	JV/V	Away	6/7:30pm
Monday	10-21	Calexico	JV/V	Home	6/7:30pm
Wednesday	10-23	Imperial	JV/V	Home	6/7:30pm
Thursday	10-24	O'Farrell Charter	V	Away	4:00 PM
Monday	10-29	Vincent Memorial	JV/V	TBD	6/7:30pm
Wednesday	10-31	BYE			

Holtville Volleyball 2024

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Thursday	8-15	Maranatha Christian	JV/V	Away	4:30/5:30pm
Friday	8-16	Southwest Tournament	FR	Southwest HS	TBD
Saturday	8-17	Southwest Tournament	FR	Southwest HS	TBD
Monday	8-19	Palo Verde	JV/V	Home	5/6pm
Wednesday	8-21	Calipat	JV/V	Away	5/6pm
Friday	8-23	Southwest Tournament	JV	Southwest HS	TBD
Saturday	8-24	Southwest Tournament	JV	Southwest HS	TBD
Tuesday	8-29	Central	F/JV/V	Home	4/5/6pm
Friday	8-30	Sweetwater Tournament	V	Sweetwater HS	TBD
Saturday	8-31	Sweetwater Tournament	V	Sweetwater HS	TBD
Thursday	9-5	Calexico	F/JV/V	Home	4/5/6pm
Friday	9-6	Del Lago Tournament	V	Away	TBD
Saturday	9-7	Del Lago Tournament	V	Away	TBD
Tuesday	9-10	Calexico	F/JV/V	Away	4/5/6pm
Thursday	9-12	Yuma Catholic	F/JV/V	Home	4/5/6pm
Saturday	9-14	Desert Mirage Tournament	V	Away	TBD
Monday	9-16	West Hills	F/JV/V	Away	4:30 (JV& F)
Tuesday	9-17	Somerton	F	Home	4:00 PM
Thursday	9-19	Palo Verde	JV/V	Away	5/6pm
Tuesday	9-24	Central	F/JV/V	Away	4/5/6pm
Thursday	9-26	Imperial	F/JV/V	Home	4/5/6pm
Monday	9-30	Brawley	F/JV/V	Away	4/5/6pm
Thursday	10-3	Southwest	F/JV/V	Away	4/5/6pm
Tuesday	10-8	Somerton	F	Away	4:00 PM
Thursday	10-10	Central	F/JV/V	Home	4/5/6pm
Monday	10-14	Imperial	F/JV/V	Away	4/5/6pm
Thursday	10-17	Brawley	F/JV/V	Home	4/5/6pm
Monday	10-21	Southwest	F/JV/V	Home	4/5/6pm
Thursday	10-24	BYE			



August 13, 2024

Holtville Unified School District
Attn: Mitchell Drye
621 E. 6th Street
Holtville, CA 92250

Re: Public Green Space Grants Award Notification

Imperial Irrigation District (IID) is pleased to inform you that your district's Tree for All Public Green Space Grants application for eight school sites identified within the submitted proposal has been approved. The proposal demonstrates a nexus between essential community improvement needs and project benefits. It also supports IID's initiatives to reduce greenhouse gas emissions and provide resources for greener communities.

This letter acknowledges the grant total of \$35,000.00 awarded to your district. The grant will be issued by check to the applicant's designee in two payments: 50% funding upon award and 50% funding at project completion. Enclosed with this notification is a grant funding agreement document detailing the grant's funding instructions. A copy of the grant recipient's Form W-9 Request for Taxpayer Identification Number and Certification is also required. IID trusts that this grant will assist the district in achieving the goals and objectives outlined in your application.

Once more, congratulations on your grant award and on the impactful work your district is performing. IID is grateful for your efforts and looks forward to seeing the positive changes this grant will bring.

Regards,

Joseph A. Denton
Public Benefits Program Specialist
Imperial Irrigation District
333 E. Barioni Blvd, Imperial CA 92251
(760) 482 – 3682 | email: jadenton@IID.com

PUBLIC GREEN SPACE GRANTS 2024 FUNDING AGREEMENT



This Agreement is entered into between the Imperial Irrigation District (IID), and Customer, sometimes individually referred to as a “Party” and collectively as the “Parties.”

1. PROJECT DESCRIPTION

This Agreement pertains to the Tree for All, Public Green Space Grants Program Project(s) [“Project(s)”]. IID shall pay Customer monetary incentives in accordance with the terms and conditions of this Agreement.

1.1. DOCUMENTS INCORPORATED BY REFERENCE

The following documents are incorporated by this reference and are hereby made part of this Agreement:

- i) Customer’s Public Green Space Grants Application
- ii) The Public Green Space Grants Guidelines
- iii) Customer’s Proposal, including Scope of Work
- iv) Customer’s greenhouse gas (GHG) reduction calculator associated with the submitted proposal
- v) Customer’s executed Funding Agreement

2. ELIGIBILITY

2.1 Public Green Space Grants funding is limited and is available on a first-come, first-served basis. Funds will be reserved only upon IID approval.

2.2 Projects must meet the following requirements to be eligible for incentives:

- i) Project must be nonresidential, government, special district or nonprofit located within IID’s service territory;
- ii) Projects must meet and / or exceed minimum requirements established in the guidelines and will be evaluated based on these criteria.

3. SUBMITTAL REQUIREMENTS FOR PAYMENT

As a condition of payment, Customer shall submit to IID the documents described below. Required documents include but are not limited to:

- 3.1 Final summary report of the project outcomes and accomplishments
- 3.2 Quantities of trees planted
- 3.3 Various site photos of accomplished works
- 3.4 Summarized expenses, invoices and/or documents supporting the project costs
- 3.5 Form W-9 Request for Taxpayer Identification Number and Certification
- 3.6 Access for site inspections if deemed necessary

4. INSPECTIONS

As a condition of payment, Customer is responsible for ensuring that IID has reasonable access to all proposed project sites for all inspections, pre and post installations.

5. NO REPRESENTATION OF FITNESS:

IID’S OR ITS CONSULTANTS’ REVIEW OF THE DESIGN, CONSTRUCTION, OPERATION AND/OR MAINTENANCE OF THE PROJECT AND/OR ASSOCIATED ENERGY EFFICIENCY OR CARBON REDUCTION MEASURES SHALL NOT CONSTITUTE ANY REPRESENTATION BY IID AS TO THE ECONOMIC OR TECHNICAL FEASIBILITY, OPERATIONAL CAPABILITY, SAFETY AND/OR RELIABILITY OF THE PROJECT. CUSTOMER IS SOLELY RESPONSIBLE FOR THE ECONOMIC AND TECHNICAL FEASIBILITY, OPERATIONAL CAPABILITY, SAFETY AND/OR RELIABILITY OF CUSTOMER’S PROJECT.

PUBLIC GREEN SPACE GRANTS - FUNDING AGREEMENT

6. PAYMENTS

Grant payments will be paid to Customer and / or designated third party payee only after all Public Green Space Grants requirements (as set forth in the Rebate Application Form and Guidelines) are met by Customer to IID's reasonable satisfaction. Grant payments shall only be paid on projects that meet standards applicable when this Agreement is signed. IID reserves the right to modify or cancel the funding amount if the project differs from awarded proposal.

- 6.1 GRANT PAYMENTS – 50% funding upon award and 50% funding at project completion.
- 6.2 IID will make the final 50% funding at project completion to Customer only after the appropriate final documents have been submitted and approved, and the appropriate inspections of the Project have been satisfactorily completed.
- 6.3 All planting projects must be completed by December 2, 2024 with final reporting to be submitted by December 19, 2024, as indicated in the Public Green Space Grants Application and Guidelines to be eligible for final grant payments.

7. PENALTIES FOR FAILURE TO PROVIDE REQUIRED CLOSEOUT DOCUMENTS

The initial 50% funding paid by IID to Customer shall be repaid by Customer to IID if the utility does not receive all closeout documents as required. Customer shall repay any funding made by IID within 30 calendar days of notification by IID that repayment is required. IID is entitled to offset against payments owed to Customer any amount due to IID that remains unpaid 40 calendar days after IID'S written demand for payment.

8. TERMS AND TERMINATION LOSS OF FUNDING

The Term of this Agreement shall commence upon the execution. The following are examples of actions that may result in a Grantee's loss of funding. This is not a comprehensive list.

- 8.1 Grantee fails to execute a grant funding agreement.
- 8.2 Grantee changes the project scope of work without prior notice to and approval by the IID.
- 8.3 Grantee fails to complete project.
- 8.4 Grantee fails to timely submit all documentation within the period specified in the grant agreement.
- 8.5 Grantee fails to provide project updates as requested.
- 8.6 Grantee fails to submit final project closed out summary and documents as specified.

Adequate support and maintenance to the project sites shall occur for a period of three years after the date on which the last tree is planted at the proposed location, unless the Parties terminate this Agreement at an earlier date by mutual written agreement.

9. ASSIGNMENT

Neither Party shall assign its rights or delegate its duties without the prior written consent of the other Party, except in connection with the sale or merger of a substantial portion of its properties. Any such assignment or delegation without written consent shall be null and void. Consent to assignment shall not be unreasonably withheld. If an assignment is requested, Customer is obligated to provide IID with information relating to the proposed assignment as requested by IID.

10. PERMITS AND LICENSES

Customer shall obtain and maintain and cause its contractors to obtain and maintain licenses and permits required by federal, state, local, or other relevant governing or regulatory bodies necessary to perform this Agreement. Any failure by Customer or its contractors to maintain necessary licenses and permits constitutes a material breach of Customer's obligations under this Agreement.

11. ADVERTISING, MARKETING AND USE OF IID'S NAME

Customer will allow IID to use and disseminate the program's results in its advertising and marketing of IID's Tree for All, Public Green Space Grants Program. Furthermore, allow for use of the organization's name and / or logo in marketing materials and press releases, social media and to develop a brief customer profile for use by IID on it's website for promotional purposes. The customer further acknowledges that it is not an employee, agent or representative of IID and Customer agrees that it shall make no representations or warranties of any kind to its customers, the public or to any person or entity on behalf of IID.

12. INDEMNIFICATION

Customer shall indemnify, defend and hold harmless, and releases IID, its affiliates, subsidiaries, parent companies (including Imperial Irrigation District), officers, directors, agents and employees, from and against all claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise), which arise from or are in any way connected with any: (1) injury to or death of persons; (2) injury to or destruction of property; (3) violation of local, state, and/or federal law, common law, statute, or regulation, including but not limited to environmental laws or regulations; or (4) strict liability imposed by any provision of law; so long as such injury, violation, or strict liability (as set forth in (1) - (4) above) arises from or is in any way attributable to Customer's performance of, or failure to perform, this Agreement, however caused, regardless of any fault of IID whether active or passive, excepting only such loss, damage, cost, expense, liability, strict liability, or violation of law or regulation that is caused by IID, its officers, managers or employees. Customer acknowledges that any claims, demands, losses, damages, costs, expenses, and legal liability that arise out of, result from, or are in any way attributable to the release or spill of any legally designated hazardous material or waste arising from the performance of this Agreement are expressly within the scope of this indemnity, and that the costs, expenses, and legal liability for environmental investigations, monitoring, containment, abatement, removal, repair, cleanup, restoration, remedial work, penalties, and fines arising from strict liability, or violation of any local, state, or federal law or regulation, attorney's fees, disbursements, and other response costs incurred as a result of such releases or spills are expressly within the scope of this indemnity.

13. LIMITATION OF LIABILITY

IID shall not be liable for any special, incidental, indirect, or consequential damages to Customer or to any third party or entity based on its performance or failure to perform this Agreement, or any aspect of performance contained herein.

14. INTEGRATION

This Agreement, together with the documents incorporated by reference pursuant to Paragraph 1.1, above, constitutes the entire Agreement and understanding between the Parties as to the subject matter, terms and conditions of the Agreement. It supersedes all prior or contemporaneous Agreements, commitments, representations, writings, and discussions between Customer and IID, whether oral or written, and has been induced by no representations, statements or Agreements other than those expressed herein. Neither Customer nor IID shall be bound by any prior or contemporaneous obligations, conditions, warranties or representations with respect to this Agreement.

15. NO ORAL MODIFICATION OF AGREEMENT

No amendment, modification or change to this Agreement shall be binding or effective unless expressly set forth in writing and signed by an IID representative authorized to execute such an agreement.

16. WRITTEN NOTICE

Any written notice, demand or request required or authorized in connection with this Agreement, shall be deemed properly given if delivered in person or sent by email, nationally recognized overnight courier, or first-class mail, postage prepaid, to the addresses specified below:

IMPERIAL IRRIGATION DISTRICT
Public Benefits Program Specialist
P. O. Box 937
Imperial, CA 92251
Office Number: 760-482-3306
treeforall@iid.com

Notices shall be deemed received (1) if personally or hand-delivered, upon the date of delivery to the address of the person to receive such notice if delivered before 5:00 p.m., or otherwise on the business day following personal delivery; (2) if mailed, three Business Days after the date the notice is postmarked; (3) if by email, followed by telephone notification of transmission by the noticing Party; or (4) if by overnight courier, on the business day following delivery to the overnight courier within the time limits set by that courier for next-day delivery.

PUBLIC GREEN SPACE GRANTS - FUNDING AGREEMENT

17. CONFLICTS BETWEEN TERMS

Should a conflict exist between the main body of this Agreement and the documents incorporated by reference, the main body of this Agreement shall control. Should a conflict exist between an applicable federal, state, or local law, rule, regulation, order or code and this Agreement, the law, rule, regulation, order or code shall control. Varying degrees of stringency among the main body of this Agreement, the Documents Incorporated by Reference, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any conflict or inconsistency concerning this Agreement.

18. GOVERNING LAW

This Agreement shall be interpreted in accordance with the substantive and procedural laws of the State of California. All actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in State court located in the County of Imperial, State of California and/or Federal Court located in the County of Imperial or San Diego, State of California. The aforementioned choice of venue is mandatory, thereby precluding the possibility of litigation between the Parties with respect to or arising out of this Agreement in any jurisdiction other than that specified in this paragraph. Each Party hereby waives any right it may have to assert the doctrine of forum non conveniens or a similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the Counties of Imperial and San Diego, California, respectively, shall have in personal jurisdiction and venue over each of them for the purpose of litigating any dispute or proceeding arising out of or related to this Agreement. Each party hereby authorizes service of process sufficient for personal jurisdiction in any action against it at the address and in the manner for the giving of notice as set forth in this Agreement.

19. EXECUTION AND EFFECTIVE DATE

This Agreement has been executed by the duly authorized officers of the Parties and shall be effective as of the date of execution.

CUSTOMER

Organization Name: Holtville Unified School District

Signature: _____

Name (Print): Celso Ruiz

Title: Superintendent

Date: 8/19/24



HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

INFORMATION ITEMS

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION



**Owner: Holtville Unified School District
621 E. Sixth Street
Holtville, CA 92250**

Quote Number: 7614

Date: 8/1/2024

Project Name: Air Conditioner Refresh Phase 2

Project Number: None

Scope of Work:

Holtville Middle School

Remove (6) Trane WCP model, 460V/3 phase, roof top package units located on rooms B3, B4, C6, C7, C8, and C9. Fabricate and install (6) sheet metal curb adapters to facilitate the transition between the existing curb dimensions and the new proposed unit dimensions. New adapter curbs shall be constructed with 18 gauge, welded sheet metal and shall be insulated and sealed. Provide and install (2) four ton and (4) five ton heat pump package units. The proposed replacement units are Tempstar, model PHD4, 460V/3 phase and have a SEER2 rating of 13.4. The new proposed units shall match the capacity ratings of the existing. Electrical wiring shall be extended as required to properly power the new equipment. The condensate lines shall be adapted as required and the low voltage control wiring reconnected to the new equipment. Manual outside air dampers with internal filter tracks shall be provided for the four ton units and low leakage economizers with enthalpy control shall be provided for the five ton units as required to meet both ASHRAE and California code requirements for outside air infiltration. Crane service shall be included as required to install the new equipment.

****Please note that the proposed replacement units for the Middle School site are marginally below the RFP requirements for SEER2 ratings listed at 13.5. HVAC unit options for 460V/3phase are limited. Additionally, there are physical space limitations within the roof screen enclosure areas that further limit equipment options. Second, the RFP places emphasis on timeframe. The proposed Tempstar model units not only meet the size limitations, but also have a relatively small lead time. Finally, the proposed Tempstar units match the District HVAC standard for equipment installed in the last 10-12 years. By maintaining the district standard, we can**

eliminate the learning curve for service and maintenance staff and minimize product waste as filter sizes and other consumable items used for service are similar to the existing.**

Sam Webb:

Remove (2) Trane WCC model, 230V/ 1 phase, ground mount package units located on room 1. Fabricate new sheet metal duct adapters as required. Provide and install (1) two ton and (1) three ton heat pump package units. The proposed replacement units are Tempstar, model PHR5, 230V/1 phase and have a SEER2 rating of 15.5. The new proposed units shall match the capacity ratings of the existing. Electrical wiring shall be extended as required to properly power the new equipment. The condensate lines shall be adapted as required and the low voltage temperature control wiring shall be reconnected to the new equipment. Manual outside air dampers with internal filter tracks shall be provided for the new units as required to meet both ASHRAE and California code requirements for outside air infiltration.

High School:

Remove (3) Marvair AVP model, 230V/1phase, wallmount units located on rooms E3, E4 and E5. Remove (3) York BAUH model, 230V/1 phase, ground mount package units located on rooms D1, D2, and D3. Remove (2) Day and Night PHD model, 230V/1phase, ground mount package units located on the band room. Remove (8) Trane WSC model, 230V/3 phase, roof top package units located on the gym. Remove (1) Trane WCC model, 230V/1 phase, roof top package unit located on the weight room office of the gym. Remove (2) Trane WSC model, 230V/3 phase, roof top package units located on rooms F1 and F3. Remove (1) Trane WSC model, 230V/3 phase package unit located on room A13. Fabricate and install (8) sheet metal curb adapters to facilitate the transition between the existing curb dimensions and the new proposed unit dimensions. New adapter curbs shall be constructed with 18 gauge, welded sheet metal and shall be insulated and sealed. Fabricate and install sheet metal supply and return ductwork adapters for (9) package units. Provide and install (3) five ton wallmount units. Provide and install (3) four ton 230V/1 phase, (2) five ton 230V/1 phase, (1) two ton 230V/1 phase, (3) three ton 230V/3 phase, (1) four ton 230V/3 phase, (4) five ton 230V/3 phase, and (3) seven and a half ton 230V/3 phase package heat pump units. The proposed replacement wallmount units are Eubank, model EAA1060H, 230V/1 phase and have an EER rating of 11. The proposed two, three, four and five ton package units are Tempstar, model PHR5, and have a SEER2 rating of 15.5. The proposed seven and a half ton package units are Trane, model WSC, and have an EER rating of 11.3. The new proposed units shall match the capacity ratings of the existing. Electrical wiring shall be extended as required to properly power the new equipment. The condensate lines shall be adapted as required and the low voltage control wiring reconnected to the new equipment. Manual outside air dampers with internal filter tracks shall be provided for the two, three and four ton units and low leakage economizers with enthalpy control shall be provided for the five and seven and a half ton units as required to meet both ASHRAE and California code requirements for outside air infiltration. Crane service shall be included as required to install the new equipment.

Warranty:

5 year compressor and 1 year all other parts from the date of startup. 1 year labor and workmanship warranty.

Total Price: \$265,800.00

Notes, Exclusions and Comments:

CA Contractors License #649196. DIR Registration #100017221. Labor rates are priced at current California prevailing wage rates for Imperial County for the applicable trade category. Proposal assumes that the work shall be performed in consideration of ongoing school activities. Efforts will be made to minimize the impact to district students and staff. It is acknowledged that during the course of construction there may be situations that are beyond the control of the contractor, that were not apparent during the site visit or reasonably inferable from the RFP documents and may result in additional work that will require contract price modification by change order. Any work involving extra costs will be executed only upon written and approved change orders. Crane costs, lifting and rigging is included. A hazardous materials report was not available at the time of quotation preparation. Any hazardous material abatement beyond the scope of unit disposal, that may be required, is excluded. Excludes payment and performance bonding. Excludes builders risk insurance. Excludes integration or any scope associated with the fire alarm system. Existing temperature controls shall be reused per the RFP. Excludes 3rd party test and balance. Excludes permits, DSA documentation, and special inspection related items. Equipment availability may vary. Vic's shall not be responsible for damages associated with equipment lead times that are beyond its reasonable control. If HUSD elects to keep any portion of the existing equipment, it is exclusively responsible for transport from the site and proper disposal of refrigerant and related hazardous material.

Note: Discrepancies were found between the unit itemization contained in the RFP and the actual HVAC unit information obtained from a site visit and verification. The proposal submitted by Vic's and the unit type and tonnage listed is derived from the actual observed site conditions.

This proposal may be withdrawn by us if not accepted within 30 days.

Payment Schedule: To Be Determined

Submitted By:



Robert Turner CFO/RMO



MECHANICAL SERVICE CONTRACTORS
ESTABLISHED 1951
Air Conditioning • Refrigeration • Sheet Metal
Commercial • Residential • License 619726
17750 5th • PO Box 813 • Idaho • 83425
Phone: 208-468-8888
FAX: 208-468-8888

HUSD AC REFRESH PHASE 2
Existing/New Unit Matrix

School Site	Class Rm #	Existing Make	Existing Model	Voltage	Phase	Proposed Make	Proposed Model	Curb Adapter Incl.	Economizer Incl.	OA Hood/Filter Kit Incl.	Unit Location
Middle School	C6	Trane	WCP048F400AC	480	3	Tempstar	PHD448000L00K	Yes		Yes	Roof
Middle School	C7	Trane	WCP060F400AD	480	3	Tempstar	PHD460000L00K	Yes	Yes		Roof
Middle School	C8	Trane	WCP060F400AD	480	3	Tempstar	PHD480000L00K	Yes	Yes		Roof
Middle School	C9	Trane	WCP048F400AC	480	3	Tempstar	PHD448000L00K	Yes		Yes	Roof
Middle School	B3	Trane	WCP060F400AD	480	3	Tempstar	PHD460000L00K	Yes	Yes		Roof
Middle School	B4	Trane	WCP060F400AD	480	3	Tempstar	PHD460000L00K	Yes	Yes		Roof
High School	E3	Marvair	AVP60HPA10NB	230	1	Eubank	EAA1060HA	No	Yes		Wall
High School	E4	Marvair	AVP60HPA10NB	230	1	Eubank	EAA1060HA	No	Yes		Wall
High School	E5	Marvair	AVP60HPA10NB	230	1	Eubank	EAA1060HA	No	Yes		Wall
High School	D1	York	BAUH-F048AB	230	1	Tempstar	PHR548000K000K	No		Yes	Ground
High School	D2	York	BAUH-F048AB	230	1	Tempstar	PHR548000K000K	No		Yes	Ground
High School	D3	York	BAUH-F048AB	230	1	Tempstar	PHR548000K000K	No		Yes	Ground
High School	Band	D&N	PHD460000K000D1	230	1	Tempstar	PHR560000K000K	No	Yes		Ground
High School	Band	D&N	PHD460000K000D1	230	1	Tempstar	PHR560000K000K	No	Yes		Ground
High School	Gym BLR	Trane	WSC060A3ROA27	230	3	Tempstar	PHR560000H000K	Yes	Yes		Roof
High School	Gym BTR	Trane	WSC060A3ROA27	230	3	Tempstar	PHR560000H000K	Yes	Yes		Roof
High School	Gym Boy office	Trane	WSC036A3ROA23	230	3	Tempstar	PHR536000H000K	Yes		Yes	Roof
High School	Gym GLR	Trane	WSC060A3ROA27	230	3	Tempstar	PHR560000H000K	Yes	Yes		Roof
High School	Gym GTR	Trane	WSC060A3ROA27	230	3	Tempstar	PHR560000H000K	Yes	Yes		Roof
High School	Gym Girl Office	Trane	WSC036A3ROA23	230	3	Tempstar	PHR536000H000K	Yes		Yes	Roof
High School	Gym Weight Rm	Trane	WSC090A3ROA23	230	3	Trane	WSC092H3R0B	No	Yes		Roof
High School	Gym Wrestling Rm	Trane	WSC090A3ROA23	230	3	Trane	WSC092H3R0B	No	Yes		Roof
High School	Weights Office	Trane	ZWCC301BA1000AA	230	1	Tempstar	PHR524000K000K	Yes		Yes	Roof
High School	F1	Trane	WSC090A3ROA23	230	3	Trane	WSC092H3R0B	No	Yes		Roof
High School	F2	Trane	WSC048A4ROA1HA	230	3	Tempstar	PHR548000H000K	No		Yes	Roof
High School	A13	Trane	WSC036A3ROAA1GA	230	3	Tempstar	PHR536000H000K	Yes		Yes	Roof
Sam Webb	Room 1	Trane	2WCC3036A1000AA	230	1	Tempstar	PHR536000K000K	No	No	Yes	Ground
Sam Webb	Room 1	Trane	2WCC3024A1000AA	230	1	Tempstar	PHR524000K000K	No	No	Yes	Ground

References

Vic's Air Conditioning and Electrical has been providing air conditioning, refrigeration, sheetmetal and electrical service in Imperial County for over 70 years. Our client reference list is extensive. In addition to equipment and service provided to Holtville Unified School District, below please find a list of other school districts, located within Imperial County, that can verify our competency with respect to K-12 based HVAC installations.

Jeff Sturdevant
Imperial County Office of Education
Jeff.sturdevant@icoe.org
760-427-7431

Nick Curry
McCabe Union Elementary School District
Nick.curry@muesd.net
760-300-9325

Mike Dickerson
Brawley Elementary School District
mdickerson@besd.org
760-344-8686 ext 1054

Frank Tamayo
Central Union High School District
ftamayo@mycuhsd.org
760-336-4477

Jorge Munoz
San Pasqual Valley Unified School District
jmunoz@spvusd.org
760-572-0222 ext 2406



621 E. Sixth Street, Holtville CA. 92250 husd.net phone:(760)356-2974 fax:(760)356-4936

Air Conditioner Refresh Phase 2

Due date: August 2, 2024

To keep a safe and comfortable learning environment Holtville Unified School District routinely monitors and replaces outdated air conditioning units. This RFP is for the replacement of 28 air conditioner units at Holtville High School, Sam Webb High School and Holtville Middle School.

This project will be based on the bidding out of the installation, configuration and all related hardware of:

- One 2.5-ton packaged unit
- Two 3-ton packaged units
- Six 4-ton packaged units
- Ten 5-ton packaged units
- Three 7.5-ton packaged units
- Two 2.5-ton wall mounted units
- One 3-ton wall mounted unit
- Three 5-ton wall mounted units

A walkthrough is required prior to bidding.

Call Miguel Mata to schedule a walkthrough before the 1st of August. Hours available for walkthrough are Monday through Friday, 7:00 am to 2:00 pm.

In addition to the requirements listed above, the equipment included in the proposals needs to at least meet the following minimum requirements:

- Units must match the above listed ton ratings.
- All units must be properly configured and tested with the districts climate control system.
- Crane service must be supplied if needed.
- All units must be heat-pump units.
- All units must have a minimum SEER2 rating of 13.5.
- All units must include a 1-year warranty on performed work and/or parts.
- All miscellaneous appurtenances necessary for completion of installation.

The scope of the project will be as follows:

- Installation of one 2.5-ton air conditioner packaged unit.
- Installation of two 3-ton air conditioner packaged units.
- Installation of six 4-ton air conditioner packaged units.
- Installation of ten 5-ton air conditioner packaged units.
- Installation of three 7.5-ton air conditioner packaged units.
- Installation of two 2.5-ton wall mounted units.
- Installation of one 3-ton wall mounted unit.
- Installation of three 5-ton wall mounted units.
- Fabrication and installation of all required metal transition.
- Installation of all required PVC condensation drain-pipe.
- All related electrical work.

The Holtville Unified School District is requesting proposals for the replacement of 15 air conditioner units at Holtville High School and Holtville Middle School.

Section 1 - Instructions to Bidders

1. Award of this proposal is contingent upon the approval of funding from the California Department of Ed Relief Funds team. Holtville Unified School District (HUSD) and the successful bidder will act in a reasonable manner and comply with applicable federal construction regulations such as safety and health standards (34 CRF 75.609), energy conservation (34 CRF 75.616), and Davis-Bacon prevailing wage rules. Contract will take effect on August 5, 2024, and continue through to August 13, 2024. All work needs to be completed by August 13, 2024. Should a contract extension be agreed to by the HUSD and vendor the contract may be extended accordingly.
2. If a contract(s) is/are to be awarded as a result of this Request for Proposals, it shall be awarded to the bidder who is responsible and whose proposal provides the best potential value to the Holtville Unified School District. Responsible means the capability in all respects to perform fully the contract requirements and the integrity and reliability to assure performance of the contract obligations.
3. 2 printed, bound copies of RFP's including all required documents must be received by 3:00 PM local time (PST) on August 2nd, 2024. Proposals received after this time and date will NOT be accepted for the bid process and returned to the vendor. Bidders are solely responsible for ensuring timely receipt of their proposal.
4. Send proposals and electronic copies in a sealed envelope via postal service, FedEx, etc. to:

Holtville Unified School District
Air Conditioner Refresh Phase 2
Attention: Miguel Mata
621 E. 6th Street
Holtville, CA 92250
6. All received RFP's will be opened at 4:00 local time (PST) on Friday August 2nd, 2024, in the District Board Room, Holtville Unified School District 621 E. 6th Street Holtville, CA. 92250.
7. Bidders may not amend their proposal after the closing date and time, unless as a result of negotiations commenced by Holtville Unified School District but may withdraw their proposal at any time.
8. Bidders may withdraw their RFP prior to the bid opening date.
9. All questions or inquiries concerning this Request for Proposals must be submitted to Miguel Mata at HUSD District Office.

mmata@husd.net
Office: 760-356-0625
Cell: 760-222-8683
10. Detailed, line-item quotation(s) must be provided by the bidder. All quotations must be labeled to show the section(s) of the RFP that the quotation corresponds to. Bidders must also fill in the total amounts on this RFP for each section and submit this RFP with their proposal.
11. Holtville's sales tax is 7.75%.
12. The Board of Education of the Holtville Unified School District reserves the right to accept or reject any and all proposals, to negotiate with any or all responsible bidders, and to waive any irregularities or informalities in this RFP.

13. Any amendments or clarifications of this RFP will be posted to the Holtville Unified School District web site (same section where this RFP was posted).
14. HUSD has the right to purchase items and services over and above the quantities specified in this RFP.
15. HUSD has the right to purchase items and services specified in this RFP if the district does not receive funding from the Schools and Library Division. Pending limited or no funding from the Schools and Library Division, the district at its option may purchase all or part of the items and services agreed to in the signed contract(s) for this RFP.
16. All equipment and material must be new. Used, refurbished or repurposed equipment or material shall not be acceptable.
17. Protests must be submitted in writing to the district Business Manager and will be addressed on an individual basis in a timely manner.
18. A contract with the selected vendor(s) and HUSD will be executed by both parties once it is awarded by the HUSD Board of Education. If agreement on the terms and conditions that are acceptable to HUSD cannot be achieved by that timeframe, the district reserves the right to continue negotiations or to award the proposal to another vendor and begin negotiations with that vendor.
19. The District fully reserves the right to cancel this Agreement due to non-availability or non-appropriation of sufficient funds. The District shall notify the Vendor of its intention to terminate at the earliest possible time.
20. List of documents to be completed and submitted to HUSD with this RFP:
 - a. References
 - b. Non-collusion Affidavit
 - c. This RFP with bidder's responses
 - d. Itemized and detailed quotations and labeled according to instructions
 - e. 2 bound printed copies of RFP's and electronic copy (on CD in PDF format)

Section 2 - Evaluation Factors for Award

1. Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost and management requirements.
2. Evaluations of offers will be based upon the vendor's responsiveness to the RFP and the total price quoted for all the items covered by the RFP.
3. The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a Vendor:
 - a. 55% - Vendor's cost, including unit prices, labor rates, travel/trip charges, etc.
 - b. 20% - Proposal preparation, thoroughness and responsiveness to this request for proposal.
 - c. 10% - Vendor's experience, HUSD's prior experience with vendor (if any), overall installation and integration capabilities based upon performance record and availability of sufficient high quality vendor personnel with the required skills and experience for the specific approach.
 - d. 15% - The extent to which the vendor's proposed solution fulfills HUSD's stated requirements as set out in this RFP.
4. HUSD may, at their discretion and without explanation to the prospective vendor's, at any time chose to discontinue this RFP without obligation to such prospective vendors.

District Contact:

Miguel Mata
Director of Maintenance and Operations
Holtville Unified School District
mmata@husd.net
760-356-0625

Questions: Call 760-356-2974, ask for Miguel Mata.

2024–25 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca24assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Eric Velazquez
Authorized Representative's Signature	
Authorized Representative's Title	Projects Director
Authorized Representative's Signature Date	05/21/2024

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Eric Velazquez
Authorized Representative's Title	Projects Director
Authorized Representative's Signature Date	05/21/2024
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

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2024–25 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District	06/22/2023
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter	
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Eric Velazquez
Authorized Representative's Title	Projects Director

*****Warning*****

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2024–25 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

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2024–25 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$130.25
Estimated English learner student count	700
Estimated English learner student program allocation	\$91,175

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$15,000
Program and other authorized activities	\$10,600
English Proficiency and Academic Achievement	\$57,120
Parent, family, and community engagement	\$2,000
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$6,455
Total budget	\$91,175

*****Warning*****

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2024–25 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2024–25 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	There are no known deficiencies with the substitute system. One challenge was maintaining an accurate list of active substitutes in the system. The challenge was addressed by keeping a separate list of active substitutes.

*****Warning*****

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2024–25 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s) Yes

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

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2024–25 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added
Brawley Christian Academy	6910715	64	N				Y
Calexico Mission School	6967863	193	Y	Y	Y	Y1	Y
Calvary Chapel Christian School El Centro	6141717	50	N				Y
Faith Academy	7037740	106	Y	Y	Y	Y1	Y
Our Lady of Guadalupe Academy	6968226	411	Y	Y	Y	Y1	Y
Sacred Heart School	6970685	44	Y	Y	Y	Y1	Y
St. Marys School	6967764	169	Y	Y	Y	Y1	Y
Valley Christian Heritage School	6933915	8	Y	Y	Y	Y1	Y
Vincent Memorial Catholic High School	6933923	355	Y	Y	Y	Y1	Y

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Regulation 5132: Dress And Grooming

Status: DRAFT

Original Adopted Date: Pending | Last Reviewed Date: 08/19/2024

Maintaining appropriate dress and grooming is essential for preserving order, ensuring a safe and positive learning environment, and promoting discipline. Any attire that distracts from or disrupts the educational process is considered unacceptable.

In collaboration with teachers, students, and parents/guardians, the principal or their designee is authorized to establish school-specific rules governing student dress and grooming, in alignment with applicable laws, board policy, and administrative regulations. These dress codes will undergo regular review to ensure their effectiveness and relevance.

The following guidelines shall apply to all regular school activities:

1. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity. Wallet chains are not to be visible to school personnel.
2. Appropriate shoes must be worn at all times. Backless shoes or sandals are acceptable.
3. Hats, caps, and other head coverings shall not be worn indoors. Hats cannot be altered, except for having the owner's legal name or initials on them. Dark glasses will not be permitted to be worn in any indoor setting, except for valid medical reasons authorized in writing by a physician and verified by school administration. Written verification from a medical or religious official will be required. Stocking caps, knit caps, wave caps, hairnets, and bandannas are prohibited.
4. Clothes shall be sufficient to conceal undergarments. Sleeveless t-shirts must be close to the armpit. Prohibited clothing includes, but is not limited to:
 1. See-through tops
 2. Tops that bare midriff
 3. Tube tops and strapless tops or dresses
 4. Halter tops
 5. Off the shoulder tops or dresses
 6. Low-cut tops or dresses
 7. Excessively short shorts, skirts, or dresses (must exceed fingertip length)
 8. Pants that are worn below the waist or pants that are larger than one inch necessary at the waist
 9. Ripped clothing that reveals skin above fingertip length
 10. Pants that are excessively baggy
 11. Belts that hang below the pockets
 12. Sleepwear and pajamas
 13. Excessively long t-shirts or shirts (not to exceed the top pocket of pants) unless part of a matching outfit and/or tucked in

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff, and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health

and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.

Uniforms

In schools that require a schoolwide uniform, the principal, staff, and parents/guardians of the school shall jointly select the specific uniform to be worn. (Education Code 35183)

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

Parents/guardians shall also be informed of their right to have their child exempted.

The Superintendent or designee shall establish criteria for determining student eligibility for financial assistance when purchasing uniforms.

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)

Consequences

Individuals wearing torn or revealing clothing will be directed to the office and provided with appropriate attire. Those wearing garments displaying offensive language, images, or slogans will be required to either cover the offensive content or wear the garment inside out for the remainder of the school day.

Continued violations of these dress code standards will result in a disciplinary referral. The district's dress code policy is available for review in the attendance office.