

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

ACTION/WORK SESSION MINUTES

November 11, 2019

District Conference Room

Roll Call – Executive Session

Upon roll call at 7 P.M., the Board members responded as follows: Mmes. Becker, Kilday, Laforgia, and Zammitti Shaw. Messrs. Becker, Bunting, Butto (ABSENT), Kinney, and Lax. Mrs. Beverly MacKay, Superintendent of Schools; was also present.

The meeting was called to order by the Board president at 7 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Becker and seconded by Mr. Kinney and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Action/Work Session

Upon roll call at 8 P.M. Board members responded as follows: Mmes. Becker, Kilday, Laforgia, and Zammitti Shaw. Messrs. Becker, Bunting, Butto (ABSENT), Kinney, and Lax. Mrs. Beverly MacKay, Superintendent of Schools; was also present.

The meeting was called to order by the Board president at 8 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Becker further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mr. Becker invited Mr. Ferro, RHS, Student Board Representative, to present his report as follows: Mr. Ferro stated: 1) the second marking period has begun; 2) RHS Football and Girls' Soccer Teams continue to play in post-season games and are doing well; 3) Winter sports are holding interest meetings; 4) the Interact Club is hosting Mario Cart after school and all proceeds will be donated to charity; 5) the members of DECA are preparing for their tests; 6) members of Student Government are selling phone pockets; 7) Holiday Festival is hosting a coat drive; 8) the performances of The Heidi Chronicles are scheduled November 14, 15, and 16; and 9) RHS seniors are beginning to receive notifications of college acceptances and Instant Decision Days.

SUPERINTENDENT'S REPORT

In honor of Veterans' Day, Mrs. MacKay thanked Mr. Becker for his service to our Country.

Mrs. MacKay presented the Summary Scores for the District's Governance, Fiscal, Personnel, and Operations District Performance Review (DPRs) that will be submitted to the State. She invited Mr. Sutherland to present the Summary Score for the District's Instruction and Program DPR. Board discussion followed.

Mrs. MacKay stated that these DPRs have been posted to the District's webpage and are due to the State by November 15. She also stated that the on-site review by the State is scheduled on January 15, 2020. Mrs. MacKay thanked Mr. Sutherland for his presentation.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by BECKER Seconded KILDAY to open the meeting to public discussion.

No discussion.

B. Moved by KINNEY Seconded KILDAY to close public discussion of agenda items and to re-enter the Action/Work Session.

ACTION ITEMS - ✓ = Yes

The following motions were approved by roll call: **P1 – F1**

Moved by: BECKER Seconded: BUNTING

PERSONNEL

P1. To amend, as recommended by the Superintendent of Schools, an unpaid leave of absence for Kimberly Batti Valovina, IHHS, Art, effective for the period October 16 - November 18, 2019.

P2. To amend, as recommended by the Superintendent of Schools, the appointment of Nancy Diehl, IHHS, .9 Art, Temporary Replacement Teacher for Kimberly Batti Valovina, non-tenured position, not accruing tenure in the position, BA, Step 1, \$253.15/diem, effective for the period October 18 - November 19, 2019, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

P3. To amend, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for Kimberly Batti Valovina, IHHS, Art, Period 1A, at the contractual stipend of \$4,765, pro-rated, effective for the period November 19, 2019 - June 30, 2020.

P4. To approve, as recommended by the Superintendent of Schools, the sixth period teaching assignment for John Mungiello, IHHS, Art, Period 6, at the contractual stipend of \$9,530, pro-rated, effective for the period October 18 - November 18, 2019.

P5. To approve, as recommended by the Superintendent of Schools, the following individual listed below as a substitute teacher for the 2019-20 School Year; and move to approve the applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable:

<u>Name</u>	<u>Location</u>
Taylor Sullivan	District

P6. To approve, as recommended by the Superintendent of Schools, the request for an unpaid Family Leave of Absence, utilizing The Family and Medical Leave Act (FMLA) for Ronald Rhodes, District, Bus Driver, effective for the period October 29 - December 2, 2019.

P7. To approve, as recommended by the Superintendent of Schools, the appointment of Special School Advisors, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2019-20 School Year; and move to approve applicants’ attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*, as follows:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Dan Ferat	Newspaper Online	N/A	\$1,615
John Mungiello	Art Club	4	1,606
John Mungiello	Literary Magazine - Art	4	3,056

Effective October 10 - November 18, 2019

- P8. To approve, as recommended by the Superintendent of Schools, the appointment of athletic coaches, subject to all federal, state, county, and local regulations, governing said employment; effective for the 2019-20 School Year; and move to approve applicants’ attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Shawn Rembecky	Asst. Indoor Track	Substitute	4	\$4,867

Ramapo High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Michael Breslin	Co-Asst. Hockey	Substitute	1	\$1,744
Mark Yonadi	Co-Asst. Hockey	Substitute	3	2,073.50

- P9. To approve, as recommended by the Superintendent of Schools, the appointment of a Volunteer Coach, effective for the 2019-20 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18:6-7.1, et. seq., N.J.S.A. 18A:39-17, et. seq., or N.J.S.A. 18:6-4.13 et. seq.* as follows:

<u>Name</u>	<u>Position</u>
John Russo	Hockey / RHS

- P10. To accept, as recommended by the Superintendent of Schools, the resignation of District Athletic Coaches as follows:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Nick Vier	Asst. Boys’ Basketball / RHS	effective immediately
Dominic Mulieri	Asst. Track / IHHS	effective immediately

- P11. To accept, as recommended by the Superintendent of Schools, the resignation of Karen Ambrose, RHS, .6 World Languages, effective December 1, 2019.

- P12. To accept, as recommended by the Superintendent of Schools, the retirement, with regret, effective January 1, 2020, as follows:

WHEREAS, Janice Sheinberg has dedicated herself to the Ramapo Indian Hills Regional High School District for 23 years and 4 months as a Math Supplemental Teacher; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Janice Sheinberg has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Janice Sheinberg in recognition of her exemplary service to our school district.

- P13. To accept, as recommended by the Superintendent of Schools, the retirement, with regret, effective January 1, 2020, as follows:

WHEREAS, Emanuel LaTerra has dedicated himself to the Ramapo Indian Hills Regional High School District for 17 years and 4 months as a Security Aide; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Emanuel LaTerra has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Emanuel LaTerra in recognition of his exemplary service to our school district.

EDUCATION

- E1. To approve, as recommended by the Superintendent of Schools, in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and /or related services be paid for the students listed below to attend the schools indicated and at the tuition costs indicated for the 2019-20 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
120102	Ramsey Public Schools	\$25,090.03
419204	Bancroft Mental Health	57,383.48 ¹
419204	Bancroft Mental Health	6,000.00 ²

¹Pro-rated for 154 days

²1:1 Aide for 30 days

- E2. That, as recommended by the Superintendent of Schools, home instruction for District students, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
422057	IHHS	10
422580	IHHS	10
420348	RHS	12

- E3. To approve, as recommended by the Superintendent of Schools, the New Jersey Quality Single Accountability Continuum (NJ QSAC) *District Performance Review (DPR) - Instruction & Program, Governance, Operations, Personnel, and Fiscal* - and the *Declaration Page* for the 2019-20 School Year, and further move to approve the submission of the District’s DPRs and *Declaration Page* to the Executive County Superintendent as per N.J.S.A. 18A-7A-10 *et. seq.* and N.J.A.C. 6A:30, *Evaluation of the Performance of School Districts.*

OPERATIONS

OP1. To approve, as recommended by the Superintendent of Schools, Change Order No. 005, dated November 5, 2019, from ML, Inc., Passaic, New Jersey, for *Visitor and Home Side Bleachers Upgrades at Indian Hills High School*, to include the following:

<u>Change Order No.</u>	<u>Description</u>	<u>Amount</u>
005	Contractor to install retaining walls concrete, fencing (guardrail), and drainage.	\$56,248.50

The Original Contract Sum is \$1,290,000. and the New Contract Sum including this Change Order will be \$1,402,436.54. (The net change by previously authorized Change Orders was \$56,218.04; Contract Sum will be increased by this Change Order in the amount of \$56,248.50; the Contract Sum prior to this Change Order was \$1,346,218.04)

FINANCE

F1. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, a District employee has submitted a request for reimbursement for work-related travel that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employee as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH19-42	Jerzewski	UPSMR	11/12-15/19	\$266.00

P1 – F1

RC): Becker ✓, Bunting ✓, Butto **ABSENT**, Kinney ✓, Laforgia ✓,
Lax ✓, Zammitti Shaw ✓, Kilday ✓, Becker ✓

COMMITTEE REPORTS

Mrs. Laforgia stated that a Crisis Management Committee Meeting is scheduled on Friday, November 15, 7:30 A.M. She also stated that a Vaping Presentation is scheduled on November 19.

Mrs. Becker reported that a Personnel/Goals/Evaluation Committee Meeting will be scheduled on November 25.

Mrs. Kilday reported that the members of the Education Committee met on October 29 to discuss agenda items as follows: 1) Redesigning Time for the high schools; 2) Student Personalized Learning Day; and 3) Aerospace Engineering Curriculum.

Mrs. Kilday also reported that a Policy Committee Meeting will be scheduled on December 9.

Mr. Bunting reported that a Finance Committee Meeting is scheduled on November 18, 5 P.M.

Mr. Kinney reported that a Negotiations Committee Meeting is tentatively scheduled on November 18, 4:30 P.M.

BOARD COMMENTS

Mrs. Kilday stated that she attended the RHS Boys' Soccer Game and stated it was a great game. She also thanked the parents who attended the October 28 Board Meeting to discuss the vaping issue.

Mr. Kinney congratulated the RHS Soccer Team for its successful season.

Mrs. Zammittee Shaw stated that she participated in the October 29, Education Committee Meeting and stated it was a great meeting.

PUBLIC DISCUSSION

A. Moved by KINNEY Seconded KILDAY to open the meeting to public discussion.

No discussion.

B. Moved by BECKER Seconded KINNEY to re-enter the Action/Work Session.

ANTICIPATED FUTURE MEETING DATES

Mr. Becker announced anticipated future meeting dates as follows:

Monday, November 25, 2019, Regular Public Meeting, District Conference Room, 8 P.M.

ADJOURNMENT

Moved by BECKER Seconded: KINNEY to adjourn at 8:20 P.M.

Eric David Becker
Board President

Julie Browne
Board Secretary *Pro-Tem* / Board Recorder