

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

**REORGANIZATION/ACTION/WORK SESSION MINUTES
January 6, 2020
District Conference Room**

Roll Call

Upon roll call at 7 P.M., the Board members responded as follows: Mmes. Kilday, LaForgia, and Zammitti Shaw. Messrs. Becker, Butto, and Kinney. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board secretary at 7 P.M. Mr. Ceurvels announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Ceurvels further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

ACTION ITEMS - ✓ = Yes

REORGANIZATION

1. Board Secretary administers Oath to newly-elected Board members.

The Oath was administered to Mr. Butto, Mr. Carolan, Mr. Fortunato, and Ms. Sullivan.

2. Board Secretary calls for nomination of president of the Board of Education.

Mr. Butto nominated Mr. John Kinney for Board president.

3. Board Secretary calls for vote for president of the Board of Education.

RC): Becker **JK**, Butto **JK**, Carolan **JK**, Fortunato **JK**, Kilday **JK**, Kinney **JK**, Laforgia **JK**, Sullivan **JK**, Zammitti Shaw **JK**

Mr. Kinney is voted the Board president.

4. Board Secretary calls for nomination of vice president of the Board of Education.

Mr. Becker nominated Mr. Butto for vice president.
Mr. Kinney nominated Mrs. Kilday for vice president.

5. Board Secretary calls for vote for vice president of the Board of Education.

RC): Becker **JB**, Butto **JB**, Carolan **TK**, Fortunato **JB**, Kilday **TK**, Kinney **TK**, Laforgia **TK**, Sullivan **TK**, Zammitti Shaw **JB**

Mrs. Kilday is voted the Board vice president.

The following motion was approved by roll call vote: 6

Moved by: BECKER Seconded: KILDAY

Board discussion regarding the location of the second Board Meeting of each month.

6. That all Work Sessions, Regular Public Meetings, and Special Meetings of the Board of Education be held on the dates, locations, and times, as recommended by the Superintendent of Schools, as follows:

Monday, January 27, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, February 10, 2020	Work Session, District Conference Room
Monday, February 24, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, March 9, 2020	Work Session, District Conference Room
Monday, March 23, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, April 13, 2020	Work Session, District Conference Room
Monday, April 27, 2020	Budget Public Hearing/Regular Public Meeting, Ramapo High School
Monday, May 11, 2020	Action/Work Session, District Conference Room
Wednesday, May 27, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, June 8, 2020	Action/Work Session, Ramapo High School, Library
Monday, June 29, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, July 27, 2020	Work Session/Regular Public Meeting, Ramapo High School, Library
Monday, August 24, 2020	Work Session/Regular Public Meeting, Ramapo High School, Library
Monday, September 14, 2020	Work Session, District Conference Room
Wednesday, September 30, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, October 12, 2020	Work Session, District Conference Room
Monday, October 26, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, November 9, 2020	Work Session, District Conference Room
Monday, November 23, 2020	Regular Public Meeting, Ramapo High School, Library
Monday, December 14, 2020	Work Session/Public Meeting, Ramapo High School, Library
Thursday, January 7, 2021	Reorganization/ Action/Work Session, District Conference Room, 7 P.M.

(All public meetings are scheduled for 7 P.M. for the purpose of entering Executive Session. The Board will reconvene the public meeting at 8 P.M.)

6

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Kilday ✓, Kinney ✓, Laforgia ✓, Sullivan ✓, Zammitti Shaw ✓

Board discussion followed regarding a number of Reorganization items including the process that was used to procure various professional services and appointment of District staff members listed on the Agenda.

Board discussion followed regarding Resolution 19.

Moved by Mr. Carolan, Seconded by Mr. Fortunato to pull Resolution 19 from the Reorganization Roll Call.

RC): Becker **NO**, Butto **NO**, Carolan **✓**, Fortunato **✓**, Kilday **NO**, Kinney **NO**, Laforgia **NO**, Sullivan **✓**, Zammitti Shaw **NO**

The following motions were approved by roll call vote: **7 – 27**

Moved by: CAROLAN Seconded: BUTTO

7. To approve, as recommended by the Superintendent of Schools, the reappointment of Frank C. Ceurvvels as Board Secretary for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
8. To approve, as recommended by the Superintendent of Schools, the reappointment of Joseph R. Amatuzzi as Treasurer of School Monies for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
9. To designate, as recommended by the Superintendent of Schools, Frank Ceurvvels as the Public Agency Compliance Officer (P.A.C.O.) for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
10. To approve, as recommended by the Superintendent of Schools, the appointment of Peter Keaney as the designated person responsible for compliance with the PEOSH Indoor Air Quality Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Indoor Air Quality Standard N.J.A.C. 12:100:13.1, effective for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
11. To approve, as recommended by the Superintendent of Schools, the appointment of Peter Keaney to be designated the program coordinator and responsible for compliance with the PEOSH Hazardous Communication Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Hazardous Communication Standard N.J.A.C. 12:100-7, effective for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
12. To approve, as recommended by the Superintendent of Schools, the reappointment of Paul Cusack, RHS, and Jeffrey Boltzer, IHHS, as Integrated Pest Management Coordinators to implement all aspects of the District’s IPM Policy and related Plan for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
13. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

Resolved, that Julie Browne shall be appointed as the Board Secretary *pro tem* for any meeting of the Ramapo Indian Hills Regional High School District Board of Education which Frank Ceurvvels, Board Secretary, is unavailable to attend, effective for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
14. To approve, as recommended by the Superintendent of Schools, the appointment of District officers for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting as follows:

Peter Keaney	Health & Safety Officer
Michael Marano	ADA District Coordinator
Michael Marano	Affirmative Action Officer
Michael Marano	504 Officer

Michael Marano	Homeless Education Liaison
Daniel Sutherland	Title VI Officer

15. To approve, as recommended by the Superintendent of Schools, the appointment of District and Building Anti-bullying Specialist officers for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting as follows:

Michael Marano	District Coordinator
Thomas Kersting	IHHS Anti-bullying Specialist
Andrea Saladino	RHS Anti-bullying Specialist

16. To approve, as recommended by the Superintendent of Schools, the appointment of Travis Smith, RHS, Principal, and Gregory Vacca, IHHS, Principal, to serve as the District’s Liaison to the State’s Child Welfare Authorities and to Law Enforcement Agencies pursuant to District Policy and Regulation 8462, effective for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
17. That, as recommended by the Superintendent of Schools, the existing policies and bylaws of the Ramapo Indian Hills Regional High School District Board of Education be re-adopted for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
18. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Frank Ceurvels, Business Administrator/Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District, and

BE IT FURTHER RESOLVED, that Frank Ceurvels is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,000) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Frank Ceurvels is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000.

19. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the “Board”); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part thereof. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 6, 2020 to appoint the law firm of Fogarty & Hara, Esqs., as Board attorneys for the period January 7, 2020 – through to the date of the 2021 Reorganization Meeting. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The resolution appointing Fogarty & Hara, Esqs. and the terms of the appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

20. To authorize the business administrator/board secretary, as recommended by the Superintendent of Schools, to renew the contract in the amount of \$34,500 with Lerch, Vinci & Higgins, LLP, to audit the books and records of the Ramapo Indian Hills Regional High School District in accordance with audit requirements as prescribed by the State of New Jersey for the fiscal year ending June 30, 2020. This contract is being entered into and approved as a professional service.

WHEREAS, the Board President and the Board Secretary are hereby authorized to execute the contract and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 6, 2020 appointing Lerch, Vinci & Higgins, LLP, as Auditors for the fiscal year ending June 30, 2020. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. The firm will provide the annual audit services to the Board of Education in the amount of \$34,500. The resolution appointing the firm of Lerch, Vinci & Higgins, LLP, and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

21. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising

therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education desires to authorize its purchasing agent for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:
<http://state.nj.us/treasury/purchase/pricelists.shtml>.

22. To authorize the business administrator/board secretary, as recommended by the Superintendent of Schools, to seek sealed bids, Educational Cooperative Price System, county contract, and/or state contract for all goods and/or services required during the period January 7, 2020 through to the date of the 2021 Reorganization Meeting. Date, receipt, and advertisement of bids to be determined by the business administrator/board secretary.
23. To designate, as recommended by the Superintendent of Schools, Frank Ceurvels as the Custodian of Records (OPRA) for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
24. That, as recommended by the Superintendent of Schools, *The Record* and *The Star Ledger* be designated as the official newspapers for the publication of legal notices effective for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting.
25. That, as recommended by the Superintendent of Schools, the official depository for funds of the Ramapo Indian Hills Regional High School District Board of Education, Ramapo High School, and Indian Hills High School be approved for the period January 7, 2020 through to the date of the 2021 Reorganization Meeting as follows:

Columbia Bank

NJ/ARM (New Jersey Asset & Rebate Management)

26. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) has received a proposal for Health Insurance Brokerage Services for Health Benefits which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as “EUS”) in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to Gallagher Benefit Services, Inc. (hereinafter referred to as “Broker”) for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of Broker, the Board desires to award the contract to Gallagher Benefit Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2.3 9b) et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Insurance Brokerage Services for Health Benefits to Gallagher Benefit Services, Inc. which will be paid by the carrier, in the approximate amount of \$86,000, subject to Gallagher providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 6, 2020 appointing Gallagher Benefit Services, Inc. for Insurance Brokerage Services for Health Benefits for the period of January 7, 2020 through to the date of the 2021 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). Gallagher Benefit Services, Inc. will provide Insurance Brokerage Services to the Board of Education for approximately \$86,000, which will be paid by the carrier. The resolution appointing the firm of Gallagher Benefits Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

27. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) has received a proposal for Property and Casualty Broker/Risk Manager Services, which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as

“EUS”) in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to CBIZ Insurance Services, Inc., (hereinafter referred to as the “Broker”) for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of the Broker, the Board desires to award the contract to CBIZ Insurance Services Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2 et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Property and Casualty Broker/Risk Manager Services to CBIZ Insurance Services, Inc. in the amount of \$28,317.00 subject to CBIZ providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 6, 2020 appointing CBIZ Insurance Services, Inc. for Insurance Brokerage Services for Property and Casualty/Risk Management Services for the period of January 7, 2020 through to the date of the 2021 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). CBIZ Insurance Services, Inc. will provide Insurance Brokerage Services to the Board of Education for \$28,317.00, which will be paid by the carrier. The resolution appointing the firm of CBIZ Insurance Services, Inc. and the terms of their appointment are on file and

available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

7 – 27

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Kilday ✓,
Kinney ✓, Laforgia ✓, Sullivan NO, Zammitti Shaw ✓

BOARD PRESIDENT'S REPORT

Mr. Kinney invited Mr. Ilardo, IHHS, Student Board Representative, and Mr. Ferro, RHS, Student Board Representative, to present their reports as follows: Mr. Ilardo stated: 1) the Holiday Assembly was held on December 20 and it was enjoyed by the IHHS student body; 2) the Deck the Halls was held during the week of December 16 and the Sophomore Class was the winner; 3) a Mock Trial is scheduled on January 8; and 4) Winter Sports are doing well. Mr. Ferro stated: 1) the Winter Sports are doing well; 2) the Freshman Outreach will meet on January 8; 3) the Winter Pep Rally was enjoyed by the RHS student body; 4) auditions for the Spring Gold Masque performances are scheduled this week.

SUPERINTENDENT'S REPORT

Mrs. MacKay wished everyone a happy new year! She welcomed Mr. Carolan, Mr. Fortunato, and Ms. Sullivan to the Board of Education and congratulated Mr. Kinney and Mrs. Kilday on their election as Board President and Board Vice President.

Mrs. MacKay stated that QSAC on-site monitoring is scheduled on Wednesday, January 15.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the results of the Reverse Electric Auction were positive – the District received a good price.

Mr. Ceurvels discussed the documents shared with the members of the Board regarding the Superintendent Search. Board discussion followed regarding the search.

Moved by Mr. Carolan, Seconded by Mr. Becker to begin the search for an Interim Superintendent of Schools, and further to prepare the advertisement for the vacancy.

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Kilday ✓,
Kinney ✓, Laforgia ✓, Sullivan ✓, Zammitti Shaw ✓

PUBLIC DISCUSSION

A. Moved by CAROLAN Seconded BUTTO to open the meeting to public discussion.

Mr. Madigan addressed the members of the Board introducing himself as the Education Liaison for the Township of Wyckoff. He also congratulated Mr. Carolan and Mr. Fortunato for their election to the Board of Education and thanked Mr. Becker for his many years of service to the District as the Board of Education President and Board member. Mr. Madigan also congratulated Mr. Kinney and Mrs. Kilday for the elections as Board President and Board Vice President.

Mr. Madigan also congratulated Mrs. MacKay on her retirement and for her dedication to the Ramapo Indian Hills Regional High School District and her many years of service.

Members of the public addressed the Board regarding its search for a Superintendent and offered their assistance and support.

Members of the public addressed the Board regarding their concerns about the District's grading practices.

B. Moved by BECKER Seconded BUTTO to re-enter the Reorganization/Action/Work Session Meeting.

ACTION ITEMS - ✓ = Yes

PERSONNEL

The following motions were approved by roll call vote: **P1 – P14 & E1 – PO1**

Moved by: KILDAY Seconded: BECKER

- P1. To approve the Sidebar Agreement to the Collective Negotiations Agreement between the Ramapo Indian Hills Regional High School District Board of Education and the Ramapo Indian Hills Education Association covering the period of July 1, 2016 through June 30, 2021.
- P2. To amend, as recommended by the Superintendent of Schools, the employment date of Laura Astorino, RHS, World Languages, from January 24 - June 30, 2020 to January 27 - June 30, 2020.
- P3. To approve, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for John Mungiglio, IHHS, Art, Period 6, at the contractual stipend of \$4,765, pro-rated, effective for the period December 17, 2019 - June 30, 2020.
- P4. To rescind, as recommended by the Superintendent of Schools, Resolution P5, as approved by the Board of Education at its November 25, 2019 Regular Public Meeting as follows:

Move to amend, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for Kimberly Batti Valovina, IHHS, Art, Period 1A, at the contractual stipend of \$4,765, pro-rated, effective for the period December 17, 2019 - June 30, 2020.
- P5. To amend, as recommended by the Superintendent of Schools, the request for an unpaid Family Leave of Absence, utilizing The Family and Medical Leave Act (FMLA) for Ronald Rhodes, District, Bus Driver, effective for the period October 29, 2019 - January 6, 2020.
- P6. To approve the appointment of a Volunteer Athletic Coach, effective for the 2019-20 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A:12-1 et seq., as follows:*

<u>Name</u>	<u>Position</u>
Joseph Piparo	Wrestling/RHS

- P7. To approve, as recommended by the Superintendent of Schools, the appointment of a Special School Advisor, as recommended by the Superintendent of Schools, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2019-20 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq., as follows:*

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Michael Ficocelli	Spring Drama Asst.	N/A	\$2,116

- P8. To approve, as recommended by the Superintendent of Schools, the appointment of Spring Production Staff, as recommended by the Superintendent of Schools, subject to all federal, state, county, and local regulations, governing said employment, for the 2019-20 School Year; and move to approve the applicants’ attestation that he/she has not been convicted of any disqualifying crime pursuant

to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq., as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
John Fazio	Set Designer & Construction	\$1,500
Michael Ficocelli	Orchestra Conductor	500
Michael Ficocelli	Vocal Coach	1,000
Adam Nemeth	Lighting Designer	2,000

- P9. To amend, as recommended by the Superintendent of Schools, the appointment of Special School Advisors, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2019-20 School Year; and move to approve applicants’ attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as follows:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
John Mungiello	Art Club	4	\$1,606 ¹
John Mungiello	Literary Magazine - Art	4	3,056 ²

¹Effective October 10 - December 17, 2019

²Effective October 10, 2019 - June 30, 2020

- P10. To accept, as recommended by the Superintendent of Schools, the resignation of Alexandra Tomaselli, RHS, Asst. Track Coach, effective immediately.
- P11. To rescind, as recommended by the Superintendent of Schools, the appointment of Athletic Coaches as follows:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Chris George, IHHS	Asst. Wrestling	effective immediately
Michael Schulman, IHHS	Boys’ Golf	effective immediately

- P12. To amend the date of retirement for Stephen Tallis, IHHS, World Languages, from January 31, 2020 to April 10, 2020.
- P13. To accept, as recommended by the Superintendent of Schools, the resignation of Jennifer Mawhinney, District, Coordinator of Non-Standard Testing, effective January 31, 2020.
- P14. To accept with regret, as recommended by the Superintendent of Schools, the resignation of Lisa Ingrasselino, RHS, Administrative Assistant, effective February 17, 2020.

EDUCATION

- E1. That home instruction for a District student, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
421102	RHS	11

- E2. To amend Resolution E10, as approved by the Board of Education at its December 9, 2019, Work Session/Regular Public Meeting, as follows:

Move to approve, as recommended by the Superintendent of Schools, the Virtual Reality Research Study, *Mission US: Timesnap!*, conducted by the Education Development Center with the Ramapo High School and Indian Hills High School Social Studies Departments, US History 1.

- E3. To approve, as recommended by the Superintendent of Schools, the District student field trips and transportation costs for the 2019-20 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
St. Leon, Fair Lawn	IHHS Heroes & Cool Kids	January 9, 2020	\$400
St. Leon, Fair Lawn	RHS Heroes & Cool Kids	January 9, 2020	400
Franklin Avenue Middle School & Valley Middle School	IHHS Heroes & Cool Kids	January 15, 2020	160
Eisenhower Middle School	RHS Heroes & Cool Kids	January 15, 2020	160
Eisenhower Middle School & Franklin Avenue Middle School	RHS Choir	January 17, 2020	800
North Bergen High School	IHHS & RHS Academic Decathlon	February 1, 2020	320
Kinnelon High School	IHHS & RHS Academic Decathlon	February 5, 2020	320
Shubert Theatre	IHHS English 2 CP & Resource	February 5, 2020	275
FED Reserve/Glen Rock Train Station	RHS FED Challenge	February 5, 2020	320
Liberty Science Center	RHS Anatomy/Physio/Biology	February 14, 2020	0
Westwood High School	IHHS & RHS Academic Decathlon	February 29, 2020	320
The Fiesta, Wood-Ridge, NJ	IHHS & RHS Academic Decathlon	March 4, 2020	320

- E4. To approve, as recommended by the Superintendent of Schools, the approval (for insurance purposes only and at no additional cost to the Board of Education) of student field trips scheduled for the 2019-20 School Year, as per District Policy and Regulation 5200, Attendance, as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>
Boston University, MA	IHHS Winter Track & Field	January 23-25, 2020
Virginia Beach, VA	RHS Cheerleading Team	March 13-15, 2020

OPERATIONS

OP1. To approve, as recommended by the Superintendent of Schools, the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Ramapo High School

Wyckoff Recreation Wrestling Matches, Gymnasium, January 4 & 25, 2020; 1:30 - 7 P.M.

Indian Hills High School

STAFFS Prep, LLC ACT Course; Classroom; January 13, 15, 22 & 29, 2020 & February 3, 2020; 6 - 9 P.M.

FINANCE

F1. To approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees’ current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH19-50	Fackelman	NJAHPERD	February 24-26, 2020	\$259.00
R19-45	Fernandez-Vilaseca	EdCampHat	January 11, 2020	39.90

POLICY

PO1. To approve, as recommended by the Superintendent of Schools, the first reading of new and revised District Policies as follows:

<u>Policy</u>	<u>Policy No.</u>
Unsafe School Choice Option	2415.06
Standards-Based Instructional Priorities	2428.1
Athletic Competition	2431
Use, Possession, or Distribution of Substances	3218
Evaluation of Teachers	3221
Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	3222

Evaluation of Administrators, Excluding Principals and Assistant Principals	3223
Evaluation of Principals and Assistant Principals	3224
Staff member Use of Electronic Communication and Recording	3284
Eligibility of Resident/Nonresident Students	5111

P1 – P14 & E1 - PO1

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Kilday ✓, Kinney ✓, Laforgia ✓, Sullivan ✓, Zammitti Shaw ✓

The following motion was approved by roll call vote: **P15**

Moved by: BECKER Seconded: KILDAY

P15. To accept, with regret, the retirement effective August 1, 2020, as follows:

WHEREAS, Beverly MacKay has dedicated herself to the Ramapo Indian Hills Regional High School District for 17 years as Superintendent of Schools, District Director of Curriculum & Articulation, District Coordinator of Student Personnel Services, and Assistant Principal; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Beverly MacKay has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Beverly MacKay in recognition of her exemplary service to our school district.

P15

RC): Becker ✓, Butto ✓, Carolan ✓, Fortunato ✓, Kilday ✓, Kinney ✓, Laforgia ✓, Sullivan ✓, Zammitti Shaw ✓

BOARD COMMENTS

Mr. Carolan stated that he is looking forward to serving a Board Trustee.

Mrs. Laforgia wished everyone a happy new year and welcomed the new Board members to the Board.

Mr. Butto welcomed the new Board members to the Board. He also stated that the members of the Facilities Committee met on December 14 to review and discuss agenda items as follows: 1) Use of Facilities; 2) Feasibility Study for IHHS & RHS Cafeterias Projects; 2) IHHS Window Project; 3) IHHS & RHS Girls’ Locker Room Project; 4) IHHS and RHS Roof Projects; 5) RHS Bathroom Renovation Project; 6) RHS & IHHS Bleacher Project; 7) School Entrance Sign Replacements; and 8) IHHS Gymnasium Lighting Project.

Mrs. Kilday welcomed the new Board members to the Board and wished everyone a happy new year.

Mr. Becker welcomed the new Board members to the Board and congratulated Mr. Kinney and Mrs. Kilday on their election as Board President and Board Vice President. Mr. Becker also thanked Mrs. MacKay for her leadership and friendship.

Mrs. Zammitti Shaw congratulated the new Board members and congratulated Mrs. Kinney and Mrs. Kilday on their election as Board President and Board Vice President.

Mr. Fortunato congratulated the new Board members.

Ms. Sullivan thanked the Board members for welcoming her to the board and congratulated Mr. Kinney and Mrs. Kilday on their election as Board President and Board Vice President. She expressed her concerns about finding a replacement for Mrs. MacKay stating that finding her replacement will be one of the Board's biggest challenges this year.

Mr. Kinney thanked the members of the Board for their confidence in serving as Board President. Mr. Kinney stated how unfortunate it is that Mrs. MacKay is retiring.

PUBLIC DISCUSSION

A. Moved by CAROLAN Seconded KILDAY to open the meeting to public discussion.

No discussion.

B. Moved by BECKER Seconded CAROLAN to re-enter the Reorganization/ Action/Work Session Meeting.

ANTICIPATED FUTURE MEETING DATES

Mr. Kinney announced the anticipated future meeting dates as follows:

Monday, January 27, 2020, Regular Public Meeting, 8 P.M., RHS, Library.

Recess

Upon motion of Mr. Carolan, seconded by Mr. Becker and carried the Board recessed in to Executive Session for the purpose of discussing personnel and litigation at 9:40 P.M.

Reconvene

Upon motion of Mr. Carolan, seconded by Mrs. Kilday the Reorganization/ Action/ Work Session was reconvened at 10:01 P.M. by Mr. Kinney.

ADJOURNMENT

Moved by CAROLAN Seconded: KILDAY to adjourn at 10:01 P.M.