

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
Oakland, New Jersey**

**ACTION/WORK SESSION MINUTES**

October 14, 2019

District Conference Room

Roll Call – Executive Session

Upon roll call at 7 P.M., the Board members responded as follows: Mmes. Becker, Kilday, Laforgia, and Zammitti Shaw. Messrs. Becker, Bunting, Butto, Kinney, and Lax. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 7 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mr. Butto and seconded by Mr. Kinney and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Action/Work Session

Upon roll call at 8:05 P.M. Board members responded as follows: Mmes. Becker, Kilday, Laforgia, and Zammitti Shaw. Messrs. Becker, Bunting, Butto, Kinney, and Lax. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 8:05 P.M. Mr. Becker announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Becker further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

**BOARD PRESIDENT'S REPORT**

Mr. Becker invited Mr. Ferro, RHS, Student Board Representative, to present his reports as follows: Mr. Ferro stated: 1) Fall sports are doing well; 2) Student Government is selling phone pockets; 3) for the upcoming Football Game, a Pink and Lime Out is planned; 4) the Annual Community Service Fair was an outstanding event for students; and 5) the UP Open House is scheduled on October 17, 7 P.M.

**SUPERINTENDENT'S REPORT**

Mrs. MacKay stated that the IHHS Open House was held on October 4 and the RHS Open House was held on October 11. Both events were well attended and many positive comments were received by parents and students.

Mrs. MacKay also stated that a Stigma Free Week was scheduled at Indian Hills last week and a Stigma Free Week is scheduled at Ramapo in the near future.

Mrs. MacKay reported that Michael Ferro, RHS, Student Board Representative, was nominated for the U.S. Youth Summit. If selected, Michael will be awarded a \$10,000 college scholarship. Mrs. MacKay stated that the District is very proud of Michael.

Mrs. MacKay introduced Mr. Marano who discussed the District's Anti-Bullying Act Self-Assessment. Mrs. MacKay thanked Mr. Marano for his presentation.

Mrs. MacKay introduced Mr. Sutherland who discussed the District's Test Scores. A brief question and answer session followed Mr. Sutherland's presentation, and Mrs. MacKay thanked Mr. Sutherland for his presentation.

### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the District received notification from the Department of Health that the District's procedures for Blood Borne Pathogens have been accepted; 2) the QSAC Facilities inspection by County Officials is scheduled on Friday, October 18; the QSAC on-site visit is scheduled on January 15; 3) Frank attended a meeting today with architects to discuss the locker rooms at both high schools; 4) Budget Prep is now open and available to District administration; a draft of the Budget Calendar will be reviewed at the next Finance Committee Meeting.

Mr. Ceurvels will continue to update the Board as to the status of these projects/initiatives.

### **PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS**

A. Moved by KILDAY Seconded BECKER to open the meeting to public discussion.

A member of the public addressed the Board regarding the recommendation for the IHHS Hockey Coach; she thanked the Board for approving this staffing recommendation.

B. Moved by BUTTO Seconded KINNEY to close public discussion of agenda items and to re-enter the Action/Work Session.

### **ACTION ITEMS - ✓ = Yes**

The following motions were approved by roll call: **P1 – P02**

Moved by: KINNEY Seconded: BECKER

### **PERSONNEL**

P1. To approve, as recommended by the Superintendent of Schools, the salary adjustment for achieving a higher degree level for District staff as follows:

<u>Name</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective Date</u>
Keri Myones	MA to MA+15	\$66,127 to \$67,447	September 1, 2019

P2. To amend, as recommended by the Superintendent of Schools, the 2019-20 salary placement for Ronald Rhodes, District, Bus Driver, from \$34,461 to \$36,400, effective for the period September 1, 2019 - June 30, 2020.

P3. To amend, as recommended by the Superintendent of Schools, the 2019-20 salary placement for Kim Carey, District, Bus Driver, from \$34,461 to \$36,400, effective for the period September 1, 2019 - June 30, 2020.

P4. To approve, as recommended by the Superintendent of Schools, the change in assignment for Joseph Piparo, RHS, from .71 Instructional Aide, Step 4, \$20,771.76, to full-time, Step 4, \$29,256, effective for the period October 15, 2019 - June 30, 2020.

P5. To approve, as recommended by the Superintendent of Schools, the appointment of Karen Ambrose, RHS, .6 World Languages, Long-term, Temporary Replacement for Sandra Dubon, a non-tenured position, not accruing tenure in the position, MA+30, Step 20, \$62,136.60, pro-rated, plus two transition days, effective for the period October 15, 2019 - June 30, 2020, subject to all federal, state, county and local regulations, governing said employment; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to

the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as applicable.

- P6. To approve, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for Kimberly Batti Valovina, IHHS, Art, Period 1A, at the contractual stipend of \$4,765, pro-rated, effective for the period October 1, 2019 - June 30, 2020.
- P7. To approve, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for Lauren Gibson, RHS, Art, Period 3A, at the contractual stipend of \$4,765, pro-rated, effective for the period October 1, 2019 - June 30, 2020.
- P8. To approve, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for Lisa Higbie, RHS, Art, Period 4A, at the contractual stipend of \$4,765, pro-rated, effective for the period October 1, 2019 - June 30, 2020.
- P9. To approve, as recommended by the Superintendent of Schools, the 1/2 sixth period teaching assignment for Traci Maturo, RHS, Art, Period 5A, at the contractual stipend of \$4,765, pro-rated, effective for the period October 1, 2019 - June 30, 2020.
- P10. To approve, as recommended by the Superintendent of Schools, the sixth period teaching assignment for Angela Rodriguez, RHS, World Languages, Period 1, at the contractual stipend of \$9,530, pro-rated, effective for the period October 15, 2019 - June 30, 2020.
- P11. To approve, as recommended by the Superintendent of Schools, the sixth period teaching assignment for Concepcion Fernandez-Vilaseca, RHS, World Languages, Period 2, at the contractual stipend of \$9,530, pro-rated, effective for the period October 15, 2019 - June 30, 2020.
- P12. To approve, as recommended by the Superintendent of Schools, the appointment of the following individual listed below as a substitute teacher for the 2019-20 School Year; and move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as applicable:

Name

Cassidy Kologrivov / District

- P13. That, as recommended by the Superintendent of Schools, the following person be approved as a Special School Advisor, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2019-20 School Year; and move to approve applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq.*, as follows:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Debora Greene	Robotics Club	1	\$2,045

- P14. To approve, as recommended by the Superintendent of Schools, the District Mountain Bike Volunteer Club and further move to approve Richard Burton as the Volunteer Club Advisor effective for the 2019-20 School Year.
- P15. To approve, as recommended by the Superintendent of Schools, District Volunteer Clubs and Advisors effective for the 2019-20 School Year as follows:

Indian Hills High School

<u>Club</u>	<u>Advisor</u>
Poetry Out Loud	Marisa Frissora / Edith LaChac
Yoga Club	Amy Fezza
Chronic Illness / Health Support	Joanne Braun / Marisa Frissora

Ramapo High School

Chinese Club	Ting Liu
Computer Science Club	Matthew Caulfield
Interior Design	Kim Deamer
Light A Candle Club	Traci Maturo
Ping Pong Club	Hugo Ospina
Ramapo Runway	Greg Hudak
Red Cross	Vincent Nguyen
SAS (Socializing After School) Club	Andrea Saladino
Video Game Club	Kevin Carolan
Women’s Empowerment Club	Hailee Gregory
Yoga Club	Lauren Yerger

P16. To accept, as recommended by the Superintendent of Schools, the resignation of a District Athletic Coach, as follows:

<u>Name</u>	<u>Effective Date</u>
Jamie Ciofalo / IHHS, Asst. Football	October 5, 2019
Lindsay Rock / IHHS, Asst. Girls’ Basketball	effective immediately
Anthony Tabbachino / IHHS, Hockey	effective immediately
Donald Campbell / IHHS, Asst. Hockey	effective immediately
Kyle Wengerter / IHHS, Asst. Wrestling	effective immediately

P17. To amend, as recommended by the Superintendent of Schools, the resignation date for Emily Sanchez, District, Art, from October 18, 2019, to October 1, 2019.

P18. To accept, with regret, as recommended by the Superintendent of Schools, the resignation of Cassidy Kologrivov, RHS, .64 Instructional Aide, effective October 15, 2019.

P19. To approve, as recommended by the Superintendent of Schools, the appointment of Patrick Verney, IHHS, Hockey, Step 4, \$6,350, subject to all federal, state, county, and local regulations, governing said employment; effective for the 2019-20 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

**EDUCATION**

E1. As recommended by the Superintendent of Schools, that home instruction for a District student, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
4212547	IHHS	11

E2. To approve, in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and /or related services be paid for the students listed below to attend the schools indicated and at the tuition costs indicated for the 2019-20 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
091501	The Learning Clinic, Inc.	\$174,571.30
082101	Chancellor Academy	71,187.00
040403	Paramus Board of Education	9,562.00

2019 Extended School Year Only

E3. To approve, as recommended by the Superintendent of Schools, the Indian Hills High School and the Ramapo High School 2018-19 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and pursuant to N.J.S.A. 18A:17-46.

**OPERATIONS**

OP1. To approve, as recommended by the Superintendent of Schools, the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Ramapo High School

Wyckoff Recreation	Football Games; Athletic Field, Press Box, & Restrooms; October 27, November 3 & November 10, 2019; 11 A.M. - 6 P.M.
IHHS PTSO	2020 Project Graduation Fundraiser; Holiday Boutique Vendor Fair; Cafeteria; December 7, 2019; 8 A.M. - 4 P.M.

OP2. To approve the disposal of the following aged items, as recommended by the Superintendent of Schools, no longer of use in the District. All items listed have a value of \$0.00.

<u>Description</u>	<u>Quantity</u>
Lobby Chairs	20
Drafting Table Frames	11
Press Board Work Stations	10
Long Tables	12
Small Tables	2
Green Chairs	33

**FINANCE**

F1. To approve the resolution, as recommended by the Superintendent of Schools, as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees' current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District's school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R19-19	Gogerty	Golf Certified Coaches Seminar	November 7, 2019	\$195.00
R19-20	Gregory	Mock Trial Workshop	October 24, 2019	40.00
R19-21	Heidenfelder	Transition Planning	October 25, 2019	7.42
R19-22	Mancino	Section 504 Explained	October 23, 2019	165.00
R19-23	Perry	College Admissions	October 24, 2019	54.60
R19-24	Smith	NJSBA	October 21-22, 2019	395.00
IH19-25	Heusser	RCHA	November 1, 2019	72.80
IH19-26	Heusser	RCHA	March 13, 2020	72.80
IH19-27	Heusser	RCHA	April 24, 2020	72.80
IH19-28	Ivanov	RCHA	March 13, 2020	53.90
IH19-29	Zielenkiewicz	Math Transition to Google Products	October 30, 2019	121.56
D19-10	Foschino	Frontline	October 22-24, 2019	\$1,340.00

## **POLICY**

PO1. To approve, as recommended by the Superintendent of Schools, the first reading of new and revised District Policies as follows:

<u>Policy Title</u>	<u>Policy No.</u>
Health and Physical Education	2422
Educational Program Evaluation	2610
Teaching Staff Member / School District Reporting	3159

Responsibilities

Commercial Driver’s License Controlled Substance and Alcohol Use Testing	4219
Administering an Opioid Antidote	5330.04
Service Animals	5337
Transgender Students	5756
Reimbursement of Federal and Other Grant Expenditures	6112
Bus Driver/Bus Aide Responsibility	8630
Transportation of Special Needs Students	8670

PO2. To approve, as recommended by the Superintendent of Schools, the revised District Regulation as follows:

<u>Regulation Title</u>	<u>Regulation No.</u>
Special Education - Free and Appropriate Public Education	2460.8

**P1 – PO2**

RC): Becker ✓, Bunting ✓, Butto ✓, Kinney ✓, Laforgia ✓, Lax ✓, Zammitti Shaw ✓, Kilday ✓, Becker ✓

**COMMITTEE REPORTS**

Mrs. Laforgia reported that a Crisis Management Committee Meeting was held on October 11 to discuss agenda items as follows: 1) active shooter lockdown drills were scheduled and conducted; 2) a K-9 Sweep of both high schools was conducted without incident; 3) Vaping and vaping detectors; and 4) a discussion of changing the name of this Board Committee.

Mrs. Becker reported the Personnel/Goal/Evaluation Committee Meeting originally scheduled on October 14 will be re-scheduled.

Mr. Butto reported that the members of the Facilities Committee will be meeting after the close of the Regular Public Meeting.

Mrs. Kilday stated that an Education Committee Meeting is scheduled on October 29, 4 P.M. She also reported that the first readings of District Policies were approved during the Regular Public Meeting and the second and final readings are scheduled for Board approved on October 28.

Mr. Bunting reported that a Finance Committee Meeting will be scheduled in the near future to review the District Audit.

Mr. Kinney reported that the members of the Negotiations Committee will meet with representatives of the RIHSA on October 15 to continue to discuss the terms and conditions of a successor agreement.

**BOARD COMMENTS**

Mrs. Becker stated that she attended the Future Ready Schools Meeting last month and a Future Ready Schools Meeting is scheduled again on October 17, 7:45 A.M. She stated that this Committee is a very exciting Committee to be a part of. The District continued to move forward as a Future Ready Schools District.

Members of the Board thanked both Mr. Marano and Mr. Sutherland for their presentations.

Members of the Board welcomed Mrs. Zammitti Shaw to the Board.

Mrs. Zammitti Shaw thanked the members of the Board for their welcoming remarks, and stated that she is happy to be a member of this Board of Education.

**PUBLIC DISCUSSION**

A. Moved by BUTTO Seconded BUNTING to open the meeting to public discussion.

No discussion.

B. Moved by BECKER Seconded BUTTO to re-enter the Action/Work Session.

**ANTICIPATED FUTURE MEETING DATES**

Mr. Becker announced anticipated future meeting dates as follows:

Monday, October 28, 2019, Regular Public Meeting, District Conference Room, 8 P.M.

**ADJOURNMENT**

Moved by BUNTING Seconded: KINNEY to adjourn at 9:50 P.M.