

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**  
Oakland, New Jersey

**REORGANIZATION/ACTION/WORK SESSION MINUTES**

January 7, 2021  
Electronic Meeting

Roll Call

Upon roll call at 7 P.M., the Board members responded as follows: Mmes. King, Koulikourdis, LaForgia, and Sullivan. Messrs. Butto, Carolan, Fortunato, Kinney, and Settuducato. Mr. Anthony Riscica, Interim Superintendent of Schools; and Mr. Thomas Lambe, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board secretary at 7 P.M. Mr. Lambe announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Lambe further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

**ACTION ITEMS - ✓ = Yes**

**REORGANIZATION**

1. Board Secretary administers Oath to newly-elected Board members.

The Oath was administered to Mrs. King, Mrs. Koulikourdis, Mr. Settuducato, and Ms. Sullivan.

2. Board Secretary calls for nomination of President of the Board of Education.

Ms. Sullivan nominated Mrs. Filomena Laforgia for Board president.

3. Board Secretary calls for vote for President of the Board of Education.

RC): Butto **FL**, Carolan **FL**, Fortunato **FL**, King **FL**, Kinney **FL**,  
Koulikourdis **FL**, Laforgia **FL**, Setteducato **FL**, Sullivan **FL**

Mrs. Laforgia is voted the Board president.

4. Board Secretary calls for nomination of Vice President of the Board of Education.

Mr. Fortunato nominated Mr. Butto for vice president.  
Mrs. Koulikourdis nominated Mrs. King for vice president.

5. Board Secretary calls for vote for Vice President of the Board of Education.

RC): Butto **JB**, Carolan **JB**, Fortunato **JB**, King **VK**, Kinney **JB**,  
Koulikourdis **VK**, Laforgia **JB**, Setteducato **JB**, Sullivan **JB**

Mr. Butto is voted the Board vice president.

The following motions were approved by roll call vote: **7-29**

Moved by: BUTTO                      Seconded: KINNEY

6. That all Work Sessions, Regular Public Meetings, and Special Meetings of the Board of Education be held on the dates, locations, and times, as recommended by the Interim Superintendent of Schools, as follows:

Monday, January 25, 2021	Regular Public Meeting, Ramapo High School
Monday, February 8, 2021	Work Session, District Conference Room

Monday, February 22, 2021	Regular Public Meeting, Ramapo High School
Monday, March 8, 2021	Work Session, District Conference Room
Monday, March 22, 2021	Regular Public Meeting, Ramapo High School
Monday, April 12, 2021	Work Session, District Conference Room
Monday, April 26, 2021	Budget Public Hearing/Regular Public Meeting, Ramapo High School
Monday, May 10, 2021	Action/Work Session, District Conference Room
Monday, May 24, 2021	Regular Public Meeting, Ramapo High School
Monday, June 14, 2021	Action/Work Session, Ramapo High School
Monday, June 28, 2021	Regular Public Meeting, District Conference Room
Monday, July 26, 2021	Work Session/Regular Public Meeting, Ramapo High School
Monday, August 23, 2021	Work Session/Regular Public Meeting, Ramapo High School
Monday, September 13, 2021	Action/Work Session, District Conference Room
Monday, September 27, 2021	Regular Public Meeting, Ramapo High School
Monday, October 11, 2021	Work Session, District Conference Room
Monday, October 25, 2021	Regular Public Meeting, Ramapo High School
Monday, November 8, 2021	Work Session, District Conference Room
Monday, November 22, 2021	Regular Public Meeting, Ramapo High School
Monday, December 13, 2021	Work Session/Public Meeting, District Conference Room
Thursday, January 6, 2022	Reorganization/ Action/Work Session, District Conference Room, 7 P.M.

(All public meetings are scheduled for 7 P.M. for the purpose of entering Executive Session. The Board will reconvene the public meeting at 8 P.M.)

7. To approve, as recommended by the Interim Superintendent of Schools, the reappointment of Thomas Lambe as Board Secretary for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
8. To approve, as recommended by the Interim Superintendent of Schools, the reappointment of Joseph R. Amatuzzi as Treasurer of School Monies for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

9. To designate, as recommended by the Interim Superintendent of Schools, Thomas Lambe as the Public Agency Compliance Officer (P.A.C.O.) for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
10. To approve, as recommended by the Interim Superintendent of Schools, the appointment of Paulinus Egu as the designated person responsible for compliance with the PEOSH Indoor Air Quality Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Indoor Air Quality Standard N.J.A.C. 12:100:13.1, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
11. To approve, as recommended by the Interim Superintendent of Schools, the appointment of Paulinus Egu to be designated the program coordinator and responsible for compliance with the PEOSH Hazardous Communication Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Hazardous Communication Standard N.J.A.C. 12:100-7, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
12. To approve, as recommended by the Interim Superintendent of Schools, the reappointment of Paul Cusack, RHS, and Jeffrey Boltzer, IHHS, as Integrated Pest Management Coordinators to implement all aspects of the District's IPM Policy and related Plan for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
13. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:  
  
Resolved, that Julie Browne shall be appointed as the Board Secretary *pro tem* for any meeting of the Ramapo Indian Hills Regional High School District Board of Education which Thomas Lambe, Board Secretary, is unavailable to attend, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
14. To approve, as recommended by the Interim Superintendent of Schools, the appointment of District officers for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting as follows:
 

Paulinus Egu	Health & Safety Officer
Michael Marano	ADA District Coordinator
Michael Marano	Affirmative Action Officer
Michael Marano	504 Officer
Michael Marano	Homeless Education Liaison
Daniel Sutherland	Title VI Officer
15. To approve, as recommended by the Interim Superintendent of Schools, the appointment of District and Building Anti-bullying Specialist officers for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting as follows:
 

Michael Marano	District Coordinator
Andrea Saladino	IHHS Anti-bullying Specialist
Jasmen Mantashian	RHS Anti-bullying Specialist
16. To approve, as recommended by the Interim Superintendent of Schools, the appointment of Travis Smith, RHS, Principal, and Gregory Vacca, IHHS, Principal, to serve as the District's Liaison to the State's Child Welfare Authorities and to Law Enforcement Agencies pursuant to District Policy and Regulation 8462, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
17. To approve, as recommended by the Interim Superintendent of Schools, the appointment of Charles Wolff, District, School Safety Specialist, effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.

18. That, as recommended by the Interim Superintendent of Schools, the existing policies and bylaws of the Ramapo Indian Hills Regional High School District Board of Education be re-adopted for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
19. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Thomas Lambe, Business Administrator/Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District, and

BE IT FURTHER RESOLVED, that Thomas Lambe is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Thomas Lambe is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

20. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution, and

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Bernice Parrella, Assistant Business Administrator, as its duly authorized purchasing agent *pro tem*, in the event that Thomas Lambe, Business Administrator/Board Secretary, is unavailable, and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian

Hills Regional High School District effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting, and

BE IT FURTHER RESOLVED, that Bernice Parrella is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Bernice Parrella is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

21. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the “Board”); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part thereof. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 to appoint the law firm of Fogarty & Hara, Esqs., as Board attorneys for the period January 8, 2021 – through to the date of the 2022 Reorganization Meeting. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The resolution appointing Fogarty & Hara, Esqs. and the terms of the appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Board discussion followed regarding the RFQ for legal services. Mr. Lambe stated that the Board can appoint more than one Board Attorney.

22. To authorize the Business Administrator/Board Secretary, as recommended by the Interim Superintendent of Schools, to renew the contract in the amount of \$35,200 with Lerch, Vinci & Higgins, LLP, to audit the books and records of the Ramapo Indian Hills Regional High School District in accordance with audit requirements as prescribed by the State of New Jersey for the fiscal year ending June 30, 2021. This contract is being entered into and approved as a professional service.

WHEREAS, the Board President and the Board Secretary are hereby authorized to execute the contract and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing Lerch, Vinci & Higgins, LLP, as Auditors for the fiscal year ending June 30, 2021. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. The firm will provide the annual audit services to the Board of Education in the amount of \$35,200. The resolution appointing the firm of Lerch, Vinci & Higgins, LLP, and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Board discussion followed regarding the RFQ for audit services. Mr. Lambe stated that the Board is appointing the Auditor through June 30, 2021.

23. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education desires to authorize its purchasing agent for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:  
<http://state.nj.us/treasury/purchase/pricelists.shtml>.

24. To authorize the Business Administrator/Board Secretary, as recommended by the Interim Superintendent of Schools, to seek sealed bids, Educational Cooperative Price System, county contract, and/or state contract for all goods and/or services required during the period January 8, 2021 through to the date of the 2022 Reorganization Meeting. Date, receipt, and advertisement of bids to be determined by the Business Administrator/Board Secretary.
25. To designate, as recommended by the Interim Superintendent of Schools, Thomas Lambe as the Custodian of Records (OPRA) for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
26. That, as recommended by the Interim Superintendent of Schools, *The Record* and *The Star Ledger* be designated as the official newspapers for the publication of legal notices effective for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting.
27. That, as recommended by the Interim Superintendent of Schools, the official depository for funds of the Ramapo Indian Hills Regional High School District Board of Education, Ramapo High School, and Indian Hills High School be

approved for the period January 8, 2021 through to the date of the 2022 Reorganization Meeting as follows:

Columbia Bank

NJ/ ARM (New Jersey Asset & Rebate Management)

28. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the “Board”) has received a proposal for Health Insurance Brokerage Services for Health Benefits which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as “EUS”) in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary / Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary / Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to Gallagher Benefit Services, Inc. (hereinafter referred to as “Broker”) for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of Broker, the Board desires to award the contract to Gallagher Benefit Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2.3 9b) et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Insurance Brokerage Services for Health Benefits to Gallagher Benefit Services, Inc. which will be paid by the carrier, in the approximate amount of \$85,000, subject to Gallagher providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary / Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT

BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing Gallagher Benefit Services, Inc. for Insurance Brokerage Services for Health Benefits for the period of January 8, 2021 through to the date of the 2022 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). Gallagher Benefit Services, Inc. will provide Insurance Brokerage Services to the Board of Education for approximately \$85,000, which will be paid by the carrier. The resolution appointing the firm of Gallagher Benefits Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

29. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has received a proposal for Property and Casualty Broker/Risk Manager Services, which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as "EUS") in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to CBIZ Insurance Services, Inc., (hereinafter referred to as the "Broker") for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of the Broker, the Board desires to award the contract to CBIZ Insurance Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2 et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Property and Casualty Broker/Risk Manager Services to CBIZ Insurance Services, Inc. in the amount of \$31,296.00 subject to CBIZ providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/



Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.

3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE  
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing CBIZ Insurance Services, Inc. for Insurance Brokerage Services for Property and Casualty / Risk Management Services for the period of January 8, 2021 through to the date of the 2022 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). CBIZ Insurance Services, Inc. will provide Insurance Brokerage Services to the Board of Education for \$31,296.00, which will be paid by the carrier. The resolution appointing the firm of CBIZ Insurance Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

Board discussion followed regarding the RFQ for insurance brokerage services. Mr. Lambe stated that until a contract is signed, the agreement is non-binding.

7-29

RC): Butto ✓, Carolan ✓, Fortunato ✓, King ✓, Kinney ✓,  
Koulikourdis ✓, Laforgia ✓, Setteducato ✓, Sullivan. ✓

### **BOARD PRESIDENT'S REPORT**

Mrs. Laforgia thanked the members of the Board of Education for their support and looks forward to working with all Board members. Mrs. Laforgia thanked Mr. Kinney for his leadership during the past year.

Mrs. Laforgia invited Ms. Patel, IHHS, Student Board Representative, and Ms. Kologrivov, RHS, Student Board Representative, to present their reports as follows: Ms. Kologrivov stated: 1) athletic teams are getting ready for the Winter season; 2) clubs continue to meet; 3) the seniors are having their yearbook photos taken; 4) the Library is offering curbside services; 5) the Guidance Department continues to host College Conferences for juniors; 6) the Athletic Schedule will begin during the Week of January 19; 7) Wellness Clubs continue to meet; and 8) the Student Government released a video for students and staff. Ms. Patel stated: 1) the Guidance Office will begin scheduling classes for the 2021-22 School Year during the Week of January 19; 2) the seniors completed over 1,000 College Applications; 3) Class Meetings will be scheduled; 4) Clubs continue to meet; 5) a virtual Reindeer Run was scheduled during the Holiday Break; 6) a January Food Bag collection continues; 7) a Relay for Life Meeting was scheduled prior to the Holiday Break and plans for a fundraiser are underway; 8) a virtual Coffee House will be scheduled next week; and 9) a FLOW Forward Survey will be released to students next week.

### **INTERIM SUPERINTENDENT'S REPORT**

Mr. Riscica wished everyone a very happy new year! He welcomed the new Board members to the District and congratulated Mrs. Laforgia and Mr. Butto.

Mr. Riscica thanked Ms. Kologrivov and Ms. Patel for their reports. He also reported on the following District initiatives:

- Mr. Riscica and Mr. Sutherland met with representatives of FLOW Forward;
- Representatives of FLOW Forward presented at recent faculty meetings in both high schools;

- Mr. Riscica congratulated Mr. Roger Cummings, a former RHS Girls' Fencing Coach; Mr. Ron Anello, RHS Athletic Director; and Mr. Michael Michels, IHHS Science Teacher and Bowling Coach; on their induction into the New Jersey Scholastic Coaches Association Hall of Fame;
- a guest speaker from Disney met with the RHS Sports and Entertainment students;
- RHS Math teachers developed a PLC to discuss assessment procedures in hybrid/remote learning environments;
- RHS Science teachers created a virtual electives presentation to share with juniors to make informed choices about their senior year Science options;
- District Music teachers are using technologies such as EasyVirtualChoir to include their ensembles in a virtual performance piece;
- In 2020, the PTSO donated \$2,020 to honor the IHHS Class of 2020, and IHHS is forming a school-based GRIT Committee who will outfit the Media Center with books, periodicals and other resources that relate to G.R.I.T. (Goals, Resilience, Integrity, and Tenacity);
- IHHS administrative team continues to host Pop Up Wellness; and
- IHHS administration supported the Forever 21 Senior Solstice event scheduled on December 21.

Mr. Riscica invited Mr. Sutherland to present the revised five-day, one-cohort schedule. Mr. Sutherland discussed the revised student schedule and a brief question and answer session followed the presentation.

Mr Riscica welcomed Mr. Lambe to the District.

### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Lambe stated that the Board of Education will be developing RFPs for professional services – legal, auditing, health insurance broker, and liability, risk management broker – in the near future. The process should conclude some time in the spring.

Mr. Riscica and Mr. Lambe will be meeting with the building principals to discuss the proposed budgets for the 2021-22 School Year.

### **PUBLIC DISCUSSION**

- A. Moved by BUTTO Seconded KINNEY to open the meeting to public discussion.

Members of the public addressed the Board regarding their concerns about the revised student schedule.

A member of the public addressed the Board regarding her concern about students filming themselves in Phys Ed classes. Mr. Riscica stated that he will follow up with building administration.

A member of the public addressed the Board regarding his concern about the District following the CDC definition of contact tracing. Mr. Riscica stated that schools are held to a different accountability.

- B. Moved by KINNEY Seconded SULLIVAN to re-enter the Reorganization/Action/Work Session Meeting.

### **ACTION ITEMS - ✓ = Yes**

#### **PERSONNEL**

The following motions were approved by roll call vote: **P1 – F1**

Moved by: KINNEY Seconded: BUTTO

- P1. To amend, as recommended by the Interim Superintendent of Schools, the change in assignment for Danielle Ferrara, IHHS, from .6 Special Education, MA, Step 2, \$34,006.80, .271 Social Studies Supplemental, MA, Step 2, \$15,359.50, and a fifth period teaching assignment, at the contractual stipend of \$5,165, prorated, to full

time Special Education, MA, Step 2, \$56,678, effective for the period January 1 - June 30, 2021.

- P2. To approve, as recommended by the Interim Superintendent of Schools, the change in assignment for Daniel VanderMolen, from .6 Social Studies, MA, Step 20, \$58,502, plus longevity, RHS, to full time Social Studies, MA, Step 20, \$97,504, plus longevity, District, effective for the period January 1 - June 30, 2021.
- P3. To approve, as recommended by the Interim Superintendent of Schools, the sixth period teaching assignment for Lauren Winslow, IHHS, Science, Period 1, at the contractual stipend of \$9,530, prorated, effective for the period December 10, 2020 - January 8, 2021.
- P4. To amend, as recommended by the Interim Superintendent of Schools, the appointment of Lindsey DeLillo, RHS, English, Temporary Replacement Teacher for Jonathan Samarro, a non-tenured position, not accruing tenure in the position, BA, Step 1, \$286.56/diem, effective for the period October 13, 2020 - January 22, 2021, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*
- P5. To approve, as recommended by the Interim Superintendent of Schools, the appointment of Katherine Gaspar, Family & Consumer Science District Head Teacher, effective for the period January - June 2021, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Regional High School District Board of Education effective July 1, 2016 - June 30, 2021*, at an annual stipend of \$4,056, prorated.
- P6. To amend, as recommended by the Interim Superintendent of Schools, the employment date for Robert Lynn, District, Custodian, from January 4 - June 30, 2021, to January 11 - June 30, 2021.
- P7. To amend, as recommended by the Interim Superintendent of Schools, the appointment of Emily Reitter, IHHS, Music Co-Director, Step 4, \$1,528, from September 1, 2020 - June 30, 2021, to September 1, 2020 - February 19, 2021.
- P8. To accept the resignation of Matthew O'Neill, RHS, Asst. Girls' Volleyball Coach, effective immediately.

## **EDUCATION**

- E1. To approve, as recommended by the Interim Superintendent of Schools, a one Cohort Schedule for students to attend school five days a week.
- E2. To approve, as recommended by the Interim Superintendent of Schools, the Harassment, Intimidation, & Bullying student consequences imposed during the 2020-21 School Year as a result of the HIB Investigation for IHHS-HIB 2020-002.
- E3. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's Office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the Agreement.

- E4. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Interim Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and/or related services be paid for the student listed below to attend the

school indicated at the tuition cost indicated for the 2020-21 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
421651	Caldwell University Center for Autism and Applied Behavior Analysis	\$123,300 <sup>1/2</sup>

<sup>1</sup>Pro-rated for 107 days at \$900.00

<sup>2</sup>Includes 2020-21 Extended School Year

**FINANCE**

F1. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees’ current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R20-10	Gibson	NOW Winter Conference	February 6, 2021	\$149
R20-11	Quirk	NOW Winter Conference	February 6, 2021	\$149

**P1 – F1**

RC): Butto ✓, Carolan ✓, Fortunato ✓, King ✓, Kinney ✓, Koulikourdis ✓, Laforgia ✓, Setteducato ✓, Sullivan. ✓

**BOARD COMMENTS**

Members of the Board wished everyone a very happy new year and welcomed Mr. Lambe to the District. Members of the Board also welcomed Mrs. King, Mrs. Koulikourdis, and Mr. Setteducato to the District.

Mr. Butto thanked the members of the Board for their support.

Mr. Fortunato thanked Mr. Kinney for his leadership during the past year.

Mrs. King stated that she is looking forward to working with Mr. Riscica and the Board members. She also congratulated Mr. Michels on his induction to the Hall of Fame.

Mr. Kinney thanked Mr. Riscica for his report on all of the positive events happening in the District.

Mrs. Koulikourdis and Mr. Setteducato stated that they are looking forward to working with the Board members and Mr. Riscica.

Ms. Sullivan thanked Mr. Kinney for his leadership during the past year and thanked Mr. Sutherland and Mr. Marano for their efforts.

Mrs. Laforgia thanked the Board members for their support.

### **PUBLIC DISCUSSION**

- A. Moved by KINNEY Seconded FORTUNATO to open the meeting to public discussion.

Members of the public thanked the Board and District administration for the revised student schedule.

- B. Moved by BUTTO Seconded SULLIVAN to re-enter the Reorganization/ Action/Work Session Meeting.

### **ANTICIPATED FUTURE MEETING DATES**

Mrs. Laforgia announced the anticipated future meeting dates as follows:

Monday, January 25, 2021, Regular Public Meeting, 8 P.M., Electronic Meeting.

### **ADJOURNMENT**

Moved by BUTTO Seconded: KINNEY to adjourn at 9:22 P.M.

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Filomena Laforgia  
Board President

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Thomas Lambe  
Business Administrator/Board Secretary