

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

REGULAR PUBLIC MEETING MINUTES

February 22, 2021

Electronic Public Meeting

Roll Call – Regular Public Meeting

Upon roll call at 7 P.M., the Board members responded as follows: Mmes. King, Koulikourdis, Laforgia, and Sullivan. Messrs. Butto, Carolan, Fortunato, Kinney, and Setteducato. Mr. Anthony Riscica, Interim Superintendent of Schools; and Mr. Thomas Lambe, Business Administrator / Board Secretary; were also present.

The meeting was called to order by the Board President at 7 P.M. Mrs. Laforgia announced that due to the current State of Emergency, in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services, this Meeting was posted and published as a remote meeting. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mrs. Laforgia further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT’S REPORT

Presentations by four superintendent search firm consultants – New Jersey School Boards Association; Ray and Associates; Hazard Young Attea Associates; and Dr. Ronald Bolandi – were scheduled.

Mrs. Laforgia thanked the representatives of the four search firms for their presentations.

Mrs. Laforgia invited Ms. Patel, IHHS, Student Board Representative, and Ms. Kologrivov, RHS, Student Board Representative, to present their reports as follows: Ms. Patel stated: 1) Sports are doing well; 2) the Guidance Department hosted an information meeting on the Gap Year; 3) Clubs continue to meet; 4) members of the Interact Club are making hats and scarves for the homeless and sending St. Patrick’s Day cards; 5) the Interact food bank collection is ongoing; 6) the members of the WLNHS are collecting items for charity; 7) the IHHS Theater Club have announced the cast and crew for the spring musical; 8) the IHHS Model UN Club are recruiting new members; 9) the Forever 21 Senior Stroll was enjoyed by the senior class; 10) the Class of 2021 is hosting an apparel sale; and 11) the Junior Prom is scheduled on May 27. Ms. Kologrivov stated: 1) Sports are doing well; 2) Clubs continue to meet; 3) members of Gold Masque are hosting a fundraiser for its spring musical; 4) the RHS Academic Decathlon placed third in the Regional Competition and will advance to the State Competition; 5) the Library continues with its curbside pickup services for students; 6) the Guidance Department is hosting trade school information nights and a Gap Year Information Night on Thursday; and 7) the members of SADD and TNT are hosting events for charity.

Mrs. Laforgia thanked Mr. Lambe and his staff for scheduling the search firm consultant presentations.

INTERIM SUPERINTENDENT’S REPORT

Mr. Riscica reported on current District initiatives as follows:

- the 2021-22 Student Calendar has been revised to close schools on September 7 and 8 for the Rosh Hashanah holiday; and
- the 2021-22 Program of Studies has been revised to include Chinese III for District students.

Mr. Riscica also reported that he and District administrators will be meeting with Mr.

Asmar, Bergen County Department of Health, on Thursday, February 25.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Lambe reported on District capital projects/initiatives as follows: 1) bid openings for District projects – roof recoating at both high schools and the RHS Girls' Bathroom Renovations – are scheduled on February 24; and 2) the 2021-22 Budget Development continued; the 2021-22 Preliminary Budget will be placed on the March 8 Action/Work Session for Board approval.

Mr. Lambe will continue to update the Board as to the status of these projects/initiatives.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

- A. Moved by KINNEY Seconded BUTTO to open the meeting to public discussion.

A member of FLOW Forward addressed the Board regarding scheduling a meeting with the Board. Mrs. Laforgia thanked her for her comment.

A member of the public addressed the Board regarding a target date for students to return to school with a full-day schedule. Mr. Riscica stated that the goal is to get as many students to return to school as soon as possible.

- B. Moved by BUTTO Seconded SULLIVAN to close public discussion of agenda items and to re-enter the Regular Public Meeting.

ACTION ITEMS - ✓ = Yes

The following motions were approved by roll call vote:

Moved by: BUTTO Seconded: KINNEY

To approve Reorganization/ Action/Work Session Minutes of January 7, 2021.

To approve Closed and Regular Public Meeting Minutes of January 25, 2021.

P1 - F1

RC): Carolan ✓, Fortunato ✓, King ✓, Kinney ✓, Koulikourdis ✓, Setteducato ✓, Sullivan ✓, Butto ✓, Laforgia ✓

The following motions were approved by roll call vote: **P1 - F11**

Moved by: KINNEY Seconded: BUTTO

PERSONNEL

- P1. To approve the appointment, as recommended by the Interim Superintendent of Schools, of Lindsey DeLillo, RHS, English, Temporary Leave Replacement Teacher for Jamie Sporn, not accruing tenure in the position, BA, Step 1, \$286.56/ diem, effective for the period February 22 - April 1, 2021, and subject to all federal, state, county and local regulations, governing said employment; and further move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, or *N.J.S.A. 18A:6-4.13 et seq.*

- P2. To approve, as recommended by the Interim Superintendent of Schools, the salary adjustment for achieving a higher degree level for District staff as follows:

<u>Name</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective Date</u>
Jenna Calderon	BA to BA+15	\$39,093 to \$39,747	February 1, 2021

- P3. To approve, as recommended by the Interim Superintendent of Schools, a sixth

- period teaching assignment for Monica Archer, RHS, Special Services, Period 1, at the contractual stipend of \$9,530, prorated, effective for the period February 22 - April 1, 2021.
- P4. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Chris Csgento, RHS, Special Services, Period 4, at the contractual stipend of \$9,530, prorated, effective for the period February 22 - April 1, 2021.
- P5. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Cari Laughman, RHS, Special Services, Period 5, at the contractual stipend of \$9,530, prorated, effective for the period February 22 - April 1, 2021.
- P6. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Kenneth Bellottie, IHHS, Math, Period 1, at the contractual stipend of \$9,530, prorated, effective for the period February 24 - June 30, 2021.
- P7. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Hanna Cantwell, IHHS, Math, Period 3, at the contractual stipend of \$9,530, prorated, effective for the period February 24 - June 30, 2021.
- P8. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Carly Hausch, IHHS, Math, Period 4, at the contractual stipend of \$9,530, prorated, effective for the period February 24 - June 30, 2021.
- P9. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Nicole Chermak, IHHS, Math, Period 6, at the contractual stipend of \$9,530, prorated, effective for the period February 24 - June 30, 2021.
- P10. To approve, as recommended by the Interim Superintendent of Schools, a sixth period teaching assignment for Jennifer Dinan, IHHS, Math, Period 9, at the contractual stipend of \$9,530, prorated, effective for the period February 24 - June 30, 2021.
- P11. To approve, as recommended by the Interim Superintendent of Schools, the request for an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) for Michael Paravati, IHHS, Social Studies, effective on or about May 3 - June 30, 2021.
- P12. To approve, as recommended by the Interim Superintendent of Schools, an unpaid leave of absence for Marian Kleinman, RHS, English Supplemental, effective for the period February 26 - April 9, 2021.
- P13. To approve, as recommended by the Interim Superintendent of Schools, the request for an unpaid leave of absence for Robert Jasinski, IHHS, .85 Security Aide, effective for the period February 26 - March 31, 2021.
- P14. To approve, as recommended by the Interim Superintendent of Schools, the following individual listed below as a substitute teacher effective for the 2020-21 School Year; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable:
- | <u>Name</u> | <u>Location</u> |
|------------------|-----------------|
| Lauren Raffaelli | District |
- P15. To approve, as recommended by the Interim Superintendent of Schools, the appointment of athletic coaches, subject to all federal, state, county, and local

regulations, governing said employment; effective for the 2020-21 School Year; and move to approve applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 *et seq.*, N.J.S.A. 18A:39-17 *et seq.*, or N.J.S.A. 18A:6-4.13 *et seq.*, as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
George Hill	Baseball	Standard	4	\$8,437
Douglas Scott	Asst. Baseball	Substitute	4	5,871
Joseph Verdon	Asst. Baseball	Standard	4	5,871
Richard Pagano	Asst. Baseball	Substitute	2	4,784
Robert Osieja	Track Coordinator	Standard	4	9,577
Owen Ross	Asst. Track	Standard	3	5,293
Meghan Weiss	Asst. Track	Standard	3	5,293
Noel Segarra	Asst. Track	Standard	3	5,293
Peter Kruimer	Asst. Track	Standard	4	5,871
Matthew Markman	Boys' Tennis	Standard	4	6,904
James Dunbar	Asst. Boys' Tennis	Substitute	4	4,867
David Stahl	Boys' Golf	Standard	4	5,994
Richard Larcara	Asst. Boys' Golf	CEAS	2	2,285
Joanne Braun	Girls' Golf	Standard	4	5,994
Melissa Van Kampen	Asst. Girls' Golf	Standard	4	2,821
Joseph Leicht	Softball	Standard	4	8,437
Maria LaBarbiera	Asst. Softball	Standard	4	5,871
Albert DeYoung	Asst. Softball	Standard	4	5,871
Neil Malmud	Asst. Softball	Substitute	4	5,871
Michael Carti	Girls' Lacrosse	Substitute	4	8,437
Molly Resto	Asst. Girls' Lacrosse	Substitute	4	5,871
Alison Jimerson	Asst. Girls' Lacrosse	Substitute	4	5,871
Brianna Reyes	Asst. Girls' Lacrosse	Substitute	4	5,871
Matthew Myones	Boys' Lacrosse	Standard	4	8,437
Mark Sinclair	Asst. Boys' Lacrosse	Standard	3	5,293
Sean O'Connor	Asst. Boys' Lacrosse	Substitute	4	5,871
Lorenzo Deraco	Asst. Boys' Lacrosse	Standard	4	5,871
Christopher Anzano	Boys' Volleyball	Standard	4	8,437

James Phillips	Asst. Boys' Volleyball	Substitute	4	\$5,871
Michael Michels	Spring Strength & Conditioning	Standard	4	5,783
Dominic Mulieri	Asst. Spring Strength & Conditioning	Standard	4	2,314
<u>Ramapo High School</u>				
Michael Esposito	Baseball	Substitute	2	\$7,117
Garrison Ward	Asst. Baseball	Substitute	4	5,871
Matthew Occhipinti	Asst. Baseball	Standard	4	5,871
Brian Depersis	Asst. Baseball	Standard	4	5,871
Brian Gogerty	Boys' Golf	Substitute	3	5,415
Brian Foley	Asst. Boys' Golf	Substitute	2	2,285
Sandy Gordon	Girls' Golf	Standard	4	5,994
Leslie Stephen	Asst. Girls' Golf	Standard	4	2,821
Darren White	Softball	Standard	4	8,437
Mark Durando	Asst. Softball	Standard	4	5,871
Charles Hofsaes	Asst. Softball	Substitute	4	5,871
Brian Gelenius	Asst. Softball	Standard	4	5,871
Thomas Albano	Boys' Lacrosse	Standard	4	8,437
Michael Copelton	Asst. Boys' Lacrosse	CEAS	4	5,871
Joseph Haemmerle	Asst. Boys' Lacrosse	Standard	4	5,871
Nicholas Guttuso	Asst. Boys' Lacrosse	Standard	4	5,871
Matthew Bunting	Asst. Boys' Lacrosse	Substitute	4	5,871
Madeline Dalie	Girls' Lacrosse	Substitute	3	7,612
Elizabeth Heydt	Asst. Girls' Lacrosse	Substitute	4	5,871
Jill Matcovich	Asst. Girls' Lacrosse	Standard	4	5,871
Kim Marchese	Boys' Tennis	Standard	4	6,904
Richard Sawyer	Asst. Boys' Tennis	Provisional	1	3,572
David Van Hook	Boys' Volleyball	Standard	4	8,437
Matthew O'Neill	Asst. Boys' Volleyball	Standard	4	5,871
William Manzo	Track Coordinator	Standard	4	9,577
Steven Ferro	Asst. Track	Standard	4	5,871
Michael Nangle	Asst. Track	Standard	4	5,871
Joshue Resto	Asst. Track	Substitute	4	5,871

Anthony Ciccone	Asst. Track	Substitute	4	\$5,871
Drew Gibbs	Spring Strength & Conditioning	Standard	4	5,783
Brian Gibbs	Asst. Spring Strength & Conditioning	Substitute	4	2,314

P16. To approve, as recommended by the Interim Superintendent of Schools, the appointment of Volunteer Coaches, effective for the 2020-21 School Year. Authorization for employment is based on prior verification of background check pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as follows:

<u>Name</u>	<u>Position</u>
Cathy Maso-Giannelli	Boys’ Tennis/RHS
Steven Fiumefreddo	Track/IHHS
Philip Lomenzo	Softball/IHHS
Ron Sparagowski	Track/IHHS

P17. To approve, as recommended by the Interim Superintendent of Schools, the Grit Volunteer Club, IHHS, and further move to approve the appointment of Dan Guido, IHHS, Volunteer Advisor, effective for the 2020-21 School Year.

P18. To approve, as recommended by the Interim Superintendent of Schools, the appointment of an SAT/ ACT Test Coordinator at Indian Hills High School and Ramapo High School to be compensated at the hourly rate of \$59.75 not to exceed 15 hours effective March 1, 2021.

EDUCATION

E1. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby approve an Agreement with the Region 1/ Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2021-22 School Year. The services to be provided included, but are not limited to, the coordinated transportation of public, nonpublic, and special education students.

BE IT FURTHER RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/ Mahwah Board of Education and is kept on file in the Office of the Business Administrator/ Board Secretary.

E2. To approve, as recommended by the Interim Superintendent of Schools, the revised 2021-22 Student Calendar.

E3. To approve, as recommended by the Interim Superintendent of Schools, the revised 2021-22 Program of Studies.

OPERATIONS

OP1. To approve, as recommended by the Interim Superintendent of Schools, the District’s Chemical Hygiene Plan as per the U.S. Department of Labor Occupational Safety and Health Administration’s “Occupational Exposures to Hazardous Chemicals in Laboratories” (Code of Federal Regulations, 29 CFR

1910.1450).

FINANCE

- F1. That, as recommended by the Interim Superintendent of Schools, the financial report of the Business Administrator and the Treasurer of School Monies for the month of December 2020, including a cash report for that period, be approved and ordered filed.
- F2. To authorize approval, as recommended by the Interim Superintendent of Schools, of the *Committed Purchase Order Report* for the month of January 2021, having been duly audited by the Business Administrator and the chairperson of the Finance Committee.
- F3. To authorize approval, as recommended by the Interim Superintendent of Schools, of bills drawn on the current account in the total amount of \$3,269,422.44, including the February 15, 2021 Payroll, for materials received and/or services rendered, having been duly audited by the Business Administrator and the chairperson of the Finance Committee.
- F4. That, as recommended by the Interim Superintendent of Schools, the additional bills paid in January 2021 and drawn on the current account in the total amount of \$5,066.10 for materials received and/or services rendered, having been duly audited by the Business Administrator and the chairperson of the Finance Committee, be ratified by the Board.
- F5. To ratify, as recommended by the Interim Superintendent of Schools, the January 31, 2021 Payroll in the amount of \$1,442,056.45 having been duly audited by the Business Administrator and the chairperson of the Finance Committee, and previously paid, approved by the Board. (Amount was not available for the January 25, 2021 Regular Public Meeting.)
- F6. That, as recommended by the Interim Superintendent of Schools, bills in the District Cafeteria Fund in the total amount of \$23,177.13 having been duly audited and approved by the Business Administrator/Board Secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$ 23,177.13	January Operations
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- F7. To approve, as recommended by the Interim Superintendent of Schools, transfers and to authorize the Interim Superintendent and Business Administrator/Board Secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the attached *Expense Account Adjustment Analysis* for the month of January 2021.
- F8. That pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of January 31, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- F9. To adopt the following resolution:

Receipt of Certification from Board Secretary

Pursuant to *N.J.A.C. 6:23A-16.10(c)4*, I, Thomas Lambe, certify that as of January 31, 2021, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the District Board of Education pursuant to *N.J.S.A. 18A:22-8* and *N.J.S.A. 18A:22-8.1*.

- F10. To approve, as recommended by the Interim Superintendent of Schools, the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for

work-related travel that is directly related to and within the scope of the employees’ current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employees and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specify for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH20-06	Ferrara	Stanford History Education Group Workshops	February 24; March 10; & March 24, 2021	\$375
D20-10	Lambe	Review of NJ Start Program & Green Purchasing	April 22, 2021	50

F11. To accept, as recommended by the Interim Superintendent of Schools, donations in the amount of \$10,000 to Ramapo High School and \$10,000 to Indian Hills High School, from the New York Jets.

P1 – F11

RC): Carolan ✓, Fortunato ✓, King ✓, Kinney ✓, Koulikourdis ✓, Setteducato ✓, Sullivan ✓, Butto ✓, Laforgia ✓

COMMITTEE REPORTS

Mrs. King reported that the members of the Facilities Committee met and discussed agenda items as follows: 1) the return to school for District students; and 2) outdoor seating for students.

Mr. Butto stated that a Finance Committee Meeting will be scheduled in early March.

Mr. Fortunato reported that the members of the Negotiations Committee met on February 15 and will meet again on February 25.

Mr. Carolan stated that an Education Committee Meeting is scheduled on February 25.

Mr. Kinney reported that the members of the Strategic Committee met on February 9. A Strategic Committee Meeting will be scheduled some time the week of March 1.

Mrs. Koulikoudis reported that the members of the Communications Committee met on February 10 to continue its discussions on recording Board of Education Meetings.

Ms. Sullivan reported that the members of the Policy Committee met on February 12 to continue its review of Policy 1648 and Bylaw 0164.6. A Policy Committee Meeting is scheduled on February 26.

BOARD COMMENTS

Members of the Board thanked District administration for the Single Cohort Schedule for students.

Members of the Board thanked Mr. Lambe and the Business Office for scheduling the search consultant firm presentations.

Mr. Butto thanked Ms. Patel and Ms. Kologrivov for their reports.

PUBLIC DISCUSSION

- A. Moved by BUTTO Seconded KINNEY to open the meeting to public discussion.

A member of the public addressed the Board regarding the Board Trustees who are members of the Strategic Planning Committee; all Committee members are Wyckoff Trustees. Mrs. Laforgia thanked her for her comment.

- B. Moved by BUTTO Seconded KINNEY to re-enter the Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mrs. Laforgia announced the anticipated future meeting dates as follows:

Monday, March 8, 2021, Action/Work Session, Electronic Meeting, 8 P.M.

Monday, March 22, 2021, Regular Public Meeting, Electronic Meeting, 8 P.M.

Recess

Upon motion of Mr. Butto, seconded by Mr. Kinney and carried the Board recessed into Executive Session at 9:47 P.M.

Reconvene

Upon motion of Mr. Kinney, seconded by Mr. Butto the Regular Public Meeting was reconvened at 10:35 P.M. by Mrs. Laforgia.

ADJOURNMENT

Moved by KING Seconded: KINNEY to adjourn at 10:38 P.M.

Filomena Laforgia
Board President

Thomas Lambe
Business Administrator / Board Secretary