ADDENDUM # 03

Project: Mt Diablo Unified School District
Northgate High School
Technology Infrastructure Upgrade
19six #: 24103.01

Bid #: 1951

Date: March 10, 2025

To all bidders submitting proposals for the above captioned project. This Addendum is hereby included in the Contract Documents to the same extent as though it were originally included therein. The following items modify, add to, delete from, or explain the drawings and/or specifications. The contents of this Addendum shall take precedence over the original specifications and plans.

BID DEADLINE:

The bid time shall not change.

Bid due date: 10:00 AM Thursday, March 13, 2025

at: MDUSD District Office
Purchasing and Warehouse Department
2326 Bisso Lane
Concord, CA 94520

CHANGES TO SPECIFICATIONS:

Item #1: **Add Specification** Add to the contract documents specification section 01 31 20 Cloud-Based PM Software.

BIDDING QUESTIONS:

Item #2: **Question** We wanted to confirm the difference in ceiling speakers in the design. All ceiling speakers are the same Bogen 2'x2' model listed in the specifications, but only a handful of these have the Bogen IP module located at the speaker. Most ceiling speakers are shown as 25-volt only and to be run from local Bogen IP 60-watt amplifiers. They may just need majority of the ceiling speakers to be a paging zone, not individually controlled such the PoE speaker, but I wanted to confirm this.

Answer Yes, we are only utilizing the IP module at certain 2x2 speakers based on the need for local zoning at these areas. Most of the 2x2 speakers will be driven from a zone amp at the nearest IDF.

Item #3: **Question** Hoping you can help with a quick question, with the bid date being next Thursday, 3/13, we're hoping that we're meeting the time requirement. The job posting mentions that applications need to be received by 3:00, seven days before the bid date. We're thinking that the seven days doesn't mean seven business days, but that it means seven actual calendar days. If you can let us know if we're okay by submitting today, 3/6 at 1:30pm for the bid due date of 3/13, that would be great.

Answer Yes, it is calendar days so we will be looking at cutoff on 3/6/25.

Item #4: **Question** Will a list of prequalified contractors be available?

Answer Yes, a list of prequalified contractors will be posted to the District's website on 3/10/25.

https://www.mdusd.org/departments/business-services/purchasing-warehouse/bid-information/construction-bids

ATTACHMENTS:

01 31 20_Cloud-Baed_PM_Software_MT_190806

END OF ADDENDUM

SECTION 01 31 20

CLOUD-BASED PROJECT MANAGEMENT SOFTWARE

1 GENERAL

1.1 GENERAL PROJECT MANAGEMENT OBJECTIVES:

1.1.1 Contractor to provide and utilize a cloud-based project management software to manage project documentation.

1.1.2 Use of this project management software will not replace or change any contractual responsibilities of the construction team members.

1.1.3 Each Project team member of the Contractor: Superintendent, Project Engineer, Scheduler, and Project Manager, et al., shall have access to the Internet and an Internet e-mail address in order to communicate with various project team members. The Contractor shall provide immediately upon receipt of the Notice to Proceed confirmation of these conditions and the names, positions, and e-mail addresses to the Owner.

1.2 SOFTWARE AND HARDWARE REQUIREMENTS:

1.2.1 The Contractor is required to provide at both the field office and home office location from where this project is managed computer hardware and software that meet the requirements of Procore® Project Management software. The Contractor is required to purchase Procore® software, hardware and software required to access this system via the Internet. In addition, Contractor shall provide and pay for access for up to eight (8) Procore® users for Owner use including Architect, Construction Manager, and Owner. Owner users shall have full access to all information related to the project.

1.2.2 The Contractor shall provide the Owner with Procore® training. The anticipated training will take place within fifteen (15) days of Notice to Proceed and will be held either remotely or at the District Office in Concord, California, whichever is preferred by the Owner.

1.2.3 The Contractor shall provide an adequate number of users to properly manage the Project in accordance with the Project schedule. The Contractor shall have Internet access through an Internet service provider of its choice at its cost.

1.3 SYSTEM MANAGEMENT AND USE:

1.3.1 The Contractor will administer the Procore® application in accordance with the following.

1.3.1.1 There shall be a digital record of all additions, deletions or changes to information included in the Procore® application

1.3.1.2 Contractor shall provide a back-up of all information included in the Procore® system on a quarterly basis. Backup information shall be in a logical organized system that that is acceptable to the Owner and that allows for expeditious retrieval of all project documentation.

1.3.1.3 Contractor shall maintain the Procore® application and Owner access to the Procore® system through end of the project Warranty.

1.3.1.4 Contractor will provide an electronic copy of all documentation included in the Procore system in a logical organized manner that allows for expeditious retrieval of all project documentation at Final Completion and at end of project Warranty.

1.3.1 All costs associated with the Contractor's use of the Procore® system, including computer hardware and internet service are the responsibility of the Contractor.

1.4 USE BY SUBCONTRACTORS:

1.4.1 The Owner encourages the Contractor to utilize the Procore® project management application for communicating with its Subcontractors. The Contractor shall inform all Subcontractors of the purpose of the project management system and how it can assist them in obtaining information for the project.

1.5 COMMUNICATION PROCESS:

1.5.1 The Owner's will outline and detail communication, correspondence and coordination procedures for the Project.

1.5.2 Most Project communication will take place in the Procore® project management system by creating and distributing documents directly within the system, or by entering manually in the system dates and descriptions of items to track over time. All documents requiring formal signatures will be printed, and their hard copies signed and distributed.

1.5.3 The official submittal log will be maintained within Procore®. The Contractor will use the Procore® to submit and distribute prints, documents, reports, samples, etc. Physical samples will be transmitted in Procore® but delivered in the traditional manner. The Procore® project management system will be used to track and expedite processing of these items.

1.5.4 Contractor will be required to maintain all current drawings within Procore®. The Contractor will be able to control administration of the drawings which includes but is not limited to: the ability to create a custom folder structure; folder-level permissions; auto-notifications for certain events (e.g., delete, check out) using Procore's® messaging system and the user's email address; auto-detection and uploading of a drawing's reference files; detailed history for a document, including revisions and access logs.

1.5.5 Contractor will be required to utilize modules including but not limited to: daily reports; meeting minutes; punch lists; requests for information (RFI); change items; cost events; and owner change order within the Procore® project management system. The Contractor can enter an RFI and the Architect/Engineer respond to the RFI completely within the Procore® project management system without creating a hard copy. Support documentation in hard copy format for any document in Procore® may be scanned into an electronic file and attached in Procore® to documents.

1.5.6 Contractor is required to use a digital camera in order to photo-document job progress and upload the associated images taken on a regular basis to Procore®. Each daily report is to be accompanied by daily progress photos.

1.6 ARCHIVING:

1.6.1 Contractor, at its cost and expense, will provide the Owner backups (on digital media) as specified herein of documents in Procore®. In the event of any dispute as to what items are the true and correct project records, information contained the backups will control unless data has been digitally altered after distribution within the Procore® system.

ARTICLE 2 - PRODUCTS

2.1 Cloud Based Project Management Software shall be the following or equal:

Procore® Project Management: www.procore.com

ARTICLE 3 - EXECUTION

3.1 Project Management Software is an Internet-Accessed Centralized Database of project information and consists of several separate modules or master file divisions for ease of organization. Available file divisions include but are not limited to: Correspondence, Daily Reports, RFI's, Transmittals, Submittals, Meetings, Documents, Drawings, Specifications, Punch Lists, Reports, Project Photos, Project Team, Schedule of Values, change items, cost events, owner change orders, owner request for proposals, etc.

3.2 The Contractor shall provide the Owner with the number of user licenses for Procore® as described in paragraph 1.2.1 above. Each major team member for the Contractor (i.e. project manager, superintendent, etc.) must have a separate user license. The Contractor shall ensure that all major team members on this project have Internet access available during the duration of this Project.

3.3 Major Subcontractors are encouraged to utilize Procore® for the duration of their scope of work from commencement to completion of their scope of work. Major Subcontractors as a minimum shall be defined as mechanical, electrical, plumbing, structural steel, masonry, security, drywall, roofing, and others deemed beneficial by the Contractor.

END OF SECTION