

CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement ("Agreement") is entered into by and between the members of the Behavioral Threat Assessment and Management Team ("BTAM Team") at _____ and the Onslow County School District ("District"). **SCHOOL NAME**

1. Purpose The BTAM Team is responsible for identifying, assessing, and managing individuals who may pose a risk of harm to themselves or others. This Agreement ensures that all team members maintain the confidentiality of sensitive information reviewed, discussed, or documented during the course of threat assessments.

2. Confidential Information Confidential Information includes, but is not limited to:

- Personally identifiable student information as defined under the Family Educational Rights and Privacy Act (FERPA).
- Law enforcement records, medical or psychological records, disciplinary records, and any information related to threat assessment cases.
- Communications among BTAM Team members regarding individuals under review.

3. Legal Compliance All BTAM Team members agree to comply with applicable laws and regulations, including:

- The Family Educational Rights and Privacy Act (FERPA)
- The Individuals with Disabilities Education Act (IDEA)
- North Carolina General Statutes related to student records and school safety
- Session Law 2023-78/HB 605 governing school threat assessment teams in North Carolina

4. Confidentiality Obligations

- Team members shall not disclose any Confidential Information to unauthorized individuals within or outside the school system unless required by law.
- Team members shall use Confidential Information only for the purposes of risk assessment and management.
- Discussions and documentation related to threat assessments shall occur in secure settings to prevent unauthorized access.

5. Information Sharing Confidential Information may be shared only with:

- Other BTAM Team members as needed to fulfill assessment responsibilities.
- School administrators, law enforcement, or mental health professionals, when necessary, to address a credible threat.
- Parents or guardians of the student under review, as appropriate under FERPA and applicable laws.

6. Storage and Disposal of Records

- All records shall be maintained in a secure location.
- Confidential documents must be properly disposed of when no longer needed, in compliance with District policies and state regulations.

7. Acknowledgment and Agreement I, the undersigned, acknowledge that I have read and understand this Confidentiality Agreement. I agree to comply with its terms and understand the importance of maintaining confidentiality in all threat assessment matters, unless otherwise required to disclose such information by law.

Name: _____

Position: _____

Signature: _____

Date: _____