

Bylaws of the Board

ORIENTATION

Board Candidate Orientation

The Board of Trustees desires to provide Board candidates with orientation that will enable them to understand the responsibilities and expectations of Board membership. The Superintendent or designee shall provide all candidates with general information about the school programs, district operations, and Board responsibilities. He/she may also provide candidates with information about the election process, including, but not limited to, information about campaign conduct and ballot statement information.

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates have the same access as members of the public to district staff and information, and are not entitled to privileged information discussed in closed session.

New Board Member Orientation

Incoming members are encouraged, at district expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to the—needs of the individual member, the Board as a whole, or the district.

The Board President and Superintendent shall convene a meeting to provide an orientation and information to incoming Board members to assist them in understanding the Board functions, policies, procedures, protocols, and agreed-upon standards of conduct. Incoming members shall also receive the district's policy manual and other materials related to the district and Board member responsibilities.

Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office.

The Superintendent may provide incoming Board members with additional background and information regarding the district's vision and goals, local control and accountability plan and other comprehensive plans, operations, and current challenges in areas that include, but are not be limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining.

Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district.

ORIENTATION (continued)

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 0400 - Comprehensive Plans)
- (cf. 0460 - Local Control and Accountability Plan)
- (cf. 1112 - Media Relations)
- (cf. 1160 - Political Processes)
- (cf. 9005 - Governance Standards)
- (cf. 9010 - Public Statements)
- (cf. 9011 - Disclosure of Confidential/Privileged Information)
- (cf. 9012 - Board Member Electronic Communications)
- (cf. 9121 - President)
- (cf. 9200 - Limits of Board Member Authority)
- (cf. 9220 - Governing Board Elections)
- (cf. 9223 - Filling Vacancies)
- (cf. 9270 - Conflict of Interest)
- (cf. 1340 - Access to District Records)
- (cf. 9011 - Disclosure of Confidential/Privileged Information)
- (cf. 9000 - Role of the Board)
- (cf. 9005 - Governance Standards)
- (cf. 9240 - Board Training)
- (cf. 9320 - Meetings and Notices)
- (cf. 9323 - Meeting Conduct)

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops
33362-33363 Reimbursement of expenses; board member or member-elect

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:
54952.1 Member of a legislative body
54952.2 Open meeting laws; posting agenda; board actions
54952.7 Copies of Brown Act to board members

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards for School Boards

The Brown Act: School Boards and Open Meeting Laws, rev. 2009

WEB SITES

CSBA: <http://www.csba.org>

11/12/93
8/14/91
12/14/96
(9/89 6/94) 7/08
4/8/09
9/27/17