



LOS ALAMITOS UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

10293 Bloomfield Street ♦ Los Alamitos, CA 90720

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www.losal.org

*An Equal
Opportunity
Employer*

CLASSIFIED EMPLOYMENT OPPORTUNITY

DIRECTOR FACILITIES, MAINTENANCE, OPERATIONS & TRANSPORTATION

CURRENT POSITION DETAILS

- Full-time, 12 months per year
- Fringe Benefits package

SALARY

\$156,933 – \$177,986 annually

ISSUE DATE: 3/7/2025

APPLICATION DEADLINE: 3/27/2025

RECRUITMENT TYPE

Dual Certification - This employment opportunity is available to anyone who qualifies. A single eligibility list based on rank order will be generated from this recruitment. Current classified employees who qualify will be given seniority credit.

POSITION BENEFITS

Pay increases: The first pay increase occurs after 1 year upon successful completion of the one-year probationary period. Increases occur annually thereafter, until top step is reached.

Benefits: This position includes a fringe benefit package including medical, dental, vision, life insurance, mileage, sick leave, vacation, and paid holidays.

BASIC FUNCTION

Under the direction of the Assistant Superintendent of Business Services, the Director of Facilities, Maintenance, Operations & Transportation is responsible to plan, organize, direct, coordinate, manage and supervise the facilities planning, facilities support activities, building maintenance, custodial, grounds keeping, safety/security services, pupil transportation and logistics planning services, disaster preparedness services, and to perform related duties as required. Commitment to Los Alamitos Unified School District's mission, vision and priority goals. Excellent communication/interpersonal skills with the ability to engage and work closely with a wide range of stakeholders.

* **Complete Job Description** available at www.losal.org under Job Opportunities/Classified Job Descriptions.

MINIMUM QUALIFICATIONS

Education & Experience

- ✓ A bachelor's degree in business administration, operations management, architecture, engineering, or closely related field
- ✓ Five years of increasingly responsible management experience in a closely related area of facilities, maintenance, operation, and transportation.
- ✓ School district experience preferred with responsibility for facilities, maintenance, operations and transportation.

APPLICATION & EXAMINATION PROCESS

Application: Complete a Los Alamitos Unified School District Classified Application at www.edjoin.org/losal. Applications must be submitted electronically through www.edjoin.org/losal by the deadline date. **NO PAPER APPLICATIONS WILL BE ACCEPTED!**

* Be sure your application reflects all relevant experience. Through the link listed above, you will be able to attach supporting documents including the Supplemental Application Questions.

Examination: Applications may be screened to select the most qualified candidates. The examination may consist of: a) Written job knowledge test (40% of total score), b) Structured oral interview (60% of total score). Some classifications require you to pass a physical examination. This examination is at the district's expense and the appointment is not assured until you have passed this examination. A practical/proficiency exam may be administered which shall be pass/fail. Applicants must attain a passing score of 70% on each part of the examination in order to be placed on the eligibility list. Should a large number of candidates pass the written exam, a higher passing score than 70% may be required to progress. Application and examination details along with information about the merit system are available on the Los Alamitos USD Personnel Commission website at www.losal.org

Supplemental Application and Interview:

Applications may be screened to select the most qualified candidates. The supplemental application questions will be included as part of the online application process. Applications will be considered incomplete if all supplemental questions are not completed. Following the screening of supplemental applications, qualified candidates will be invited to the structured oral interview.

The Los Alamitos Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, ethnic group identification, marital/parental status, physical/mental disability, national origin, religion, age, sex, sexual orientation, gender/gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person/group with one or more of these actual or perceived characteristics.