San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700

Phone 760-745-4931 Fax 760-745-2473 E-Mail spusd@sanpasqualunion.net

Website: www.sanpasqualunion.net

BOARD OF EDUCATION MINUTES – REGULAR MEETING

Tuesday, January 14, 2025, at San Pasqual Union School

- Meeting called to order at 4:30 pm to allow public comment on closed session agenda items. Board Members Goe, Merz, Murray, and Redmond were present. Superintendent Burroughs and recording secretary Jenny Grassy were also present.
  Adjournment at 4:31 p.m. for closed session.

Regular Session

- Meeting reconvened at 5:11 pm
- Public was welcomed. The flag salute was recited.
- Hearing of the Public: No one addressed the Board
- Member Merz motioned to approve the current agenda and minutes from the 12/16/2024 Board meeting. Member Redmond seconded the motion. Motion passed 4/0.
- SPETA representative Mrs. Mallory addressed the Board on behalf of SPETA.
- Mrs. Mallory also gave a curriculum report presentation on the Garden and Community exploratory class (presentation attached)
- Mr. Burroughs gave a presentation on Board Goal #3: Champion the Physical, Social, and Emotional Wellness and safety for all students (presentation attached)
- Mrs. Zdunich delivered the Assistant Principal Report (see attached)
    - Spotlight on Kagan Professional Development Day
        - **CAASPP Instructional Leadership Team Members**:
            - **Team Members:** Amanda Grano, Becca Gill, Jen Michalski, Josh Perez, Megan Cottam
            - Guide CAASPP implementation and use of assessment data.
            - Align assessments with curriculum standards.
            - Help teachers understand results; improve instruction and student outcomes.
        - **Kagan Instructional Leadership Team Members:** Becca Gill, Kristy Clark, Heather Johnson, Jen Michalski, Amanda Grano
            - The Kagan Instructional Leadership Team focuses on academic improvement, sustainability, and expansion.
            - Two meetings held so far: First: Established team purpose. Second: Set schedule for upcoming Kagan PD days
            - Upcoming Kagan PD days will focus on lesson planning and coaching
            - Teachers will work with Kagan coaches to plan lessons, incorporate Kagan structures, implement the lesson, and receive feedback

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- Foundation:
  - The Foundation is preparing for Prom on February 8th with SPU teachers and staff support.
  - An exciting selection of auction items will be available, including:
    - An Artistic Afternoon with the Kinder Team
    - Movie Munchies Meet-Up with the 5th Grade
    - Intro to Drums with Mr. Christensen
    - Gaming Fun with the Middle School ELA Team
    - More unique teacher experiences
  - A variety of class baskets will be up for bid, including themed offerings like "Let's Go Glamping" and "Cozy Mountain Getaway"
  - Tickets are available now—don't miss out!
- PTO
  - The PTO currently has $19,000 in the bank, maintaining a healthy reserve
  - The holiday event, Snuggle Up for the Season, was well-received but generated less revenue than Pancakes with Santa
    - No raffles or "class trees" were held this year
  - The PTO is planning the upcoming Daddy-Daughter Dance and Variety Show
  - The PTO is soliciting new board members
- DELAC and More
  - SPU DELAC Family Celebration in December was a big hit with over 110 adults and children attending
  - The event emphasized the importance of school and family involvement
  - The next DELAC meeting was on 1/13
    - Mr. Burroughs informed families about the importance of LCAP/CHKS surveys
    - Assisted parents in completing the surveys
- Red Barn Arts
  - RBA is preparing for Art Day with a captivating global theme
  - Mrs. Miller is guiding each grade level to focus on a different country for their art projects
  - Current countries include Italy, Egypt, China, India, Portugal, and more
- Upcoming events/activities:
  - 1/14 - SPU Governing Board Meeting
  - 1/16 - SPU Spelling Bee
  - LCAP & CHKS Surveys close
  - 1/20 - MLK, Jr. Birthday - No School
  - 1/23- SOAR Assemblies
  - 1/24- T2 Progress Reporting
  - 1/27-1/31- 6th grade camp & Great Kindness Week
  - 2/4 - Kagan Lesson Planning with Coach
  - 2/5- Kagan Coaching Day
  - 2/8- Prom-the Sequel
  - 2/11- Next Board Meeting

- Superintendent's Report:
    - Academics:
        - Initiated the math adoption process, focusing on evaluating current and future programs.
        - Collaborated with SDCOE & other districts, reviewed high-performing districts - Many districts, including high-performing districts using iReady as a common assessment tool.
        - Used research and Ed Reports to identify two top vendors: Savas and iReady, with presentations scheduled for staff discussions.
        - Considering a third option, Desmos, as it is favored by the middle school team
    - Budget:
        - The estimated cost-of-living adjustment (COLA) is 2.43%, about 0.5% lower than previously projected.
        - There are concerns that revenues may not be sufficient to sustain current projections.
        - The impact of the recent wildfire tragedy and related expenses has not been factored into the state budget projections.
        - Despite uncertainties, the 2.43% COLA will guide planning until the May Revision.
    - Facilities
        - Playground
            - Construction is underway and should be done by Monday!
        - BackFlow
            - Obtaining a third quote for backflow cages (current quotes: $6,200 & $9,900) and planning to move forward quickly to prevent vandalism that could disrupt water supply and school attendance.
            - Board is supportive of getting a 3rd bid and moving forward with the project.
        - HVAC Repairs
            - Likely to be expensive, seeking some relief via warranty
        - Solar and backup energy report
            - Project changes are expected to slightly increase costs, covered by DSD, while system size and PPA rates remain primarily unchanged. We are waiting on the contract amendment. These delays may push installation beyond the summer window.
            - Solar backup is cost-prohibitive, with a $1 million system providing only 4 hours of battery backup; Baker recommends a generator
            - Generator quotes are pending, expected to be $200K+ to power three buildings; aiming to schedule a Baker walkthrough this week.

Action/Discussion Items

- Burroughs advised that nearly all the information in the SARC has been previously reported to Board. Member Merz made a motion to approve the 2024 School Accountability Report Card. Member Murray seconded the motion. Motion passed 4/0.
- Member Murray motioned to approve the Annual and Five-Year Developer Fee Resolution. Member Merz seconded the motion. Motion passed 4/0.
- Member Redmond made a motion to approve the Grant agreement between the County of San Diego and the San Pasqual Union School District to upgrade internet capabilities at SPU. Member Merz seconded the motion. Motion passed 4/0.
- Board discussed discrepancies in the Wellness Plan review time frame (pages 4 & 7). Burroughs to amend the plan to make the review 2 years but with an initial review in June 2025. Member Merz motioned to approve the amended Wellness Plan. Member Murray seconded the motion. Motion passed 4/0.
- Mr. Burroughs presented The Comprehensive School Safety Plan. Plan will be on the February agenda for approval.
- Board discussed the First read of the Policy manual changes. Goe recommended the removal of "on-campus suspension" (page 105) and student "drop out" (page 141) due to lack of relevance. Proposed changes will be back on the agenda for approval in February.

Consent Agenda

- Member Merz made a motion to approve the consent agenda. Member Murray seconded the motion. Motion passed 4/0

Comments by Trustees:

- Member Redmond - This is only my second meeting, so I'm focused on listening and learning. There's a lot of information to take in, and I'll continue to do my best!

- Member Murray - I always appreciate our celebrations and the variety of perspectives shared. I also value how everything is tied to our board goals—a positive shift highlighting where we can continue to improve.

- Member Merz - I appreciate all the great information shared tonight.

- Member Goe - Our community is truly incredible, and the many roles everyone takes on are both impressive and inspiring. We all share the same goal—doing what's best for our students. In light of what happened in LA, it's a reminder that while we hope such situations never occur, they can happen. It also highlights how hard we work together to be proactive and ensure everyone is cared for.

Regular meeting adjourned at 6:48 p.m.

NEXT MEETING: February 11, 2025 @ 4:30 p.m. - Regular Meeting