

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, March 12, 2025 at 6:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**TOUR OF FACILITY NEEDS/IDEAS TO BEGIN AT 6:00 PM.**

**RTR Public Schools ISD #2902  
Board Meeting Agenda  
March 12, 2025 – RTR Public School Boardroom - 6:00 pm**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum
  - a. Student Council Representatives Report: Audrey Schreurs and Kynsi VanderPlaats
4. Approve the Agenda – (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

5. Consent Agenda – (action)
  - a. Approval of Minutes from School Board Meeting on February 12, 2025
  - b. Approval of Resignation of Early Childhood Special Education Teacher – Anna Hesse
  - c. Approval of Resignation of Secondary Special Education Teacher – Will Rops
  - d. Approval of Secondary Special Education Teacher – Kari Mathiowetz
  - e. Approval of Secondary School Counselor – Isabelle Haas
  - f. Approval of Assistant Baseball Coach – AJ Anderson
  - g. Approval of Volunteer Golf Coach – Jacqueline Gossen

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

6. Approval of Bills (action)
  - a. Expenditures Report - \$ 388,525.11
  - b. Manual Checks - \$ 16,645.30
  - c. Payroll Report - \$ 549,192.17
  - \$ 954,362.58**

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

7. Approval of Treasurer’s Report (action)
  - a. Treasurers Report
  - b. Revenue vs. Disbursement Report

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

8. Reports and/or Presentations (information)
  - a. Elem Principal, Cristy Olsen
  - b. MS Dean of Students, Darren Baartman
  - c. HS Principal, Rick Gossen
  - d. Superintendent, David Marlette

9. Approval of the 2025-2026 RTR School Calendar, as presented in Board Packet. (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote on Motion: \_\_\_\_\_

10. Approval of Legislative Updates to the following MSBA Model Policies. Copies of the revised policies will be available at the board meeting. (action)

Policy # 413: Harassment and Violence

Policy # 425: Staff Development and Mentoring

Motion Made by: \_\_\_\_\_

Motion Second by: \_\_\_\_\_

Vote on Motion: \_\_\_\_\_

11. Adjourn: Time Out: \_\_\_\_\_ (action)

Motion Made by: \_\_\_\_\_

Motion Second by: \_\_\_\_\_

Vote On Motion: \_\_\_\_\_

**Next Meeting:**

April 9, 2025

at 7:00 PM, RTR Board Room

111 County Road # 8, Tyler, MN 56178

**RTR Public Schools ISD # 2902**  
**School Board Minutes**  
**February 12, 2025**  
**RTR Public School in Tyler, MN – 7:00 p.m.**

School Board Attendance: Dunblazier, Dybdahl, Hess, Johansen, Kerkaert, Lensing, Matzner  
 Administration Attendance: Baartman, Gossen, Olsen, Marlette

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR High School Student Council Members, Jilian Schoenfeld and Kamryn Novak, updated the board on upcoming student council activities.

RTR students participating in the CEO Program shared their experiences of the program with the board.

M/S/C Kerkaert, Dybdahl to approve the agenda. (7-0 vote)

M/S/C Dybdahl, Matzner to approve the consent agenda. (7-0 vote)

- a. Approval of Minutes from School Board Meeting on January 8, 2025
- b. Approval of Resignation of Assistant Baseball Coach – Nick Brown
- c. Approval of Resignation of JH Baseball Coach – Tory Schreurs
- d. Approval of Resignation of MS Para-Professional – Alexandra Stitt

M/S/C Dybdahl, Dunblazier to approve the bills. – Schedule A (7-0 vote)

- a. Expenditures Report - \$ 315,430.86
- b. Manual Checks - \$ 9,559.92
- c. Payroll Report - \$ 489,638.41
- \$ 814,629.19**

M/S/C Kerkaert, Lensing to approve the Treasurer’s Report. – Schedule B (7-0 vote)

Administrative reports were presented.

M/S/C Dybdahl, Johansen to approve signature removals/authorizations on the following financial accounts at First Independent Bank. (7-0 vote)

**Account 128143 (General Account)**

**Remove:** Jeff Hansen and Peggy Dunblazier  
**Add:** Craig Hess, Bobbie Lensing, Robin Knudsen  
**Remaining on Account:** Matt Kerkaert, Sallie Thooft, Jordan Lichtsinn, Chelsey Gravley, Teri Schreurs and Alex Rott

**Account 139045 (MS Student Council)**

**Add:** Teri Schreurs  
**Remaining on Account:** Chelsey Gravley and Alex Rott

M/S/C Kerkaert, Matzner to approve the 2025 spring coaches as presented. (7-0 vote)

POSITION:	TRACK	POSITION:	GOLF	POSITION:	SOFTBALL	POSITION:	BASEBALL
Head	Ted Kern	Head	Tim O’Leary	Head	Darren Baartman	Head	Danny Moffitt
Assistant	Garrett Kern	Assistant	Carter Hansen	Assistant	Brian Baartman	Assistant	TBD
Assistant	Jessica Hamann	Volunteer	Rick Gossen	MS	Tori Teske	MS	Cody King
				Volunteer	Jared Baartman	MS	TBD

M/S/C Dunblazier, Johansen to approve the School Resource Officer Model Policy as presented. (7-0 vote)

M/S/C Johansen, Dybdahl to adjourn at 7:44 p.m. (7-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.





March 12th, 2025													
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj	
A & B BUSINESS, INC.	42249	1	2,467.11	2,467.11	103,825 Copies	202509	01	300	211	000	000	560	
A & B BUSINESS, INC.	42249	1	1,067.63	1,067.63	44,930 Copies	202509	01	100	203	000	000	560	
A & B BUSINESS, INC.	42249	1	381.45	381.45	16,053 Copies	202509	01	300	050	000	000	560	
A & B BUSINESS, INC.	42249	1	41.85	41.85	1,761 Copies	202509	01	005	020	000	000	560	
A & B BUSINESS, INC.	42249	1	445.97	445.97	18,768 Copies	202509	01	100	050	000	000	560	
A & B BUSINESS, INC.	42249	1	57.69	57.69	2,428 Copies	202509	01	005	110	000	000	560	
<b>A &amp; B BUSINESS, INC. Total</b>			4,461.70	4,461.70									
ADD SOME CLASS	42250	1	516.65	516.65	Library Cart	202509	01	005	620	000	343	401	
<b>ADD SOME CLASS Total</b>			516.65	516.65									
ADVANCED HEALTH, SAFETY & SECURITY	42251	1	1,650.00	1,650.00	Health & Safety Consulting	202509	01	005	865	000	352	305	
<b>ADVANCED HEALTH, SAFETY &amp; SECURITY Total</b>			1,650.00	1,650.00									
AMAZON CAPITAL SERVICES	42256	1	273.33	273.33	Presentation Boards/Headers	202509	01	100	203	000	000	401	
AMAZON CAPITAL SERVICES	42255	1	438.02	438.02	Spray Bottle/Glue Sticks/Place Mats/Supplies	202509	01	005	206	011	433	430	
AMAZON CAPITAL SERVICES	42267	1	50.97	50.97	Table Covers (Drama)	202509	01	300	291	236	000	401	
AMAZON CAPITAL SERVICES	42264	1	161.82	161.82	Books	202509	01	300	230	000	000	430	
AMAZON CAPITAL SERVICES	42270	1	128.73	128.73	Library Books (Library Donation)	202509	01	300	211	000	000	401	
AMAZON CAPITAL SERVICES	42272	1	60.57	60.57	Library Books	202509	01	300	620	000	000	470	
AMAZON CAPITAL SERVICES	42257	1	59.80	59.80	Construction Paper	202509	01	100	203	000	000	401	
AMAZON CAPITAL SERVICES	42275	1	94.00	94.00	Therapy Putty/Calculators	202509	01	300	420	000	740	433	
AMAZON CAPITAL SERVICES	42268	1	99.98	99.98	Coffee	202509	01	005	010	000	000	401	
AMAZON CAPITAL SERVICES	42280	1	140.92	140.92	Catchers Helmet (Softball Fundraiser Funds)	202509	01	300	296	217	000	401	
AMAZON CAPITAL SERVICES	42262	1	56.56	56.56	Candy/Sheet Protectors/File Folders	202509	01	100	203	245	000	430	
AMAZON CAPITAL SERVICES	42263	1	26.28	26.28	Band Saw Blades	202509	01	300	301	000	830	433	
AMAZON CAPITAL SERVICES	42273	1	145.14	145.14	File Folders/Poster Board/Legal Pads	202509	01	300	211	000	000	401	
AMAZON CAPITAL SERVICES	42259	1	37.34	37.34	Sensory Balls/Weighted Blanket	202509	01	100	420	000	740	433	
AMAZON CAPITAL SERVICES	42271	1	238.95	238.95	Makers/Envelopes/Pencil Sharpener/Supplies	202509	01	300	211	000	000	401	
AMAZON CAPITAL SERVICES	42274	1	57.02	57.02	File Folders/Expanding File	202509	01	300	258	000	000	401	
AMAZON CAPITAL SERVICES	42278	1	243.06	243.06	Paper Cement/Display Boards (FCCLA)	202509	01	300	291	208	000	401	
AMAZON CAPITAL SERVICES	42252	1	193.84	193.84	Valentines Day Construction Supplies	202509	01	100	203	000	000	401	
AMAZON CAPITAL SERVICES	42258	1	36.85	36.85	Bandages/Hydrogen Peroxide	202509	01	100	720	000	000	401	
AMAZON CAPITAL SERVICES	42279	1	74.99	74.99	Toys/Art Trays/Flashlights/Supplies	202509	04	005	582	000	344	430	
AMAZON CAPITAL SERVICES	42276	1	114.99	114.99	Cordless Vacuum	202509	01	005	810	000	000	401	
AMAZON CAPITAL SERVICES	42281	1	35.22	35.22	Screws	202509	01	300	301	000	830	433	
AMAZON CAPITAL SERVICES	42265	1	430.17	430.17	Library Books	202509	01	300	620	000	000	470	
AMAZON CAPITAL SERVICES	42273	1	23.89	23.89	Ziplock Bags	202509	01	300	211	165	000	401	
AMAZON CAPITAL SERVICES	42269	1	39.99	39.99	Stage Lights (Drama)	202509	01	300	291	236	000	401	
AMAZON CAPITAL SERVICES	42253	1	172.83	172.83	Tracing Pad/Markers/Art Trays/Supplies	202509	04	005	582	000	344	430	
AMAZON CAPITAL SERVICES	42266	1	322.45	322.45	Library Books (Library Donation)	202509	01	300	211	000	000	401	
AMAZON CAPITAL SERVICES	42277	1	144.16	144.16	Water Fountain Filters	202509	01	005	810	000	000	401	

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
AMAZON CAPITAL SERVICES	42261	1	197.06	197.06	Books/Clipboards/Scissors/Supplies	202509	01	005	206	011	433	430
AMAZON CAPITAL SERVICES	42254	1	33.12	33.12	Markers/Colored Pencils	202509	01	100	203	243	000	430
AMAZON CAPITAL SERVICES	42260	1	37.25	37.25	Glue Sticks	202509	01	100	212	000	000	430
<b>AMAZON CAPITAL SERVICES Total</b>			4,169.30	4,169.30								
A-OX WELDING, INC	42363	1	555.44	555.44	Cylinder Rent/Welding Gloves/Rods	202509	01	300	301	000	830	433
<b>A-OX WELDING, INC Total</b>			555.44	555.44								
AVERA MARSHALL	42282	1	4,325.00	4,325.00	Athletic Training	202509	01	300	292	000	000	305
<b>AVERA MARSHALL Total</b>			4,325.00	4,325.00								
BAARTMAN, CADE	42283	1	200.00	200.00	JH BBB Ref	202509	01	300	294	213	000	305
<b>BAARTMAN, CADE Total</b>			200.00	200.00								
BAARTMAN, JARED	42284	1	80.00	80.00	JH BBB Ref	202509	01	300	294	213	000	305
<b>BAARTMAN, JARED Total</b>			80.00	80.00								
BFG SUPPLY COMPANY	42285	1	3,470.00	3,470.00	Planters (FFA)	202509	01	300	291	207	000	619
<b>BFG SUPPLY COMPANY Total</b>			3,470.00	3,470.00								
BIMBO BAKERIES USA	42286	1	1,115.96	1,115.96	Bread	202509	02	005	770	000	701	490
<b>BIMBO BAKERIES USA Total</b>			1,115.96	1,115.96								
BISBEE PLUMBING & HEATING INC.	42287	1	2,451.73	2,451.73	Control Box/Labor	202509	01	005	865	000	380	350
<b>BISBEE PLUMBING &amp; HEATING INC. Total</b>			2,451.73	2,451.73								
BSN SPORTS, LLC	42288	1	46.52	46.52	Balls	202509	01	100	203	000	000	401
<b>BSN SPORTS, LLC Total</b>			46.52	46.52								
CHRISTENSEN, JENNIFER	42289	1	14.48	14.48	Paper Plates	202509	01	100	212	000	000	430
<b>CHRISTENSEN, JENNIFER Total</b>			14.48	14.48								
CHRISTIANSON, ALISSA	42290	1	120.00	120.00	Scorebook	202509	01	300	294	213	000	305
<b>CHRISTIANSON, ALISSA Total</b>			120.00	120.00								
CLIMATE CONTROL SYSTEMS & SERVICE	42291	1	2,192.50	2,192.50	HVAC Preventitive Maintenance	202509	01	005	865	000	380	350
<b>CLIMATE CONTROL SYSTEMS &amp; SERVICE Total</b>			2,192.50	2,192.50								
CROWN AWARDS	42293	1	43.35	43.35	Valedictorian/Salutatorian Medals	202509	01	300	211	165	000	401
<b>CROWN AWARDS Total</b>			43.35	43.35								
CULINEX	42292	1	170.50	170.50	Sheet Pans	202509	02	005	770	000	701	401
<b>CULINEX Total</b>			170.50	170.50								
DAGEL, TYLER	42294	1	30.00	30.00	2/15/25 Scorebook	202509	01	300	294	213	000	305
<b>DAGEL, TYLER Total</b>			30.00	30.00								
DELTA DENTAL OF MN	42295	1	2,903.07	2,903.07	March Dental	202509	01	215	032			
<b>DELTA DENTAL OF MN Total</b>			2,903.07	2,903.07								
EAST SIDE JERSEY DAIRY, INC	42365	1	3,306.94	3,306.94	Milk w/Meals	202509	02	005	770	000	710	495
<b>EAST SIDE JERSEY DAIRY, INC Total</b>			3,306.94	3,306.94								
EDUCATORS BENEFIT CONSULTANTS	42296	1	68.20	68.20	Jan Service Fee	202509	01	005	010	000	000	305
<b>EDUCATORS BENEFIT CONSULTANTS Total</b>			68.20	68.20								
FLORIDA FRUIT ASSOCIATION, INC.	42297	1	2,587.50	2,587.50	Strawberries (FFA)	202509	01	300	291	207	000	619
<b>FLORIDA FRUIT ASSOCIATION, INC. Total</b>			2,587.50	2,587.50								
GRANITE TELECOMMUNICATIONS	42368	1	89.27	89.27	March Phone	202509	01	100	203	000	000	320



Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
GRANITE TELECOMMUNICATIONS	42368	1	178.43	178.43	March Phone	202509	01	300	211	000	000	320
<b>GRANITE TELECOMMUNICATIONS Total</b>			267.70	267.70								
GREATER MINNESOTA FAMILY SERVICES	42298	1	625.00	625.00	Mental Health Practioner	202509	01	100	730	000	317	379
<b>GREATER MINNESOTA FAMILY SERVICES Total</b>			625.00	625.00								
HEALTH PARTNERS	42299	1	51,289.43	51,289.43	March Health Insurance	202509	01	215	028			
<b>HEALTH PARTNERS Total</b>			51,289.43	51,289.43								
HEGGIES PIZZA	42300	1	5,785.10	5,785.10	Pizza (FCCLA)	202509	01	300	291	208	000	619
<b>HEGGIES PIZZA Total</b>			5,785.10	5,785.10								
HESSE, MAKENNA	42301	1	30.00	30.00	C-Squad Book	202509	01	300	296	213	000	305
<b>HESSE, MAKENNA Total</b>			30.00	30.00								
HILLYARD - SIOUX FALLS	42302	1	520.01	520.01	Gloves/Recycling Tubs/Facial Tissue	202509	01	005	810	000	000	401
<b>HILLYARD - SIOUX FALLS Total</b>			520.01	520.01								
JOHNSON, TRENT	42304	1	400.00	400.00	Preschool Tuition Refund	202509	04	005	582	000	344	040
<b>JOHNSON, TRENT Total</b>			400.00	400.00								
JOSTENS INC.	42306	1	157.70	157.70	Cords	202509	01	300	211	165	000	401
JOSTENS INC.	42305	1	320.35	320.35	Diplomas	202509	01	300	211	165	000	401
<b>JOSTENS INC. Total</b>			478.05	478.05								
KELVIN L.P.	42307	1	97.35	97.35	CO2 Car Kits	202509	01	300	301	000	830	433
<b>KELVIN L.P. Total</b>			97.35	97.35								
KERKAERT, JACKSON	42308	1	45.00	45.00	C-Squad Clock/Book	202509	01	300	294	213	000	305
<b>KERKAERT, JACKSON Total</b>			45.00	45.00								
KNUTSON FLYNN & DEANS PA	42309	1	21,091.25	21,091.25	Legal Service	202509	01	005	105	000	000	305
<b>KNUTSON FLYNN &amp; DEANS PA Total</b>			21,091.25	21,091.25								
KOR, BROOKE	42310	1	350.00	350.00	Jr Hoopster Tournaments	202509	04	005	505	000	321	305
<b>KOR, BROOKE Total</b>			350.00	350.00								
LOUWAGIE, KOLBY	42311	1	15.00	15.00	2/24/25 C-Squad Book	202509	01	300	294	213	000	305
<b>LOUWAGIE, KOLBY Total</b>			15.00	15.00								
LYON COUNTY AUDITOR/TREASURER	42312	1	394.45	394.45	Truth in Taxation Notice	202509	01	005	010	000	000	305
<b>LYON COUNTY AUDITOR/TREASURER Total</b>			394.45	394.45								
MAYNARD'S	42313	1	33.38	33.38	Vegetable Oil	202509	01	005	810	000	000	401
MAYNARD'S	42313	1	4.89	4.89	Lunch Food	202509	02	005	770	000	701	490
MAYNARD'S	42314	1	43.56	43.56	Lab Supplies	202509	01	300	365	000	830	433
MAYNARD'S	42313	1	137.07	137.07	Lab Food	202509	01	300	365	000	830	490
MAYNARD'S	42314	1	469.51	469.51	Lab Food	202509	01	300	365	000	830	490
MAYNARD'S	42315	1	48.09	48.09	Candy (Cheer)	202509	01	300	292	917	301	401
MAYNARD'S	42313	1	26.37	26.37	Plates/Napkins	202509	01	005	010	000	000	401
<b>MAYNARD'S Total</b>			762.87	762.87								
MIERSMA, GRACE	42316	1	1,349.61	1,349.61	Dinner Theater Food (Drama)	202509	01	300	291	236	000	401
<b>MIERSMA, GRACE Total</b>			1,349.61	1,349.61								
MN FCCLA	42317	1	8,167.00	8,167.00	State Registrations (Std) (FCCLA)	202509	01	300	291	208	000	369
MN FCCLA	42317	1	540.00	540.00	State Registrations (Adv) (FCCLA)	202509	01	300	291	208	000	366

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
<b>MN FCCLA Total</b>			8,707.00	8,707.00								
MN SCHOOL BOARDS ASSN	42318	1	790.00	790.00	MSBA Conference Workshops/Lunch	202509	01	005	010	000	000	366
MN SCHOOL BOARDS ASSN	42319	1	210.00	210.00	Negotiations Seminar	202509	01	005	010	000	000	366
MN SCHOOL BOARDS ASSN	42318	1	40.00	40.00	MSBA Lunch	202509	01	005	020	000	000	366
MN SCHOOL BOARDS ASSN	42318	1	45.00	45.00	MSBA Lunch	202509	01	300	050	000	000	366
<b>MN SCHOOL BOARDS ASSN Total</b>			1,085.00	1,085.00								
MN WEST - WORTHINGTON	42360	1	16,545.92	16,545.92	PSEO Tuition/Books	202509	01	300	211	000	000	394
<b>MN WEST - WORTHINGTON Total</b>			16,545.92	16,545.92								
MOAT, ALISSA	42320	1	201.21	201.21	Worksheets/Lab Supplies	202509	01	300	260	000	000	430
<b>MOAT, ALISSA Total</b>			201.21	201.21								
MUSIC STREET INC	42321	1	221.00	221.00	Reeds	202509	01	300	258	233	000	619
MUSIC STREET INC	42321	1	34.00	34.00	Instrument Repairs	202509	01	300	258	233	000	350
<b>MUSIC STREET INC Total</b>			255.00	255.00								
NORGAARD, JONAH	42322	1	60.00	60.00	C-Squad Book	202509	01	300	294	213	000	305
<b>NORGAARD, JONAH Total</b>			60.00	60.00								
O'LEARY, TEIGYN	42323	1	30.00	30.00	C-Squad Clock	202509	01	300	296	213	000	305
<b>O'LEARY, TEIGYN Total</b>			30.00	30.00								
OLSEN, CRISTY	42324	1	642.84	642.84	MESPA Conference Lodging	202509	01	100	050	000	000	366
<b>OLSEN, CRISTY Total</b>			642.84	642.84								
PEPPER, J.W. & SON INC.	42325	1	10.99	10.99	Band Music	202509	01	300	258	233	000	430
PEPPER, J.W. & SON INC.	42326	1	337.48	337.48	Choir Music	202509	01	300	258	231	000	430
<b>PEPPER, J.W. &amp; SON INC. Total</b>			348.47	348.47								
PEPSI COLA BOTTLING, INC	42327	1	120.00	120.00	Pop	202509	01	300	292	000	000	619
<b>PEPSI COLA BOTTLING, INC Total</b>			120.00	120.00								
PERFORMANCE FOODSERVICE	42362	1	2,521.37	2,521.37	Lunch Food	202509	02	005	770	000	701	490
<b>PERFORMANCE FOODSERVICE Total</b>			2,521.37	2,521.37								
PETERSON, MICHAEL J.	42328	1	190.00	190.00	Large Group Judge/Mileage	202509	01	300	211	000	000	305
<b>PETERSON, MICHAEL J. Total</b>			190.00	190.00								
PLAYSCRIPTS, INC	42329	1	214.03	214.03	Scripts (Drama)	202509	01	300	291	236	000	401
<b>PLAYSCRIPTS, INC Total</b>			214.03	214.03								
PLUNKETT'S, INC.	42330	1	99.32	99.32	Pest Control	202509	01	005	810	000	000	350
<b>PLUNKETT'S, INC. Total</b>			99.32	99.32								
PRINCIPAL LIFE INSURANCE COMPANY	42331	1	100.10	100.10	March STD	202509	01	215	033			
PRINCIPAL LIFE INSURANCE COMPANY	42331	1	648.82	648.82	March Bd/Dep/Life	202509	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY	42331	1	1,143.79	1,143.79	March LTD	202509	01	215	029			
<b>PRINCIPAL LIFE INSURANCE COMPANY Total</b>			1,892.71	1,892.71								
PUSH PEDAL PULL	42332	1	355.00	355.00	Fitness Equipment Repair	202509	01	300	292	000	000	350
<b>PUSH PEDAL PULL Total</b>			355.00	355.00								
RESTAURANT DESIGN EQUIPMENT & SUPPLY	42333	1	14,986.34	14,986.34	Oven/Food Bar	202509	02	005	770	000	701	530
<b>RESTAURANT DESIGN EQUIPMENT &amp; SUPPLY Total</b>			14,986.34	14,986.34								
RIDGEWATER COLLEGE	42359	1	2,760.00	2,760.00	PSEO Tution	202509	01	300	211	000	000	394





Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
			<b>Bills</b>	<b>Manual</b>	<b>February</b>	<b>GRAND</b>						
			<b>3/12/2025</b>	<b>Checks</b>	<b>Payroll</b>	<b>TOTAL</b>						
			Fund 01 - General	362,493.79	16,502.01	500,673.14	879,668.94					
			Fund 02 - Food Service	24,333.50	143.29	26,578.06	51,054.85					
			Fund 04 - Community Service	1,697.82	0.00	21,940.97	23,638.79					
			Total	388,525.11	16,645.30	549,192.17	954,362.58					



Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2024-2025 February 2025
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,812,084.32	\$ 843,614.06	\$ 931,494.46	\$ 0.00	\$ 3,724,203.92
FOOD SERVICE FUND 02*	\$ 405,775.68	\$ 50,803.42	\$ 43,620.54	\$ 0.00	\$ 412,958.56
COMM. SERVICE FUND 04*	\$ 96,349.54	\$ 11,473.19	\$ 22,108.09	\$ 0.00	\$ 85,714.64
Building Fund 06*	\$ (138,640.53)	\$ 1,075.92	\$ -	\$ 0.00	\$ (137,564.61)
DEBT REDUCTION FUND 07*	\$ 165,908.77	\$ 10,183.89	\$ 10,183.89	\$ 0.00	\$ 165,908.77
Agency 09*	\$ 2,492.56	\$ 189.00	\$ 189.00	\$ 0.00	\$ 2,492.56
FY 25 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 4,343,970.34	\$ 917,339.48	\$ 1,007,595.98	\$ 0.00	\$ 4,253,713.84
FY24 Comparisons	\$ 4,113,315.75	\$ 916,326.01	\$ 804,855.41	\$ 0.00	\$ 4,224,786.35
<b>FY25 Difference</b>	<b>\$ 230,654.59</b>	<b>\$ 1,013.47</b>	<b>\$ 202,740.57</b>	<b>\$ 0.00</b>	<b>\$ 28,927.49</b>
ACCOUNT BALANCES	BALANCE PER FY24 ACCOUNT BOOKS	FY25 - FY24 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY25 ACCOUNT BOOKS
<b>RTR FINANCIAL ACCOUNT BALANCES</b>	\$ 191,721.44	\$ (118,066.68)	DISTRICT CHECKING ACCOUNTS		\$ 73,654.76
	\$ 563,222.12	\$ 141.15	INVESTMENTS/CD's		\$ 563,363.27
	\$ 2,849,601.42	\$ 441,613.36	MN LIQUID ASSET FUND ACCOUNT		\$ 3,291,214.78
	\$ 620,241.37	\$ (294,760.34)	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 325,481.03
	<b>\$ 4,224,786.35</b>	<b>\$ 28,927.49</b>	<b>DISTRICT TOTALS:</b>		<b>\$ 4,253,713.84</b>
BANK STATEMENT	FY24 ACCOUNT TOTALS:	FY25 BALANCE PER BANK STATEMENT	FY25 OUTSTANDING CHECKS PER	FY25 RATE OF INTEREST AND	FY25 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.25% \$ 191,721.44	\$ 124,319.18	\$ (50,727.57)	0.25% \$ 63.15	\$ 73,654.76
PMA Public Investment	5.23% \$ 552,806.06	\$ 552,937.42	\$ -	4.36% \$ 9.79	\$ 552,947.21
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	1.5% AND 1.71% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	5.22% \$ 48,086.94	\$ 187,777.46	\$ -	4.21% \$ 760.21	\$ 188,537.67
MN Liquid Asset Fund Maximum	5.37% \$ 2,801,514.48	\$ 3,093,264.48	\$ -	4.32% \$ 9,412.63	\$ 3,102,677.11
PMA Financial Network Construction Financing	5.23% \$ 620,241.37	\$ 324,405.11	\$ -	4.32% \$ 1,075.92	\$ 325,481.03
<b>TOTALS</b>	<b>\$ 4,224,786.35</b>	<b>\$ 4,293,119.71</b>	<b>\$ (50,727.57)</b>	<b>\$ 11,321.70</b>	<b>\$ 4,253,713.84</b>
				<b>FY24 DIFFERENCE</b>	<b>\$ 28,927.49</b>

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
February, 2025								
TYPE OF FUND	FY25 YTD REVENUES	FY25 BUDGET REVENUES	%	FY25 YTD EXPENSES	FY25 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
<b>01* - GENERAL FUND (WITH TRANS &amp; CAPITAL)</b>	\$ 5,359,928	\$ 8,756,932	61.21%	\$ 5,479,154	\$ 8,873,393	61.75%	\$ (119,227)	-0.54%
<b>FY24 COMPARISON</b>	\$ 4,937,362	\$ 8,585,540	57.51%	\$ 5,195,012	\$ 9,078,460	57.22%	\$ (257,650)	0.28%
<b>YEARS DIFFERENCE</b>	\$ 422,566	\$ 171,392	3.70%	\$ 284,142	\$ (205,067)	4.52%	\$ 138,424	-0.82%
<b>02* - FOOD SERVICE FUND</b>	\$ 298,196	\$ 673,800	44.26%	\$ 338,053	\$ 498,364	67.83%	\$ (39,858)	-23.58%
<b>FY24 COMPARISON</b>	\$ 352,309	\$ 539,500	65.30%	\$ 278,763	\$ 492,299	56.62%	\$ 73,546	8.68%
<b>YEARS DIFFERENCE</b>	\$ (54,113)	\$ 134,300	-21.05%	\$ 59,290	\$ 6,065	11.21%	\$ (113,404)	-32.25%
<b>04* - COMMUNITY SERVICE FUND</b>	\$ 100,837	\$ 163,502	61.67%	\$ 162,435	\$ 200,172	81.15%	\$ (61,598)	-19.47%
<b>FY24 COMPARISON</b>	\$ 115,553	\$ 244,479	47.27%	\$ 160,220	\$ 194,785	82.25%	\$ (44,667)	-35.0%
<b>YEARS DIFFERENCE</b>	\$ (14,717)	\$ (80,977)	14.4%	\$ 2,215	\$ 5,387	-1.11%	\$ (16,931)	15.5%
<b>07* - DEBT REDEMPTION FUND</b>	\$ 1,454,702	\$ 2,425,463	59.98%	\$ 2,439,785	\$ 2,424,900	100.61%	\$ (985,083)	-40.64%
<b>FY24 COMPARISON</b>	\$ 1,454,138	\$ 2,559,889	56.80%	\$ 2,441,455	\$ 2,439,605	100.08%	\$ (987,317)	-43.27%
<b>YEARS DIFFERENCE</b>	\$ 564	\$ (134,426)	0.00%	\$ (1,670)	\$ (14,705)	0.54%	\$ 2,234	-0.54%
<b>2024 - 2025 TOTALS</b>	\$ 7,213,662	\$ 12,019,697	60.02%	\$ 8,419,427	\$11,996,829	70.18%	\$ (1,205,765)	-10.17%
<b>2023 - 2024 TOTALS</b>	\$ 6,859,362	\$ 11,929,408	57.50%	\$ 8,075,450	\$12,205,149	66.16%	\$ (1,216,088)	-8.66%
<b>FY25 DIFFERENCE</b>	\$ 354,300	\$ 90,289	2.52%	\$ 343,977	\$ (208,320)	4.02%	\$ 10,323	-1.50%
<b>06* - BUILDING CONSTRUCTION FUND</b>	\$ 18,097	\$ 29,000	62.40%	\$ 42,608	\$ 79,800	0.00%	\$ (24,511)	0.00%
<b>FY25 YTD REVENUES</b>	Our 2024-2025 Year-To-Date Revenues are up by \$354,300. The timing of MN Food Service Payments is late and it skews their report.							
<b>FY25 YTD EXPENSES</b>	Our 2024-2025 Year-To-Date Expenses are up by \$343,977. This gives the RTR School District YTD Revenues minus Expenses increase of \$10,323.							



***RTR Public Schools***  
Petty Cash – Check Book Reimbursement  
March 12, 2025

CHECK #	VENDOR	DESCRIPTION	AMOUNT
		TOTAL	0.00

<b>Activity</b>	<b>July 1st Balance</b>	<b>Revenue</b>	<b>Expense</b>	<b>Feb 28th Balance</b>
FFA	16,085.95	19,896.63	17,520.40	18,462.18
Yearbook	3,312.81	1,123.06	764.45	3,671.42
Student Council	1,538.80	9,023.00	9,646.07	915.73
FCCLA	5,557.60	24,390.81	24,498.98	5,449.43
Drumline	1,940.07	0.00	0.00	1,940.07
Football	3,622.50	2,673.00	1,184.99	5,110.51
Volleyball	10,435.35	6,867.93	3,323.77	13,979.51
Cheer	8,018.38	6,947.51	5,139.01	9,826.88
Baseball	4,261.15	0.00	0.00	4,261.15
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,630.91	9,009.60	4,207.73	8,432.78

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending February 28, 2025**

Sequence: Fd, Org, Pro

										25BUD				% YTD	Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202508	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	005	Districtwide														
		810	Operations & Maint.													
E	01	005	810	000	000	170	422	00	Custodial Salary	318,521.00	26,919.72	203,085.27	64%	0.00	64%	115,435.73
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	904.00	89.00	696.07	77%	0.00	77%	207.93
E	01	005	810	000	000	210	422	00	Custodial FICA	22,920.00	2,016.48	15,243.46	67%	0.00	67%	7,676.54
E	01	005	810	000	000	214	422	00	Custodial PERA	20,401.00	2,009.41	14,757.38	72%	0.00	72%	5,643.62
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,464.00	4,784.56	35,964.59	74%	0.00	74%	12,499.41
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	12.82	96.24	69%	0.00	69%	43.76
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	838.22	5,527.95	65%	0.00	65%	2,972.05
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	10,630.00	86,762.00	66%	0.00	66%	45,188.00
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	1,271.58	11,532.04	35%	0.00	35%	21,467.96
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	0.00	1,673.79	0%	0.00	0%	(1,673.79)
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	7,914.95	41,695.23	93%	0.00	93%	3,304.77
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	8,112.52	26,678.25	38%	0.00	38%	43,321.75
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	22,517.64	134%	0.00	134%	(5,717.64)
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00
E	01	005	810	000	000	251	422	00	Custodial Health Reimb Arra	0.00	41.66	336.78	0%	0.00	0%	(336.78)
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,512.00	0.00	0.00	0%	0.00	0%	5,512.00
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	2,302.00	6,835.00	49%	0.00	49%	7,165.00
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	85,300.00	99.32	11,559.13	14%	0.00	14%	73,740.87
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00
		<b>810</b>	<b>Operations &amp; Maint.</b>							<b>833,732.00</b>	<b>67,042.24</b>	<b>484,960.82</b>	<b>58%</b>	<b>0.00</b>	<b>58%</b>	<b>348,771.18</b>
		850	Capital Facilities													
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver	0.00	0.00	27,713.08	0%	0.00	0%	(27,713.08)
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	120,000.00	0.00	120,000.00	100%	0.00	100%	0.00
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	46,200.00	0.00	46,200.00	100%	0.00	100%	0.00
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	4,877.28	9,754.56	0%	0.00	0%	(9,754.56)
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	1,443.72	2,887.44	0%	0.00	0%	(2,887.44)
		<b>850</b>	<b>Capital Facilities</b>							<b>179,800.00</b>	<b>6,321.00</b>	<b>206,555.08</b>	<b>115%</b>	<b>0.00</b>	<b>115%</b>	<b>(26,755.08)</b>
		865	Long Term Facility Maint													
E	01	005	865	000	347	305	467	00	FS Inspection	500.00	0.00	300.00	60%	0.00	60%	200.00

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending February 28, 2025**

Sequence: Fd, Org, Pro

										25BUD				% YTD		Remaining			
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202508	Year To Date	% YTD	Encumbrances	+ Enc	Balance			
01	General																		
	005	Districtwide																	
		865	Long Term Facilty Maint																
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	0.00	0%	0.00	0%	700.00			
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	0.00	10,274.00	22,799.41	0%	0.00	0%	(22,799.41)			
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	0.00	0.00	2,325.00	0%	0.00	0%	(2,325.00)			
E	01	005	865	000	384	350	467	00	Site Proj Repair & Maint Ser	0.00	0.00	7,316.00	0%	0.00	0%	(7,316.00)			
E	01	005	865	000	368	350	467	00	LTFM Bldg Env-Repair & Ma	0.00	6,575.00	6,575.00	0%	0.00	0%	(6,575.00)			
E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00			
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	0.00	1,806.30	0%	0.00	0%	(1,806.30)			
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	169.63	17%	0.00	17%	830.37			
E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	2,996.00	7,792.00	91%	0.00	91%	808.00			
E	01	005	865	000	352	401	467	00	H/S Supplies	0.00	0.00	32.99	0%	0.00	0%	(32.99)			
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	0.00	8,334.50	417%	0.00	417%	(6,334.50)			
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	0.00	341.50	9%	0.00	9%	3,658.50			
		<b>865</b>	<b>Long Term Facilty Maint</b>									<b>36,800.00</b>	<b>19,845.00</b>	<b>57,792.33</b>	<b>157%</b>	<b>0.00</b>	<b>157%</b>	<b>(20,992.33)</b>	
	<b>005</b>	<b>Districtwide</b>									<b>1,050,332.00</b>	<b>93,208.24</b>	<b>749,308.23</b>	<b>71%</b>	<b>0.00</b>	<b>71%</b>	<b>301,023.77</b>		
	300	High School																	
		865	Long Term Facilty Maint																
E	01	300	865	000	370	350	467	00	LTFM Electrical Repair	0.00	0.00	1,229.89	0%	0.00	0%	(1,229.89)			
		<b>865</b>	<b>Long Term Facilty Maint</b>									<b>0.00</b>	<b>0.00</b>	<b>1,229.89</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(1,229.89)</b>	
	<b>300</b>	<b>High School</b>									<b>0.00</b>	<b>0.00</b>	<b>1,229.89</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(1,229.89)</b>		
<b>01</b>	<b>General</b>									<b>1,050,332.00</b>	<b>93,208.24</b>	<b>750,538.12</b>	<b>71%</b>	<b>0.00</b>	<b>71%</b>	<b>299,793.88</b>			

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending February 28, 2025**

Sequence: Fd, Org, Pro

										25BUD				% YTD	Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202508	Year To Date	% YTD	Encumbrances	+ Enc	Balance
06	Building Construction															
	005 Districtwide															
	870 Bldg Construction															
E	06	005	870	801	000	520	464	801	Bldgs Acquisition & Impr-Ath	60,000.00	0.00	30,950.00	52%	0.00	52%	29,050.00
E	06	005	870	000	000	520	464	000	Bldgs Acquisition & Improver	7,800.00	0.00	11,658.21	149%	0.00	149%	(3,858.21)
E	06	005	870	801	000	305	464	801	Consult/Fees For Svc-Athl C	6,200.00	0.00	0.00	0%	0.00	0%	6,200.00
E	06	005	870	000	000	305	464	000	Consult/Fees For Svc	5,800.00	0.00	0.00	0%	0.00	0%	5,800.00
	<b>870 Bldg Construction</b>									<b>79,800.00</b>	<b>0.00</b>	<b>42,608.21</b>	<b>53%</b>	<b>0.00</b>	<b>53%</b>	<b>37,191.79</b>
	<b>005 Districtwide</b>									<b>79,800.00</b>	<b>0.00</b>	<b>42,608.21</b>	<b>53%</b>	<b>0.00</b>	<b>53%</b>	<b>37,191.79</b>
<b>06</b>	<b>Building Construction</b>									<b>79,800.00</b>	<b>0.00</b>	<b>42,608.21</b>	<b>53%</b>	<b>0.00</b>	<b>53%</b>	<b>37,191.79</b>
	<b>Report Totals:</b>									<b>1,130,132.00</b>	<b>93,208.24</b>	<b>793,146.33</b>	<b>70%</b>	<b>0.00</b>	<b>70%</b>	<b>336,985.67</b>





# RTR SCHOOL DISTRICT #2902

## Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659  
507-247-5913 ♦ Fax: 507-579-0994 ♦ [www.rtrschoools.org](http://www.rtrschoools.org)

### Elementary Board Report

#### March 12, 2025 Cristy Olsen – Principal

It is that time of year, and we are opening our preschool registration. We sent out our Preschool registration forms earlier this week. We are once again offering a variety of options for our families of 3, 4, and 5-year-olds. Parents can register online, and we encourage them to call the office if they need assistance! We are very proud of our program and are excited to see who will join us for the next school year!

I Love to Read Month was a success. The elementary student council worked hard to make it a great month of reading and the kids were really engaged in the activities. Thanks to Kelsey Brust, Tori Teske, and the elementary student council for their efforts to make it a fun month and to encourage our kids to read.

The elementary Wellness Week will kick off tomorrow, March 13, with an assembly and run until the next Thursday, March 20. It is an adaptation of the Heart Challenge we have done in the past with the focus being healthy choices and the importance of CPR.

Our 5th-grade Science fair will be held on March 27. The 5th graders are working very hard, and I do not doubt that they will do a great job! We are looking forward to this day.

We continue to celebrate our Noble Knights each week. The students are motivated to help make our school great and they work hard to earn Golden Ticket nominations. I am very proud of all the good they do every day! We have added some blue Knightly shields as well, and they are excited to receive those for classroom incentives!

READ Act - We are in an excellent position when it comes to the requirements of the MN READ Act. We just met about it last week, and we are ahead when it comes to the state training requirements. We are looking forward to ushering in our new literacy lead, Mandy Jensen, next year as she takes on that new role. She will do great things for our kids and our teachers.

The RTR Achievement and Integration Plan has been completed and submitted. It does not need to be board-approved, but I want you to be aware that it has been done.

**Staffing:** At this point in the year, we are not aware of any potential openings, so we do not have any hiring needs as of this time.

**Here are the current enrollment numbers at the elementary:**

Preschool - 80	Kindergarten - 44
First Grade - 333	Second Grade - 53
Third Grade - 45	Fourth Grade - 42
Fifth Grade - 47	Total Enrollment: 342





**ACTIVITIES  
BOARD REPORT  
MARCH 2025**

1. Congratulations to Brayden Chandler on placing 6th at the MSHSL individual wrestling tournament.
2. Congratulations to the Marshall/RTR/LV Wrestling team on qualifying for the State Tournament.
3. The HS Knowledge Bowl team has been taking part in meets and doing well. RTR hosted a meet on Monday, March 3rd.
4. Spring sports are getting underway with numerous athletes participating.
5. The Speech team has been attending meets and have been performing very well. We have had many individuals performing at a high level as well. RTR will be hosting a Speech meet on Saturday, March 15th.
6. The MS Spring Concert will be held on March 20th.
7. The HS Spring Concert is scheduled for March 25th.
8. The HS Large Group Music contest will be held later in March.



**School Board Meeting**  
**March 12, 2025**  
**7:00 PM**

**Secondary Principal Report**

- Staffing for 2025-2026: At the MS/HS level, we currently have three positions posted.
  1. MS/HS Counselor: We have a verbal agreement with a candidate.
  2. SPED Teacher: We hired Kari
  3. HS English Teacher: No leads
  4. Science Opening: We are going to have a science opening as well. I should have a resignation letter soon.
  
- CEO Recruitment for 2025-2026: It appears we have around 7 kids looking at this program for next year which is awesome.

- **Current Enrollment: March 7, 2025**

Grade 6:	46	
Grade 7:	52	
<u>Grade 8:</u>	<u>60</u>	158
Grade 9:	55	
Grade 10:	60	
Grade 11:	58	
<u>Grade 12:</u>	<u>48</u>	221
<b>Total 6-12:</b>		<b>379</b>



RTR ISD # 2902

2025 - 2026 SCHOOL CALENDAR

JULY 2025							AUGUST 2025							SEPTEMBER 2025							OCTOBER 2025						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
							31							Q1 = 21					(21)			Q1 = 21				(42)	

  

NOVEMBER 2025							DECEMBER 2025							JANUARY 2026							FEBRUARY 2026											
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S					
						1		1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7					
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14					
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21					
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28					
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31												
30							Q2 = 16						(58)	Q2 = 17					(75)	Q2 = 15			Q3 = 5			(95)	Q3 = 19					(114)

  

MARCH 2026							APRIL 2026							MAY 2026							JUNE 2026						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
			Q3 = 18	Q4 = 2		(134)			Q4 = 20			(154)	31			Q4 = 20			(174)								

174	<b>Student Contact Days</b>
5	<b>Teacher Workshop Days</b>
1	<b>Teacher Comp Day for Conferences</b>
<hr/>	
180	<b>2025-2026 Teacher Contract Days</b>
<p>Weather makeup days are listed below. A minimum of one (1) week notice will be given to parents if any of these additional days are selected for school makeup.</p> <p>In addition, District Administration has the discretion to utilize up to five (5) E-Learning Days each school year as allowed by the MN Department of Education.</p>	
<p>President's Day - February 16, 2026</p>	
<p>March 16, 2026</p>	
<p>Easter Monday - April 6, 2026</p>	
<p>Staff Development Early Release Days occur monthly, with the exception of April 2026. School is dismissed at 1:00 p.m. on Staff Development Early Release Days.</p>	
<p>These days are extremely important in improving the quality of teaching and education at RTR. Remember, the number one most important asset in our District is "Great Teaching!"</p>	
<p>School will be dismissed at 1:00 p.m. before all major holidays: (Thanksgiving, Christmas, and Easter) and on the last day of school.</p>	

	First Student School Day: Tuesday, September 2, 2025
	Vacation Days - No Students or Staff
	Teacher Workshop Days - Staff Report but No Students
	Parent/Teacher Conferences - 4:00 - 7:30 PM
	Teacher Conference Comp Day - No Students or Staff
	1:00 p.m. Staff Development Early Release Days
	Mid-Quarter Grades Due
	Seniors Last Day of Class
	Class of 2026 Graduation Day - 2:00 p.m.
	First Day of Quarter Symbol
	Last Day of Quarter Symbol
	Last Day of School Symbol - Dismissal at 1 PM
<hr/>	
Q1 =	42 Student Class Days
Q2 =	48 Student Class Days
Q3 =	42 Student Class Days
Q4 =	42 Student Class Days
<b>Total =</b>	<b>174 Student Contact Days</b>
<p>Approved by the RTR ISD No. 2902 School Board</p>	
Date Approved:	

