

Panama-Buena Vista Union School District

KATIE RUSSELL, Ed.D.  
District Superintendent

4200 Ashe Road  
Bakersfield, Ca 93313  
(661) 831-8331 FAX (661) 398-2141



BOARD OF TRUSTEES  
Bryan Easter  
Linda Garcia  
Tiffany King  
Paula Van Auken  
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DATE: March 7, 2025

TO: P-BVUSD Cafeteria General Helpers

FROM: Melissa Brown, Director of Human Resources

CC: Alicee Stanley, Principal, Laurelglen Elementary  
Nicole Miller, Director of Talent Management (Classified)  
Kristi McKnight, Director of Nutrition Services  
Selena Garza, CSEA Chapter President

RE: Transfer

The following positions are officially open for the 2024-25 School Year:

**Laurelglen Elementary**

**4 Hours**

**Cafe Gen Helper**

Current Cafeteria General Helpers are eligible to submit a request for transfer for this position. If you are interested in being considered for this position, please submit a **"Classified Employee Request for Voluntary Transfer."** Voluntary transfers within a classification will apply only to those employees who have attained permanent status and who work 4 (Four) or more hours daily. Please submit your request to the Human Resources Department no later than **3:00 p.m. March 14, 2025.**