

REQUEST FOR PROPOSALS

RFP 26-02

SUBJECT: Emergency Generator Inspection and Maintenance RFP for Pennridge School District,

DESTINATION FOR DELIVERY FOR ALL PROPOSALS:

Pennridge School District
Operations Building
1303 N. Fifth Street
Perkasie, PA 18944

SUBMITTAL DEADLINE:

Wednesday April 2nd @ 2:00 P.M. (Local prevailing time)

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DOCUMENT AVAILABILITY:

The Request for Proposals can be obtained at no charge from each of the participating School District's Web Sites. Specific school district questions should be directed to the respective facilities Manager/Director:

Pennridge S.D.: www.pennridge.org – Mr. Craig Bramble, Director of Operations - (215) 257-5047
Operations Center, 1303 North Fifth Street, Perkasie, PA 18944.

RFP Specifications

A. Description of Program

- a. This specification is designed to purchase service and preventative maintenance to All listed emergency generators. The generators must be fully functional and capable of operating 24 hours per day, seven days a week, to provide standby power. The contractor is to provide a service and preventative maintenance program, along with testing and reporting.

B. Scope of Service Requirements

- a. The contract shall provide skilled personnel with the technical qualifications to perform service and preventative maintenance along with testing on all school district generators. The generators must always be maintained in a fully operational condition.

C. Annual Services and Preventative Maintenance

- a. Check/Service all fluid levels (oil, water, etc.)
- b. Service/Load Test starting batteries and cables
- c. Check/Adjust battery charger system
- d. Inspect/Adjust drive belts
- e. Check/clean air filter elements
- f. Inspect main generator/rotor assemblies
- g. Clean/Polish DC commutator & slip ring assembly if applicable
- h. Inspect unit controller for visible defects
- i. Check/Correct minor fuel, water, and oil leaks
- j. Check/Tighten all hoses, hose clamps and lines
- k. Test run unit (under No-Load conditions)
- l. Check/Inspect exhaust system for leakage/deterioration
- m. Check/Adjust generator output voltage and frequency
- n. Check main generator and controller operation
- o. Check all pressures, gauges, and instruments
- p. Check engine ignition and battery charging systems
- q. Check safety shut-down devices
- r. Inspect automatic transfer switch components and connections
- s. Verify automatic transfer switch operation
- t. Complete system operation test -under simulated load conditions
- u. Service/Clean/Lubricate and adjust all unit components and assemblies where necessary for proper operation
- v. Submit Service/Inspection and Operation Report for system owner's evaluation
- w. Replace oil and oil filter; remove waste and dispose of it properly
- x. Replace fuel filters
- y. Perform fuel analysis on diesel fuel
- z. Check antifreeze condition and protection level
- aa. Pressure test coolant system
- bb. Lubricate generator bearings, fan bearings/shaft and governor linkages

- cc. Submit a written report to the Director of Operations/Facilities and advise if any further work is required

D. General Requirements

- a. The contractor shall respond to an equipment failure within four (4) hours or less of a call by the joint school districts for unscheduled or emergency site service. Unscheduled service calls shall be invoiced on an hourly basis in accordance with the pricing on this bid response form
- b. Any non-consumable or non-warranty parts used during the service visit shall be approved by a joint school districts representative and shall be billed at the manufacturers list price minus the quoted discount. The contractor shall maintain a sufficient inventory of supplies and parts to service and repair the school district's generators.
- c. Service reports for each scheduled and unscheduled site visit shall be prepared by the service technician and provided to the school district on the same day as the service visit. This report shall describe all work performed and all parts used during the preventative maintenance and/or the emergency visit.

E. Replacement Parts/ Guarantee

- a. All replacement parts, materials and workmanship shall be guaranteed by the contractor to perform the service required of them, to the full expectations and/or satisfaction of the owner in accordance with the recommendations from the original equipment manufacturer, for a period of one (1) year from the date of the installation and acceptance.

F. Contract Period

- a. Initial Award Period - July 1, 2025 through June 30, 2028, with the option to renew for two (2) additional one (1) year periods by written agreement of the parties.

Pennridge School District

RFP - Emergency Generator Inspection and Maintenance

Firm Fixed Price to provide annual Emergency Generator Inspection and Maintenance services as described in these specifications.

TOTAL ANNUAL COSTS			
	Year 1	Year 2	Year 3
<u>Emergency Generator Inspection and Maintenance</u>			

Unit Price for additional services beyond the scope of these services.

HOURLY RATES			
	Year 1	Year 2	Year 3
Normal Rate (7:00am-5:00pm)			
Emergency Rate (5:01pm-6:59am)			

CONCURRENCE: The undersigned responder hereby certifies to reading and agreeing to all instructions and conditions as set forth herein and the entire proposal document including providing the required clearances, insurance, non-collusion affidavits and agrees to comply with the same, without any exceptions, if awarded the contract.

Name & Title _____

Company Name _____

Address _____

E-Mail Address _____

Phone # _____ FAX # _____

Date _____

Authorized Signature: _____

PRICING SCHEDULE

Pennridge School District

Building	Manufacturer	Model Number	Serial Number	<u>Year 1</u> 7/2025 – 6/2026	<u>Year 2</u> 7/2026 – 6/2027	<u>Year 3</u> 7/2027 – 6/2028
Bedminster Elementary School	Onan Techstar 35G	35SJBL32499B	H880151541			
Deibler Elementary School	Kohler	4-ROZJ	673297			
Grasse Elementary School	MTU Onsite Energy	4R0113DS60	95090502240			
Guth Elementary School	Cummins	DSGAA-7752847	H110235654			
Sellersville Elementary School	MTU Onsite Energy	50JC6DT3	309743-1-1-0509			
Seylar Elementary School	KATOLIGHT	D50FPJ4	LM368828			
West Rockhill Elementary School	Kohler	50RZ282	252727			
Central Middle School	Cummins	115KWG12	25224306			
North Middle School	Cummins	GGLB-5780892	K060995254			
South Middle School	Kohler	70RZ82	285070			
High School #1	Kohler Genset	150REOZIB	0770512			
High School #2	Kohler 150W	300REOZV	0770110			
DSC/Transportation	Onan	705CW-4R	107B574649			
Operations Building	Kohler Power System 100	100REOZJF	SGM32BJSS			
Yearly Subtotals				\$	\$	\$

BUILDING LOCATIONS

Pennridge School District

Building	Address
Bedminster ES	2914 Fretz Valley Road, Perkasio, PA 18944
Deibler ES	1122 Schwenkmill Road, Perkasio, PA 18944
JM Grasse ES	600 Rickert Road, Sellersville, PA 18960
Patricia A. Guth ES	601 N. 7th Street, Perkasio, PA 18944
Sellersville ES	122 W. Ridge Avenue, Sellersville, PA 18960
MM Seylar ES	820 Callowhill Road, Perkasio, PA 18944
West Rockhill ES	1000 Washington Avenue, Sellersville, PA 18960
Central MS	144 N. Walnut Street, Perkasio, PA 18944
North MS	1500 N. Fifth Street, Perkasio, PA 18944
South MS	610 S. Fifth Street, Perkasio, PA 18944
High School	1228 N. Fifth Street, Perkasio, PA 18944
District Administrative Offices	1200 N. Fifth Street
Operations Building	1303 N. Fifth Street, Perkasio, PA 18944
DSC/Transportation	1506 N. Fifth Street, Perkasio, PA 18944