

POTTSVILLE AREA SCHOOL DISTRICT

1501 West Laurel Boulevard

Pottsville, PA 17901

APPLICATION FOR EMPLOYMENT

Date of Application _____

Email Address _____

Position Desired (Please Check One) – Cafeteria ☐ Administrative Assistant ☐ Custodial ☐
Paraprofessional ☐ Transportation ☐ Other _____

PERSONAL DATA

Name_____				
Last Name		First Name	Middle Initial	
Address_____				
No.	Street Name	City or Town	State	Zip
Telephone #_____				

EDUCATION

Name of High School Attended and Location	Dates Attended From To	Program of Study or Curriculum	Diploma Received (Year)

Post-secondary trade school, professional school, community college and/or college or university attended and location (city and state)	Dates Attended From To	Major	Minor or Other Areas of Study	Degree or Diploma Received (Year)

WORK REFERENCES

<u>Full Name</u>	<u>Current Complete Address</u>	<u>Telephone Number</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

EMPLOYMENT EXPERIENCE

1. Employer_____Employment Dates: From_____To_____

Address_____

Position_____Reason for Leaving_____

Supervisor_____Phone Number_____

Salary/Wage_____

Give a brief description of the job duties you successfully fulfilled: _____

2. Employer_____Employment Dates: From_____To_____

Address_____

Position_____Reason for Leaving_____

Supervisor_____Phone Number_____

Salary/Wage_____

Give a brief description of the job duties you successfully fulfilled: _____

3. Employer_____Employment Dates: From_____To_____

Address_____

Position_____Reason for Leaving_____

Supervisor_____Phone Number_____

Salary/Wage_____

Give a brief description of the job duties you successfully fulfilled: _____

May we contact your current employer(s)?_____YES _____NO

The following clearances are required if you should be hired: Criminal Record Check (Act 34), Child Abuse History Clearance (Act 151), FBI Federal Criminal History Record Check (Act 114) Arrest/Conviction Report (Act 24), and Recognizing and Reporting Child Abuse Certificate (Act 126). Attach any copies you may currently have.

I certify that the information I have provided on this application is true and correct to the best of my knowledge and further, that if I am employed, I understand that any falsified statement on this application shall be considered sufficient cause for dismissal.

Signature of Applicant

Date