

# WOODBIDGE SCHOOL DISTRICT



## *SUPERINTENDENT SEARCH RFP*

The Woodbridge School District invites proposals to provide consultant assistance to the Board of Education in carrying out a Superintendent search. The Woodbridge community has traditionally supported excellence in education. Woodbridge is a high-performing school district comprised of one facility with approximately 875 students in Grades PK-6 and 165 staff members. Woodbridge is located northwest of New Haven. Rural in character, it is a suburban town of 9,021 residents, and has a beautiful New England town atmosphere. The Town is minutes from Yale University as well as many cultural, educational, medical, entertainment and business services available in New Haven.

The Board plans to complete this process on or before September 1, 2025. Proposals are sought from individuals, partnerships or firms that have experience in educational administrator search and selection. The following elements must be included in a proposal in order to receive consideration by the Board of Education:

1. A suggested outline of activities for assisting the Board in the search/selection.
2. An explanation of the degree of involvement for the Board of Education, the school district staff and the consultant(s).
3. A description of the recommended degree/kind of community participation and an explanation of how this might occur.
4. A discussion of the record of the individual's, partner's or firm's experience in providing superintendent search/selection services.
5. A list of current references with names, addresses and phone numbers.
6. A recommended timeline for carrying out the search/selection.
7. A precise quotation of cost for assisting the Board of Education in the search/selection.

The Woodbridge School District observes federal, state and local laws and regulations in regard to equity and equal opportunity. Proposals must be received in the Superintendent's Office on or before **March 21, 2025 by Noon** in order to receive consideration. Completed proposals should be directed to:

Superintendent's Office  
Woodbridge School District  
40 Beecher Road South  
Woodbridge, CT 06525  
[mdegennaro@woodbridgeps.org](mailto:mdegennaro@woodbridgeps.org)