Regional School Unit 5
Durham · Freeport · Pownal

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Cynthia Alexander, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

TO: Colin Cheney, Candy deCsipkes, Kara Kaikini, Danielle George

CC: Trevor Bean, Jen Gulko, Liz Peirce, Dana Clark, Mandy Andreson

FROM: Cynthia Alexander

DATE: February 20, 2025

RE: Policy Meeting – ~~March 7, 2025~~ Rescheduled to March 12, 2025

The Policy Committee is scheduled to meet on ~~March 7, 2025~~ at 8:45 a.m. via Zoom at the following link: https://networkmaine.zoom.us/j/88179232220 Meeting ID: 881 7923 2220 or join by telephone at 1-646-876-9923

Agenda:

1. Policy Review Cycle:
   IKC - Transcripts and Academic Achievement
   GCRD - Private Tutoring for Pay

2. At Board/Superintendent Request:
   None

3. Required Changes Based on Law:
   None

TRANSCRIPTS AND ACADEMIC ACHIEVEMENT

The purpose of a high school transcript is to provide a comprehensive and accurate view of a student's academic record and achievements in a manner that can be understood by post-secondary institutions, prospective employers, and other audiences with an interest in a student's proficiency and accomplishments.

In order to recognize and reward all levels of academic success, RSU No. 5 shall outline predefined thresholds which provide every student an opportunity to strive for a high level of academic success, excellence, and recognition irrespective of the comparable achievements of their fellow students.

To recognize and report such achievement, the policy of the Board is as follows:

A. Freeport High School will calculate an accumulated grade point average (GPA) for all courses completed by a student at Freeport High School.

B. ~~All courses completed and graded will be assigned equal weight regardless of subject matter or degree of difficulty.~~ Freeport High School will award both an unweighted and weighted GPA for students and both will be reported on a student's transcript.

1. The unweighted GPA will be calculated based on all courses receiving an equal weight regardless of subject matter or degree of difficulty.

2. A weighted GPA will be calculated by assigning a weighting factor of 1.5 to honors and Advanced Placement (AP) level courses.

3. Courses are weighted only for the purpose of the cumulative weighted GPA and will not affect semester honor roll calculations.

C. Courses graded pass/fail will not be included in the calculation of a student's GPA.

D. For transfer students or students receiving credits with prior permission from other institutions, letter or numerical grades may be received. These grades will be interpreted by the Guidance Department in a standard manner to fairly transfer grades from grading systems different from Freeport High School.

E. All weighted and unweighted GPAs will be recalculated at the end of each semester for use by the Guidance Department and will be added to student transcripts, which will be made available to third parties, on request by students or parents.

F. ~~For the Classes of 2018-2020, Freeport High School will publish a quarterly grade-based honor roll identifying those students who have achieved at least a grade of "B" in all courses taken for the quarter, and, in the same manner, Freeport High School will publish a quarterly grade-based High Honor Roll identifying those students who have achieved at least a grade of "A" in all courses taken for the quarter.~~

~~For Classes of 2021 and Beyond,~~
~~Students will be recognized for their achievements in both academics and Habits of Work. Recognition for these accomplishments will be reported separately. Habits of Work will be recognized all four quarters. Academic achievement will be recognized at the end of each semester.~~

Academic Honor Roll:
Reported at end of each semester
Students qualify in one of two categories:

a. High Honors: All course grades are ~~3.75 or better.~~ 93 or higher.
b. Honors: All course grades are ~~3.25~~ 83 or higher.

~~*Habits of Work:*~~
~~Reported at the end of each quarter~~

~~a. High Honors: All course grades are 3.75 or better.~~
~~b. Honors: All course grades are 3.25 or higher.~~

G. Freeport High School will not use an accumulated GPA or any other method to determine a rank in class.

H. No individual academic awards or recognitions at any level of study will be determined solely on the basis of GPA.

I. ~~For the Classes of 2018-2020, s~~Student academic achievements will be grouped within numerical bands and utilized to identify, report and reward individual accomplishments for purposes of graduation. These bands will include four Honor Bands, which will identify those graduating seniors who at the end of the 1st semester of their senior year have a weighted Grade Point Average of:

84.5 to 88.4	Cum Laude
88.5 to 92.4	Magna Cum Laude
92.5 to 95.4	Summa Cum Laude
95.5 to 100	Summa Cum Laude with Distinction

~~For the Class of 2021 and beyond, students' academic achievements will be grouped within numerical bands and utilized to identify, report and reward individual accomplishments for purposes of graduation. These bands will include~~

~~three honor bands, which will identify those graduating seniors who at the end of the 1st semester of their senior year have a GPA of:~~

~~Summa Cum Laude (with highest honors): a minimum GPA of 3.75~~
~~Magna Cum Laude (with great honors): a minimum GPA of 3.50~~
~~Cum Laude (with honors): a minimum GPA of 3.25~~

Official transcripts issued by Freeport High School will include the following:

- The student's full name, date(s) of enrollment and date of graduation;
- Names of courses/learning experiences, content areas ~~and cross-curricular skills,~~ shown in full;
- The grade level/year in which each course/learning experience was completed and its duration (e.g., semester or full year); and
- ~~For the Classes of 2018-2020, numeric score proficiency levels for performance in the targeted standards associated with each of the eight content areas of the system of Learning Results;~~
- ~~For the Classes of 2021and beyond, proficiency levels for each of cross-curricular graduation standards, recorded in a separate section of the transcript.~~
- ~~The student's proficiency-based GPA; and~~ The student's weighted and unweighted GPA.
- ~~Significant academic honors and recognitions awarded.~~

~~The transcript may show other relevant non-private information.~~

Cross reference: IKAB – Grading System/Reporting Student Proficiency
IKF – Graduation Requirements

Adopted: February 24, 2010
Reviewed: December 12, 2012
Revised: September 27, 2017

PRIVATE TUTORING FOR PAY

To assure all students reasonable assistance without charge from their own teachers and to avoid placing a teacher in a position where ~~he/she~~ they may have a conflict of interest, teachers shall not be permitted to receive money for tutoring any student in their assigned class or on the teachers' roster for the following year. Teachers tutoring within their assigned school must receive prior authorization from the building administrator for each student.

Teachers may not tutor any student for pay during their regular working hours. Anyone wishing to use school facilities for private tutoring must be approved through the facility use process. Fees will be assigned as outlined in the facility use documents.

Lists of known tutors may be kept at each school and shared with parents as long as the list clearly states that these individuals are not endorsed by RSU No. 5.

Adopted: April 27, 2011
Reviewed: November 30, 2016