

Lind-Ritzville Cooperative Schools
Regular Board Meeting – August 28, 2023 - 6:30 PM - LRHS Collaboration Room
Finance Committee Meeting 6:00 PM – LRHS Collaboration Room

RITZVILLE

1. Call to Order and Verification
2. Approval of Agenda
3. Consent Agenda
 - a. July 24, 2023 Regular Board Meeting Minutes
 - b. General Fund Accounts Payable - \$ 77,418.58
 - c. Transportation Cooperative Accounts Payable - \$ 17,518.46
 - d. Associated Student Body Fund Accounts Payable - \$ 15,328.97
 - e. Payroll for August 31, 2023 - \$ 419,861.97
 - f. Accept Resignation of LRHS C Squad Boys Basketball Coach - Trevor Jantz

LIND

1. Call to Order and Verification
2. Approval of Agenda
3. Consent Agenda
 - a. July 24, 2023 Regular Board Meeting Minutes
 - b. General Fund Accounts Payable - \$ 52,177.00
 - c. Transportation Cooperative Accounts Payable - \$ 17,518.46
 - d. Associated Student Body Fund Accounts Payable - \$ 0
 - e. Payroll for August 31, 2023 - \$ 413,473.09
 - f. Accept Resignation of LRHS C Squad Boys Basketball Coach - Trevor Jantz

JOINT ITEMS

4. Legislative Update
5. Reports to the Board
 - a. Students & School Program
 - i. Student Representative's Report
 - ii. Principals' Report - AG Recognitions; New Staff Introductions
6. Superintendent's Report
7. Public Comment
8. Policy Review & Emerging Issues
 - a. First Reading 2230 - Transition to Kindergarten Program (Lind & Ritzville)
 - b. First Reading 2190 - Highly Capable Programs (Lind & Ritzville)
 - c. Approval of Out of Endorsement Teaching Assignments (Lind & Ritzville)
 - d. Approval of LEA-REA CBA's (merged contract language) (Lind & Ritzville)
 - e. Approval of Lind & Ritzville PSE contract LOA (Lind & Ritzville)
9. Finance
10. Other Reports-
11. Board Member Reports-
 - b. Policy Review - *Complaints Concerning Staff or Programs - 4220/4220P; Athletic Parent Code of Conduct - Appropriate Concerns to Discuss with Coaches*
12. Adjournment

Items for the next meeting:

**RITZVILLE SCHOOL DISTRICT #160-67 and LIND SCHOOL DISTRICT #158
JOINT BOARD MEETING
July 24, 2023**

The meeting of the Board of Directors of Ritzville School District #160-67 and Lind School District #158 was held in the Lind-Ritzville Middle School Cafeteria on July 24, 2023. The following members were in attendance:

Lind School Board Members:	Jani Melcher	Greg Schmunk
	Jim Weidemann	

Ritzville School Board Members:	Reid Phillips, Chairman	Scott Carruth
	Tia Kubik	Erin Repp

Lind Vice-Chair Melcher called the Lind School Board meeting to order at 6:32 p.m.
Lind Vice-Chair Melcher led the Pledge of Allegiance.

Lind Chair Labes and Lind Director Starring were excused.

Lind Director Weidemann moved to approve the June 26, 2023 Regular Board Meeting minutes. Director Schmunk seconded the motion. A voice vote was heard with all present members voting aye. The motion carried.

Lind Director Schmunk moved to approve the Agenda with the following change: moving item 13 (Policy Review - Complaints Concerning Staff or Programs - 4220/4220P to the August board meeting. Director Weidemann seconded the motion. A voice vote was heard with all present members voting aye. The motion carried.

Lind Director Weidemann moved to approve the Consent Agenda as follows: General Fund Accounts Payable - \$55,329.74; Transportation Cooperative Accounts Payable -\$16,461.98; Associated Student Body Fund Accounts Payable - \$0 Payroll for July 31, 2023 - \$403,989.80; Director Schmunk seconded the motion. A voice vote was heard with all present members voting aye. The motion carried.

Ritzville Chairman Phillips called the Ritzville School Board meeting to order at 6:34 p.m.

Ritzville Director Galbreath was excused.

Ritzville Director Kubik moved to approve the June 26, 2023 Regular Board Meeting minutes. Director Repp seconded the motion. A voice vote was heard with all present members voting aye. The motion carried.

Ritzville Director Carruth moved to approve the agenda with the following change: moving item 13 (Policy Review - Complaints Concerning Staff or Programs - 4220/4220P to the August board meeting. . Ritzville Director Kubik seconded the motion. A voice vote was heard with all present members voting aye. The motion carried.

Ritzville Director Repp moved to approve the Consent Agenda as follows: General Fund Accounts Payable -\$268,416.96; Transportation Cooperative Accounts Payable -\$16,461.98; Associated Student Body Fund Accounts Payable -\$11,322.18; Payroll for July 31, 2023 - \$414,618.29; Ritzville Director Kubik seconded the motion. A voice vote was heard with all present members voting aye. The motion carried.

Joint Items

Legislative Update – There was nothing new to report.

Reports to the Board – There was nothing new to report.

Superintendent's Report – Superintendent Don Vanderholm congratulated Lind-Ritzville FFA Dairy Cattle Evaluation & Management Team for earning 1st place at the state competition. Several Lind-Ritzville students also placed in the individual competition.

One outstanding item, we are still waiting to hear about a \$125,000 MBLC Grant.

Adams County Sheriff Dale Wagner and Deputy Blake Hampton presented L.E.A.D. (Law Enforcement Against Drugs & Violence) curriculum to the board. The age appropriate, activity based program promotes positive behaviors, while fostering healthy relationships, resistance to substance abuse and conflict, and resistance to negative peer pressure and influence. Sheriff Wagner recommended starting with the LRMS 6th grade class, he felt this would make the biggest impact to our students and would be manageable with his staff.

Superintendent Don Vanderholm asked Corey Fedie, East Adams Rural Hospital CEO, to talk about LRCS and EARH partnership. Corey spoke about some of the events (Candy Cane Lane, Back to School event & evening events) that help promote wellness & safety in our communities. He also talked about the Health and Wellness Center that could be used not only for their services but as a learning space. His goal is to have the Health & Wellness center fully funded. Corey said he is thankful for the partnership that helps support the schools and that allows EARH to get out to the community instead of the community coming to them.

Superintendent Don Vanderholm reported on enrollment numbers, he compared June 2022, September 2022 with June 2023. LRCS ended the year above budgeted amount and hopefully we will keep growing and have more students Choice transfer into our district.

Public Comment – There was no public comment.

Policy Review & Emerging Issues

Lind Director Schmunk moved for Approval of LEAD Curriculum that was presented earlier. Director Weidemann seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Ritzville Director Kubik moved for Approval of LEAD Curriculum that was presented earlier. Director Repp seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Lind Director Weidemann moved for Approval of 2023-2024 Meal prices as follows: K-12 breakfast \$2.00, Adult breakfast \$3.25, K-12 lunch \$3.50, Adult lunch \$5.00, Reduced Fee eligible \$1.00, and Milk \$.40. Director Schmunk seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Ritzville Director Carruth moved for Approval of 2023-2024 Meal prices as follows: K-12 breakfast \$2.00, Adult breakfast \$3.25, K-12 lunch \$3.50, Adult lunch \$5.00, Reduced Fee eligible \$1.00, and Milk \$.40. Director Repp seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Lind Director Schmunk moved for Approval of Milk Bid to Jim's Market. Director Weidemann seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Ritzville Director Repp moved for Approval of Milk Bid to Cart and Can. Director Kubik seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Lind Director Weidemann moved for Approval of Transportation Cooperative 2023-2024 fuel Bids to Connell Oil. Director Schmunk seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Ritzville Director Kubik moved for Approval of Transportation Cooperative 2023-2024 Fuel Bids to Connell Oil. Director Carruth seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Public Hearing was opened at 7:32 p.m. for the 2023-24 Budget for both Lind & Ritzville School District. With no public comment Public Hearing was closed at 7:35 p.m.

Lind Director Weidemann moved for Approval of Resolution 22-23 03 - 2023-2024 Budget Adoption. Director Schmunk seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Ritzville Director Carruth moved for Approval of Resolution 2022-05 2023-2024 Budget Adoption. Director Kubik seconded the motion. A voice vote was taken, with all present members voting aye. The motion carried.

Other Reports – Nothing to report

Board Member Reports

Superintendent Vanderholm talked about the WSSDA training and workshop that will take place on September 16th from 8:00 a.m. to 11:30 a.m. in Lind. WSSDA appointed trainer will cover topics such as, board self evaluation and “Whose Role is it?”

There being no further business, the Ritzville and Lind School Board meeting was adjourned at 7:41 p.m.

Chairman/Date

Chairman/Date

Secretary to the Board

1025 E. Weber Rd.
Ritzville, WA 99196
August 21, 2023

Dear Coach Arlt,

I am writing this letter to formally resign from the position of Lind Ritzville High School C squad boys basketball coach. I appreciate the opportunity to work with the athletes and coaching staff but found balancing my primary job responsibilities with basketball season to be challenging. Last season was a learning experience for me and I appreciate the guidance I received from you and Coach Kelly. I hope at some future time I will be able to coach basketball again as I love the sport and the interaction with the athletes. Thank you for your support.

If you have any questions, please feel free to contact me.
Thank you,

Trevor Jantz

August Board Report

What's New at RGS

We are ready to start a great school year! Our building looks great, thanks to our custodial and maintenance staff. Classrooms and staff are ready to roll...

We have one new staff member this year at RGS, Nicky Shields will be teaching TK. Nicky was at RGS a number of years ago teaching PK. She comes to us from Cheney!

We had a great Open House on August 23, with students and parents. It was in conjunction with the Sheriff / Police department community night out, which also included local agencies and the hospital providing support. We had approximately 100 students represented at Open House.

We are excited this year to be partnering with CLEAR from Washington State University to provide social emotional training for our students and staff. They will be at RGS approximately twice a month to provide support and professional development to staff.

We currently have 177 students enrolled PK - 5 (as of 8/24/23)

Lind Elementary School
August 28, 2023 Board Report

First a big shout out to the custodian staff for getting our building ready for the new year. Everything is clean and shiny. Another big Thank you to Zack and Tanner for installing our new Lind Elementary School Sign. We received many compliments.

We have one new staff member this year and one relocated to LES from the middle school. Kristen Miller will be our new Kindergarten teacher. She is coming to us from Kahlotus, WA. Liz Smith is joining us from the middle school. She will be providing student support in our primary wing.

Back to School night was successful. We had around 60% of our families attend. The Lind Food Bank handed out peaches and eggs. We also had lots of flash cards, puzzles, and books for families to take home.

The teachers have been working hard getting their rooms set up and lessons planned. The first week will be full of teaching school wide procedures and expectations so all students old or new to Lind Elementary.

Ritzville Grade school and Lind Elementary school participated in a small group math training presented by Lesley Maxfield. She is the “go to” lady in Bridges Math curriculum and Math Recovery. She has recently retired from District 81. She did a fabulous job helping the teachers navigate their assessment options and how to utilize the data from those. She also worked with them on how to incorporate the workplaces, so that students can independently practice the math concepts, and how to use them as formative assessments. We are looking forward to her quarterly visits with teachers.

Lind-Ritzville Middle School couldn't be more excited to welcome our students back into the building! Over the past few weeks, teachers have been intermittently preparing their classrooms; however, during the mandated inservice days, a significant amount of work was accomplished. In our professional time together we've discussed everything from the beginning of the year planning, staff expectations, the district vision, our lead by example, relentlessly motivated, which all leads to success theme, the good, bad, and ugly of ChatGPT, Positive Behavior Interventions and Supports (PBIS), topics for our professional learning communities, and more. The goal is to have our professional time together stemming from one overarching goal. Last year was on standards-based learning, which we will revisit from time to time. This year the middle school team decided to focus on positive behavior interventions and support for both behavior and academics, which we will work to improve throughout the year. Connie Field who has experience at Lind Elementary with intervention and support strategies will help aid. She will be teaching student support classes focused on interventions and enrichments, here at the middle school, which all 7th and 8th graders will have for a quarter and 6th graders will have for a semester. In addition, our open house was a huge success. Our attendance was high and it was great to see our hallways buzzing with students yet again. It's been a great start to the school year! I'd be happy to answer any questions that you might have.



Don Walker

Principal

dwalker@lrschools.org

509-677-3408 x5210

507 North E St, Lind, WA 99341

Board Report
8/25/23
LRHS

Lind-Ritzville High School is ready for the 2023-24 school year to begin. It has been encouraging to see so many of our staff members and students hit the ground running to make this school year a special one. Below is some information that accentuates the amazing work our staff and students have done to ensure our school is the best place students should be:

- Most of the LRHS staff worked on classroom profiles over the summer to provide more **transparency** to their students and parents on what students learn, how students may show they have learned, and how students will be graded.
- The ASB Executive Officers have created a calendar of events that extends through the school year, showing their excitement in starting new **traditions** and keeping old ones alive
- The ASB is focusing on this **theme** for our school year: **Courtesy Action Responsibility Excellence**
- In the spirit of **shared leadership** the Lind-Ritzville High School building leadership team organized and ran the professional development day on August 22nd; it was a very good use of time before our school year began.
- We have above average **participation** in our Fall athletic programs; kids are excited to get out and compete.
- Our Mastery-Based Learning team attended two conferences this Summer, coming back with ideas on how to move forward with this important instructional work. We will be focusing on three words this school year: **Clarity, Evidence, and Feedback**. Our mission is to improve **clarity** on what students learn and why, making it clear what **evidence** students need to showcase, and improving how we give **feedback** so students build initiative and agency in how they can improve.
- We have filled our two teacher openings with **amazing go-getters**: Angela Nelson (Spanish and EL) and Eleda Najera (Math and Art)
- We have **175 students** enrolled in LRHS and LRA-HS as of Friday, 14 of which are LRA students.

This will be the start of my 29th year in education, and I have to say this is one of the best feelings I've had that this is going to be a really good school year.

Transition to Kindergarten Program

If the Lind-Ritzville Cooperative School districts operate a transition to kindergarten program, they will ensure that the programs serve eligible students of all abilities who need additional preparation to be successful in kindergarten and who lack access to other early learning group settings.

The Cooperative will consider the best practices pertaining to a transition to kindergarten program as developed in collaboration between the Office of Superintendent of Public Instruction and the Department of Children, Youth, and Families. The district may blend or co-locate a transition to kindergarten program with other early learning programs.

Eligibility, Recruitment, and Enrollment

The term "screening process and tools" means using one or more instruments or methods of assessing and measuring the ability and need of an individual student.

Children will be eligible to participate in the district's transition to kindergarten program as follows:

1. Based on a screening process and tool as defined above, the district has determined that the child would benefit from additional preparation for kindergarten; and
2. The child's age is at least 4 years old by August 31 of the school year in which they enroll in a transition to kindergarten program.
 - a. The district has discretion to establish individualized exceptions for a student who turned 5 years old between June 1 and August 31 of the year they would be eligible by age to enter kindergarten under WAC 392-335-010 but who demonstrates need for additional preparation for kindergarten through a screening process and tool.

In determining eligibility and admitting students to a transition to kindergarten program, the district will:

1. Give priority to children most in need of additional preparation to be successful in kindergarten, as demonstrated through a screening process and tool.
2. Give priority to children with the lowest family income, not otherwise participating in another local program.
3. Not exclude or establish a policy to prohibit participation of an eligible child due only to the presence of a disability.
4. Not charge tuition or other fees from state-funded eligible students for enrollment in a transition to kindergarten program.

Cross References: 3110 - Qualification of Attendance and Placement

Legal References: Chapter 28A.300 RCW
 WAC 392-425-010

Adoption Date: **09.23**
Classification: **Essential**
Revised Dates: ;

Highly Capable Programs

In order to develop the special abilities of each student, the district(s) will offer a highly capable program that provides kindergarten through twelfth grade students who qualify for the program with access to basic education programs that accelerate learning and enhance instruction. The framework for such programs will encompass, but not be limited to, the following objectives:

1. Expansion of academic attainments and intellectual skills;
2. Stimulation of intellectual curiosity, independence, and responsibility;
3. Development of a positive attitude toward self and others; and
4. Development of originality and creativity.

The board(s) will annually approve the district's highly capable plan including: the number of students the district(s) expects to serve by grade level; the district's plan to universally screen all students; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program evaluation and fiscal report; and assurances that the district is legally compliant.

The superintendent will establish procedures consistent with state guidelines for implementing universal referral, screening, assessment, identification, and placement of highly capable students. The procedures will include prioritizing equitable identification of low-income students; use of universal screening for identification and placement decisions; use of local norms, unless more restrictive than national norms; and use of screening and assessment in the student's native language (if available) or nonverbal assessment.

Commented [DV1]: This language is different from previous policy. WSSDA has revised this model policy/procedure based on SB 5072 – Highly Capable Students and Equity. This legislation requires changes to the referral and screening process for highly capable student programs to make them more equitable. The legislation establishes the mandatory use of universal screenings. The legislation also requires that referrals be available for all grades not being universally screened.

Legal References: RCW 28A.185.030 Programs ☐☐☐ Authority of local school districts ☐☐☐ Selection of students
WAC 392-170 Special service program ☐☐☐ Highly capable students

Management Resources: 2018 - August 2018 - August Policy Issue
2013 - September Issue
Policy News, April 2008 Highly Capable Programs

Adoption Date:
Classification: **Essential**
Revised Dates: **04.08; 12.11; 09.13; 08/01/2018; 07.23**

STATEMENT OF OUT OF ENDORSEMENT TEACHING ASSIGNMENT

2023-2024 SCHOOL YEAR

During the 2023-2024 school year, the Lind-Ritzville Cooperative Board of Directors will permit the following teacher(s) to instruct one or more courses out of endorsement. In doing so, the Board considered successful related previous and/or concurrent experience(s) in planning, preparation, and instruction. In some instances, related extra-curricular experience was taken into consideration.

Teacher	Course(s)	Grade (s)
Heather Glisson	Pre-School Teacher	PreK
Davis Hatch	Design and Fabrication (Woods/Metals)	7-8
Christina Heater	Photojournalism	7-8
Jennifer York	Drama	7-8
Allison Nichols	Film Appreciation	9-12
Angela Nelson	Communications	9-12

Adam Labes
Chairman, Lind Board of Directors

Reid Phillips
Chairman, Ritzville Board of Directors

Dated this 28th day of August, 2023

Submitted by:

Don Vanderholm
Superintendent
Lind-Ritzville Cooperative Schools

COLLECTIVE BARGAINING AGREEMENT

BY AND BETWEEN THE

RITZVILLE BOARD OF DIRECTORS

AND THE

RITZVILLE EDUCATION ASSOCIATION

Full contract available by request.

COLLECTIVE BARGAINING AGREEMENT

BY AND BETWEEN THE

LIND BOARD OF DIRECTORS

AND THE

LIND EDUCATION ASSOCIATION

Full contract available by request.

Policy #4220

Complaints Concerning Staff or Programs

Complaints Concerning Staff or Programs

Constructive criticism can be helpful to the district. At the same time, the board has confidence in its staff and programs and will act to protect them from unwarranted criticism or disruptive interference. Complaints received by the board or a board member will be referred to the superintendent for investigation.

The superintendent will develop procedures to handle complaints concerning staff or programs. Complaints regarding instructional materials should be pursued in the manner provided for in Policy 2020, *Curriculum Development and Adoption of Instructional Materials*.

Cross Reference: Board Policy 2020 Curriculum Development and Adoption of Instructional Materials

Legal References: RCW 28A.405.300 Adverse change in contract status of certificated employee — Determination of probable cause — Notice — Opportunity for hearing

Chapter 42.30 RCW Open Public Meetings Act

Adoption Date: 05.28.13

Lind-Ritzville Cooperative Schools

Revised:

Procedure - Complaints Concerning Staff or Programs

Most complaints can be resolved by informal discussions between community members and the staff member. Should the matter not be resolved, the principal will attempt to resolve the issue through a conference with the community member and the staff member. The following procedures apply to the processing of a complaint which cannot be resolved in the manner described above:

- A. If the problem is not satisfactorily resolved at the building level, the community member should file a written complaint with the superintendent which describes the problem, and a suggested solution. The superintendent should send copies to the principal and staff member;
- B. The principal and staff member will respond to the superintendent in writing or in person; and
- C. The superintendent will then attempt to resolve the matter through a conference with the citizen, staff member, and principal.

If the matter is still not resolved, the superintendent will present the issue to the board. If the complaint is against a staff member, the board may discuss the complaint. The staff member may request that the board discuss the issue in an open meeting.

The board will attempt to make a final resolution of the matter. Any formal actions by the board must take place in an open meeting. If such action may adversely affect the contract status of the staff member, the board will give written notice to the staff member of his/her rights to a hearing.

Adoption Date:

Classification:

Revised Dates: ; **12.11**

Lind-Ritzville/Sprague/Washtucna/Harrington (LRSWH) Parent Code of Conduct

We believe that interscholastic competition should demonstrate high standards of ethics and sportsmanship and promote the development of good character and other important life skills.

THE GOALS OF BRONCO ATHLETICS AND ACTIVITIES

- **Positive experience for all involved**
- **Cohesion throughout all LRSWH athletic and activity programs**
- **Maximize potential/growth**
- **Integrity among students, athletes, coaches, parents, volunteers, and spectators**

PARENT – COACH – STUDENT-ATHLETE COMMUNICATION

Parent / Coach / Student-Athlete Relationship

We are pleased that your son/daughter has chosen to participate in the LRSWH activities/athletic programs. We will do all we can to provide a positive experience for him/her. A very important ingredient in achieving this outcome is to ensure that lines of communication are developed to allow for free and easy resolution of questions before they become issues. This document is intended to spell out all levels of communications so that parents, coaches and participants are aware of the steps they have available to resolve anything they think is or might become an issue.

Communication Parents and Student-Athletes Should Expect from the Coach

1. Philosophy of the coach
2. Expectations the coach has for your son/daughter.
3. Locations and times of all practices and contests, and timely communication of schedule changes to all participants.
4. Team requirements: equipment, off season training, etc.
5. Procedure to follow should your son/daughter become injured during participation.
6. Athletes code of conduct and consequences for not following these guidelines.
7. Requirements to earn a letter where applicable.
8. How to communicate with coaches about concerns.
9. Disposition of lost/outstanding equipment at the end of the season.
10. Consistent, ongoing communication with the student concerning their growth/performance on the team and how he/she fits into the program.

Communication Coaches Expect From Parents

1. Concerns expressed directly to the coach first.
2. Notification of any schedule conflicts well in advance.
3. Specific concern in regard to a coach's philosophy and/or expectations.

4. Specific concerns that might impact the student's ability to participate.

Appropriate Concerns to Discuss With Coaches

1. The treatment of your son/daughter; psychologically and physically.
2. Ways to help your son/daughter improve.
3. Concerns about your son/daughter's behavior.

At times, it may be difficult to accept the fact that your son/daughter is not playing as much as you or he/she would like. Coaches make judgment decisions based on what they believe to be the best for the team and all involved. As you have seen from the list above, certain things can be and should be discussed with your son/daughter's coach. We ask that other things, such as those below, be left to the discretion of the coach.

Coaches' Decisions

1. Playing time
2. Team strategy
3. Play calling
4. Matters concerning other participants.

There are situations that may require a conference between the coach, the athlete, and the parent. When these conferences are necessary, it is important that both parties involved have a clear understanding of the other person's role and position. The following procedure should be followed to help promote a resolution to the issue of concern.

If you or your son/daughter has a concern to discuss with a coach, the procedure listed below should be followed:

1. First, have your son/daughter speak with the coach.
2. If the issue is not resolved, the parent should make an appointment to meet with the coach.
3. Please do not attempt to discuss concerns with a coach before or after a contest. These can be emotional times for both the parent and the coach. Please abide by the 24 Hour Rule.

24 Hour Rule

Except in the case of an emergency, parents should wait 24 hours after a contest before contacting the coach regarding any issue.

What can a parent do if the meeting with the coach did not provide a satisfactory resolution? Problems are best solved at the lowest level and following this procedure will increase the chances of a positive resolution to the concern.

- Call and set up an appointment with the Athletic Director or appropriate supervisor to discuss the situation.
- If a satisfactory resolution is not reached at this step, only then should I set up an appointment with the building principal.

I have read the *Parent Code of Conduct* and agree to:

- **Be a positive supporter of Bronco Athletics and model great sportsmanship.**
- **Abide by the 24 Hr. Rule.**
- **Follow the proper chain of communication when I have a question / concern.**

Parent/Guardian Signature_____

Date_____