

**MINUTES**  
ESD 105 Board of Directors  
January 28, 2025

A meeting of the ESD 105 Board of Directors was held on Tuesday, January 28, 2025, at 6:00 PM in person in the Ahtanum Room located at 111 So. 2<sup>nd</sup> Avenue, Yakima, WA 98902.

<u>Those in attendance:</u>		<u>Staff:</u>	
Gwyn Trull	Chair	Cassie Gunter	Executive Assistant
Angela Abrams	Vice Chair	Veronica Naranjo	Executive Director HR
Wayne Nelson	Member	Emily Nelson	Executive Director Student Support
James Sebree	Member	Mike Closner	Executive Director T&L
Mark Grassel	Member	Darcie Jamieson	Assistant Director T&L
Alan Taylor	Member	David Reynolds	Director of Accounting
Rafel Fonseca	Member	Dana Floyd	Executive Director Special Services
Shane Backlund	Superintendent		
<u>Absent:</u>		Alicia Jacob	Assistant Superintendent
		Yari Aragon	Eligibility & Recruitment Content Specialist

Call to Order	Gwyn Trull, Board Chair, called the regular meeting to order at 6:00 PM, followed by the flag salute.
Review Agenda – Additions/Deletions	The meeting agenda was reviewed without any changes.
Public Comment	No public comment was given.
Governing Body ERSEA Report	Yari Aragon, Eligibility & Recruitment Content Specialist for Head Start, presented the annual ERSEA training to ESD Board members.

**Consent Agenda Approval**

	<b>Wayne Nelson moved to approve the Consent Agenda as presented; James Sebree seconded; motion carried.</b>
Approve Minutes	Regular Meeting Minutes December 17, 2024.
Head Start Budget Reports	<u>Head Start:</u> <ul style="list-style-type: none"> <li>Total November expenditures \$629,540 total remaining \$4,398,811.</li> </ul> <u>Early Head Start:</u> <ul style="list-style-type: none"> <li>Total November expenditures \$217,774 total remaining \$1,539,797.</li> </ul> <u>Migrant Head Start:</u> <ul style="list-style-type: none"> <li>Total November expenditures \$163,647 total remaining \$2,637,110.</li> </ul> <u>Credit Card Expenditures for the month of November 2024</u> <ul style="list-style-type: none"> <li>Head Start <u>\$3,606.01</u></li> <li>Early Head Start <u>\$559.28</u></li> <li>Migrant Head Start <u>\$2,136.19</u></li> <li>Total credit card <u>\$6,301.48</u></li> </ul>

Out of State Travel	<p>Brandon Riddle February 25-28, 2025 <u>Arlington, VA</u> Federal Grant Meeting</p> <p>Christine Champie February 4-5, 2025 <u>Cornelius, OR</u> Deliver a P-K GLAD Next Generation training for the Forest Grove SD</p> <p>Omar Moreno (attending in place of Mark Cheney who was approved at December's meeting) February 11-16, 2025 <u>Washington, DC</u> Education, Innovation, and Research Directors and Evaluators Annual Meeting</p> <p>Dan Payne May 2-6, 2025 <u>Des Moines, IA</u> National Conference on School Transportation</p> <p>Alma Castillo January 14-15, 2025 <u>Portland, OR</u> Discovering the Power of Collective Impact</p> <p>Veronica Naranjo Cassandra Choi Izzac Chavez April 14-17, 2025 <u>Las Vegas, NV</u> Laserfiche Empower Conference</p> <p>Cynthia Juarez Lynn Harlington Jessica Lara Karinna Schlenker Mikaela Martinez March 7-13, 2025 <u>Houston, TX</u> National Migrant Seasonal Head Start Association 2025 Annual Conference</p>
Vouchers & Payroll	The following expenditures were presented for approval: General Fund Voucher #149571 through 149711 in the amount of \$1,501,775.42; General Fund Voucher #149724 through 149787 in the amount of \$703,518.79; General Fund Voucher #149805 through 149927 in the amount of \$1,287,730.13; Travel Fund Voucher #149712 through 149723 in the amount of \$2,983.19; Travel Fund Voucher

#149788 through 149804 in the amount of \$2,832.75; Travel Fund Voucher #149928 through \$149933 in the amount of \$3,307.55; Workers Compensation Fund Voucher #520691 in the amount of \$76,745.25; Workers Compensation Fund Voucher #520692 through 520693 in the amount of \$158,164.81; Unemployment Fund Voucher #510451 in the amount of \$73.16; Unemployment Fund Voucher #510452 in the amount of \$208.30; and ESD payroll in the amount of \$2,729,257.88.

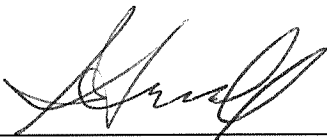
**Board/Superintendent Report**

Board Reorganization	James Sebree made a motion to keep the slate as is from 2023. Wayne Nelson seconded. All nominated individuals agreed to keep their roles.
AESD Conference	April 16-18 at the Centennial Hotel in Spokane. The agenda has been provided to the board members. Please RSVP to Cassie no later than February 17 <sup>th</sup> to ensure we can get a room in the conference block. James Sebree has started the process for the gift basket. If you have anything you want to add, just bring it in and give it to Cassie. We also need to think of anyone we want to nominate for the AESD Board of Distinction Award. The AESD tries to get one person from each region. Be thinking of anyone you might have in mind.
Superintendent Updates	<ul style="list-style-type: none"> <li>• BTLS Breakout Session request has gone out. Topic strands are now tailored to topics districts brought up during the visits this fall.</li> <li>• Diligent Community platform for housing Board Policies, meeting minutes and agendas, etc.</li> <li>• Rebranding of South Central Washington STEM. South Central Washington STEM is no longer going to be funding our STEM program. We have come up with a possible name of South Central Career Connected Learning (SC3).</li> <li>• First batch of 5000 Policy Series is ready for review. Board members received half of the policies. Please review before February meeting and we'll look at adopting during that meeting. Second half will be given during that meeting as well to review for March meeting.</li> <li>• We have started a resource page for our community and districts regarding student rights in Washington state.</li> <li>• Pause on Federal financial assistance. Head Start has been removed from that list. A judge issued a stop on the Executive Order earlier today.</li> </ul>
Board Art Selection	We need three volunteers to judge the Student Art Show coming up on March 11 <sup>th</sup> from 1:00-3:00pm at the Yakima Valley Museum. The Art Show itself will be held on Marcy 27 <sup>th</sup> . Wayne Nelson and James Sebree volunteered to judge.
Agency Updates	<p>Human Resources Updates:</p> <ul style="list-style-type: none"> <li>• The HR Action Sheet will be added to the Informational Updates moving forward. This is just a summary of the HR events for the month.</li> </ul>
Fiscal Reports	The General Fund Year to Date Fund Balance report for the month of December 2024 was presented for review, as well as the Insurance Funds Year to Date Activity Report.
Early Learning Report	Alicia Jacob, Assistant Superintendent, delivered information about the Early

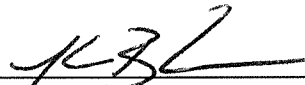
Learning and Head Start programs. HS grant submitted on Dec 20<sup>th</sup> ahead of schedule. Usually takes 3-4 months in a typical cycle to hear back on grand decision. RFQ was sent out to request applications for a partner organization for Migrant Seasonal Head Start program.

**Action Items**

Blossoms Early Learning 2024-2025 Salary Schedule	<b>Mark Grassel moved to approve Blossoms Early Learning 2024-2025 Salary Schedule with the change of the schedule taking effect on January 1, 2025 and the substitute salary being updated to the current minimum wage; Wayne Nelson seconded; motion carried.</b>
Resolution No. 366 In the Matter of Surplus Property	<b>Mark Grassel moved to approve Resolution No. 366 In the Matter of Surplus Property as presented; James Sebree seconded; motion carried.</b>
Policy 4300: Limiting Immigration Enforcement	<b>Angela Abrams moved to approve Policy 4300: Limiting Immigration Enforcement as presented; Wayne Nelson seconded; motion carried.</b>
Monthly Informational Reports	<ul style="list-style-type: none"> <li>• December Travel Report</li> <li>• Head Start Program Report</li> <li>• Head Start Policy Council Meeting Minutes</li> <li>• Child Data Outcomes for Head Start, Early Head Start and Migrant Seasonal Head Start</li> <li>• Family Outcomes for Head Start, Early Head Start and Migrant Seasonal Head Start</li> <li>• 5000 Policy Series - Partial</li> </ul>
Executive Session	The Board members were adjourned to executive session at 7:13 PM and it was stated it would last around 15-minutes. The executive session adjourned to the general session/regular meeting at 7:28 PM.
Adjournment	The general session/regular meeting was adjourned at 7:28 PM.



Chairman



Secretary