Newark Unified School District

Citizens' Bond Oversight Committee

Meeting Minutes for 9/10/24

Members:
Cary Knoop
Cindy Parks

District Representative: Jose Quintana

1. **Call to Order**

The meeting was called to order at 6:02PM

2. **Roll Call**

Done by sign in sheet

3. **Approval of Agenda**

Motion to approve: Cindy Parks, Second: Cary Knoop – Motion passed

4. **Visitor/Public Comment**

None

5. **Approval of Minutes for March 12, 2024**

Motion to approve: Cary Knoop, Second: Cindy Parks – Motion passed

6. **Approval of Minutes for May 6, 2024**

Motion to approve: Cary Knoop, Second: Cindy Parks – Motion passed

7. **Financial Report**

It was noted, the districtwide location identifier was not helpful when financially tracking projects. Page 74 identified Crowe $12,367 to close out bond.

8. **Update on Measure G Projects**

No projects. The issue with the HVAC units at NMS are out of warranty

9. **CBOC Final Year Closing Process**

The Final Report should be a cumulative report. We brain stormed ideas for content. Should identify what worked well and what didn't. Recognize all committee and board members. It was determined the report should be only about 12 pages- list of projects, sites, costs & members. Motion: Cindy Parks, Second: Cary Knoop – Motion passed

10. **Announcements and Requests**

Due to no transactions to review, there won't be a need for the December meeting.

The need for a Measure O Bond Oversight Committee recruitment process.

Consider adding a student member

At the March meeting the Measure G committee will review the audit and start work on the final report. Dr. Quintana mentioned he has a meeting with Crowe on 9/16/24.

11. **Adjournment** at 6:50PM