



FENTON CHARTER PUBLIC SCHOOLS

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630

FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482

SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971

FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900

STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636

REGULAR MEETING - BOARD OF DIRECTORS

March 6, 2025 – 4:30 P.M.

FCPS Business Office Boardroom

8928 B Sunland Blvd.

Sun Valley, CA 91352

and

via Zoom: <https://us02web.zoom.us/j/8747966875>

Meeting ID: 874 796 6875

AGENDA

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the meetings of the Board of Directors (“Board”). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate in meetings remotely during “emergency circumstances” or for “just cause.” Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: www.fentoncharter.net). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

Instructions for Presentations to the Board by Parents and Citizens

If you wish to make a public comment, please follow these instructions:

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a “Request to Address the Board” (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Flag Salute** – Chair Lucente
- D. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. **Minutes of Previous Regular Meeting** - Chair Lucente

The January 23, 2025 Regular Meeting of the Board of Directors was canceled due to the fires and winds in southern California. The meeting was rescheduled as an “Emergency Meeting” on February 20, 2025, and the minutes from that meeting will be presented for approval.

II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

Agenda items: No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-agenda items: No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

1. **Finance Committee:** Sarah Ananta & Maria Patron (*FPC*); Isabela Rodriguez (*SMBCCS*); Jennifer Hines (*FCLA*); Ana Soto Gutierrez (*STEM*)
Budget, Facilities and Safety Council: Elena Durghalli (*FACS*)
2. **Instruction Committee:** Brianna Ellis & Coco Salazar (*FPC*); Jocelyn Condo & Sandy Hernandez (*SMBCCS*); Melissa Andrade (*FCLA*); Elisa Vallejo (*STEM*)
Curriculum and Assessment Council: Christopher Torres (*FACS*)
3. **Personnel Committee:** Judy Lee, Caitlin McMabell & Angie Salceda (*FPC*); Marie Kirakossian & Megan Stevenson (*SMBCCS*); Kate Marrelli (*FCLA*); Priscilla Gentry (*STEM*)
Human Resource and Personnel Council: Lorena Sanchez (*FACS*)

4. **Parent/Community Advocacy Committee:** Gurpreet Gill & Bridget Ruiz (*FPC*); Christian Hidalgo & Aaron Veals (*SMBCCS*); Brennan Mack (*FCLA*); Sofia Carias (*STEM*)
School-Community Relations Council: Tony Peña (*FACS*)
 - a. **School Site Council:** Paige Piper (*FACS*); Sara Fillerup & Cindy Soto (*FPC*); Jaslyne Garcia & Jose Gutierrez (*SMBCCS*); Beth Henschel (*FCLA/STEM*)
 - b. **English Learner Advisory Committee:** Juan Gomez (*FACS*); Nicole Langlois (*FPC*); Zoe Weiss (*SMBCCS*); Beth Henschel (*FCLA/STEM*)

C. Financial Business Manager's Report:

Erik Okazaki, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2024-2025 budgets for all sites.

D. Directors' Reports

Site Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting. All Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian

Fenton STEM Academy (STEM) – Dr. Beth Henschel

Fenton Charter Leadership Academy (FCLA) – Dr. Beth Henschel

E. Director of Instruction's Report - Mrs. Jennifer Miller

F. Director of Special Education's Report – Mrs. Kristine Khachian

G. Director of Community Schools' Report – Mr. Richard Parra

FCPS Directors' reports are included here in the full agenda. Board members are asked to send any questions to Board Chair Lucente prior to the meeting.

H. Chief Operating Officer's Report – Mr. Jason Gonzalez

I. Chief Executive Officer's Report – Dr. David Riddick

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

A. [Recommendation to approve 2025-2026 Instructional Calendar](#)

IV. [ITEMS SCHEDULED FOR ACTION](#)

A. [Recommendation to certify Second Interim Report](#)

V. [ITEMS SCHEDULED FOR INFORMATION](#)

A. [Brown Act Training Presentation - Janelle Ruley, Young, Minney & Corr, LLP](#)

B. [Mid-Year LCAP Report](#)

C. [Form 700 Filers](#)

VI. [CLOSED SESSION](#)

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

A. **Government Code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYEE APPOINTMENT**

VII. [RETURN TO OPEN SESSION](#)

Reconvene to open session

Chair Lucente will announce any action taken in Closed Session.

VIII. [ANNOUNCEMENTS](#)

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 10, 2025 at 4:30 pm in the boardroom of the FCPS Business Office and via Zoom.

IX. [FUTURE MEETINGS](#)

April 10, 2025
May 22, 2025
June 12, 2025

X. [ADJOURNMENT](#)

Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
EMERGENCY MEETING OF THE BOARD OF DIRECTORS**

February 20, 2025

An Emergency Meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, February 20, 2025, at 9:00 a.m. via Zoom (<https://us02web.zoom.us/j/8747966875>)

I. PRELIMINARY

A. Call to Order – Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 9:07 a.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board - Irene Sumida

Board Members Present (via Zoom)

Yvette King-Berg, *Community Representative*

9400 Remick Avenue, Pacoima, CA 91331

Daniel Laughlin, *Parent Representative*

9216 Tobias Avenue, #115, Panorama City, CA 91402

Joe Lucente, *Community Representative*

17112 Minnehaha Street, Granada Hills, CA 91344

Erin Studer, *Community Representative*

19722 Collier Street, Woodland Hills, CA 91364

Carrie Wagner, *Community Representative*

540 N. Rossmore Avenue, Unit 107, Los Angeles, CA 90004

Jed Wallace, *Community Representative*

8500 Peña Blvd., Denver, CO 80249

Caprice Young, *Community Representative*

3850 Lankershim Blvd., Los Angeles, CA 90068

Board Members Not Present

N/A

C. Approval of the Agenda - Chair Lucente

On **MOTION** of Caprice Young, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

D. Approval of Minutes of Previous Regular Meeting - Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the minutes of the December 12, 2024 Regular Meeting (Item I.D.) were approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

B. Financial Business Manager's Report

The Financial Business Manager's report reflects information as of January 23, 2025 and the presentation was included in the full agenda. Here is a summary:

2023-2024 Audit Recap

- Clean audit:
 - No weaknesses identified in internal controls, compliance or other matters
 - No findings
- Strong year-ending financials:
 - Net income - \$3.1M
 - Fund balance - \$34.9M or 51.6% of annual budget

2024-2025 Forecast Update

- Ending fund balances remain strong as an organization. Operating income for each site:
 - FACS - \$687,505
 - FPC - \$100,000
 - SMBCCS - \$150,000
 - STEM - \$75,000
 - FCLA - \$193,089
- Current Forecast vs. Theoretical Comparisons:
 - Non-cash adjustments have a significant impact on financial outlook for all schools)
 - § FACS - \$1,166,655
 - § FPC - \$562,664
 - § SMBCCS - \$481,529
 - § STEM - \$354,500
 - § FCLA - \$489,710

- One-time funds have a significant impact on financial outlook for all schools (one-time funds adjustment):
 - § FACS - \$687,505
 - § FPC - <\$1,005,067>
 - § SMBCCS - <\$486,977>
 - § STEM - <\$150,351>
 - § FCLA - \$193,089
- Previous vs. Current Forecast:
 - FACS - operating income increased by \$532K; expected to exceed 4-month cash on hand goal by \$3.8M at year-end
 - FPC - operating income remained stable; expected to exceed 4-month cash on hand goal by \$1.3M at year-end
 - SMBCCS - operating income remained stable; expected to exceed 4-month cash on hand goal by \$7.3M at year-end
 - STEM - operating income remained stable; expected to close in on 4-month cash on hand goal
 - FCLA - operating income increased by \$118K; expected to remain below 4-month cash on hand goal
- Bond Covenants:
 - Liquidity - minimum requirement is 45 days cash on hand; obligated group is forecasted to reach 112 days cash on hand
 - Debt Service - minimum ratio required is 1.10; forecast for obligated group is 1.91

State Budget Update

- Governor's January Budget - 2025-2026:
 - 2.43% COLA (0.5% less than June estimate); affects Sp. Ed., MBG, SB 740, School Nutrition
 - New Funding - Student Supports and Professional Development Discretionary Block Grant: ~\$325/ADA, but may be calculated on FTE or UPP
 - Improved Funding - TK (additional \$600/TK), ELOP, LREBG (additional \$114/FY22 UPP)
 - Continued Funding - Literacy and Math Coaches; Kitchen Infrastructure; Universal Meals

Multi-Year Projections (operating income for each year indicated)

- FACS
 - 2025-2026: \$150,000
 - 2026-2027: \$150,000
 - 2027-2028: <\$921,132>
- FPC
 - 2025-2026: <\$81,812>
 - 2026-2027: <\$1,541,916>
 - 2027-2028: <\$2,624,462>
- SMBCCS
 - 2025-2026: \$150,000
 - 2026-2027: \$150,000
 - 2027-2028: <\$1,553,858>

- STEM
 - 2025-2026: \$373,117
 - 2026-2027: \$371,408
 - 2027-2028: \$391,546
- FCLA
 - 2025-2026: \$241,152
 - 2026-2027: \$156,470
 - 2027-2028: \$183,316

C. Site Directors' Reports

Site Directors' Reports reflect information as of January 23, 2025 and were included in the full agenda. The Directors and their school sites are listed below:

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director

Fenton STEM Academy (STEM) – Dr. Beth Henschel, Director

Fenton Charter Leadership Academy (FCLA) – Dr. Beth Henschel, Director

D. Director of Instruction's Report

E. Director of Special Education Report

F. Director of Community Schools Report

The FCPS Directors' reports were presented in the full agenda and the Board was asked to send any questions to the Board Chair. There were no questions or comments for Mrs. Jennifer Miller, Director of Instruction; Mrs. Kristine Khachian, Director of Special Education; or Mr. Richard Parra, Director of Community Schools.

G. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, asked for any questions regarding his report that was included in the full agenda; there were none.

H. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to receive and file 2023-2024 School Accountability Report Cards (SARCs) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Daniel Laughlin, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to receive and file June 30, 2024 consolidated audit for FCPS

On **MOTION** of Carrie Wagner, **SECONDED** by Daniel Laughlin, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive and file June 30, 2024 consolidated audit for FCPS (Item IV.A.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

B. Recommendation to approve the Fenton Charter Public Schools Section 504 Policy

On **MOTION** of Yvette King-Berg, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Fenton Charter Public Schools Section 504 Policy (Item IV.B.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young
Nay: (0)
Abstentions: (0)

C. Recommendation to approve the employment of Abraham Zubia on a Provisional Internship Permit at Fenton Avenue Charter School

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the employment of Abraham Zubia on a Provisional Internship Permit at Fenton Avenue Charter School (Item IV.C.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,

Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

D. Recommendation to approve the hiring of Lorena Sanchez as Expanded Learning Coordinator at Fenton Primary Center

On **MOTION** of Daniel Laughlin, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the hiring of Lorena Sanchez as Expanded Learning Coordinator at Fenton Primary Center (Item IV.D.) was approved as presented.

Aye: (7) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Erin Studer,
Carrie Wagner, Jed Wallace, Caprice Young

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

There were no items scheduled for information.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 6, 2025 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

VII. FUTURE MEETINGS

March 6, 2025

April 10, 2025

May 15, 2025

June 12, 2025

VIII. ADJOURNMENT

The meeting was adjourned at 9:50 a.m.

Respectfully submitted:

Irene Sumida
Secretary of the Board

II. B.

Committee and Council Reports

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee Meeting

January 16, 2025

A meeting of the Finance Committee was held on Thursday, January 16th, 2025 at 7:16 AM in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Jennifer Hines, Chairperson

Roll Call: Jennifer Hines, Chairperson

Finance Committee Members Present: Nikole De La Rosa, Jennifer Hines, Leticia Padilla-Parra, Jennifer Pimentel, and Beth Henschel

Non-committee Members: Lindsey Western, Ana Gutierrez, Sarah Flores, Joselin Casillas, Mercedes Meeks, and Cecilia Quijano

Members Excused: Daniel Pineiro, Adriana Baez, and Bridget Qassis

Additions/Corrections to the Agenda: Jennifer Hines, Chairperson

Item #7 was corrected from the Jester and Pharley Phund to the Smencil Fundraiser.

Item #1 **Approval of Minutes from the November 15, 2024, meeting of the Finance Committee - Jennifer Hines, Chair (*Motion to Approve*)**

On **MOTION** of Cecilia Quijano, **SECONDED** by Leticia Padilla Parra, and **CARRIED**, the minutes from the November 15, 2024 meeting of the Finance Committee were approved as submitted.

Presentations from the Public: Jennifer Hines, Chair

Item #2 **Any person desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Budget Update (LCAP Goal 3) - Dr. Beth Henschel, Director (*Informational Item*)**

The Fenton organization continues to seek out options to conserve long-term funds. Currently, the organization has funds that will roll over until next year. We are working on ways to increase enrollment and ensure the budget is large enough to support all Fenton schools.

Item #4 Enrollment Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director
(Informational Item)

Fenton Charter Leadership Academy (FCLA) currently has 321 students enrolled. We continue to have students enrolling. This is an increase of 7 from October.

Across the Fenton Academies, a total of 13 students have enrolled since October 2024.

Item #5 ADA Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director
(Informational Item)

The Academies will continue to focus efforts on increasing enrollment and student attendance. FCLA has a cumulative ADA of 99.41% as of December 12, 2024.

The Academies continue to encourage teachers to motivate students to come to school and return independent study contracts. The Fenton Academies thanks Amarjeet Gonzalez and Rolando Gutierrez for their efforts in keeping chronic absent students accountable via letters to parents/guardians. The school continues to seek additional incentives for students to come to school every day.

Item #6 School Accountability Report Card (SARC) (LCAP Goals 1-3) - Dr. Beth Henschel, Director
(Informational Item)

The School Accountability Report Card (SARC) is an annual report required by state law and the federal Elementary and Secondary Education Act (ESEA). It provides essential information about public schools in California, aimed at helping parents, community members, and stakeholders understand school performance and progress.

The primary purposes of the SARC are to inform parents and the community about schools, report on schools' progress toward goals, and allow the public to evaluate and compare schools. The report includes a range of data, such as demographic information, school safety and climate, academic performance, graduation rates, class sizes, teacher qualifications, and curriculum details. It also covers postsecondary preparation and financial information related to school expenditures.

The reports have been completed and are waiting for board approval before submitting them to the state.

Item #7 Class Fundraiser- Smencils (LCAP 2, AMO 1) - Lindsey Western, Leadership Lead
(Informational Item)

Based on last year's purchases, the second grade team sold 500 pencils. They have decided to increase stock with a total of 1000 pencils. The fundraiser will start on January 27th until January 31st or until they sell out. They will be sold for \$2 per pencil. The selling times will be as follows: 10:15 - 10:35 AM and 10:40 - 11:00 AM. Mrs. Marigold will create an order form for TK - 1st grade classes to take home for purchase.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Leticia Padilla Parra, **SECONDED** by Beth Henschel, and **CARRIED**, the Finance Committee adjourned at 7:28 AM.

Minutes respectfully submitted by: Nikole De La Rosa, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Finance and Safety Committee

Wednesday, January 22, 2025

Call to Order: Sarah Ananta called the meeting to order at 7:20 pm.

Roll Call: Maria Patron, Co-Chair

Members Present: Sarah Ananta, Maria Patron, Abigail Jackson, Paola Ramirez, Sandra Valle, Shirley Saetang, Mia Martinez, Rosa Benkovic, Sirui Thomassian and Nicole Langlois

Non-Members Present: None

Additions/Corrections to the Agenda:

Addition to the agenda -

Item #7 Emergency Drill Revisions - Sarah Ananta, Co-Chair
(Informational Item)

Item #1 Approval of Minutes from the October 14th meeting of the Finance and Safety Committee - Sarah Ananta and Maria Patron, Co-Chairs

On **MOTION** by Shirley Saetang, **SECONDED** by Sandra Valle, and **CARRIED**, the minutes of the October 14, 2024 Finance and Safety Committee were approved as submitted.

Presentations from the Public: Maria Patron, Sarah Ananta, Co-Chairs

Item #2 Any person(s) desiring to address the Finance and Safety Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 2024-2025 Budget Update: (LCAP 2, AMO 2) - Sirui Thomassian, Director
(Informational Item)

Mrs. Thomassian informed the committee that leadership was looking into ways to have a healthier budget by making further cuts. She also informed the committee that next year TK will be funded.

Item #4 **Enrollment Update: (LCAP 2 AMO 3)** - Sirui Thomassian, Director
(Informational Item)

Mrs. Thomassian informed the committee that FPC is making plans to actively recruit students for the next school year starting in January 2025. The Director of Community Schools, and his team, will utilize various advertising methods to spread the word and make ourselves known. The FPC Instagram account continues to be highly active, with the help of Ms. Salazar, who is doing a tremendous job sharing our activities and successes online. Word of mouth from parents remains a most effective strategy that attracts interest for what we offer as an organization and a primary center. TK enrollment of unfunded students increased slightly, and although this is currently not a financial boost, it will prove beneficial in the coming year.

Item #5 **Facilities Update (LCAP Goal 3, AMO 5)** - Sirui Thomassian *(Informational Item)*

Mrs. Thomassian informed the committee that all filters were cleaned. Also, areas that needed paint were painted during winter break.

Item #6 **Emergency Lockdown Drill Revisions** - Sarah Ananta, Finance Committee Co-Chair *(Informational Item)*

Sarah Ananta informed the committee that several concerns were brought to her attention:

- Attendance procedures need to be established.
- Small windows need to be covered.
- Announcements need to be loud enough for all to hear.
- All doors must be locked.
- All staff will be trained on how to lock hallway doors.

Next Lockdown drill scheduled for February 28th at 10:40 am.

Item #7 **Emergency Plan Revisions** - Sarah Ananta, Finance Committee Co-Chair and Paola Ramirez, FPC Counselor *(Informational Item)*

Sarah Ananta and Paola Ramirez informed the committee that the Emergency Plan revisions will continue throughout the year. The committee will meet in February to work on the plan.

Announcements:

There were no announcements.

Next Regular Meeting: February 13th (tentative)

Adjournment:

On **MOTION** from Sandra Valle, **SECONDED** by Abigail Jackson, and **CARRIED**, the Finance and Safety Committee Meeting of January 22, 2025 was adjourned at 7:55 a.m.

Minutes respectfully submitted by Maria Patron, Co-Chair

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

January 28, 2025

Call to Order: Isabella Rodriguez, Co-Chair

The meeting was called to order at 7:18 am.

Roll Call: Isabella Rodriguez, Co-Chair

Present Members: Emily Aaronson, Isabella Rodriguez, Jennifer Nishimoto, Richardo Castro, Fanny Adnitt, Lizette Adkisson, Tidarart Lot, Maria Sanderson and Walter Gomez

Absent Members: Vanessa Marcoe and Yennizel Duran

Excused: Cary Rabinowitz, Kimberlee Eggly, Victor Orellana, Erick Lazo and Holly Putnam

Additions/Corrections to the Agenda: Isabella Rodriguez, Co-Chair

Approval of Minutes: Isabella Rodriguez, Co-Chair

Item #1 **Approval of Minutes from the November 13, 2024 meeting of the Finance Committee - Isabella Rodriguez, Co-Chair** (*Motion to Approve*)

On **MOTION** from Emily Aaronson, **SECONDED** by Lizette Adkisson, and **CARRIED**, the minutes from the November 13, 2024 meeting of the Finance Committee were approved as submitted.

Presentations from the Public: Isabella Rodriguez, Co-Chair

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance and Enrollment Update (LCAP Goal 3) - Walter Gomez, Assistant Director** (*Informational Item*)

Our attendance continues to be strong, currently at 99.19%, compared to 99.02% at the same time last year. We have around 700 students enrolled, and though the number fluctuates slightly, it consistently stays close to that mark. Our in-seat attendance is performing exceptionally well, with about 355

students present daily, and only two tardies. The only factor that could potentially impact our attendance moving forward is the ongoing concern around ICE raids. To address any questions or concerns from parents, the Director will be holding a “Coffee with the Director” meeting with them to provide clarity and support.

Item #4 Facilities & Technology Update (LCAP Goal 3, AMO 5) - Walter Gomez, Assistant Director (*Informational Item*)

Thank you to our Technology Assistant, Jose Najera, for all of his support each day at school. We have no large updates in the area of technology.

Thank you to our custodial and maintenance team as well for their continued daily support. We are currently waiting on an update from LAUSD around a few projects including:

- Kinder Yard Apparatus
- Reinforced glass entryway in the main office

Other projects:

- Painting has been completed throughout the school.
- Rekeying of campus has also been completed. Please be sure to submit your old keys to Erick Lazo.
- All new keys open our surrounding gates in an emergency, however the Kinder gate and the Main Office continue to be our only points of entry and exit on campus during a regular day.
- Staff are reminded to ask their students for their help in keeping our campus clean. This includes picking up and not throwing trash on the yard and in the building as well as picking up clothes on the yard and placing it in the Lost and Found.

Item #5 Review of Financials (LCAP Goal 3) - Walter Gomez, Assistant Director (*Informational Item*)

School leadership reviewed budget projections at the end of 2024 and were able to make almost one million dollars in adjustments. These adjustments came in the areas of Services and Other Operations, Books and Supplies, and Compensation and Benefits. These adjustments allow us to shift State Revenue and One-Time funding to future years as opposed to using them for this year.

Current Outlook for One Time Funds:

- Learning Recovery funds are expected to be received in 2025-2026 and increase significantly in the 2026-2027 school year and remain strong in the 2027-2028 school year.
- Community Schools funding will remain consistent through 2027-2028.
- Literacy Coach and Reading Specialist funding is slated to begin in 2025-2026 and continue through 2027-2028.
- Prop 28 Arts and Music funding is also slated to continue through the 2027-2028 school year.
- The school expects to continue to receive substantial ELOP funds through 2027-2028.

Announcements:

There were no announcements.

Next Regular Meeting:

February 27th, 2025

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Finance and Safety Committee
February 12, 2025

Call to Order: Maria Patron, Sarah Ananta, Co-Chairs

Roll Call: Mia Martinez, Secretary

Members Present: Lorena Sanchez, Sirui Thomassian, Nicole Langois, Maria Patron, Sarah Ananta, Mia Martinez, Paola Ramirez, Abigail Jackson

Additions/Corrections to the Agenda: Maria Patron, Sarah Ananta, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes:

The approval of minutes from the January 22, 2025 will be scheduled at the next meeting.

Presentations from the Public: Maria Patron, Sarah Ananta, Co-Chairs

Item #1 **Any person(s) desiring to address the Finance and Safety Committee on any proper matter**

Old Business:

There was no Old Business.

New Business:

Item #2 **2024-2025 Budget Update (LCAP Goal 3) - Sirui Thomassian, Director**
(Informational Item)

The recommendation for the 2025-2026 school year is to reduce four teaching positions at FPC, with further reductions of one teacher per year in the following years. While these plans may change, it's important to prepare for them. Additionally, class sizes are expected to increase to around 25 students, with the exception of TK, which will not exceed 20 students.

Regarding the budget, another recommendation involves the creation of a role for two ILP Specialists (Individualized Learning Plan Specialists) who will work on a virtual platform, with opportunities for in-person attendance, for students/families desiring a more individualized program. The program will follow a long-term independent studies model to ensure compliance with attendance and enrollment regulations. Two teachers will be sought for this role, with positions available across both upper and lower grades possibly. This model is designed to increase the number of students enrolled at the Fenton schools and build ADA, which will equate to additional funding..

The meeting also discussed adding 1-2 ELB Specialists who will focus on academic enrichment and targeted interventions to expand learning and behavior solutions, including programs introduced to us by the Hannigans. These positions will be funded by the ELO-P grant. The job descriptions were reviewed, and they are in draft mode; revisions may be needed. The positions have a \$5,000 stipend and a 6.5-hour workday, with a 194-day teacher calendar.

Item #3 Facilities Update (LCAP Goal 3, AMO 5) - Sirui Thomassian, Director
(Informational Item)

Sigifredo Del Toro will be working on several projects at our school. He will finalize the purchase to replace the MPR tables with new ones, and address the challenges with the front entrance buzz-in system.

Item #4 Security Position (LCAP Goal 3, AMO 5) - Sirui Thomassian, Director
(Informational Item)

We will announce the opening of a part-time security position to cover the 2:30 p.m. - 6:00 p.m. shift. This essential role is needed for school safety. We will also announce the opening for a full-time FPC security position.

Item #5 Emergency Plan Revisions (LCAP Goal 3, AMO 5) - Sirui Thomassian, Director
(Informational Item)

A safety plan revision meeting will be held to review and update the emergency plan. This will include removing individuals who are no longer present and discussing any necessary revisions.

Announcements:

There were no announcements.

Next Regular Meeting:

March 13, 2025

Adjournment:

With a **MOTION** from Lorena Sanchez, and a **SECOND** from Sirui Thomassian, the November 13, 2024 meeting of the Finance Committee was **ADJOURNED** at 7:54 am.

Minutes respectfully submitted by Lorena Sanchez, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Finance Committee

February 13, 2025

A meeting of the Finance Committee was held on Thursday, February 13, 2025 at 7:19 am.

Call to Order: Jennifer Hines, Chair

Roll Call: Bridget Qassis, Chair

Finance Committee Members Present: Jennifer Hines, Adriana Baez, Leticia Padilla Parra, Bridget Qassis, Cecilia Quijano, Beth Henschel, Nikole De La Rosa

Non-committee Members: Mercedes Meeks, Maria Cardenas

Members Excused: Daniel Pineiro, Nikole De La Rosa

Additions/Corrections to the Agenda: Jennifer Hines, Chair

Item #6 was added to the agenda.

Approval of Minutes from January 16, 2025: Jennifer Hines, Chair

Item #1 Minutes from the January 16, 2025 meeting of the Finance Committee - Jennifer Hines, Chair (*Motion to Approve*)

On **MOTION** of Bridget Qassis, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Jennifer Hines, Chair

Item #2 Any persons desiring to address the Finance Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 Budget Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director (*Informational Item*)

The Fenton Academies are still seeking ways to increase enrollment. We need to increase enrollment by 80 students to match our current budget. The admin team and Fenton organization are exploring ideas to increase enrollment, including community outreach, participation in fairs, and posting on social media. All ideas are welcome to help increase student numbers.

Item #4 Enrollment Update (LCAP Goal 3, AMO 3) - Dr. Beth Henschel, Director
(Informational Item)

Our enrollment continues to increase each month. We began with a total of 300 students in September. As of February 10, 2025, we have increased to 321 students. We are receiving families from the nearby Altadena area. We are confident that our enrollment will continue to increase this school year.

Item #5 ADA Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director
(Informational Item)

As of January 23, 2025, Fenton Charter Leadership Academy educators have successfully met an Average Daily Attendance rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.42%. Twelve teachers were at 100% ADA for the previous month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Item #6 Classroom Fundraiser-Gel Roller Pens (LCAP, AMO 1) - Jennifer Hines, 4th
grade teacher (Motion to Approve)

Fourth Grade will be hosting a fundraiser to raise money for their upcoming field trip to the Chumash Indian Museum. They will be selling gel pens for \$2. The fundraiser will be held the first week of March, in the mornings, before school starts.

On **MOTION** of Leticia Padilla Para, **SECONDED** by Nikole De La Rosa, and **CARRIED**, the fourth-grade classroom fundraiser has been approved.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Finance Committee will be determined at a later date.

Adjournment:

On **MOTION** of Bridget Qassis, **SECONDED** by Nikole De La Rosa, and **CARRIED**, the Finance Committee adjourned at 7:32 am.

Minutes respectfully submitted by: Bridget Qassis, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Finance Committee

February 27, 2025

Call to Order: Isabella Rodriguez, Co-Chair

The February 27th, 2025 meeting of the Finance Committee was called to order at 7:15 am.

Roll Call: Victor Orellana, Secretary

Present Members: Emily Aaronson, Jennifer Nishimoto, Richardo Castro, Fanny Adnitt, Holly Putnam, Tidarart Lot, Cary Rabinowitz, Walter Gomez, Isabella Rodriguez, Victor Orellana

Absent Members: Vanessa Marcoe

Excused: Maria Sanderson, Lizette Adkisson, Kimberlee Eggly, Erick Lazo

Non-Members: None

Additions/Corrections to the Agenda:

There were no additions or corrections to the agenda.

Approval of Minutes: Isabella Rodriguez, Co-Chair

Item #1 **Approval of Minutes from the January 28, 2025 meeting of the Finance Committee** - Isabella Rodriguez, Co-Chair

On **MOTION** from Holly Putnam, **SECONDED** by Walter Gomez, and **Carried**, the minutes from the January 28, 2025 meeting of the Finance Committee were approved as submitted.

Presentations from the Public:

Item #2 **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Attendance and Enrollment Update (LCAP Goal 3)** - Walter Gomez, Assistant Director (*Informational Item*)

Mr. Gomez provided an update on the current status of the school's enrollment. There are currently 700 students enrolled for the 2024-2025 academic year, which reflects a positive trend compared to the previous year, 2023-2024. He also noted a significant drop in independent study rates, which suggests that more students are attending school in person and benefiting from classroom-based instruction. In February, there was an increase in absences due to the rain, flu, cold viruses, and city protests. Despite these challenges, there are currently 225 students with perfect attendance out of the 700 enrolled students, highlighting the commitment of many students to attend school regularly.

Item #4 **Facilities & Technology Update (LCAP Goal 3, AMO 5)** - Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz began by expressing his gratitude to the custodial staff for their ongoing support, hard work, and contributions to maintaining the school environment. There have been some challenges with the restroom facilities, but progress is being made. As of now, three out of the four toilets that required repairs have been fixed. He emphasized the importance of staff continuing to remind students to follow restroom norms and maintain respect for the facilities.

LAUSD has added two new refillable water bottle stations to the school. Repairs to the kindergarten yard have been completed, and the apparatus is now functioning properly.

Mr. Rabinowitz reminded everyone about the importance of ensuring students use the devices appropriately. He clarified the policy regarding iPad damage: If a student breaks an iPad, the first incident will result in a warning. However, if the device is broken again, the student's parents will be asked to pay for the replacement. For students with an IEP, protective cases are provided, and if a breakage occurs due to an impact related to the student's disability, there will be no penalty for the student or their parents.

Lastly, staff were reminded to ensure that they turn off the air conditioning in their classrooms before leaving at the end of the day. If the air conditioner is left on, it may trigger alarms after school hours. This reminder applies only to teachers who have control switches for the air conditioning in their classrooms.

Item #5 **Review of Financials (LCAP Goal 3)** - Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz discussed the recent budget meeting, which was held as an emergency session. During this meeting, the board reviewed the operating income, and he shared that the school is in a good financial position. However, he noted that the projection for Average Daily Attendance (ADA) is expected to be slightly lower. As long as the school stays above 98.6% ADA, the budget should remain as projected.

He emphasized that the budget must always maintain at least four months of cash on hand across all schools. This reserve is crucial to ensure that teachers can still be paid in the event of delays in state funding. Additionally, one-time funds, such as Expanded Learning and Prop 28 funds, will continue to be available. However, he noted that the ESSER 3 funds have now ended.

There is an expected addition of funding for Transitional Kindergarten (TK), with the school anticipating an additional \$600 per student. This will help support the expansion of TK programs. Additionally, there is a forecast of an additional \$325 per student in funding based on Average Daily Attendance (ADA).

Announcements:

There were no announcements.

Next Regular Meeting:

The next Finance Committee meeting will be held on April 16th, 2025

Adjournment:

On **MOTION** from Holly Putnam, **SECONDED** by Fanny Adnitt, and **CARRIED**, the February 27, 2025 meeting of the Finance Committee was adjourned at 7:32 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Budget, Facilities, and Safety Council

February 28, 2025

Call to Order: Elena Durghalli, Committee Chair

The Budget, Facilities, and Safety Council meeting was called to order at 7:15 A.M. by Chair, Elena Durghalli.

Roll Call: Nelson Funes – Interim Secretary

Members Present: Monica Castañeda, Elena Durghalli, Martin Penner, Patricia Aparicio, Nelson Funes, Bernite Oandasan, Nichole Melendez, and Crystal.

Additions/Corrections to the Agenda: Elena Durghalli, Committee Chair

Item 6 was taken off the agenda and will be revisited at the next BFSC meeting.

Approval of Minutes from January 17, 2025 - Elena Durghalli, Committee Chair

Item #1 **Minutes from the January 17, 2025 meeting of the Budget, Facilities and Safety Council** - Elena Durghalli, Committee Chair (*Motion to Approve*)

On **MOTION** of Martin Penner, **SECONDED** by Patricia Aparicio, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elena Durghalli, Committee Chair

Item #2 **Any person desiring to address the Budget, Facilities and Safety Council on any proper matter**

At this time, individuals had the opportunity to address the Budget, Facilities, and Safety Council on relevant topics. However, no new business or public comments were brought forward during this session.

Old Business:

There was no Old Business.

New Business:

Item #3 **Facilities Update (LCAP Goal 3, AMO 5)** - Jose Aceves, Plant Manager & Monica Castaneda, Director (*Informational Item*)

The campus-wide mulch replenishment project has been successfully completed, providing fresh mulch throughout for both aesthetic and safety purposes. In preparation for an upcoming oversight visit, the

school grounds have been diligently maintained over the past two weeks. Additionally, new plants have been installed at the front entrance to enhance the landscaping. At this time, there are no significant maintenance concerns or facility issues to report.

Item #4 Emergency Supplies Update (LCAP Goal 3, AMO 5) - Jose Aceves, Plant Manager, and Paige Piper, Assistant administrator *(Informational Item)*

As part of the oversight visit preparations, all emergency supply bins were inspected to ensure compliance with safety regulations. An updated inventory log has been created to track their status and availability. Expirable emergency supplies have been reviewed and replenished as needed, while non-expirable items remain properly accounted for in the logs.

Item #5 Budget Update (LCAP Goal 2, AMO 3) - Monica Castañeda, Director *(Informational Item)*

The staff reorganization plan is set for submission on February 28, 2025. As part of this plan, the number of kindergarten, first-grade, and second-grade teachers will remain unchanged. The third-grade team will continue with seven teachers, ensuring stability within the grade level. Similarly, the fourth-grade team will remain intact, maintaining its current structure of seven teachers. In fifth grade, a permanent adjustment was made to establish seven classes, with Ms. Sanchez's class being reassigned among the existing sections. This change aims to create a more balanced distribution of students and resources. Additionally, some staff members have formally indicated their intent not to return for the 2025-2026 school year. These anticipated departures will be factored into future staffing plans to ensure a smooth transition and continued support for students.

Item #6 Emergency Plan Revisions (LCAP Goal 3, AMO 3) - Kelly Christenson, ELO-P Coordinator *(Informational Item)*

Item #6 was tabled and will be revisited at the next scheduled meeting

Announcements:

There were no announcements.

Next Regular Meeting:

The next Budget, Facilities, and Safety Council meeting will be held on April 4th, 2025.

Adjournment:

On **MOTION** of Nichole Melendez, **SECONDED** by Bernite Oandasan, and **CARRIED**, the Budget, Facilities, and Safety council was adjourned at 7:32 am.

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Instruction Committee Minutes

January 17, 2025

Call to Order: Elisa Vallejo, Chair

The Personnel Committee meeting was called to order at 7:18 a.m. by Chair, Elisa Vallejo.

Roll Call: Elizabeth Marquez, Secretary

Instruction Committee Members Present: Elisa Vallejo, Elizabeth Marquez, Joanna Tepper, Jennifer Pimentel, Alex Muñoz, Bianca Bell Reed, Robin McNutt, Alyssa Marygold

Excused Members: Amarjeet Gonzalez

Non Committee Members: Alexis, Melissa Andrade, Brandy Mendoza, Martha May

Additions/Corrections to the Agenda: Elisa Vallejo, Chair

Approval of Minutes: Elisa Vallejo, Chair

Item #1 **Approval of Minutes from the November 8, 2024 meeting of the Instruction Committee** - Elisa Vallejo, Chair (*Motion to Approve*)

On **MOTION** of Bianca Bell Reed, **SECONDED** by Alyssa Marygold, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Elisa Vallejo, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Update on TEAMS - Professional Learning Team Lead - T.E.A.M.S. Monthly Share-Out (LCAP Goal 1, AMO 1-2)** - Beth Henschel, Director (*Informational Item*)

Goals that the team decided to work on this year for TEAMS:

T- Take Collective Responsibility

By June 2025, 80% of teams will engage in a positive collaborative culture as evidenced by GL (grade level) minutes, team data chat notes, and check-ins with administration and guiding coalition.

E- Ensure a guaranteed and viable curriculum

By the end of each reporting period, each GL will create the current unit learning progression, evidenced by the completion of the learning progression template.

A- Assess and monitor reading achievement

By the end of each reporting period, GL teams will develop AIM and small intervention groups based on upcoming learning targets.

M- Measure evidence of effectiveness

By the end of each reporting period, GL teams will select dates for data chats for the upcoming term.

S- Support systematically with accelerations, interventions & extensions

By June 2025, teams will be proficient in placing students into either Tier 1, Tier 2, or Tier 3 groups based on assessment data as evidenced by movement through tiers.

Item #4 **Accelerated Instruction Model (AIM) Update (LCAP Goal 1, AMO 1-2) -**
Elisa Vallejo, Acceleration Specialist (*Informational Item*)

The Acceleration Program resumed after winter break. The Acceleration Specialist conducted updated assessments on phonics foundational skills for all students receiving Tier 3 intensive support. These assessments were used to update rosters, refine individual learning goals for students, and guide instruction for the next session of intensive support. The data gathered provides more specific, targeted insights into foundational skills and can complement the upcoming middle-of-year i-Ready assessments.

The new Tier 3 intensive support session began on January 16 and will continue through March 7. Currently, the Acceleration Specialist is supporting 71 students across first through sixth grade.

Additionally, the Acceleration Specialist has started collaborating with the kindergarten team to plan for spring intensive support. The kindergarten team is conducting middle-of-year fluency assessments, and the resulting data, along with teacher input, will be used to create a single kindergarten intensive support group. This group will focus on letter naming and letter sound fluency and will begin working with the Acceleration Specialist in February.

Item #5 **Behavior Solutions Team Update (LCAP Goal 1, AMO 1-2) - Alex Muñoz**
(*Informational Item*)

Behavior continues to be a school-wide initiative that we are collectively working on to continue to improve. This is an organization-wide initiative that Fenton is actively seeking to collaborate on. As we know, behavior has a direct impact on academics. Our goal is to ensure that all students are able to demonstrate successful learner behaviors so that they are able to focus on learning.

The Tier 1 Team meets on a monthly basis and is composed of several teachers, support staff, and administrators. The team works on school wide initiatives, such as developing HOWL Expectations (which are our behavior standards), reviewing our Teacher vs. Administrator Flowchart, planning school

wide incentive systems (PAW Stars), planning staff meeting presentations and coming up with additional tier 1 school wide behavior plans.

The Tier 2 Team meets on a weekly basis and reviews SWIS data to select students who require targeted interventions. The team is currently working on targeted support for a 2nd grade student. Thus far, the team has seen great improvement. This team will be meeting with the Hannigans virtually next Friday, January 24 th to provide progress updates, and to also receive further guidance on next steps.

As part of our goals for schoolwide implementation, the Tier 1 Team is working on piloting some SEL Curriculum options. This will ensure that teachers have a way to explicitly teach expected behaviors. The Tier 1 Team, along with Lead Teachers, are piloting the Be Good People curriculum. This is a great option as it is comprehensive, grade level specific, and free. We will be asking for feedback to begin school-wide implementation. In order to see behavior trends, we are excited to now have SWIS as our school-wide data tracking platform. When teachers/staff fill out the referral form, the admin team inputs these forms onto the SWIS platform. This system allows us to see trends in regards to which types of behaviors are most prevalent, and where behaviors are taking place. This valuable data helps us to create schoolwide and possibly even grade level SMART goals. This will be part of our Tier 1 Team's tasks. We also continue to have an in-classroom behavior tracker, which teachers fill out to track teacher-managed behaviors. This data is useful for COST/SST meetings, and will be helpful with upcoming student reorganization meetings.

This week, we had our MOY Student Behavior Assemblies. These assemblies provided a great opportunity to remind all students of our shared school-wide behavior expectations. The expectations highlighted were based on what our teachers expressed as greatest areas of need (ex: treat others as you would like to be treated; follow all adult directions). Additionally, the presentation included videos/photos of our own students already demonstrating the HOWL expectations in action. This served to engage all learners.

Coming soon: Based on informal walkthroughs, we will be developing behavior-based learning walks for teachers to be able to engage in learning best practices from one another. The Tier 1 Team will be reviewing data trends to develop school wide monthly behavior challenges. The Tier 2 Team will continue to review data to select students for targeted interventions.

Item #6 **LAUSD Annual Performance Based Oversight Visits Share-out (LCAP Goal 1-3) - Beth Henschel, Director (*Informational Item*)**

The STEM LAUSD Oversight Visit was very successful. The LAUSD team was really impressed with what they observed during their visit. Here are some of the highlights:

- STEM Focus: The visiting team noted the clear and consistent focus on STEM throughout each classroom.
- Use of Language Supports
- Think-Pair-Share
- Differentiation
- Evidence of Shared Planning and PLC Work
- Behavioral Expectations

A special thank you to Mrs. McCaughin and the Second Grade Team: Mrs. Marygold, Mrs. Marrelli, Ms. Western, Mrs. Allan, Ms. Marquez and her student teacher, and Mrs. Tepper for welcoming us into your classrooms.

Item #7 **i-Ready Personalized Instruction Monitoring (LCAP Goal 1, AMO 1-4) -**
Beth Henschel, Director (*Informational Item*)

Students continue to work on logging into i-Ready for a minimum of 30-49 minutes per week for both Math and Reading. This time is essential for helping students develop their skills and make consistent progress.

At STEM, 79% of students are completing 30 minutes or more of personalized instruction for ELA, and 75% of students are passing lessons. For Math, 76% of students are meeting 30 minutes or more for personalized instruction, and 90% of students are passing lessons.

Key Points:

- Consistency is key: 30-49 minutes per week in both subjects.
- Lesson mastery: Students who pass lessons with 70% or higher tend to make greater gains.
- Expected growth:
 - In Reading, students can grow from 104% to 154%.
 - In Math, students can grow from 89% to 120%.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting is TBD.

Adjournment:

On **MOTION** of Bianca Bell Reed, **SECONDED** by Robin McNutt, and **CARRIED**, the Instruction Committee adjourned at 7:44 a.m.

Minutes respectfully submitted by Elizabeth Marquez, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Instruction Committee

February 5, 2025

The meeting of the Instruction Committee was held on Wednesday, February 5, 2025, at 7:21 a.m. in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Melissa Andrade, Chair

Roll Call: Joanna Tepper, Secretary

Members Present: Bianca Bell-Reed, Alyssa Marygold, Robin McNutt, Beth Henschel, Jennifer Pimentel, Alejandra Munoz

Members Excused: Elizabeth Marquez, Elisa Vallejo, Armajeet Gonzalez

Non-committee Members: Melissa Andrade, Martha May, Brandy Mendoza, Alexis Sheppard, Tiffany Walker

Additions/Corrections to the Agenda: Melissa Andrade, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from January 17, 2025: Elisa Vallejo, Chair

Item #1 **Approval of Minutes from the January 17, 2025 meeting of the Instruction Committee -** Elisa Vallejo, Chair *(Motion to Approve)*

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Robin McNutt, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Melissa Andrade, Chair

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations to the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **i-Ready Middle of Year Preliminary Results (LCAP Goal 1, AMO 1-4) -** Dr. Beth Henschel, Director *(Informational Item)*

Dr. Henschel discussed the recent middle of year i-Ready data thus far. Because the window closes on Friday, 2/7, not all data is in. However, the data that has come in shows increases in both Reading and Math. Currently, in Reading, students on grade level or above have increased by 13% going from 25% to 38%. In Math, students reaching grade level or above increased by 13% going from 17% to 30%. Final data from the middle of year i-Ready Diagnostic will be shared during the March Instruction Committee Meeting. Thank you to everyone for working so hard to ensure student growth.

Item #4 **Accelerated Instruction Model (AIM) Update (LCAP Goal 1, AMO 1-2) -**
Elisa Vallejo, Acceleration Specialist (*Informational Item*)

The Acceleration Program is continuing as scheduled for 1st - 6th grade. The current session will be running through March 7. Students are making progress towards their goals, and progress monitoring will continue to be conducted at the end of the small group sessions to track growth. Communication logs are being consistently updated with new data and continue to be a resource for communication between teachers and the Acceleration Specialist. When the middle of year i-Ready data is available, it will be used to analyze program effectiveness and inform data-based decisions. Kindergarten acceleration support will begin this month, and student selection for groups will be based on updated ESGI data, i-Ready data, and teacher input. Groups will be six students and they will receive lessons in intensive letter name and sound recognition. Groups will remain flexible for student growth and needs throughout the rest of the year. In addition, the instructional team is conducting studies on *Meaningful Phonics and Word Study* and *A Fresh Look at Phonics* by Wiley Blevins to strengthen Tier 3 foundational practices.

Item #5 **Behavior Solutions Team Update (LCAP Goal 1, AMO 1-2) - Alex Muñoz**
(*Informational Item*)

Mrs. Muñoz presented information on behavior systems updates. This past January 24th, FCPS administration team, Tier 2, and Tier 3 teams participated in a virtual meeting with John and Jessica Hannigan. It was an informative day that began with a check-in to go over Tier 1 items recommended to be in place at this point. These recommendations include a formed Tier 1 Team, a structured agenda, and school-wide challenges. Based on the recommendation, the Tier 1 Team is going to utilize a revised structured agenda template that will help with completing system checks and looking at data to strengthen practices. For example, some systems in place include everyone having the HOWL matrix, everyone having HOWL posters, and all students being aware of school-wide expectations. The next meeting will be held on Friday, February 14th. During this time, the team will be looking at data to strengthen practices using the SWIS platform. This data will be reviewed in order to create school-wide challenges that target the most critical behavior needs. The school-wide challenge aims to include all school community members by providing frequent updates, student created posters, specific tasks for various stakeholders, and incentives for top winners. Moreover, the second part of the day consisted of meeting with the Tier 2/3 Behavior Systems teams. During this time, each school site had an opportunity to meet 1:1 with the Hannigans to review current Tier 2/3 practices, and receive guidance on next steps. We shared our Tier 2/3 Student Intervention Tracker and received valuable feedback on frequency of targeted interventions, menu of interventions, and criteria for entry and exit into behavior academies. The Tier 2/3 team meets weekly on Thursdays and is excited to implement this feedback. At our last meeting, we refined our list of participating students and began assigning leads for each Behavior Academy. Next steps will include notifying teachers and families of their child's participation in a behavior academy and scheduling the times for weekly meeting times for interventions. The team is excited to get started on implementing these academies to support our students who need more targeted interventions for behavioral support.

Item #6 Professional Learning Teams and PLC Coaching (LCAP Goal 3, AMO 2) -
Dr. Beth Henschel, Director (*Discussion Item*)

Dr. Henschel presented information about tomorrow's day with Jacquie Heller. We are excited to welcome back Jacquie Heller on Thursday, February 6. During her time with us, grade-level teams will be collaborating with her on data analysis and refining our Tier 2 support strategies. Jacquie's expertise continues to play a pivotal role in the development of our Professional Learning Teams, and our final session with her will be on March 5. We look forward to the continued growth and progress that her guidance will bring to our teams.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting will be held on 3/7/25.

Adjournment:

On **MOTION** of Bianca Bell-Reed, **SECONDED** by Alyssa Marygold and **CARRIED**, the Instruction Committee meeting adjourned at 7:38 a.m.

Minutes respectfully submitted by: Joanna Tepper

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Instruction Committee

February 6, 2025

A meeting of the Instruction Committee was held on Thursday, February 6, 2025, at 7:15 a.m. in Room 201 of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Coco Salazar, Co-Chair

The Instruction Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Coco Salazar.

Roll Call: Judy Lee, Secretary

Members Present: Brianna Ellis, Coco Salazar, Sarah Ananta, Laura Holmes, Judy Lee, Maria Reyes, Gloria Rangel, Sirui Thomassian, Nitima Angus, Jacqueline Penner

Members Excused: Nina Ferman, Elissa Vallejo, Nicole Langlois

Members Absent: Carlos Garcia, Max Young

Additions/Corrections to the Agenda: Coco Salazar, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes from December 3, 2024 meeting of the Instruction Committee - Brianna Ellis, Co-Chair

Item #1 **Minutes from the December 3, 2024 meeting of the Instruction Committee** - Brianna Ellis, Co-Chair (*Motion to Approve*)

On **MOTION** of Sarah Ananta, **SECONDED** by Laura Holmes, and **CARRIED**, the Minutes of the Instruction Committee Meeting of December 3, 2024, were approved as submitted.

Presentations from the Public: Brianna Ellis, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.




Old Business:



There was no Old Business.

New Business:

Item #3 **Update on TEAMs - Professional Learning Team Lead - T.E.A.M.S. Monthly Share-Out (LCAP Goal 1, AMO 1-2) - Sirui Thomassian, Director**
(Informational Item)

Mrs. Thomassian provided FPC's T.E.A.M.S. Framework Action Plan, which includes detailed evidence of some of FPC's Glows, Grows, Goals, and Action Plans from the Guiding Coalition and Professional Learning Teams (PLT).

FPC	GLOW Celebration	GROW Best Next Step	GOAL Process SMART Goal	GET GOING 30-60-90 Day Action Plan
 Take collective responsibility	<ul style="list-style-type: none"> Grade Level PLTs have had effective data chats, developed <u>formative assessments</u> (using varied tools of measurement), and students have met grade level Smart Goals Guiding Coalition meets consistently 	<ul style="list-style-type: none"> Review/Edit norms Ensure all stakeholders are committed to the PLC model Guiding Coalition will meet twice a month 	<ul style="list-style-type: none"> Guiding Coalition will create an FPC Collective Commitments document Professional Expectation Promises: Sample to Consider 	<ul style="list-style-type: none"> Within 30 days, we will create a user-friendly PLT template for grade level meeting agendas/minutes
 Ensure a guaranteed and viable curriculum	<ul style="list-style-type: none"> Experts on Curriculum Common Reading Essential Standards established for all grade levels across FCPS Developed learning targets for all essential standards All educators utilize Heggerty consistently 	<ul style="list-style-type: none"> All teachers will teach to ensure SMART Goal success Teachers will share best practices Ensure teams are effectively communicating Learning Targets to students 	<ul style="list-style-type: none"> The Guiding Coalition will ensure that each PLT will meet and analyze data after each formative assessment/learning target and teacher with higher percentages will share best practices 	<ul style="list-style-type: none"> PLTs will send their data chat templates to the Guiding Coalition team after each data chat. Guiding Coalition members will share out GLOWS from grade level data chats. Grade levels will use the selected FCPS Essential Standards and designate the standards to the correlated curricular units
 Assess and monitor reading achievement	<ul style="list-style-type: none"> Selected Essential Standards are paced out per unit with appropriate SMART 	<ul style="list-style-type: none"> Set timeline for formative assessments across all grade levels Ensure PLTs are <u>are</u> 	<ul style="list-style-type: none"> The Guiding Coalition will ensure grade levels are meeting their determined SMART goals 	<ul style="list-style-type: none"> PLTs will use data to create small groups for BEE time.

	<ul style="list-style-type: none"> Goals, formative assessments and a learning progression Utilize same formative assessments 	<ul style="list-style-type: none"> <u>administering</u> assessments on a designated day and format 	<ul style="list-style-type: none"> using agreed-upon assessment tool <u>iReady</u> Diagnostic will continue to show growth in meeting Typical and Stretch growth 	
 <p>Measure evidence of effectiveness</p>	<ul style="list-style-type: none"> High i-Ready growth scores More Students meeting Typical Growth and Stretch Growth Math Scores have increased 		<ul style="list-style-type: none"> Review data (data chats) Update Guiding Coalition on grade levels' data 	
 <p>Support systematically with accelerations, interventions & extensions</p>	<ul style="list-style-type: none"> Bee Time Groups set up based on reading foundational skills and students respond to intervention 	<ul style="list-style-type: none"> Create intervention plan for Tier 3 students 		

Item #4 **Acceleration (BEE Time) Update (LCAP Goal 1, AMO 1-2)** - Elisa Vallejo, Acceleration Specialist (Presented by Sirui Thomassian, Director) (*Informational Item*)

The Acceleration Program is continuing on schedule for students in 1st and 2nd grades, with the current session running through March 7th. Students are making progress toward their goals, and progress monitoring is conducted at the end of small group sessions to track growth. Communication logs are regularly updated with new data and continue to be a resource for needed communication with grade-level teachers and the Acceleration Specialist. With i-Ready data becoming available soon, the instructional leadership support team will soon use the data to analyze program effectiveness and inform data-based decisions. Kindergarten acceleration support has also begun this month. The Acceleration Specialist has begun to work with two groups of six students each, twice a week. These small groups of six are receiving intensive letter name and sound instruction. Group selection was based on the most recent ESGI data and teacher input, and the group will remain flexible to adjust for student growth and needs throughout the year. Additionally, the instructional team is conducting book studies on Meaningful Phonics and Word Study and A Fresh Look at Phonics by Wiley Blevins to strengthen Tier 3 foundational practices.

Item #5 **Behavior Solutions Team Update (LCAP Goal 1, AMO 1-2)** - Nicole Langlois, Assistant Director (Presented by Sirui Thomassian, Director) *(Informational Item)*

The Behavior Solutions Team worked hard to finalize our first school-wide behavior challenge. For the month of February, students will be participating in the “Hands-off” Challenge. Students will attend an assembly and learn the Stop, Walk and Talk strategy, as well as participate in Second Step lessons and videos in their classrooms. The Behavior Solutions Team has been meeting and working on the Behavior Academies that will have students grouped by grade level and types of referrals. Students will have opportunities to graduate from the Academies as they show progress in their behaviors. All students who complete the challenge and have no office discipline referrals will be able to participate in a hands-on activity of “Slime Time” fun. We hope to continue strengthening our Tier 1 efforts throughout the remainder of the school year.

Item #6 **ELO-P Session II Update (LCAP Goal 1, AMO 1-2)** - Lorena Sanchez, ELOP Coordinator (Presented by Sirui Thomassian, Director) *(Informational Item)*

The second session of ELO-P clubs began on Monday, January 27th and will run through Tuesday, March 11th. A wide range of before and after school sessions are being offered, such as Project Wings Math, Learning Crafts, Kinder Crafts, Ukulele, Dino Robotics, Clay Sculpture, Dance/Sports, STEM Lab, Digital Art, Lego Robotics, Golf, Theater, Video Editing, Mathnasium, Hooked on Phonics and Bloxels. A special thanks to the following teachers who are leading these clubs: Ms. Salazar, Ms. Hernandez, Ms. Martinez, Mrs. Lucas, Miss Valle, Mrs. McMabell, Mrs. Patron, Mrs. Lee, Mrs. Lopez, Mr. Young, Mrs. Salceda, and Mrs. Angus.

Item #7 **LAUSD Annual Performance Based Oversight Visits Share-out (LCAP Goal 1-3)** - Sirui Thomassian, Director *(Informational Item)*

The LAUSD Oversight Visit is scheduled for Wednesday, February 19th. A checklist was presented which lists the areas which are expected to be observed during the visit. The checklist is linked in the bulletin for teachers to review and prepare for the visit.

Item #8 **i-Ready Testing and i-Ready Personalized Instruction Monitoring Update (LCAP Goal 1, AMO1-4)** - Sirui Thomassian, Director *(Informational Item)*

The MOY i-Ready testing will be completed by February 7th. Our school needs to reach a 95% participation rate. Teachers have also received a friendly reminder that students need to log into i-Ready for a minimum of 30-49 minutes per week for both Math and Reading personalized instruction. This time is essential for helping students develop their skills and make consistent progress. Students who pass lessons with 70% or higher tend to make greater gains.

Item #9 **Periodic Reports (LCAP Goal 1, AMO 1-5)** - Sirui Thomassian, FPC Director *(Informational Item)*

Periodic Reports will go out the week of February 17, 2025. The Guiding Coalition will work on Reporting Period Guidelines which will inform parents what students should know by each reporting period, including Periodic Reports.

Item #10 **K-2 Screening for Reading Difficulties (Senate Bill 114) (LCAP Goal 1, AMO 1-4)** - Coco Salazar, Instruction Co-Chair *(Informational Item)*

Former Intervention Specialist and current LACOE Coordinator I – Reading/Language Arts, Mara Shinn-Smith has informed us that California has passed a law mandating the use of an approved Risk of Reading Difficulties Screener, slated for implementation in Fall of 2025. Each LEA, serving students in kindergarten - 2nd grade must adopt a screening instrument from the approved screening instruments to assess students for the risk of reading difficulties. There are currently four screening instruments which have been approved by the Reading Difficulties Risk Screener Selection Panel (RDRSSP). The screener adopted must provide assessments for English speaking and non-English speaking students in their primary language. Beginning in the 2025-2026 school year, all students in grades K-2 will be assessed annually for risk of reading difficulties using the screener(s) adopted. LACOE is offering three Zoom sessions to get an overview of the legislation as well as screener options and a toolkit to help make the decision of which screener to select. It was reported that FCPS Director of Special Education, Mrs. Kristine Khachian, is currently looking into this item.

Item #11 Little Free Library (LCAP Goal 1, AMO 1) - Coco Salazar, Instruction Co-Chair (*Informational Item*)

Thanks to former Intervention Specialist and current LACOE Coordinator I – Reading/Language Arts, Mara Shinn-Smith, FPC has received a Little Free Library. Little Free Library is a 501(c)(3) nonprofit organization that builds community, inspires readers, and expands book access for all through a global network of volunteer-led Little Free Library book-exchange boxes. A Little Free Library is a free book-sharing box where anyone may take a book or bring a book to share. The library functions on the honor system and although sharing a book is encouraged, one does not need to share a book in order to take one.

Mrs. Ruiz will be the Little Free Library steward. PAC will discuss the logistics of it all and Mrs. Ruiz is talking to Plant Manager, Jaime Osornia, as far as placement of the Little Free Library.

Announcements:

Next Regular Meeting:

TBA

Adjournment:

By order of GENERAL CONSENSUS, the Instruction Committee Meeting was adjourned at 7:57 a.m.

Minutes respectfully submitted by: Judy Lee

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Instruction Committee

February 19, 2025

Call to Order: Jocelyn Condo and Sandy Hernandez, Co-Chairs

The Instruction Committee Meeting was called to order at 7:17 a.m. by the council.

Roll Call: Diana Ramos and Izaro Telleria, Co-Chairs

Present Members: Sandra Hernandez, Angela Boyd, Bunny Wolfer, Carmen Solis, Cary Rabinowitz, Diana Ramos, Laura Gerow, Jordan Jones, Jennifer Flynn, Amanda Hill, Aleeya Culhane, Patience Moore, Izaro Telleria, Jocelyn Condo

Non-Members: N/A

Excused: Myra Valenzuela

Absent: N/A

Additions/Corrections to the Agenda: Jocelyn Condo and Sandy Hernandez, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Item #1 **Approval of Minutes from the January 15, 2025 meeting of the Instruction Committee** - Jocelyn Condo and Sandy Hernandez, Co-Chairs *(Motion to Approve)*

On **MOTION** of Bunny Wolfer, **SECONDED** by Aleeya Culhan, and **CARRIED**, the minutes of the Instruction Committee from January 15, 2025, were approved as submitted.

Presentations from the Public: Jocelyn Condo and Sandy Hernandez, Co-Chairs

Item #2 **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **2024-2025 Professional Learning Team Lead - T.E.A.M.S. February Share-Out (LCAP Goal 1, AMO 1-2), PLT Lead Teachers** (*Discussion Item*)

This is an ongoing discussion item in which Lead Teachers shared updates on their PLT TEAMS goals. Teachers discussed how they made use of their recent planning days to discuss student data on the i-Ready diagnostic, the creation of CFAs and language objectives, and the uniform administration of assessments and pacing plans.

Lead Teacher input on the progress their team is making in-line with the [TEAMS Framework](#).

Item #4 **Acceleration Specialist Update (LCAP Goal 1, AMO 1-2) - Sandy Hernandez and Jocelyn Condo, Acceleration Specialists** (*Discussion Item*)

Acceleration Specialists, Ms. Hernandez and Ms. Condo, provided an update on Tier 3 support during WIN time. They are in the process of finalizing WIN group rotations. Information regarding new WIN rotations will be sent out to teachers soon. Students who will enter Tier 3 services have been selected based on ESGI data and i-Ready diagnostic scores. These students are currently weak in phonics and scored low on i-Ready. The hope is that students do not remain in Tier 3 for long periods and move closer towards the continuum. Acceleration Specialists are planning for an eight-week rotation schedule for the remainder of the school year. The dates have not been finalized yet. The plan is to have one week for pre-assessment, instruction, and one week for post-assessment.

Acceleration Specialists also attended an instructional support team meeting. They are currently participating in a book study of [Meaningful Phonics](#). Ms. Hernandez shared how they have gained meaningful ways to adapt and augment materials and routines already in place to ensure all students get the instruction they deserve.

Acceleration Specialists and members of administration will attend a CAPS meeting in Simi Valley on Wednesday, February 26. There will be no Tier 3 services in rooms 42 and 43 on this day.

Item #5 **Utilizing the Early Literacy Continuum of District Assessments on ESGI (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** (*Discussion Item*)

Mr. Rabinowitz shared guidance on utilizing ESGI data. Mr. Rabinowitz encourages teachers to review an upcoming memo to gain a clear understanding of the assessments that should be given at each grade level and review data on early literacy skills. There has also been discussion on how ESGI data has been used to identify students who enter Tier 3 services during WIN time and what is considered passing. The aim is to provide a seamless transition from grades TK-2nd into grades 3-6, confirm teacher accounts, and train teachers in understanding what they are looking at in ESGI.

Item #6 **FCPS Earned Increase Walkthroughs (LCAP Goal 1, AMO 1-2) - Cary Rabinowitz, Director** (*Discussion Item*)

Earned Increase Walkthroughs will take place March 10-14. Lead Teachers will support the process and use the checklist and protocols in place to observe classes. Teachers will receive feedback post-walkthrough. Informal walkthroughs are currently happening, but Mr. Rabinowitz reminds teachers that Earned Increase Walkthroughs are formal.

Item #7 **SMBCCS Open House (LCAP Goal 2, AMO 1) - Cary Rabinowitz, Director** (*Discussion Item*)

Open House will take place on Thursday, March 13. This day will be a minimum day for students. This year's open house also coincides with Earned Increase Walkthroughs. The expectation is the classrooms are prepared to display students' work. On March 14, students will get to visit each class and review student work in the first hour of the day during our Open House Snake.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Instruction Committee meeting will be held on April 9, 2025

Adjournment:

On **MOTION** of Jocelyn Condo, **SECONDED** by Bunny Wolfer, and **CARRIED**, the Instruction Committee was adjourned at 7:47 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Curriculum and Assessment Council

February 25, 2025

Call to Order: Christopher Torres - Chairperson

The Curriculum and Assessment Council meeting was called to order at 7:19 A.M. by Chair, Christopher Torres.

Roll Call: Roll Call - Gurpreet Virdi-Secretary

Council Members Present: Monica Castañeda, Paige Piper, Christopher Torres, Tiffany Fisher, Feather Gentry, Wendy Kaufman, Jann Manorothkul, Gurpreet Virdi, Lisa Morales, Evelyn Martinez

Excused Members: Gladys Ramirez and Rebecca Williamson

Absent Members: None.

Non-Council Members: None.

Additions/Corrections to the Agenda: Christopher Torres - Chairperson

There were no additions or corrections.

Item #1 **Minutes from the January 14, 2025 meeting of the Curriculum and Assessment Council** - Christopher Torres - Chairperson (*Motion to Approve*)

*On **MOTION** of Feather Gentry, **SECONDED** by Tiffany Fisher, and **CARRIED**, the minutes were approved as submitted.*

Presentations from the Public: Christopher Torres-Chairperson

Item #2 **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Spring Coaching with Paula Maeker (LCAP Goal 3, AMO 2)** - Monica Castañeda, FACS Director (*Informational Item*)

Paula Maeker will be visiting to conduct demonstration lessons and classroom observations. The plan includes structured lesson times, adjustments to the psychomotor schedule, and opportunities for staff collaboration. On Thursday, February 27, 2025, Paula Maeker will begin the day with a grade-level demonstration lesson for third grade and the SDC class from 8:10 to 9:10 AM. She will then conduct classroom observations from 9:10 AM to 12:00 PM. Lunch will take place from 12:00 to 12:45 PM, followed by a debrief with the administration from 12:45 to 1:20 PM. In the afternoon, she will teach a lesson for fourth grade during their psychomotor time from 1:15 to 2:15 PM. On Friday, February 28, 2025, Paula Maeker will start the day with a fifth-grade ELA lesson from 8:10 to 9:10 AM, followed by classroom observations from 9:10 to 10:45 AM. She will then conduct a primary-grade lesson from 10:45 to 11:30 AM before meeting with the administration for a debrief from 11:30 AM to 12:00 PM. Lunch will be from 12:00 to 12:45 PM, and the visit will conclude with a staff meeting from 12:45 to 2:30 PM. Each lesson will be 30 to 40 minutes long, with time allocated for debriefing afterward. Grade-level teams need to determine which classroom will host each lesson. Psychomotor schedules will be adjusted accordingly to accommodate the lessons. Paula Maeker does not have a specific focus for the lessons unless a request is made. If there is a particular area of focus, staff should inform Monica Castañeda. The staff meeting agenda will be developed based on observations from the demonstration lessons and classroom visits.

Item #4 **Spring Parent Teacher Conferences (LCAP Goal 2, AMO 1)** - Paige Piper, FACS
Assistant Director (*Informational Item*)

Spring Parent Conferences will take place from March 17 to March 21. All necessary materials and the conference memo have been sent via email, and hard copies have been placed in staff boxes. It is important to keep track of several key deadlines. The conference “In Need of Translation” form is due to Kelley Christenson by March 3, 2025. The “Conference Schedule” must be submitted to the main office by March 12, 2025. The “Official Record of Parent Conferences” is due to Monica Castañeda by March 21, 2025. Thank you for your attention to these deadlines to ensure a smooth and successful conference week. It is important to ensure that in-person and Zoom conferences are prioritized. A phone conference should be used only as a last resort if all other attempts to reach the parent have been unsuccessful. Wendy Kaufman will attend as many conferences as possible; please contact her if you would like her to be present for any of your students.

Item #5 **Mid-Year Goal Setting (LCAP Goal 1, AMO 5)** - Monica Castañeda, FACS
Director (*Informational Item*)

The meetings went really well, and it was great for Ms. Castañeda to connect with everyone during their goal-setting sessions. It was refreshing to see such positive engagement and collaboration. The data looks promising, and it's encouraging to hear that the Glow Groups will be addressed based on these findings. This thoughtful approach will undoubtedly help target areas for growth and improvement, and Ms. Castañeda is excited to see the progress unfold. She remains optimistic that the steps being taken will have a meaningful impact and set everyone up for success in the coming months.

Item #6 **District Oversight (LCAP Goal 1, AMO 3)** - Monica Castañeda, FACS Director
(*Informational Item*)

FACS conducted the oversight visit on Thursday, February 20, 2025, and it was a great success. They were pleased with everything they observed. Based on their feedback, it was stated that the process was nearly perfect. FACS did not choose specific classes to visit, but instead determined the number of observations needed, worked around the recess schedule, and selected classrooms accordingly. They intentionally visited teachers from each grade level rather than focusing solely on Lead Teachers, as they were already familiar with them. The goal was to highlight newer teachers and gain insight into their experiences, including how many years they have been at the school. They were incredibly impressed by the new teachers. Most

importantly, students were engaged and actively learning, which was the primary focus of the visit. Overall, the staff performed very well. Thank you to the entire staff for the efforts in preparing for the visit and ensuring the process went smoothly.

Item #7 Screening for Reading Difficulties (Senate Bill 114) (LCAP Goal 1, AMO 1-4) -
Monica Castañeda, FACS Director (*Informational Item*)

Jann Manorothkul and Wendy Kaufman provided information related to dyslexia screening and intervention. Starting in the 2025-2026 school year, a screening tool will be implemented to identify characteristics of dyslexia and provide appropriate interventions. Jann Manorothkul and Evelyn Martinez will attend a LACOE training webinar on February 25, 2025, which will offer more details about the requirement, including screening instruments and implementation procedures. The screening will take place annually, with parental notification provided. Families will be notified within 45 days of the screening results. As this is a state-mandated requirement, any student identified as at risk must receive evidence-based instruction, ongoing progress monitoring, one-on-one tutoring, and further evaluation as needed. Currently, we are already using tools that support students with reading difficulties, ensuring compliance with intervention practices. However, we need to adopt an official screening instrument, and a decision must be made on which one to implement. The assessment process will begin next year and continue on an annual basis.

Announcements:

Earned Increase Walkthroughs information will be sent out by Ms. Monica Castañeda soon. They are scheduled for March 3, 2025- March 7, 2025.

Next Regular Meeting:

April 1, 2025

Adjournment:

On **MOTION** of Lisa Morales, **SECONDED** by Tiffany Fisher, and **CARRIED**, the meeting adjourned at 7:40 A.M.

Minutes respectfully submitted by: Gurpreet Virdi

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

January 17, 2025

A meeting of the Personnel Committee was held on Friday, January 17, 2025 at 7:21a.m. in the Conference Room at Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, California 91331.

Call to Order: Caitlin McMabell, Co-Chair

The Personnel Committee meeting was called to order at 7:20 am by Co-Chair, Caitlin McMabell.

Roll Call: Diana Lucas, Secretary

Members Present: Angie Salceda, Caitlin McMabell, Jeanette Hernandez, Lisa barra, Coco Salazar, Laura Vasquez, Diana Lucas, Sirui Thomasian, Nitima Angus

Members Excused: Judy Lee, Cristina Moran, Nicole Langlois

Members Absent: N/A

Additions/Corrections to the Agenda: Caitlin McMabell, Co-Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Caitlin McMabell, Co-Chair

Item #1 **Approval of Minutes from the November 14, 2024, meeting of the Personnel Committee - Caitlin McMabell, Co-Chair** (*Motion to Approve*)

On **MOTION** of Angie Salceda, **SECONDED** by Lisa Ibarra, and **CARRIED**, the Minutes of the Personnel Committee Meeting of November 14, 2024 were approved as submitted.

Presentations from the Public: Caitlin McMabell, Co-Chair

Item #2 **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:
There was no old business.

New Business:

Item #3 **2024-2025 FPC Staff Roster Update (LCAP Goal 3)** - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian shared that FPC is currently looking for someone to fill the role of Expanded Learning Coordinator. Interest forms and a formal request for an application was sent by Mr. Jason Gonzalez. The hiring committee has scheduled interviews today, Friday, January 17, at 3:30 p.m. at the FCPS Business office.

Item #4 **Mid-Year Goal Setting Meetings (LCAP Goal 3, AMO 2)** - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian emailed a MOY Goal Setting link for teachers to select a day and time to meet with her. The scheduled dates and time slots are between February 24 - March 4. The meeting agenda will include:

- Welcome and Check-in
- Review and Discussion of Internal iReady Data
- Discussion of Professional Responsibilities and Professional Goals for this year.

Item #5 **Spring Informal Walkthroughs (LCAP Goal 3, AMO 2)** - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian shared that Spring Informal Walkthroughs or “Classroom Visits” will begin mid-February to March for the purpose of alignment. She emphasized frequent and ongoing classroom walkthroughs are a critical practice that involves administrators serving as instructional leaders regularly visiting classrooms to observe teaching and learning. “Look for Documents” will be reviewed and input given by the grade levels and administrator. Mrs. Thomassian mentioned that the counselor and the psychologist will also be included during our informal walkthroughs.

Item #6 **FCPS Letter of Intent (LCAP Goal 3, AMO 1)** - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian stated that the first steps for planning the next school year begins with the “Letter of Intent”. A link will be emailed to staff, and the information will be due by Wednesday, January 31, 2025 at 4:00 pm.

Announcements:

Next meeting’s secretary to be determined.

Next Regular Meeting:

The next Personnel Committee meeting will be held on Tuesday, February 4, 2025.

Adjournment:

On **MOTION** of Nitima Angus, **SECONDED** by Sirui Thomassian, and **CARRIED**, the Personnel Committee was adjourned at 7:52 am.

Minutes respectfully submitted by: Diana Lucas

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Personnel Committee

February 4, 2025

A meeting of the Personnel Committee was held on Tuesday, February 4, 2025 at 7:21 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Priscilla Gentry, Chair

Roll Call: Lilia Padilla Zúñiga, Co-Secretary

The Personnel Committee meeting was called to order at 7:21a.m. by Chair, Priscilla Gentry.

Personnel Committee Members Present: Dr. Beth Henschel, Jennifer Pimentel, Priscilla Gentry, Veronica McCaughin, Lilia Padilla Zúñiga, and Deborah Allan

Excused Members: Cedric Ramirez

Non-Committee Members: Kate Marrelli, Melissa Allender, Sofia Scaglione, Cecilia Quijano, Kalea Wright, and Lindsay Western

Additions/Corrections to the Agenda: Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from January 13, 2025: Priscilla Gentry, Chair

Item #1 Minutes from the January 13, 2025 meeting of the Personnel Committee - Priscilla Gentry, Chair (*Motion to Approve*)

On **MOTION** of Deborah Allan, **SECONDED** by Veronica McCaughin, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Priscilla Gentry, Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Earned Increased Walkthroughs (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** *(Informational Item)*

During the week from Monday, February 3rd to February 7th, administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist will visit classrooms to observe key aspects of the Charlotte Danielson's Framework for Teaching. These areas include Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. The walkthroughs will provide a glimpse of classroom practices and serve as a way for school leaders to ensure that Fenton's established practices, which have been in place for many years, continue to be upheld at a high standard.

Item #4 **2nd Semester Formal Observations (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** *(Informational Item)*

Second semester observations have been pushed back, and will now take place from March 10 to April 11. The team is excited to see the progress teachers have made, particularly in the skills they have developed with the support of our instructional coach, Yesenia Fuentes. We look forward to observing the growth and improvements that have been made from the start of the school year.

Item #5 **Letter of Intent (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** *(Informational Item)*

Certificated staff were requested to submit their letters of intent for the 2025-2026 school year by Friday, January 31, 2025. The staff having promptly completed these forms allows the school to assess staffing needs and begin the reorganization process.

Item #6 **Reorganization (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** *(Informational Item)*

The Reorganization Committee is comprised of the co-chairs of the Personnel Committee, Instruction Committee, Faculty Representatives, and Administrative Staff. All certificated teaching staff are required to complete the Personal Teaching History document. The Reorganization Committee meetings will remain strictly confidential, and the only information shared with staff will be the final roster of assignments. Lead Teacher positions will be determined once the reorganization process is complete. The business office will send out the specific dates for this process shortly.

Item #7 **Maternity Leave for Veronica McCaughin (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director** *(Informational Item)*

Veronica McCaughin will be beginning her maternity leave following her last day, Friday February 14. She has arranged for a long-term substitute to take over her class during her leave. We wish her a smooth delivery and look forward to celebrating the arrival of her baby.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the Personnel Committee is to be held on Tuesday, March 4, 2025.

Adjournment:

On **MOTION** of Deborah Allan, **SECONDED** by Dr. Beth Henschel, and **CARRIED**, the Personnel Committee was adjourned at 7:28 a.m.

Minutes respectfully submitted by: Lilia Padilla Zúñiga

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Personnel Committee

February 4, 2025

A meeting of the Personnel Committee was held on Tuesday, February 4, 2025 at 7:15 a.m. in the Hands-on Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Kate Marrelli, Chair

Roll Call: Melissa Allender, Secretary

The Personnel Committee meeting was called to order at 7:19 a.m. by Chair, Kate Marrelli

Personnel Committee Members Present: Lindsey Western, Kate Marrelli, Jennifer Pimentel, Melissa Allender, Sofia Scaglione, Kalea Wright, and Beth Henschel

Excused Members: Cedric Ramirez

Non-Committee Members: Priscilla Gentry, Deborah Allan, Cecilia Quijano, Lilia Padilla Zuniga, Veronica McCaughin

Additions/Corrections to the Agenda: Kate Marrelli, Chair

Approval of Minutes: Kate Marrelli, Chair

Item #1 **Approval of Minutes from the January 13, 2025, meeting of the Personnel Committee - Kate Marrelli, Chair (*Motion to Approve*)**

On **MOTION** of Kalea Wright, **SECONDED** by Melissa Allender, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Kate Marrelli, Chair

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Earned Increased Walkthroughs (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)**

Starting Monday, February 3 through Friday, February 7, teachers will take part in Earned Increase Walkthroughs. During this week, administrators, Lead Teachers, Faculty Representatives, and the Acceleration Specialist will visit classrooms to observe key areas from Charlotte Danielson's Framework for Teaching. These areas include Planning and Preparation, Classroom Environment, Instruction, and Professional Responsibility. The walkthroughs will offer a snapshot of current classroom practices and help ensure that Fenton's long-standing standards continue to be maintained at a high level.

Item #4 2nd Semester Formal Observations (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel announced that second semester formal observations will take place from March 10 to April 11. The team is excited to see the progress teachers have made, particularly in the skills they've developed with the support of our Instructional Coach, Yesenia Fuentes. We look forward to observing the growth and improvements that have been made over the past few months.

Item #5 Letter of Intent (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

Certificated staff were requested to submit their Letters of Intent for the 2025-2026 school year by Friday, January 31, 2025. We appreciate the staff's prompt response in completing these forms as it enables the school to assess staffing needs and begin the reorganization process.

Item #6 Reorganization (LCAP 3, AMO Goal 1) - Dr. Beth Henschel, Director (*Informational Item*)

The Reorganization Committee consists of the co-chairs from the Personnel and Instruction Committees, Faculty Representatives, and Administrative Staff. All certified teaching staff must complete the Personal Teaching History document. Please be aware that Reorganization Committee meetings will be kept confidential, and only the final roster of assignments will be shared with staff. Lead Teacher positions will be assigned after the reorganization is finalized. The business office will soon provide the specific dates for this process.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on Tuesday, March 4, 2025.

Adjournment:

On **MOTION** of Lindsey Western, **SECONDED** by Kalea Wright, and **CARRIED**, the Personnel Committee was adjourned at 7:29 a.m.

Minutes respectfully submitted by: Melissa Allender

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Personnel Committee

February 4, 2025

A meeting of the Personnel Committee was held on Tuesday, February 4, 2025 at 7:15 a.m. in the Conference Room at Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, California 91331.

Call to Order: Caitlin McMabell, Co-Chair

The Personnel Committee meeting was called to order at 7:20 am by Co-Chair, Caitlin McMabell

Roll Call: Caitlin MacMabell, Co-Chair

Members Present: Angie Salceda, Caitlin McMabell, Jeanette Hernandez, Lisa Ibarra, Coco Salazar, Laura Vasquez, Diana Lucas, Cristina Moran, Nicole Langlois, Sirui Thomasian

Members Excused: Lorena Sanchez, Nitima Angus, Judy Lee

Members Absent: N/A

Additions/Corrections to the Agenda: Caitlin McMabell, Co-Chair

The following item was added to the agenda:

Item #7 Maternity Leave for Magaly Fernandez - Sirui Thomassian (*Informational Item*)

Approval of Minutes: Caitlin MacMabell, Co-Chair

Item #1 Approval of Minutes from the January 17, 2025, meeting of the Personnel Committee - Caitlin McMabell, Co-Chair (*Motion to Approve*)

On **MOTION** of Jeanette Hernandez, **SECONDED** by Lisa Ibarra, and **CARRIED**, the Minutes of the Personnel Committee Meeting of January 17, 2025 were approved as submitted.

Presentations from the Public: Caitlin McMabell Co-Chair

Item #2 Any persons desiring to address the Personnel Committee on any proper matter

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 2024-2025 FPC Staff Roster Update (LCAP 3, AMO 1 Goal 3) - Sirui Thomassian, Director (*Informational Item*)

Mrs. Thomassian announced that Lorena Sanchez will be added to the staff roster as Fenton Primary Center's new Expanded Learning Coordinator. Ms. Sanchez began her new position full-time as of February 3rd and will be on campus daily from 9:30 a.m. – 6:00 p.m. We would like to thank Mr. Tello for the time he assisted FPC as the Expanded Learning Coordinator. Mr. Tello has returned to teaching at Fenton Avenue Charter School.

Item #4 Hiring of Lorena Sanchez (LCAP 3, AMO 1 Goal 1) - Sirui Thomassian (*Informational Item*)

Mrs. Thomassian announced that the FCPS Hiring Committee selected Lorena Sanchez to be the Expanded Learning Coordinator at Fenton Primary Center. The committee's recommendation will be presented for approval at the FCPS Special Meeting of the Board on February 20, 2025 (the January 23, 2025 Regular Meeting of the Board was canceled due to the wildfires).

Item #5 Paraprofessional Evaluations (LCAP 3, AMO 1 Goal 1) - Nicole Langlois, Assistant Director (*Informational Item*)

Mrs. Langlois shared that all Paraprofessional Evaluations were completed in December. All paraprofessionals will receive feedback regarding their performance at FPC. They will receive a copy of their evaluation and a copy will be saved in their file. Mrs. Langlois also shared that the evaluations provide an opportunity for paraprofessionals to be recognized for their amazing work and to identify any areas for growth.

Item #6 Informal Administrative Classroom Visits (LCAP 3, AMO 1 Goal 1) - Sirui Thomassian (*Informational Item*)

Mrs. Thomassian announced that FPC's Informal Classroom Visits will begin on February 10, 2025. Mrs. Thomassian and Mrs. Langlois will each visit all classrooms twice monthly. Visits will be brief (around 3-5 minutes) allowing for informal, quick observations. Visits will begin as general observations, with later visits possibly focusing on specific tasks or themes. These visits should feel routine and comfortable for students and staff to normalize visits.

During the classroom visits administrators may make their presence known, possibly interacting with students. They will utilize the [Informal Classroom Visits Form](#) to collect data after each visit. A copy of the form will be given to the teacher being observed. Observers will look for student engagement, instructional efficacy, and positive interactions.

After Classroom Visits are completed, feedback will be given to teachers and teams, through follow-up emails. A supportive tone will be maintained, emphasizing growth and aligning feedback to our mission and vision. Repeated walkthroughs will identify patterns of need and areas to be chosen for targeted professional development.

Item # 7 Maternity Leave for Magaly Fernandez - Sirui Thomassian (*Informational Item*)

Mrs. Thomassian shared Magaly Fernandez' tentative maternity leave dates. Mrs. Fernandez' last work day will be Friday, February 28th. She will be out for the remainder of the school year, and her anticipated return-to-work date will be Wednesday, June 11th. Mrs. Fernandez has arranged for Monica Molina to cover for her class as a long-term substitute.

Announcements:

Next meeting's secretary will be Nitima Angus.

Next Regular Meeting:

March 4, 2025

Adjournment:

On **MOTION** of Nicole Langlois **SECONDED** by Lisa Ibarra, and **CARRIED**, the Personnel Committee was adjourned at 7:45 am.

Minutes respectfully submitted by: Angelica Salceda

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Blvd. Community Charter School

Unapproved Minutes of the Personnel Committee

February 18, 2025

Call to Order: Marie Kirakossian and Megan Rol, Co-Chairs

Roll Call: Marie Kirakossian and Megan Rol, Co-Chairs

The meeting was called to order at 7:20 am.

Absent: Zoe Weiss, Fabiola Vega, Barbara, Williams

Excused Members: Alexis Ribakoff, Xareni Robledo

Non-Members: Bunny Wolfer

Additions/Corrections to the Agenda: Marie Kirakossian and Megan Rol, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Marie Kirakossian and Megan Rol, Co-Chairs

Item #1 **Approval of Minutes from the January 14, 2025 meeting of the Personnel Committee** - Marie Kirakossian and Megan Rol, Co-Chairs *(Motion to Approve)*

With a **MOTION** from Shanjana Hossain, **SECONDED** by Vanessa Ettleman, and **CARRIED**, the minutes from the January 14, 2025 meeting of the Personnel Committee were approved as submitted.

Item #2 **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **2024-2025 SMBCCS Staff Roster Update (LCAP Goal 3)** - Cary Rabinowitz, Director, and Ariana Gomez, Administrative Coordinator *(Informational Item)*

There are 2 staff members on leave currently. One is expected to return in early March.

One classified (5.5 hour) aide resigned due to a conflict with her school schedule. This has left an opening for a 5.5 hour supervision aide working the 9-3 shift. We have received approval to replace this 5.5 hour role with an interested and current 3.5 hour supervision aide.

April Santos shifted to the role of cafeteria clerk. She will work with Rosie Martinez, current cafeteria clerk, to support student nutrition needs throughout the day.

Item #4 Probationary Teacher Support Monthly Update (LCAP Goal 3, AMO 2) - Bunny Wolfer, Instructional Coach (*Informational Item*)

On February 4, 2025, there was a training for all probationary teachers. The focus was on how to present i-Ready Math for upcoming observations. The next training will be held on March 11, 2025. Mrs. Wolfer has also been assisting with ELPAC testing. She continues to observe teachers and provide classroom support.

Item #5 Staff Reorganization Process (LCAP Goal 3, AMO 2) - Cary Rabinowitz, Director (*Informational Item*)

On Friday, staff will receive packets for the annual staff reorganization process. This process consists of three rounds, during which teachers will indicate their preferences for grade level and school. It is important that all teachers complete and submit their packets as accurately and promptly as possible so that Fenton Schools can move forward efficiently.

In Round 1, teachers will submit their preferences, and an initial roster will be created and posted based on these selections. In most cases, teachers receive their first choice, however budget and student need will ultimately determine what is in the best interest of the school.

Round 2 allows for further review and refinement of the rosters. Teachers will have the opportunity to confirm their placements, and any necessary adjustments will be considered based on school needs and staffing availability. This typically occurs via a Change Request that teachers can submit in Round 2.

In Round 3, Fenton Charter Schools will finalize the rosters. Fenton Administration will assess staffing needs across all campuses and coordinate with other Fenton schools to determine if additional placements or transfers are necessary. Over the past few years, adjustments have been made at this stage, and additional changes may be required this year due to budget matters.

The reorganization packets will also include the number of teachers needed for each grade level. While SMBCCS maintains smaller class sizes, averaging 22 students per classroom, other Fenton schools may be slightly higher. This difference is intentional and reflects the unique needs of the student population served at SMBCCS.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Personnel Committee meeting will be held on April 8, 2025

Adjournment: 7:39 am

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the Human Resource and Personnel Council

February 24, 2025

A meeting of the Human Resource and Personnel Council was held on Monday, February 24, 2025 at 7:15 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

Call to Order: Paige Piper, Interim Council Chairperson

The Human Resource and Personnel Council meeting was called to order at 7:17 A.M by Interim Chairperson, Paige Piper.

Roll Call: Katherine Sheppard, Secretary

Members Present: Barbara Aragón, Myriam Arechiga, Feather Gentry, Leanna Hendrix, Jann Manorothkul, Vivian Matute, Elsie Orellana, Alexandria Scott, Katherine Sheppard, Lainey Yanez, Ileana Vanegas, Monica Castaneda, Paige Piper

Members Excused: Lillian De La Torre, Nereyda Gonzaga

Additions/Corrections to the Agenda: Paige Piper, Interim Council Chairperson

There were no additions or corrections to the agenda.

Item #1 **Minutes from the January 15, 2025 meeting of the Human Resource and Personnel Council** - Paige Piper, Interim Council Chairperson (*Motion to Approve*)

On **MOTION** of Leanna Hendrix, **SECONDED** by Alexandria Scott, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Paige Piper, Interim Council Chairperson

Item #2 **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Selection of Committee Chairperson** - Paige Piper, Interim Council Chairperson (*Motion to Approve*)

Leanna Hendrix and Elsie Orellana volunteered to serve as co-chairs for the Human Resource and Personnel Council.

On **MOTION** of Barbara Aragón, **SECONDED** by Leanna Hendrix, and **CARRIED**, the motion to have Leanna Hendrix and Elsie Orellana serve as co-chairs of the council was approved.

Item #4 Resignation of Christina Kaloutian (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

As of March 1st, Mrs. Kaloutian will no longer be the teacher of record in room 46. She has resigned her position for personal reasons. We wish her all the best! Mrs. Kaloutian has been a great asset to not only fourth grade, but to FACS as a whole. There will be a long-term sub in her place until a replacement is found. Interviews are currently being held to fill the position permanently.

Item #5 Reassignment of Lorena Sanchez (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

Lorena Sanchez was selected to be the ELO-P coordinator at FPC. Although we will miss her, FACS looks forward to seeing all the wonderful things she has in store for the students at FPC. A long-term sub has been assigned to room 50.

Item #6 2024-2025 FACS Staff Roster Update (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

The 2024-2025 Staff Roster now reflects the vacancies left by Ms. Sanchez' reassignment and Mrs. Kaloutian's resignation. Aside from reflecting long-term sub assignments in these vacancies, the rest of the staff roster remains the same.

Item #7 Earned Increase Walkthroughs (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

Earned Increase Walkthroughs will be held the week of March 3rd. Administrators, Faculty Representatives, and Lead Teachers will conduct the walkthroughs using the digital checklist form.

Item #8 Informal Administrative Walk-Throughs (LCAP Goal 3, AMO 1) - Monica Castañeda, FACS Director (*Informational Item*)

Ms. Castañeda will finish the Informal Administrative Walkthroughs this week and will compile the data to present to the staff. The focuses of these walkthroughs are student engagement and learning targets. So far, the Admin team has been very impressed with teachers' creativity in engaging students with the learning targets.

Item #9 Staff Reorganization (LCAP Goal 3, AMO 2) - Monica Castañeda, FACS Director (*Informational Item*)

Dr. Riddick sent out the staff reorganization documents on February 21st for staff to complete electronically by Friday, February 28th. Currently, the plan is to have seven classes in 3rd, 4th, and 5th grades at FACS for the 2025-2026 school year. Some movement is likely during the reorganization process.

Announcements:

There were no announcements.

Next Regular Meeting:

April 2, 2025

Adjournment:

On **MOTION** of Alexandria Scott, **SECONDED** by Elsie Orellana, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:36am.

Minutes respectfully submitted by Katherine Sheppard, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

January 21, 2025

A meeting of the Parent Advocacy Committee was held on January 21, 2025, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:15 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Jennifer Cleary, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Jennifer Cleary, Magaly Fernandez, Gloria Rangel, Paola Ramirez, Nicole Langlois, Sirui Thomassian, Carla Carr

Non-Members in Attendance: Jasmin Gonzalez, Sara Fillerup

Members Excused: Brianne Beeman, Celina Calvillo, Laura Vasquez, Cindy Soto

Members Absent: Gina Garcia

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

There were two corrections and one addition made to the agenda.

Corrections:

Item #3 will be presented by Bridget Ruiz, FPC PAC Co-Chair, instead of Laura Vasquez, FPC Community School Coordinator.

Item #5 was changed from Chinese New Year to Lunar New Year.

Additions:

Item #12 Sanctuary School (LCAP 3, AMO 6) - Sirui Thomassian, FPC Director
(*Informational Item*)

Approval of Minutes from November 7, 2024: Bridget Ruiz, Co-Chair

Item #1 Minutes from the November 7, 2024 meeting of the Parent Advocacy Committee - Bridget Ruiz, Co-Chair (*Motion to Approve*)

On **MOTION** of Sirui Thomassian, **SECONDED** by Gurpreet Gill, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of November 7, 2024, were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **World's Finest Chocolate Fundraiser (LCAP 2, AMO 1)** - Bridget Ruiz, FPC PAC Co-Chair (*Informational Item*)

Fenton Primary Center is participating in the World's Finest Chocolate Fundraiser, which will run from January 17th through January 31st. These funds will be deposited in the FPC Community Schools Fund. These proceeds will be used for school uniforms, glasses, and other ways to support our families.

Item #4 **The Great Kindness Challenge (LCAP 2, AMO 1)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Fenton Primary Center will participate in "The Great Kindness Challenge" from January 27th through January 31st. Our school counselor, Paola Ramirez, will be getting students ready and excited for this challenge by providing classroom presentations the week prior to the challenge. Teachers have been emailed a presentation sign-up from Mrs. Ramirez to sign up for a date and time that fits their schedule. Mrs. Ramirez will provide a short lesson focusing on how to be a 'Bucket Filler'. The week of "The Great Kindness Challenge", Mrs. Ramirez will provide teachers with different worksheets and activities for students to complete to celebrate the week. There will also be a classroom bucket provided to each teacher for their class to work on filling throughout the week by completing kindness tasks.

A special backdrop spelling the word KIND, with students standing in for the letter I, will be set up in the MPR. Students and staff are encouraged to stop by the MPR for a photo opportunity. Photos can be shared so they can be posted on the FPC's Instagram account.

Item #5 **Lunar New Year (LCAP 2, AMO 2)** - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

Lunar New Year is celebrated by many of our students and families. This year is the year of the snake. To honor the many Asian cultures that celebrate, FPC will observe Lunar New Year on Wednesday, January 29, 2025. Mrs. Ruiz will send an email following up with additional information which will include resources for teachers to use within their classrooms. To celebrate, students and staff will be invited to wear the colors red and gold. A flyer will be shared to notify families.

On **MOTION** of Magaly Fernandez, **SECONDED** by Paola Ramirez, and **CARRIED**, the Lunar New Year Celebration was approved.

Item #6 Black History Month (LCAP 2, AMO 2) - Gurpreet Gill, FPC PAC Co-Chair
(Informational Item)

Black History month will be observed from February 1, 2025 through March 1, 2025. Additional resources to use for Black History Month will be shared with teachers to use within their classrooms. Mrs. Thomassian will reach out to presenters to try and secure an assembly in honor of Black History Month.

Item #7 National School Counseling Week (LCAP 2, AMO 2) - Paola Ramirez, FPC
School Counselor (Motion to Approve)

Mrs. Ramirez shared that Fenton Primary Center will celebrate National School Counseling Week the week of February 3, 2025. To celebrate, Mrs. Ramirez would like to host a “Coffee with the Counselor” event to bring parents onto campus and share information about school counseling services. Other ideas for this week include social emotional groups with students as well as sending school counseling information home to families. Mrs. Ramirez will share more information and resources with teachers as the week approaches.

On **MOTION** of Gloria Rangel, **SECONDED** by Bridget Ruiz, and **CARRIED**, National School Counseling Week was approved.

Item #8 100th Day of School at FPC (LCAP 2, AMO 1) - Gurpreet Gill, FPC PAC
Co-Chair (Motion to Approve)

Fenton Primary Center will celebrate the 100th day of school on Friday, February 7, 2025. Students will have the choice of dressing up as if they were 100 years old, making and wearing a shirt with 100 items, wearing a 100th day shirt, or creating a 100th day poster with 100 items. A flyer will be shared and sent out to inform parents. Grade levels will decide amongst themselves on additional celebrations and activities for the day.

On **MOTION** of Bridget Ruiz, **SECONDED** by Sirui Thomassian, and **CARRIED**, the 100th Day of School at FPC was approved.

Item #9 Valentine’s Day (LCAP 2, AMO 2) - Bridget Ruiz, FPC PAC Co-Chair
(Motion to Approve)

Students will be invited to wear red, pink, or clothing with hearts on Friday, February 14 for Valentine’s Day. A flyer will be shared to inform families. Friday is also a shortened day for students. Additional activities and celebrations will be decided by teachers and/or grade levels.

On **MOTION** of Gloria Rangel, **SECONDED** by Paola Ramirez, and **CARRIED**, the Valentine’s Day celebration was approved.

Item #10 Enrollment (LCAP 2, AMO 2) - Sirui Thomassian, FPC Director
(Informational Item)

Fenton Primary Center is continuously recruiting and attempting to increase student enrollment for the 2024-2025 school year. We have had a few students disenroll due to families moving from the area, but we have also had an increase overall due to new students enrolling. Our TK enrollment of unfunded

students increased slightly, and although this is currently not a financial boost, it will prove beneficial in the coming year. We continue to follow our intensive action plan that has been created.

Enrollment for the 2025-2026 school year is currently underway. FPC is working fervently towards reaching our enrollment goals for the next school year. We have started to receive daily requests for enrollment packets for the 2025-2026 school year. With the support of our teachers, the Director of Community Schools, and his team, we will utilize various advertising methods to spread the word and make ourselves known. It was also brought up to possibly capture parents with younger siblings at the TK dismissal times. Mrs. Thomassian said she will try to be out there to assist TK teachers with speaking to families. Our Instagram account continues to be highly active with the help of Ms. Salazar, who is doing a tremendous job sharing our activities and successes online. Word of mouth from parents remains a most effective strategy that attracts interest for what FPC has to offer as an organization and a Primary Center.

Item #11 Scholastic Dollars (LCAP 2, AMO 2) - Bridget Ruiz, FPC PAC Co-Chair
(Motion to Approve)

This item was tabled for the next meeting.

Item #12 Sanctuary School (LCAP 3, AMO 6) - Sirui Thomassian, FPC Director
(Informational Item)

Fenton Charter Public Schools understands that recent discussions about immigration policies may have raised concerns within our community regarding the safety and educational access of children. FCPS wants to reassure families that every child in California has the right to a free, public education, regardless of their immigration status. In line with California Assembly Bill 699 (AB 699), which ensures critical protections for students, the Fenton Board of Directors approved a policy on June 21, 2018, to ensure that all Fenton schools stay safe and accessible to every California resident, no matter their immigration status. This policy also limits assistance with immigration enforcement, showing our strong commitment to creating inclusive spaces where kids can learn and thrive without fear. AB 699 protects students from discrimination based on immigration status, ensures the confidentiality of student information, and requires schools to create an environment free from bullying and harassment. Our policy is built on these values and reflects our promise to make sure every student and family feels welcome and supported.

Announcements:

The Big Smiles Dentist visited FPC on Wednesday, January 15, 2025. FPC's Community School Coordinator, Ms. Vasquez, sent out school-wide applications to all the students. The dentist saw about 20 students during this visit. Students received x-rays, clean-up, and even fills. This service was free and a fantastic opportunity to utilize.

The ESL classes are continuing as scheduled. The ESL Level III classes began on Thursday, January 16 and will continue until March 20 in the Family Center. These classes are offered through PEBSAF (Parent Education Bridge for Student Achievement Foundation). Approximately 15 parents are attending the class.

Ms. Vasquez has also inquired about a class for parents that can help them prepare for citizenship. More information will be given soon.

About 20 backpacks with school supplies and about 10 hygiene kits have been distributed. If any families are in need of these items, individuals can contact FPC's School Counselor, Mrs. Ramirez or Ms. Vasquez.

Thanks to the counseling interns, the books in the school's library have been organized and alphabetized. Further discussion will be had to determine a schedule for classes to access the library.

Next Regular Meeting:

TBD

Adjournment:

By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:45 a.m.

Minutes respectfully submitted by: Jennifer Cleary

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

January 23, 2025

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

A meeting of the Parent Advocacy Committee was held on January 23, 2025 at 7:15 a.m. in the auditorium at Santa Monica Boulevard Community Charter School.

Roll Call: Aaron Veals and Christian Hidalgo, Co-Chairs

Present Members: Aaron Veals, Sandra Campos, Annie Hai, Maria De Francesco, Victoria Hernandez, Johana Juarez, David Levinson, Evelia Manzo, Odalys Marin, Christy Namkung, Janet Reyes

Absent Members: None

Excused: Cary Rabinowitz, Jazmin Luna, Viviana Fonseca

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #1 **Approval of Minutes from the November 14, 2024 meeting of the Parent Advocacy Committee** (*Motion to Approve*)

On **MOTION** of Walter Gomez, **SECONDED** by Annie Hai, and **CARRIED**, the minutes from the November 14, 2024 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Expanded Learning Opportunities Program Update (LCAP Goal 2, AMO 2)**
- Jazmin Luna, Expanded Learning Coordinator (*Informational Item*)

Ms. Luna has shared that starting January, ELOP coordinators will pilot new Salesforce features for class catalogs and attendance tracking. This will prepare the system for full implementation by the 2025-2026 school year, replacing Google forms. Families will need an email and student ID to create accounts.

Teachers must submit the interest survey for teacher clubs by January 10th (3pm). This is a hard deadline to ensure enough time for class creation, student sign-ups, and confirmation letters by February's first week.

The student interest survey will be available the week of January 13th, with a deadline of January 24th. The link will be posted on Class Dojo and paper flyers will include a QR code.

The following ELOP events are scheduled: 01/10/25: 4th Grade TopGolf Montebello (Cancelled due to fires), 01/17/25: Ballet Folclorico do Brasil Assembly (All grades), 1/18/25: 2nd Grade Knott's Berry Farm: Energy in Motion, 01/24/25: Student Council Dance, 02/01/25: 1st Grade Knott's Berry Farm: Early California & The Old West, 02/07/25: 5th Grade TopGolf Montebello, and 02/10/25: ELOP Semester & Quarter 2 Begins

Item #4 **Community Schools Update (LCAP Goal 2) - Johana Juarez, Family Center Director** *(Informational Item)*

The following are the ongoing Workshops & Classes:

Started January 8th: ESL (English as a Second Language) and Family Fitness/Therapy

New ESL Lab: Added basic skills in typing to the schedule.

Parenting Workshop: Pacific Clinics is leading a series on "Parenting is a Pleasure."

Mental Health Training: After Pacific Clinics finishes, L.A. County will offer workshops on mental health skills. Participants can continue training to become community presenters.

February Workshops: Parent Education Bridge for Student Achievement Foundation (PEBSAF) will provide additional workshops for parents. Themes will be announced soon, with flyers to be sent home with students.

California Community Schools Partnership Program (CCSPP):

The Family Center Coordinators and Mr. Parra are working on this initiative to integrate families and the community into a holistic learning model. This aims to provide whole-child supports to help students engage better in learning. Progress is ongoing, but the team is dedicated to making it a success.

Item #5 **Student Council Update (LCAP Goal 2, AMO 2) - David Levinson, 6th Grade Teacher** *(Informational Item)*

The school organizes two primary fundraisers each year: a dance and a gram sale. The goal for each event is to raise between \$400 and \$500, with an overall fundraising target of \$4,000 to \$5,000 by the

end of the year. These funds support student activities, including a trip to Knott's Berry Farm and the distribution of commemorative shirts. The upcoming events include a dance on the 24th and a gram sale that will run for the next two weeks. The fundraising efforts are generally well-received and contribute positively.

Item #6 **Mid-Year Semester Awards (LCAP Goal 2, AMO 1)** - Walter Gomez, Assistant Director *(Informational Item)*

On January 13th, we hosted the semester awards ceremony, which saw a positive turnout. A total of 175 students were recognized for achieving perfect attendance, meaning they attended school every day with no more than two tardies. The next awards ceremony is scheduled for June 2nd.

Item #7 **Attendance Update (LCAP Goal 2, AMO 3)** - Walter Gomez, Assistant Director *(Informational Item)*

Over the past four months, the average ADA rate has been 99.19%, trending slightly higher than last year's average of 99.02%. The number of independent studies has decreased compared to previous years. We are currently averaging 355 students with perfect attendance each month.

This year, perfect attendance is defined as no more than two tardies. For the first semester, last year we had 215 students with perfect attendance, while this year we had 175, again due to the tardy policy.

In comparison, last year's monthly average was 30-40 students higher. However, this year, approximately 10-15 students did not qualify for perfect attendance due to tardiness.

It's also worth noting that immigration issues may have an impact on our attendance rates moving forward.

Item #8 **FCPS Inaugural Gala Event** - Cary Rabinowitz, Director *(Informational Item)*

This topic will be addressed during the next PAC meeting.

Announcements:

There were no announcements.

Next Regular Meeting:

February 25, 2025

Adjournment:

On **MOTION** of Johana Juarez, **SECONDED** by Evelia Manzo, and **CARRIED**, the Parent Advocacy Meeting adjourned at 7:34 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy

Unapproved Minutes of the Parent Advocacy Committee

February 11, 2025

A meeting of the Parent Advocacy Committee was held on Tuesday, February 11, 2025 at 7:18 am at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

Call to Order: Brennan Mack, Chair

Roll Call: Loren Caballero, Secretary

Parent Advocacy Committee Members Present: Brennan Mack, Siranush Akopyan, Deanna Weiss, Lynne Cuneo, Loren Caballero, Beth Henschel

Non-committee Members: Sofia Carias, Laurie Gaitan, Michelle Menjivar, Virginia Palma, Nicholas Caldera

Members Excused: Raquel Contreras, Alejandra Muñoz, Cecilia Quijano

Additions/Corrections to the Agenda: Brennan Mack, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from January 14, 2024: Brennan Mack, Chair

Item #1 **Approval of Minutes from the January 14, 2025, meeting of the Parent Advocacy Committee - Brennan Mack, Chair** (*Motion to Approve*)

On **MOTION** of Deanna Weiss **SECONDED** by Siranush Akopyan, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Brennan Mack, Chair

Item #2 **Any person desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **Attendance Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director** (*Informational Item*)

Dr. Henschel presented information to the committee on an update in regards to student attendance for FCLA. As of January 23, 2025, FCLA has met their ADA goal of 98.5% or higher with an impressive cumulative ADA of 99.42%. In December, there were twelve teachers who achieved 100% ADA. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Item #4 Enrollment (LCAP Goal 2, AMO 2) - Dr. Beth Henschel, Director
(Informational Item)

Dr. Henschel presented information regarding updated enrollment for the 2024-2025 school year. As of February 10, 2025, FCLA has a total of 324 students enrolled. Due to the closure of a STEM kindergarten classroom in September, the students from that class were distributed amongst the remaining three kindergarten classes causing an increase in the number of kindergarten FCLA students.

The Academies continue to work on enrollment strategies. Outreach for Transitional Kindergarten and Kindergarten students is a priority along with creative ways to increase the number of sixth grade students.

Item #5 School Accountability Report Card (SARC) (LCAP Goals 1-3) - Dr. Beth
Henschel, Director (Informational Item)

Dr. Henschel informed the committee regarding the School Accountability Report (SARC). SARC is an annual report required by state law and the federal Elementary and Secondary Education Act (ESEA). It provides essential information about public schools in California, aimed at helping parents, community members, and stakeholders understand school performance and progress.

The Academies SARC report was submitted in January and went live last week on the state website. This report's primary purpose is informing parents and the community about schools, report on school's progress toward goals, and allow the public to evaluate and compare schools. The report includes a range of data, such as demographic information, school safety and climate, academic performance, graduation rates, class sizes, teacher qualifications, and curriculum details. It also covers postsecondary preparation and financial information related to school expenditures.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the Parent Advocacy Committee will be determined at a later date.

Adjournment:

On **MOTION** of Deanna Weiss, **SECONDED** by Lynne Cuneo, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:28 am.

Minutes respectfully submitted by Loren Caballero, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton STEM Academy

Unapproved Minutes of the Parent Advocacy Committee

February 11, 2025

A meeting at the Parent Advocacy Committee was held on February 11, 2025 at 7:19 a.m. in the hands-on lab at Fenton STEM Academy.

Call to Order: Sofia Carias, Chair

Roll Call: Sofia Carias, Chair

Present Members: Sofia Carias, Nicholas Caldera, Laurie Gaitan, Michelle Menivar, Virginia Palma, Beth Henschel

Non-Committee Members: Siranoush Akopyan, Deanna Weiss, Brennan Mack, Lynee Cuneo, Loren Caballero

Additions/Corrections to the Agenda: Sofia Carias, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Sofia Carias, Chair

Item #1 **Approval of Minutes from the January 14, 2025, meeting of the Parent/Community Advocacy Committee - Sofia Carias, Chair (*Motion to Approve*)**

On **MOTION** of Beth Henschel, **SECONDED** by Michelle Menjivar, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Sofia Carias, Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There is no Old Business.

New Business:

Item #3 **Attendance Update (LCAP Goal 2, AMO 3) - Dr. Beth Henschel, Director (*Informational Item*)**

Dr. Henschel let the committee know that as of January 23, 2025, Fenton STEM Academy educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. STEM achieved an impressive cumulative ADA of 98.87%. Ten teachers were at 100% ADA. The enrollment has also increased by 5 students. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Item #4 Enrollment (LCAP Goal 2, AMO 2) - Dr. Beth Henschel, Director
(Informational Item)

Dr. Henschel presented that as of February 10, 2025, STEM has 299 students.

Item #5 School Accountability Report Card (SARC) (LCAP Goals 1-3) - Dr. Beth Henschel, Director
(Informational Item)

Dr. Henschel shared that the School Accountability Report Card (SARC) is an annual report required by state law and the federal Elementary and Secondary Education Act (ESEA). It provides essential information about public schools in California, aimed at helping parents, community members, and stakeholders understand school performance and progress.

The primary purposes of the SARC are to inform parents and the community about schools, report on schools' progress toward goals, and allow the public to evaluate and compare schools. The report includes a range of data, such as demographic information, school safety and climate, academic performance, graduation rates, class sizes, teacher qualifications, and curriculum details. It also covers postsecondary preparation and financial information related to school expenditures.

The reports have been completed and published on the state website. Dr. Henschel encouraged the committee to look up our school on the website.

Announcements:

There were no announcements.

Next Regular Meeting:

The next Parent/Advocacy Committee meeting is TBD.

Adjournment:

On **MOTION** of Laurie Gaitan, **SECONDED** by Nicholas Caldera, and **CARRIED**, the Parent Advocacy Committee adjourned at 7:27 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the Parent Advocacy Committee

February 18, 2025

A meeting of the Parent Advocacy Committee was held on February 18, 2025 at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

Call to Order: Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

Roll Call: Celina Calvillo, Secretary

Members Present: Bridget Ruiz, Gurpreet Gill, Jennifer Cleary, Gloria Rangel, Paola Ramirez, Nicole Langlois, Sirui Thomassian, Celina Calvillo, Lorena Sanchez, Carla Carr, Cindy Soto, Laura Vasquez, Jasmin Gonzalez

Non-Members in Attendance:

Members Excused: Magaly Fernandez

Members Absent: Gina Garcia

Additions/Corrections to the Agenda: Gurpreet Gill, Co-Chair

There were no additions or corrections made to the agenda.

Approval of Minutes from January 21, 2025: Bridget Ruiz, Co-Chair

Item #1 **Minutes from the January 21, 2025 meeting of the Parent Advocacy Committee - Bridget Ruiz, Co-Chair** (*Motion to Approve*)

On **MOTION** of Cindy Soto, **SECONDED** by Laura Vasquez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of January 21, 2025 were approved as submitted.

Presentations from the Public: Bridget Ruiz, Co-Chair

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

Item #3 **Scholastic Dollars (LCAP 2, AMO 2)** - Bridget Ruiz, FPC PAC Co-Chair
(*Motion to Approve*)

Mrs. Ruiz shared that FPC has a total of \$3,854.69 in Scholastic Dollars. The committee discussed using these funds towards purchasing new books for the school library during our school book fair. Mrs. Ramirez, our school counselor, has been organizing and cleaning out the library with the help of her counseling interns and mentioned that the library could really use new books.

On **MOTION** of Nicole Langlois, **SECONDED** by Paola Ramirez, and **CARRIED**, the Scholastic Dollars was approved.

New Business:

Item #4 **FPC Family Center (LCAP 2, AMO 2)** - Laura Vasquez, FPC Community School Coordinator (*Informational Item*)

Mrs. Vasquez shared that she will be teaching a Basic English class for parents on Tuesdays. These classes will start on February 25, 2025. She mentioned that the ESL 3 class will culminate on March 20, 2025. Mrs. Vasquez also informed the committee that some donations had been made to the Family Center, which included shoes for adults and children, and backpacks with school supplies. There was a discussion about possibly using an empty classroom to store more items for families in need such as clothes, shoes, and non-perishable food.

The World's Finest Chocolate fundraiser raised \$16,000 in sales. A kindergarten student, Jaxon Directo, was the top seller and won the \$100 gift card. Ms. Salazar's class was the top selling class, and they will receive a Happy Meal party.

Item #5 **Read Across America/Reading is Fundamental (LCAP 2, AMO 1)** - Bridget Ruiz, FPC PAC Co-Chair (*Motion to Approve*)

Read Across America Week will be celebrated from March 3- March 7. The theme is, "Blast off into Reading". The thematic days are as follows:

Monday, March 3 - "Let's Explore Reading in Space!"- wear all white or orange or dress like an astronaut.

Tuesday, March 4 - "Reading is Sun-sational!"- wear yellow.

Wednesday, March 5 - "You are so Bright!" -wear bright colors.

Thursday, March 6 - "Dream Big and Reach for the Stars!" -wear pajamas.

Friday, March 7- "FPC is Out Of this World" -dress like a planet, wear the colors of a planet, or anything out of this world.

In addition, all students will also be able to self-select a book at the conclusion of Read Across America thanks to our grant with Reading is Fundamental.

On **MOTION** of Cindy Soto, **SECONDED** by Sirui Thomassian, and **CARRIED**, Read Across America/Reading is Fundamental was approved.

Item #6 **Dismissal at FPC (LCAP 3, AMO 6)** - Paola Ramirez, FPC School Counselor
(*Informational Item*)

Mrs. Ramirez shared the need to rethink and possibly change our current dismissal plan due to various concerns from parents. Different possibilities were discussed by the committee. Mrs. Thomassian also mentioned possibly visiting other schools that have a similar valet dismissal procedure to see it in action.

Item #7 **Little Free Library (LCAP 2, AMO 2)** - Bridget Ruiz, FPC PAC Co-Chair
(Motion to Approve)

Mrs. Ruiz shared that Mara Shin Smith, a former FPC teacher, offered to donate a Little Free Library to FPC. A Little Free Library is a book box placed in the community that promotes reading and book access for families. The free book exchange encourages the community to “take a book, share a book” and functions on the honor system. The Little Free Library would give students and adults access to borrow books as its main purpose is to promote literacy. The first set of books placed in The Little Free Library will be donated by some teachers at FPC.

On **MOTION** of Cindy Soto, **SECONDED** by Laura Vasquez, and **CARRIED**, Little Free Library was approved.

Item #8 **Open House Fundraiser (LCAP 2, AMO 2)** - Gurpreet Gill, FPC PAC Co-Chair
(Motion to Approve)

Kindergarten would like to hold a pizza fundraiser during Open House on Wednesday, March 12 and Thursday, March 13. This fundraiser will support future Kindergarten field trips.

On **MOTION** of Cindy Soto, **SECONDED** by Gloria Rangel, and **CARRIED**, the Open House Fundraiser was approved.

Item #9 **St. Patrick’s Day (LCAP 2, AMO 2)** - Bridget Ruiz, FPC PAC Co-Chair *(Motion to Approve)*

On Monday, March 17 for St. Patrick’s Day students are invited to wear green, shamrocks, and/or rainbows. A flyer will be shared with teachers and on School Story.

On **MOTION** of Paola Ramirez, **SECONDED** by Gurpreet Gill, and **CARRIED**, the St. Patrick’s Day event was approved.

Item #10 **Book Fair Schedule (LCAP 2, AMO 1)** - Gurpreet Gill, FPC PAC Co-Chair
(Motion to Approve)

This item was tabled until the next meeting.

Item #11 **March Madness/Career Week (LCAP 2, AMO 2)** - Paola Ramirez, FPC School Counselor *(Informational Item)*

Mrs. Ramirez shared that this year for March Madness/Career Week students will be learning about various careers. Students will get to vote for their favorite career. The winning career will have a presentation for the students.

Item #12 **Enrollment (LCAP 2, AMO 2)** - Sirui Thomassian, FPC Director *(Informational Item)*

Mrs. Thomassian shared that there will be new postcards with an updated QR Code. She shared a link to an updated flyer as well, with Parent Tours and Open House dates on it. She mentioned that Mrs. Vasquez has reached out to city events to have an FPC booth present to pass out flyers and enrollment packets. She also shared a link titled “25-26 Enrollment Efforts Sign-Up” with local businesses, libraries, daycares, healthcare facilities, and community events where staff can sign up to drop off flyers.

Item #13 **FPC Library Update (LCAP 2, AMO 2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

Mrs. Ramirez shared that she has been working with her interns to reorganize and declutter the school library. They have sorted all the books by categories, created labels for each category, and created piles of books to be recycled. The Leadership Team has offered to help on Thursdays during their meeting time.

Item #14 **Expanded Learning Opportunity Program Update (LCAP 2, AMO 2)** - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)

Ms. Sanchez shared that the 2nd graders will be piloting a piano class during ELO-P. Students will have access to keyboards. The piano instructor will be on Zoom, so there will need to be a teacher in the classroom monitoring the students.

She will also be interviewing an ELO-P security guard and aide.

Ms. Sanchez informed the committee that the Spring Carnival will take place on Saturday, April 12 from 10:00 a.m.-1:00 p.m. Some vendors have already been contacted including Birrieria San Marcos, La Michoacana, and an additional taco truck.

During the week of Read Across America, students will attend a puppet show titled “Frankie’s Toy Box”. Ms. Sanchez also spoke about a possible incentive for “in-seat” attendance. The classes with the highest in-seat attendance will receive a special assembly titled “Paws to Share” in which students will get to interact with various pets.

Item #15 **Parent Night Meeting (LCAP 2, AMO 1 & 2)** - Sirui Thomassian, FPC Director (*Informational Item*)

This item was tabled for the next meeting.

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment: By order of **GENERAL CONSENSUS**, the Parent Advocacy Committee Meeting was adjourned at 7:58 a.m.

Minutes respectfully submitted by: Celina Calvillo

FENTON CHARTER PUBLIC SCHOOLS
Santa Monica Boulevard Community Charter School

Unapproved Minutes of the Parent Advocacy Committee

February 25, 2025

Call to Order: Aaron Veals and Christian Hidalgo, Co-Chairs

Roll Call: Aaron Veals and Christian Hidalgo, Co-Chairs

Present Members: Christian Hidalgo, Aaron Veals, Sandra Campos, Maria De Francesco, Victoria Hernandez, David Levinson, Evelia Manzo, Odalys Marin Christy Namkung, Janet Reyes, Cary Rabinowitz, Annie Hai, Johana Juarez, Viviana Fonseca

Absent Members: None

Excused: Jazmin Luna

Additions/Corrections to the Agenda: Aaron Veals and Christian Hidalgo, Co-Chairs

There were no additions or corrections to the agenda.

Approval of Minutes: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #1 **Approval of Minutes from the January 23, 2025 meeting of the Parent Advocacy Committee - Aaron Veals and Christian Hidalgo, Co-Chairs** (*Motion to Approve*)

On **MOTION** of Johana Juarez, **SECONDED** by Evelia Manzo, and **CARRIED**, the minutes from the January 23, 2025 meeting of the Parent Advocacy Committee were approved.

Presentations from the Public: Aaron Veals and Christian Hidalgo, Co-Chairs

Item #2 **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

Christian Hidalgo shared that the behavior coalition team discussed getting parents involved at the school by having parents do volunteer work during the school day. The team suggested that by collaborating with Johana Juarez, she can ask parents if they are interested and even offer training for them. Placing parents in areas that are in “less need” while experienced TAs can be in high need areas in the school yard.

Old Business:

There is no Old Business.

New Business:

Item #3 **Expanded Learning Opportunities Program Update (LCAP Goal 2, AMO 2)**
- JazminLuna, Expanded Learning Coordinator (*Informational Item*)

Mr. Rabinowitz presented the Expanded Learning Opportunities Program (ELO-P) update on behalf of Jazmin Luna. The second session of ELO-P programming began on February 10th, with over 400 interest forms received. Additional requests from parents were submitted through Class Dojo after the deadline, bringing the total number of placements to 438, the highest ever recorded.

There will be no ELO-P classes on several upcoming dates, including Thursday, March 13, due to Open House; March 17-21 for Parent Conferences; March 24-28 for Spring Break; and Monday, March 31, for a Professional Development Day.

Several field trips are planned for the coming weeks. On Saturday, March 1, 5th-grade students will visit Knott's Berry Farm. Sixth graders will have the opportunity to go to Top Golf Montebello on Friday, March 7, and students in grades 3 through 6 will take a trip to Santa Monica Beach on Saturday, March 29.

Parents are encouraged to send messages during business hours, as Class Dojo is not monitored after work hours. Recently, an increasing number of messages have been received the night before a field trip or just before after-school programming begins, at times when Ms. Luna is unavailable to check messages.

In addition to field trips, several assemblies are scheduled. The Student Council will host a dance for 4th-6th grade students on Friday, February 28. On Friday, March 14, students in TK-4th grade will participate in the "Voice for Good Choices" assembly. Lastly, on Friday, April 4, students in grades K-6 will attend a performance by the Music Center featuring Diavolo. Looking ahead, planning for summer school will begin next month after ELO-P coordinators meet at the Business Office.

Item #4 **Community Schools Update (LCAP Goal 2) - Johana Juarez, Family Center Director** (*Informational Item*)

Mrs. Juarez presented the Community Schools Update. Family Center Directors will be attending a conference to build knowledge on building community. The Family Center will be offering a planned parenthood workshop on Thursdays from 10:00 am until 11:30 am. The workshop offers tools for parents to have comfortable discussions with their teens about substance abuse, sexual health, mental health, and healthy relationships. The LA County Library is offering free Digital Library Cards for immediate, unlimited access to digital resources such as eBooks, magazines, and newspapers. Teachers can share this information with parents via Class Dojo. The Family Center continues to offer classes and workshops every day. Parents can still enroll by contacting Johana Juarez via phone or email.

Item #5 **Student Council Update (LCAP Goal 2, AMO 2) - David Levinson, 6th Grade Teacher** (*Informational Item*)

Mr. Levinson presented the Student Council update. The next meeting for the Student Council is Thursday, February 27, 2025. The Student Council dance is Friday, February 28, 2025. There will also be a potential fundraiser from Chick-Fil-A, where they can possibly join us in person during a morning assembly.

Item #6 **Behavior Coalition Update (LCAP Goal 2, AMO 1) - Walter Gomez, Assistant Director** (*Informational Item*)

Mr. Gomez presented the Behavior Coalition update. The Behavior Coalition Tier 1 has finalized the flow chart. The team decided the behavior focus for March will be “respect” based on the data. Beginning February 26th and February 27th, members from the Behavior Coalition team will be meeting with students to review expectations. Roar tickets will be collected by teachers and the grade level with the most tickets will earn an award. The incentives include extra i-Lab time, having a game versus administrators, and extra recess time.

Item #7 **Attendance Update (LCAP Goal 2, AMO 3) - Walter Gomez, Assistant Director**
(Informational Item)

Mr. Gomez presented the attendance update. Attendance is at an average of 699 to 700 students daily. SMBCCS is still above the ADA compared to previous years, with an average of 99.19%, which is 0.17% higher than last year. February was a difficult month for attendance due to heavy rain, students being out sick, and the Day Without an Immigrant, which impacted attendance, resulting in 300 students being absent on that day alone. As of Monday, February 24, 2025, SMBCCS's perfect in-seat attendance was 243 students. This number reflects a 35% lower-than-average capacity. Mr. Gomez stated that the deadline for January Independent Studies was extended due to the fires in LA. Mr. Gomez also stated that SMBCCS must adhere to the attendance reporting deadlines imposed by LAUSD.

Item #8 **Scholastic Book Fair (LCAP Goal 2, AMO 2) - Ariana Gomez, Administrative**
Coordinator (Informational Item)

Mr. Rabinowitz presented the Scholastic Book Fair on behalf of Mrs. Gomez. This year, our book fair took place from February 10-14, bringing in a total of \$11,963.88 in sales! As a result, we now have \$5,981.94 in Scholastic Dollars to spend. These funds can be used to purchase items from Scholastic's catalog, which you can explore here: [Scholastic Catalog](#). In previous years, we've used these funds to purchase Scholastic Magazines for various grade levels and books for Literacy Day. This year, Ms. Arroyo has requested that a portion of the funds be used to cover the cost of Literacy Day books for 4th-6th grade. Mrs. Gomez requested the committee's input on how to allocate the remaining funds from last year in addition to this year's. In response, Ms. Namkung suggested that the remaining funds can be used for scholastic books as R.O.A.R incentives. The committee agreed that we can create a “mini bookstore” with a variety of scholastic books as R.O.A.R incentives. Teachers can introduce these incentives in the classroom. The committee agreed that the funds should also be used for literacy day.

Announcements:

The Fenton Gala is upcoming on March 14, 2025 from 6 pm - 10pm. They have 12-15 more spots remaining. If interested, reach out to Richard Parra to claim a spot. 50% of the people attending are from the community.

Next Regular Meeting:

April 15, 2025

Adjournment:

On **MOTION** of Odalys Marin, **SECONDED** by Johanna Juarez, and **CARRIED**, the Parent Advocacy Meeting adjourned at 7:55 a.m.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the School Site Council Meeting

February 3, 2025

A meeting of the School Site Council was held on Monday, February 3, 2025, at 2:45 p.m. via Zoom.

Call to Order: Nicole Langlois, Interim Chair

The School Site Council meeting was called to order at 2:48 p.m. by Nicole Langlois, Assistant Director at Fenton Primary Center.

Roll Call: Nicole Langlois, Interim Chair

Members Present: Carina Cordova, Sara Fillerup, Jasmin Gonzalez, Maricela Marquez, Cindy Soto, Nicole Langlois, Sirui Thomassian, Lorena Sanchez, Shirley Saetang

Members Excused: Laura Vasquez

Non-Members in Attendance: Maria Reyes

Additions/Corrections to the Agenda: Nicole Langlois, Interim Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Not Applicable

Presentations from the Public: Nicole Langlois, Interim Chair

Item #1 Any persons desiring to address the School Site Council Committee on any proper matter

There are no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #2 School Site Council Bylaws - Nicole Langlois, FPC Assistant Director (*Motion to Approve*)

Nicole Langlois presented the council members with the Council Bylaws. The bylaws include

information on School Site Council member requirements, responsibilities of the council, officer roles and terms of office, as well as meeting requirements.

On **MOTION** of Shirley Saetang, **SECONDED** by Cindy Soto, and **CARRIED**, the School Site Council Bylaws were approved.

Item #3 **School Site Council Responsibilities** - Nicole Langlois, FPC Assistant Director
(Informational Item)

The School Site Council is responsible for reviewing and advising the school on updates to the Local Control Accountability Plan. The Council also provides insights on other schoolwide plans such as our Charter Petition. Minutes are submitted to the Board to provide their advice and final review/approval on proposed programming and expenditures that support student achievement.

Item #4 **School Site Council Members Terms of Office** - Nicole Langlois, FPC
Assistant Director *(Informational Item)*

All of the Parent Representatives have agreed to hold a two-year term of service on the School Site Council. This includes Carina Cordova, Sara Fillerup, Jasmin Gonzalez, Maricela Marquez, and Cindy Soto.

School Representatives will begin with a one-year term of service with the potential to add a second year in the 2025-2026 school year.

Item #5 **Selection of School Site Council Officers** - Nicole Langlois, FPC Assistant
Director *(Motion to Approve)*

The council discussed the position of Council Chair and Secretary. We are pleased to report that Cindy Soto and Sara Fillerup will be stepping forward as Co-Chairs of the School Site Council this year. Nicole Langlois and Lorena Sanchez will share the role of Secretary.

On **MOTION** of Cindy Soto, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the selection of School Site Council Officers was approved.

Item #6 **FPC Local Control Accountability Plan** - Nicole Langlois, FPC Assistant
Director *(Discussion Item)*

Mrs. Langlois presented the Fenton Primary Center's 2024-2025 LCAP. She described the components, purpose, and goal of the SSC to provide input for this year's LCAP. She provided a digital copy of the LCAP and informed parents where to find this document online.

Announcements:

There were no announcements.

Next Regular Meeting: The next regular meeting of the School Site Council is to be determined.

Adjournment:

On **MOTION** of Cindy Soto, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the School Site

Council meeting adjourned at 3:10 p.m.

Minutes respectfully submitted by: Nicole Langlois

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy/Fenton STEM Academy

Unapproved Minutes of the School Site Council (SSC)

February 7, 2025

A meeting of the School Site Council was held on Friday, February 7, 2025 at 3:05 pm.

Call to Order: Beth Henschel, Chair

Roll Call: Beth Henschel, Chair

School Site Council Members Present: Beth Henschel, Amarjeet Gonzalez, Sindy Serrano, Amanda Spinola, Lesmi Mendez, Jennifer Pimentel, Alex Muñoz, Cecilia Quijano

Non-committee Members: N/A

Members Excused: Virginia Palma

Members Absent: Evangeline Pro

Additions/Corrections to the Agenda: Beth Henschel, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from May 20, 2024: Beth Henschel, Chair

Item #1 **Minutes from the May 20, 2024 meeting of the School Site Council - Beth Henschel, Chair** (*Motion to Approve*)

On **MOTION** of Cecilia Quijano, **SECONDED** by Alex Muñoz, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Beth Henschel, Chair

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

Lesmi Mendez asked if 6th grade was planning for any fundraisers for the end of year events. She also inquired about forming a PTA. The staff recommended reaching out to Virginia Palma and Richard Parra in regards to forming a PTA and thanked her for presenting the idea. As far as fundraisers, we will have to ask the 6th grade team.

Old Business:

There was no Old Business.

New Business:

Item #3 **2024-2025 LAUSD District Oversight Visit (LCAP Goals 1-3)** - Beth Henschel,
FCLA/STEM Director (*Informational Item*)

FCLA LAUSD Oversight Visit

The FCLA LAUSD Oversight Visit was a success. The LAUSD team was thoroughly impressed by what they observed. They noted that our *Leadership Focus* was evident throughout every classroom they visited and highlighted several key strengths:

- Thinking Maps
- Academic Vocabulary
- Evidence of shared planning
- The use of “I Can” statements
- Various writing types and a celebration of diverse cultures, underscoring our commitment to cultural responsiveness.
- The positive impact of the Behavior Solutions initiative, with its clear connection to the Leadership Focus.

A special thank you to Ms. Baez, Mrs. Marrelli, Mrs. Padilla-Parra, Ms. Hines, and Mrs. Weiss for welcoming us into your classrooms and showcasing the incredible work happening daily.

STEM LAUSD Oversight Visit

STEM LAUSD Oversight Visit was very successful. The LAUSD team was really impressed with what they observed during their visit. Here are some of the highlights.

- STEM Focus: The visiting team noted the clear and consistent focus on STEM throughout each classroom.
- Use of Language Supports
- Think-Pair-Share
- Differentiation
- Evidence of Shared Planning and PLC Work
- Behavioral Expectations

A special thank you to Mrs. McCaughin and the Second Grade-Team: Mrs. Marygold, Mrs. Marrelli, Ms. Western, Mrs. Allan, Ms. Marquez and her Student Teacher, and Mrs. Tepper for welcoming us into your classrooms.

Item #4 **Enrollment for 2024-2025 (LCAP Goal 2, AMO 2)** - Beth Henschel,
FCLA/STEM Director (*Informational Item*)

FCLA Enrollment:

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	33	35	45	41	48	32	50	300	99.21%	99.21%
10/16/2024	16	46	36	45	40	49	32	50	314	99.51%	99.36%
12/12/2024	18	47	35	47	41	48	34	51	321	99.53%	99.41%
1/23/2025	18	47	36	47	41	48	34	50	321	99.64%	99.42%

STEM Enrollment:

	T K	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Lower ILC	Upper ILC	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	35	34	24	44	49	41	48	X	11	302	98.64%	98.64%
10/16/2024	16	22	33	24	44	50	41	48	X	11	289	99.58%	99.11%
12/12/2024	16	22	34	24	44	50	40	48	X	15	293	98.55%	98.92%
1/23/2025	18	22	35	24	44	49	40	48	8	10	298	99.15%	98.87%

Item #5 **Jester & Pharley Read-a-thon, (LCAP Goal 3) - Cecilia Quijano, FCLA/STEM Assistant Director** *(Informational Item)*

Mrs. Quijano discussed the upcoming read-a-thon in partnership with The Jester & Pharley Phund. Starting Wednesday, January 22nd, students will track their reading over the course of three weeks. The event honors David Saltzman, the author of *The Jester Has Lost His Jingle*, which is celebrating its 30th year of publication. The read-a-thon promotes both reading skills and empathy. While there is no fundraising, participants will receive certificates, with top readers earning prizes at the awards assembly on February 27th. Books and dolls will also be donated to Miller Children's Hospital in Long Beach on behalf of the Fenton Academies.

Item #6 **Family Center Update, (LCAP Goal 3) - Virginia Palma, FCLA/STEM Community School Coordinator** *(Informational Item)*

Virginia Palma has organized our World Finest Chocolate Fundraiser. The fundraiser begins today, February 7 and runs until February 21. Thank you to the families and staff for supporting this fundraiser to help support the student body with activities.

Virginia Palma has set-up some parent workshops through the Red Cross. The first is on Wild Fire Safety. The second workshop is titled House Fire Safety.

Item #7 **Expanded Learning Update, (LCAP Goal 3) - Alex Muñoz, FCLA/STEM Expanded Learning Coordinator** *(Informational Item)*

ELOP Session 2 began January 21st. (Originally set to begin on January 13th, but due to the campus closures, it was pushed back one week.) A special thank you to all of our partner programs and teachers for their flexibility in allowing us to adjust our start date.

- Currently, we have 320 students participating in one or more clubs. All students who filled out an interest form were once again able to participate.
- Over 30 diverse clubs for students to participate in, ranging from new offerings like: Anime Club, Young Doctors: Pre-Med Academy, and Puppet Making. We continue to bring back some crowd favorites including Animal Encounters, Student Council and Yoga. [ELOP Session 2 Master Schedule](#)
- We are happy to continue to offer clubs that promote academics: Sylvan Tutoring for both Reading and Math, Born to Read, and 6th Grade Homework Heroes, and 2nd Grade Homework Club.
- 18 Fenton Staff Members participating
 - Several teachers are leading more than one club.
 - Special thank you to all staff who devote their time and passion to enriching our students' learning

We are excited to continue to partner with The Music Center to bring back some Minimum Day assemblies.

- Ballet Folclorico do Brasil – Friday, March 21
- Diavolo – Friday, April 11
- Sakai Flamenco – Friday, April 18
 - We've been fortunate to work with Music Center in the past, and our students have thoroughly enjoyed the performances. These are high energy assemblies which are sure to capture the interests of our students.

As we enter the second half of our school year, field trips will be planned for our year-long club participating students.

- Excited to continue to offer the 6th grade CIMI field trip over the weekend of March 21-23rd.
- This continues to be a highly anticipated event for our 6th grade scholars, which not only serves as an educationally enriching experience, but also a great community builder and unforgettable memory.

The Spring Break Think Together program is scheduled to take place the week of Spring Break (March 24 – 31). Tentatively planned for a movie type theme: Lights, Camera, Think Together! Students will get to participate in some field trips, engage in fun activities, and get some academic learning in. The sign-ups will open on February 21st and close March 7th. All final placements will be made before parent conferences so that students can be informed of their placement.

Announcements:

There were no announcements.

Next Regular Meeting:

The next meeting of the School Site Council Committee will be March 7, 2025.

Adjournment:

On **MOTION** of Sindy Serrano, **SECONDED** by Lesmi Mendez, and **CARRIED**, the School Site Council Committee adjourned at 3:24 pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the School Site Council Meeting

February 11, 2025

Call to Order: Paige Piper, Chair

The School Site Council meeting was called to order at 3:00 pm. by Chair, Paige Piper

Roll Call: Paige Piper, Chair

Members Present: Paige Piper, Juan Gomez, Kelley Christenson, Veronica Ramos, Crystal Martinez, Shannon Walsh, Monica Castañeda

Excused Members: Angelica Ramos

Absent Members: Kristin Tzintzun, Jasmine Marquez, Margarita Melendez

Additions/Corrections to the Agenda: Paige Piper, Chair

There were no additions or corrections to the agenda.

Item #1 **Approval of Minutes from December 9, 2024 meeting of the School Site Council - Paige Piper, Chair** (*Motion to Approve*)

On **MOTION** of Monica Castañeda, **SECONDED** by Veronica Ramos, and **CARRIED**, the minutes for the December 9, 2024 meeting were approved as corrected.

Presentations from the Public: Paige Piper, Chairperson

Item #2 **Any persons desiring to address the School Site Council on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Local Control and Accountability Plan (LCAP) - Monica Castañeda, Director** (*Informational Item*)

Ms. Castañeda shared the Local Control and Accountability Plan (LCAP) with the council. She reviewed the goals and Annual Measurable Outcomes. Ms. Castañeda explained that the LCAP describes how the school allocates state funding. As an independent charter school, FACS has more

flexibility than a traditional public school in determining how funding is appropriated, although all state and federal laws must be followed. The LCAP is available in full on the school website. Stakeholders with ideas or suggestions about LCAP goals or funding are encouraged to share their feedback with the school's Director, who will take these suggestions under advisement.

Item #4 **Comprehensive Needs Assessment (LCAP Goal 2, AMO 1) - Paige Piper,**
Assistant Director *(Discussion Item)*

Ms. Piper explained that the Comprehensive Needs Assessment is a critical process that helps the school identify its strengths and areas for improvement. All attendees were provided with the opportunity to share their thoughts and provide feedback. Some areas noted included ensuring that English Learners are being supported and that student behavior is addressed.

Item #5 **Middle of Year i-Ready Diagnostic Assessment (LCAP Goal 1, AMO 5) - Monica Castañeda, Director (*Informational Item*)**

Ms. Castañeda reviewed the results from the Middle of Year i-Ready Diagnostic Assessment that was completed in late January and early February. Ms. Castañeda reported that student proficiency has increased at all grade levels. She shared that FACS has surpassed the growth and proficiency rates from this same time last year. Ms. Castañeda shared that the work teachers are doing towards ensuring essential standards and providing GLOW time are ensuring that FACS scholars are achieving at high levels. Student i-Ready reports will be shared with families during the March Parent Conferences.

Item #6 **Summative English Language Proficiency Assessments for California**
(LCAP Goal 1, AMO 3) - Juan Gomez, Assistant Director (*Informational Item*)

Mr. Gomez reported that the administration of the Summative English Language Proficiency Assessments for California (ELPAC) began on February 3, 2025 at FACS. All English Learners are assessed in the domains of Reading, Writing, Listening, and Speaking. As of the School Site Council Meeting, 73% of students in grades 3-5 have completed the Reading, Writing, and Listening assessments. Teachers will be testing their students individually in the Speaking Domain starting February 12, 2025. The deadline for completing testing is May 31, 2025. FACS plans to have all assessments completed by Spring Break. Students who receive an overall score of '4' will be reclassified.

Item #7 **Behavior Solutions Task Force (LCAP Goal 1) - Juan Gomez, Assistant Director** *(Informational Item)*

Mr. Gomez reports that FACS has developed a Behavior Solutions Task Force, consisting of teachers, support staff, and administrators. This team has created a set of preventative measures to minimize behaviors around campus, implementing a three-tiered approach. Tier 1 efforts have been particularly successful, with the introduction of a new and updated behavior matrix, along with clearly defined roles for students. The focus of Tier 1 is on encouraging students to be "SMART" – Scholarly, Mindful, Accountable, Respectful, and Thoughtful. The plan is to introduce this initiative to students at the beginning of March. Additionally, efforts are underway to recruit more teachers to further strengthen the Tier 1 team.

Item #8 **Community Schools Update (LCAP Goal 2, AMO 1) - Tony Peña, Family Center Director** *(Informational Item)*

Mr. Peña shared an update regarding the Community Schools initiative at Fenton Avenue. This semester, the FACS Family Center is offering a variety of courses including ESL, CPR, and Wildfire Preparedness. All Family Center Directors attended the Literacy Lifts Conference, and will be meeting to discuss ways that they can encourage literacy within the home setting and after school. FACS will have a Spring World's Finest Chocolate Fundraiser in March. We are hopeful that this fundraiser will have a high participation rate, resulting in additional student body funds.

Announcements:

There were no announcements.

Next Regular Meeting:

April 15, 2025

Adjournment:

On **MOTION** of Shannon Walsh, **SECONDED** by Juan Gomez, and **CARRIED**, the School - Community Relation council was adjourned at 3:37 pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Primary Center

Unapproved Minutes of the English Learner Advisory Committee

February 6, 2025

Call to Order: Nicole Langlois, Interim Chair

The English Learner Advisory Committee meeting was called to order at 2:57 p.m. by Nicole Langlois.

Roll Call: Nicole Langlois, Interim Chair

Members Present: Nicole Langlois, Sirui Thomassian, Lorena Sanchez, Jeanette Hernandez, Maria Reyes, Eva Contreras, Marilin Azuara, Lorena Regalado Estrada

Additions/Corrections to the Agenda: Nicole Langlois, Interim Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Not Applicable

Presentations from the Public: Nicole Langlois, Interim Chair

Item #1 Any persons desiring to address the English Learner Advisory Committee on any proper matter

Old Business:

There was no Old Business.

New Business:

Item #2 English Learner Advisory Committee Bylaws - Nicole Langlois, FPC Assistant Director (*Motion to Approve*)

The English Learner Advisory Committee (ELAC) Bylaws define the roles and responsibilities of the committee, its members, and its officers, along with other important details. A copy of the Bylaws will be emailed to all committee members for review.

On **MOTION** of Jeanette Hernandez, **SECONDED** by Maria Reyes, and **CARRIED**, the English Learner Advisory Committee Bylaws were approved as submitted.

Item #3 English Learner Advisory Committee Responsibilities - Nicole Langlois, FPC Assistant Director (*Informational Item*)

The English Learner Advisory Committee oversees the English Learner Master Plan and collaborates

with teachers, administrators, students, and parents to monitor the progress, achievement, and instructional programs for English Learners.

Item #4 **English Learner Advisory Committee Members Terms of Office** - Nicole Langlois, FPC Assistant Director (*Motion to Approve*)

Parents will be asked to serve a 2-year term on the committee to ensure consistency. Staff will serve a 1-year term, with the possibility of extending for an additional year in the 2025-2026 school year. Eva Contreras will serve a one-year term, while Lorena Regalado Estrada and Marilyn Azuara will serve two-year terms. FPC staff members will also serve a one-year term.

On **MOTION** of Eva Contreras, **SECONDED** by Lorena Sanchez, and **CARRIED**, the English Learner Advisory Committee Members Terms of Office were approved as submitted.

Item #5 **Selection of English Learner Advisory Committee Officers** - Nicole Langlois, FPC Assistant Director (*Motion to Approve*)

We will select a chair and a secretary for the ELAC. The chair, Mrs. Langlois, will guide the council through the agenda, while the secretary, Ms. Sanchez, will take notes.

On **MOTION** of Lorena Sanchez, **SECONDED** by Nicole Langlois, and **CARRIED**, the selection of English Learner Advisory Committee Officers was approved as submitted.

Item #6 **FPC EL Master Plan** - Nicole Langlois, FPC Assistant Director (*Motion to Approve*)

The FPC EL Master Plan applies to all Fenton Charter Public Schools. It will be shared in more detail with committee members. The plan covers everything from identifying English Learners (ELs) to the reclassification process.

On **MOTION** of Maria Reyes, **SECONDED** by Eva Contreras, and **CARRIED**, the FPC EL Master Plan was approved as submitted.

Item #7 **FPC Summative ELPAC** - Nicole Langlois, FPC Assistant Director (*Informational Item*)

We have started administering the ELPAC to our Kindergarten through 2nd grade students, with a completion deadline of May 31. Ms. Reyes and Ms. Preciado, a qualified substitute, are leading the testing. Both have completed training prior to beginning the ELPAC assessments.

This website may be used as a resource: [CAASPP ELPAC Practice and Training Test](#).

Announcements:

There were no announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Siriu Thomassian, **SECONDED** by Eva Contreras, and **CARRIED**, the English Learner Advisory Committee Meeting was adjourned at 3:35 p.m.

Minutes respectfully submitted by Lorena Sanchez, Secretary

FENTON CHARTER PUBLIC SCHOOLS
Fenton Charter Leadership Academy/Fenton STEM Academy

Unapproved Minutes of the English Learner Advisory Committee (ELAC)

February 7, 2025

A meeting of the English Learner Advisory Committee was held on Friday, February 7, 2025 at 3:30 pm.

Call to Order: Beth Henschel, Chair

Roll Call: Beth Henschel, Chair

Finance Committee Members Present: Beth Henschel, Cecilia Quijano, Jennifer Pimentel

Non-committee Members: N/A

Members Excused: Kenia Grillo, Imelda Magaña, Belinda Cruz

Additions/Corrections to the Agenda: Beth Henschel, Chair

There were no additions or corrections to the agenda.

Approval of Minutes from November 7, 2024: Beth Henschel, Chair

Item #1 **Minutes from the November 7, 2024 meeting of the English Learner Advisory Committee - Beth Henschel, Chair** (*Motion to Approve*)

On **MOTION** of Jennifer Pimentel, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes were approved as submitted.

Presentations from the Public: Beth Henschel, Chair

Item #2 **Any persons desiring to address the English Learner Advisory Committee on any proper matter**

There were no presentations from the public.

Old Business:

There was no Old Business.

New Business:

Item #3 **Summative ELPAC Testing (LCAP Goal, AMO 3) - Beth Henschel, FCLA/STEM Director** (*Informational Item*)

The Summative English Language Proficiency Assessment for California (ELPAC) will be administered to students who have previously been identified as English Learners. The Summative ELPAC is a computer-based test. Students from Kinder to 2nd grade will be given the test in a one-to-one setting, while 3rd to 6th-grade students will be taking the test in a group setting similar to the SBAC. 47 STEM students from TK to 6th grade will be tested beginning February 24 and plan to be completed by March 7. We will test all EL students in person on our campus. (FCLA = 67; STEM = 47)

Item #4 **Review of Current and Historical English Learner Data (LCAP Goal 1, AMO 3-4) - Beth Henschel, FCLA/STEM Director (*Informational Item*)**

School	23-24 EL Numbers	<u>#Reclassified 23-24</u>	CURRENT- FCPS 23-24 RFEP #s
STEM	<u>56</u>	6	10.71%
FCLA	<u>74</u>	21	28.38%

School	22-23 EL Numbers	<u>#Reclassified 22-23</u>	CURRENT- FCPS 22-23 RFEP #s
STEM	<u>49</u>	8	16.33%
FCLA	<u>66</u>	11	16.67%

Item #5 **Review of Current and Historical Student Attendance Data (LCAP Goal 2, AMO 3) - Beth Henschel, FCLA/STEM Director (*Informational Item*)**

Fenton Charter Leadership Academy (FCLA) educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.42%. Twelve teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Fenton STEM Academy educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. STEM achieved an impressive cumulative ADA of 98.87%. Ten teachers were at 100% ADA. The enrollment has also increased by 5 students. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

Announcements:

There are no announcements.

Next Regular Meeting:

The next meeting of the English Language Advisory Committee will be March 7, 2025.

Adjournment:

On **MOTION** of Cecilia Quijano, **SECONDED** by Jennifer Pimentel, and **CARRIED**, the English Learner Advisory Committee adjourned at 3:47 pm.

FENTON CHARTER PUBLIC SCHOOLS
Fenton Avenue Charter School

Unapproved Minutes of the English Learner Advisory Committee

February 11, 2025

Call to Order: Juan Gomez, Chair

The English Language Advisory Council meeting was called to order at 7:18 am by Chair, Juan Gomez

Roll Call: Lainey Yanez, Secretary

Members Present: Juan Gomez, Paige Piper, Monica Castañeda, Lainey Yanez, Veronica Ramos, Tony Peña, Ivan Hernandez, Gregoria Marquez

Members Absent: Margarita Melendez

Additions/Corrections to the Agenda: Juan Gomez, Chair

There were no additions or corrections to the agenda.

Approval of Minutes: Juan Gomez, Chair (*Motion to Approve*)

On **MOTION** of Paige Piper, **SECONDED** by Tony Peña and **CARRIED**, the minutes for the December 9, 2024 meeting were approved as corrected.

Presentations from the Public: Juan Gomez, Chair

Item #1 Any persons desiring to address the English Learner Advisory Council on any proper matter

There were no persons desiring to address the council.

Old Business:

There was no Old Business.

New Business:

Item #2 Summative ELPAC Administration Update (LCAP Goal 1, AMO3) - Juan Gomez, FACS Administrative Coordinator (*Informational Item*)

The administration of the Summative ELPAC test began on February 3, 2025. Students will be tested in the following domains: speaking, reading, listening, and writing. The speaking assessments will be administered by each teacher. To date, 73% of students in Grades 3-5 have completed testing for Reading, Writing, and Listening. Teachers will begin administering the speaking assessments during the week of February 10, 2025. The deadline for completing testing is May 31, 2025, but our goal is to have

full completion by the second week of March. The sooner we receive the Student Score Reports, the sooner we can reclassify students who score a 4.

Item #3 **EL Supports and Professional Development (LCAP Goal 3, AMO 3) -**
Juan Gomez, FACS Administrative Coordinator (*Informational Item*)

On January 15, 2025, Mr. Gomez provided a Professional Development (PD) session for staff, focusing on the logistics of the administration of the Summative ELPAC (English Language Proficiency Assessments for California). This session also covered best practices for supporting English Learners (ELs) in the classroom. Additionally, all admin overseeing EL's at their school site meet monthly to collaborate on designing PD opportunities for teachers that will specifically support ELs. It was emphasized that the strategies being used for EL's are strategies and resources that benefit all students. Another PD session is scheduled for March to continue supporting ELs and further enhance our teaching practices.

Item #4 **Mid-Year Diagnostic Update (LCAP Goal 1, AMO 5) -** Monica Castañeda,
FACS Director (*Informational Item*)

The i-Ready testing was completed the week of February 3, 2025 and the mid-year data is promising. Results show an improvement over last year's performance in both Math and ELA, highlighting areas of growth. This is encouraging as we approach the SBAC testing. We are proud of the progress made so far and commend the teachers for their continued dedication, particularly in following learning ladders and focusing on essential standards.

Item #5 **Behavior Solutions Task Force (LCAP Goal 1) -** Juan Gomez, Assistant
Director (*Informational Item*)

FACS has developed a Behavior Solutions Task Force, consisting of teachers, support staff, and administrators. This team has created a set of preventative measures to minimize behaviors around campus, implementing a three-tiered approach. Tier 1 efforts have been particularly successful, with the introduction of a new and updated behavior matrix, along with clearly defined roles for students. The focus of Tier 1 is on encouraging students to be "SMART" – Scholarly, Mindful, Accountable, Respectful, and Thoughtful. The plan is to introduce this initiative to students at the beginning of March. Additionally, efforts are underway to recruit more teachers to further strengthen the Tier 1 team.

Announcements:

There were no new announcements.

Next Regular Meeting:

TBD

Adjournment:

On **MOTION** of Veronica Ramos, **SECONDED** by Tony Peña, and **CARRIED**, English Language Advisory Council was adjourned at 7:31 am.

II. C.

Financial Business Manager's Report

(See presentation slides)

II. D.

Directors' Reports

Directors' Reports are presented here for the five Fenton schools. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. Chair Lucente will call upon individual Directors as needed.

FENTON AVENUE CHARTER SCHOOL (FACS) DIRECTOR'S REPORT

March 6, 2025

The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.

State Charter Number: 30

ATTENDANCE AND ENROLLMENT

AVG. Monthly ADA – 98.55%

Cumulative ADA - 98.84%

Date	TK Unfunded	TK Funded	K	1st	2nd	3rd	4th	5th	Total w/Funded	Total w/Unfunded
3/7/2024	11	29	49	48	25	187	186	185	709	720
3/6/2025	4	29	49	46	47	186	184	194	735	739

CURRICULUM AND INSTRUCTION

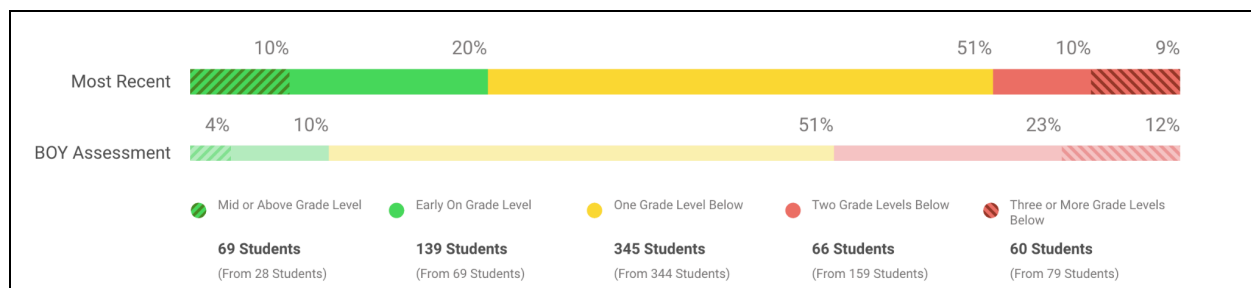
Fenton Avenue Charter School continues to demonstrate strong progress in advancing its educational initiatives and maintaining a focus on student achievement. Recent activities and initiatives have underscored the school's commitment to instructional excellence, family engagement, and compliance with state mandates.

MOY i-Ready Diagnostic Results

The latest i-Ready **Math Diagnostic** results for Fenton Avenue Charter School highlight impressive growth and achievement. The data showcases significant progress in student performance with 679 students completing the assessment.

One of the biggest successes is the increase in students performing at or above grade level, rising from 4% at the Beginning of Year (BOY) assessment to 10% in the most recent diagnostic. This growth translates to 69 students demonstrating strong math skills, up from just 28 students previously. Additionally, the percentage of students "Early On Grade Level" doubled from 10% to 20%, showing that 139 students are now on track to meet grade-level expectations.

These gains reflect the effectiveness of our teaching strategies, the dedication of our staff, and the hard work of our students. With focused support and continued growth, FACS is well on its way to achieving even greater success in math achievement!

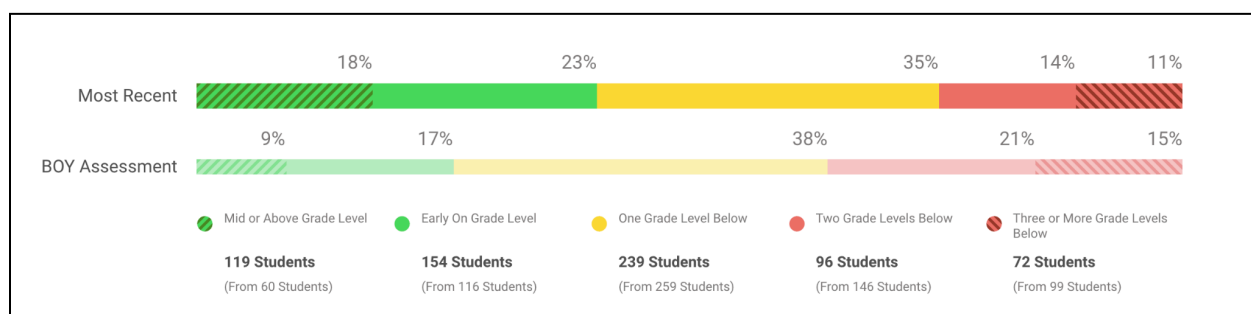


The latest i-Ready **Reading Diagnostic** results for Fenton Avenue Charter School showcase significant growth and positive progress. With 680 completing the assessment, the data highlights impressive gains in reading performance since the Beginning of Year (BOY) assessment.

One of the most exciting achievements is the increase in students performing at or above grade level in reading. The percentage of students in this category jumped from 9% at BOY to 18% in the most recent diagnostic. This growth represents an increase from 60 students to 119 students demonstrating strong reading skills and the ability to engage with grade-level texts.

Additionally, the number of students categorized as "Early On Grade Level" rose from 17% to 23%, translating to 154 students now on track to meet grade-level expectations, up from 116 students previously. This improvement underscores the effectiveness of targeted literacy interventions and the hard work of both students and educators.

These positive gains demonstrate that Fenton Avenue Charter School's focused approach to literacy, including data-driven instruction and personalized learning supports, is making a tangible impact. The school is well on its way to achieving even greater reading proficiency, setting students up for continued academic success.



Spring Coaching with Paula Maeker

Instructional coach Paula Maeker recently conducted impactful coaching sessions at the school, focusing on professional development and instructional strategies. She led model lessons in the classrooms of Ms. Aparicio (3rd), Ms. Ferraro (4th), Mr. Estrada (5th), and Mrs. Hendrix (1st). During her sessions with third through fifth grades, Ms. Maeker emphasized intentional questioning techniques, promoting rigor through higher-level thinking and ensuring that classroom discussions challenged students to analyze,

evaluate, and create rather than merely recall information. Her hands-on approach provided teachers with practical examples of how to maintain academic rigor and engage students in meaningful learning experiences. Feedback from the staff was overwhelmingly positive, highlighting the value of these sessions in enhancing teaching practices and student outcomes.

Spring Parent-Teacher Conferences

The upcoming Spring Parent-Teacher Conferences from March 17th through the 21st, will provide valuable opportunities for collaboration between families and educators. Staff have been equipped with all necessary resources, and key deadlines have been established to ensure a smooth process. The school emphasizes prioritizing in-person and Zoom meetings to enhance communication, reserving phone conferences only as a last resort.

Mid-Year Goal Setting Meetings

The goal-setting sessions have yielded positive results, with strong collaboration among staff. The data-driven approach has helped identify GLOW groups that require additional support, demonstrating the school's commitment to continuous improvement and targeted strategies for student success.

LAUSD CSD District Oversight Visit

The recent district oversight visit was a resounding success, showcasing Fenton Avenue Charter School's excellence in instructional practices and school culture. The visiting team highlighted the clear learning targets, the effective use of thinking maps and sentence stems, and the engaging learning environments that promoted high levels of student interaction and support. Best practices observed included Presto strategies, Kagan structures, and the thoughtful use of manipulatives to deepen student understanding. The team also noted strong pacing and effective time management within classrooms. Additionally, student engagement was elevated through the use of equity sticks, RACER strategies, and social contracts, contributing to a positive and structured learning environment. Special recognition was given to Mr. Fuentes, Ms. Aragón, Miss Yanez, Miss Matute, and Miss Chapman for their exceptional implementation of these strategies. The visit reinforced the school's positive impact on the community, with students expressing feelings of safety and appreciation for the welcoming environment. The collaborative effort by staff, custodial, and maintenance teams contributed significantly to the success of this visit.

The positive momentum and strong engagement from staff, students, and families reflect the shared dedication to fostering a vibrant and effective learning environment. Fenton Avenue Charter School remains focused on achieving its goals and delivering exceptional outcomes for all students.

HUMAN RESOURCE AND PERSONNEL

Fenton Avenue Charter School continues to make strides in promoting a positive and effective learning environment while maintaining a focus on staff development and student achievement. Recent personnel

updates, staffing reorganization, and administrative initiatives highlight the school's proactive approach to maintaining instructional excellence and organizational stability.

Staffing Updates

The school is undergoing several personnel changes that reflect both opportunities for growth and transitions within the staff. Mrs. Christina Kaloutian, a valued fourth-grade teacher, has resigned her position for personal reasons. Her contributions to both her grade level and the school community have been greatly appreciated. A long-term substitute will cover her classroom while the hiring process for a permanent replacement is underway.

Additionally, Ms. Lorena Sanchez has been selected as the ELOP coordinator at Fenton Primary Center. While she will be missed at Fenton Avenue Charter School, the staff is excited to see her thrive in this new role and bring positive initiatives to her new school community. A long-term substitute has also been assigned to her former classroom to ensure continuity of instruction.

The [2024-2025 staff roster](#) has been updated to reflect these changes, maintaining stability and ensuring that all classrooms remain supported during this transitional period.

Staff Reorganization for the 2025-2026 School Year

Looking ahead, the school is preparing for staff reorganization for the upcoming academic year. The current plan is to establish seven classes each in third, fourth, and fifth grades. Staff members have been provided with reorganization documents and are expected to complete them by February 28th. Some movement within grade levels is anticipated as the school optimizes staff placement to best meet the needs of students.

Earned Increase and Informal Walkthroughs

The school will conduct Earned Increase Walkthroughs during the week of March 3rd. These walkthroughs, led by administrators, faculty representatives, and lead teachers, will utilize a digital checklist form to maintain consistent and objective observations. Simultaneously, Ms. Castaneda is completing informal administrative walkthroughs focused on student engagement and learning targets. Initial feedback indicates strong teacher creativity and effective strategies in aligning lessons with targeted learning outcomes.

BUDGET, FACILITIES, AND SAFETY

Fenton Avenue Charter School continues to advance its mission of maintaining a safe, welcoming, and resourceful environment for both students and staff. Recent developments in facilities management, safety preparedness, and budget planning demonstrate the school's proactive approach to ensuring an optimal learning and working environment.

Facilities Improvements and Maintenance

The school recently completed a campus-wide mulch replenishment project, enhancing both the aesthetic appeal and safety of the grounds. The maintenance and custodial teams worked diligently to prepare for the upcoming oversight visit. This included not only maintaining the overall cleanliness of the campus but also updating the landscaping with new plants at the front entrance. These efforts contribute to creating a positive first impression and promoting a welcoming atmosphere for students, staff, and visitors.

Emergency Preparedness Supplies

In line with safety protocols, all emergency supply bins were thoroughly inspected, and an updated inventory log was established to track the status of emergency supplies. The review process ensured that all expirable items were replenished, and non-expirable items remain well accounted for. These actions, led by Plant Manager Jose Aceves, are part of the broader strategy to maintain compliance with safety regulations and readiness for any emergencies.

SCHOOL-COMMUNITY RELATIONS

Expanded Learning Opportunities Program

ELO-P Session 2 is well underway, offering students a variety of exciting new classes. This session features Ordfestra taught by Mr. Rodriguez, Survivor Challenge led by Ms. Ferraro and Ms. Kaufman, and Kids Cricut with Ms. Melendez and Ms. Yanez. Many of our popular teacher and vendor clubs have also returned, providing a wide range of engaging opportunities for students. With an average daily attendance of 277 students, this session has been a great success. Planning for Session 3 is already in progress, and teachers have been sent a survey to submit club proposals by Friday, February 28. Session 3 will run from April 7 to May 30.

A new addition to ELO-P in Session 2 is the expansion of vendor clubs to FACS students at Hope Gardens. Through partnerships with Parker Anderson and B.E.A.R., students at Hope Gardens now have access to engaging and enriching after-school activities. A special thank you to Ivan Hernandez for his dedication in facilitating these programs and ensuring that all FACS students have access to high-quality expanded learning opportunities.

A big thank you to all teacher teaching an ELO-P Session 2 club: Lisa Morales, Elsie Torres, Araceli Caro, Jessi Tello, Vivian Matute, Gigi Mares, Lainey Yanez, Kristin Tzinzun, Nichole Melendez, DeeAnne Ferraro, Bernite Oandasan, Wendy Kaufman, Ricardo Rodriguez, Wendy Kaufman, Ivan Hernandez, and Chris Torres.

ELO-P hosted a special assembly on February 28 during the minimum day, where students experienced a unique cultural performance titled Melody of China, presented by the Music Center of Los Angeles. This engaging concert featured traditional and folk chimes music, giving students an opportunity to explore the rich sounds and history of Chinese musical traditions. The assembly was a wonderful addition to ELO-P's commitment to providing diverse and enriching experiences for all students.

As part of ELO-P's commitment to community engagement, the Spring Community Resource Fair will take place on April 5, 2025 from 12:00 to 3:00 PM. This event will connect families with local services, small businesses, and school resources while providing a fun and interactive experience for the community. Families can explore community organizations, meet middle school representatives, enjoy games and spring activities, and visit food trucks. The fair highlights the many opportunities available to students and families within our schools, encouraging new enrollments and strengthening community connections.

ELO-P is also offering upcoming field trips to Disneyland's Disney Imagination Campus for third, fourth, and fifth grade students. These trips provide a unique educational experience that blends creativity, innovation, and hands-on learning. Third grade will attend in April, fourth grade in May, and fifth grade in June. These field trips allow students to engage in immersive learning activities while experiencing the magic of Disneyland. ELO-P continues to provide enriching experiences that support student growth beyond the classroom.

Upcoming Events:

3/10	ReOrg Round 1 Posted
3/11	ReOrg Round 2
3/14	2nd Reporting Period Ends Final ReOrg Posted
3/17-21	Parent Conference Week-Minimum Days
3/24-28	Spring Break
3/31	Professional Development Day #6
4/1	Students Return from Spring Break Curriculum and Assessment Council Meeting
4/2	Human Resource and Personnel Council Meeting
4/3	School Community Relations Council Meeting
4/4	Budget, Facilities, and Safety Council Meeting
4/10	FCPS Board Meeting

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL
(SMBCCS)
DIRECTOR'S REPORT**

March 6, 2025

Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.

State Charter Number: 446

ATTENDANCE & ENROLLMENT

Cumulative Average Daily Attendance (ADA): 99.08%

Monthly Average Daily Attendance (ADA): September - 99.56%; October - 99.44%; November - 99.16%; December 98.59%; January 98.64%

Schoolwide Enrollment Breakdown

Date	TK		K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
	Funded	Unfunded								
3/2/2025	32	5	73	93	106	80	125	120	69	703
1/17/2025	30	6	71	90	106	79	125	122	71	700

INSTRUCTION

Session 5 - California Principals Network, February 2025

On February 26, Santa Monica Boulevard Community Charter School participated in Day 5 of the California Principals Support Network Meeting, led by Dr. Luis F. Cruz and Dr. Cindy Pilar from Solution Tree. The session focused on strengthening Professional Learning Communities (PLC) and refining our Multi-Tiered Systems of Support (MTSS) to enhance student learning.

Our school was represented by instructional leaders, including SPED and Grade-Level Team Leads, Acceleration Specialists, our Instructional Coach, and Administration. The presentation focused on the following areas:

- PLC Process & Collaboration – Schools function as true PLCs when educators engage in structured, data-driven collaboration to improve student outcomes.
- MTSS & RTI at Work – A review of Tier 1, Tier 2, and Tier 3 intervention models, with a focus on ensuring timely, intentional, and systematic support for struggling students.
- Strengthening Tier 2 Interventions – Participants explored six key characteristics of effective Tier 2 interventions, emphasizing early identification, structured supports, and progress monitoring.
- Essential Actions for Teacher Teams & Leadership – Educators reflected on identifying essential standards, creating common assessments, fostering student investment, and using data to inform instruction. The Guiding Coalition's role in ensuring consistency and access to grade-level curriculum was also emphasized.

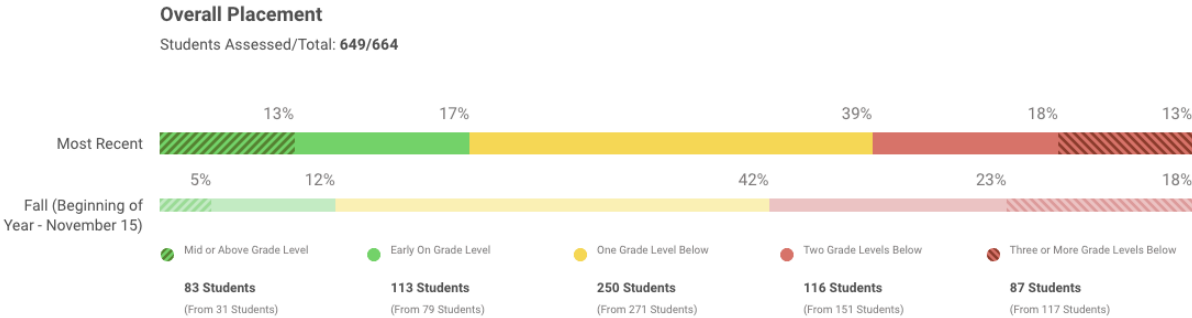
Participants will continue refining intervention structures and implementing best practices from *Taking Action: A Handbook for RTI at Work*. This work supports our commitment to collaborative, results-driven, and student-centered instruction.

Mid-Year i-Ready Diagnostic Assessment Results

Reading - Growth Across Placement Distributions

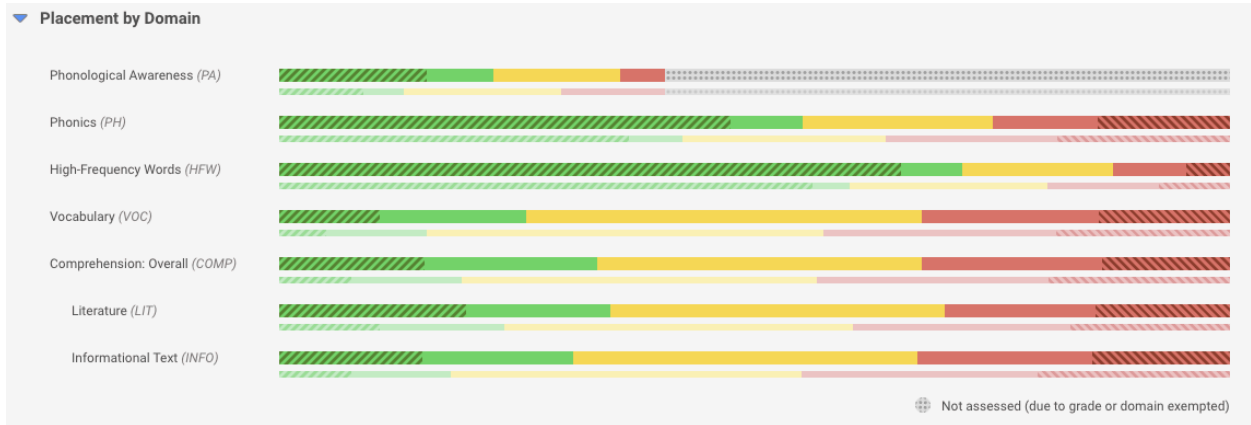
The Winter i-Ready Reading diagnostic results show notable progress compared to the Fall assessment, reflecting improvements in overall student proficiency and a reduction in those significantly below grade level. The percentage of students performing at or above grade level increased from 5% in the Fall to 13% in the Winter, while those classified as “Early On Grade Level” also grew from 12% to 17%. At the same time, the number of students one grade level below remained the largest category, though it decreased slightly from 42% to 39%, indicating movement toward proficiency.

More significant improvements are seen in students who were two or more grade levels behind. The percentage of students identified as two grade levels below decreased from 23% to 18%, while those three or more grade levels below dropped from 18% to 13%. These shifts suggest that targeted interventions and instructional strategies are helping to close learning gaps, though continued support is necessary.



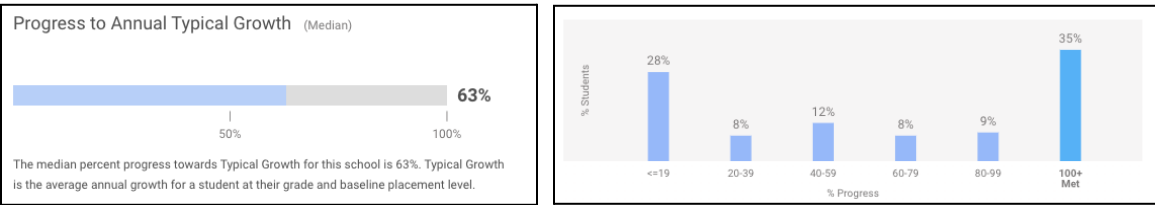
Reading - Growth Across Reading Domains

Across specific reading domains, there is clear growth in Phonological Awareness, Phonics, and High-Frequency Words, where more students have moved into proficient ranges. However, Vocabulary, Comprehension, Literature, and Informational Text remain areas of challenge, with a significant portion of students still struggling. While progress is evident, comprehension skills continue to require focused instruction to ensure students can apply reading strategies across different types of texts.



Reading - Progress Toward Annual Typical Growth

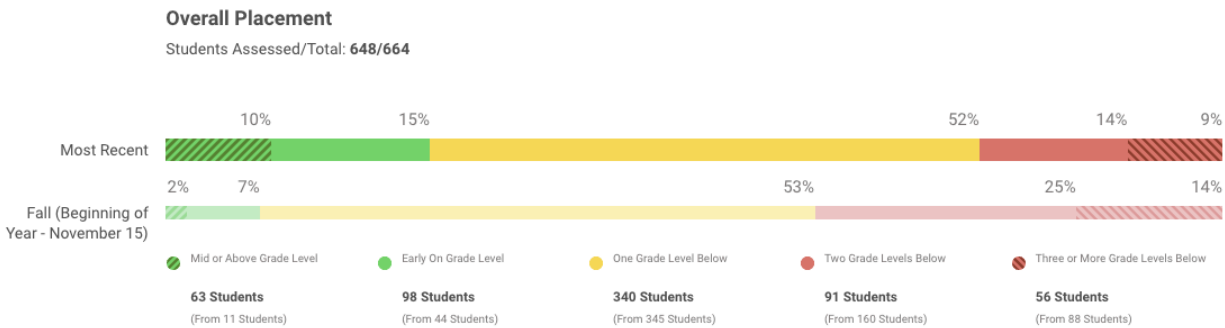
We are pleased to share that SMBCCS is making consistent progress toward Annual Typical Growth targets. With a current Reading growth median of 63% and 35% of students already exceeding 100% of their annual typical growth, the school is on pace to exceed a 100% growth median with 50% of students meeting their annual typical growth projections.



Mathematics - Growth Across Placement Distributions

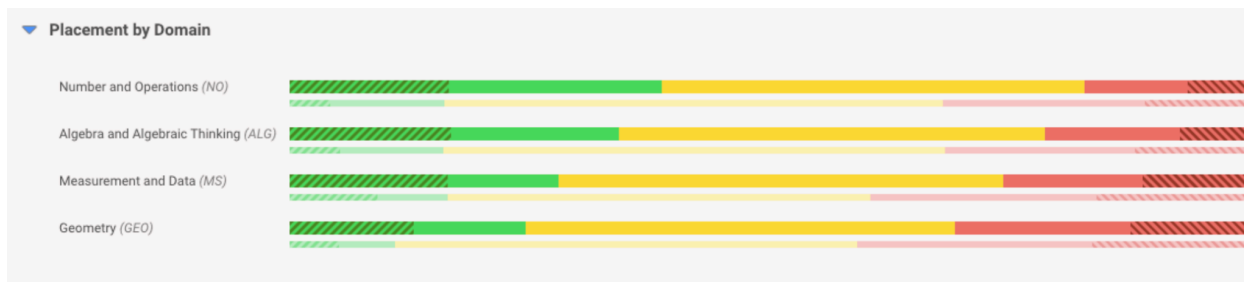
The Winter i-Ready Math diagnostic data shows clear improvements compared to the Fall assessment. The percentage of students performing Mid or Above Grade Level grew from 2% in the Fall to 10% in Winter, and those classified as Early On Grade Level increased from 7% to 15%. This shift represents a significant rise in students reaching proficiency, with 63 students now performing at or above grade level, compared to just 11 in the Fall. Additionally, 98 students are now classified as Early On Grade Level, more than doubling the Fall count of 44.

At the same time, the number of students performing Two or More Grade Levels Below has declined significantly, demonstrating positive intervention impact. Students Two Grade Levels Below dropped from 25% to 14%, while those Three or More Grade Levels Below fell from 14% to 9%. The percentage of students One Grade Level Below remains the largest group, though it has slightly decreased from 53% to 52%, indicating gradual movement toward proficiency. These trends suggest that while strong progress has been made, continued focus on accelerating students who remain one grade level behind is essential for further gains.



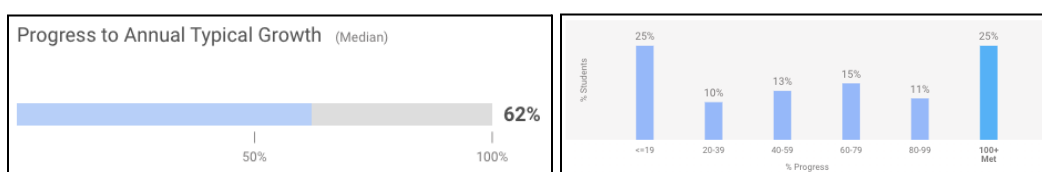
Mathematics - Growth Across Math Domains

The data shows stronger performance in Number and Operations and Algebra, with more students at or near grade level. Measurement and Geometry have more students below grade level, with Geometry showing the greatest need for intervention. Targeted support in these areas will help close gaps.



Mathematics - Progress Toward Annual Typical Growth

We are pleased to share that SMBCCS is making consistent progress toward Annual Typical Growth targets. With a current Math growth median of 62% and 25% of students already exceeding 100% of their annual typical growth, the school is on pace to exceed a 100% growth median with 50% of students meeting their annual typical growth projections.



Expanded Learning Opportunities Programming Update

Ms. Luna reports that the second session of ELO-P programming launched on February 10th, receiving an overwhelming response with over 400 interest forms submitted, along with additional late requests via Class Dojo. As a result, 438 students were placed, marking the highest enrollment ever for the program.

Several upcoming field trips are planned, providing engaging experiences for students. On Saturday, March 1, 40 students will visit Knott's Berry Farm. On Friday, March 7, 35 students will take part in an outing to Top Golf Montebello. Later in the month, on Saturday, March 29, 50 students will travel to Santa Monica Beach. Additional special events include the Early American Heritage program for 5th grade, the TopMotion Workshop for 6th grade, and the P1440 Spring Championships for students in grades 3-6.

A series of student assemblies are also scheduled, including the Student Council Dance for 4th-6th graders on Friday, February 28, the Voices for Good Choices assembly for TK-4th graders on Friday, March 14, and a special Music Center performance by Diavolo for all grades on Friday, April 4.

Looking ahead, planning for summer school will begin next month!

Professional Learning Community - Minimum Day Professional Development

The Behavior Tier 1 Staff PD at Santa Monica Boulevard Community Charter School focused on strengthening proactive behavior management through the R.O.A.R. School-Wide Matrix, the SMBCCS Behavior Flowchart, and structured intervention strategies. Staff reviewed their roles in reteaching expectations, reinforcing positive behavior, and tracking data to ensure consistency in Tier 1 supports.

The session also addressed teacher-managed vs. admin-managed behaviors, emphasizing data collection, accountability, and intervention fidelity. Real classroom case studies provided practical strategies for managing common behavioral challenges. Moving forward, the school will continue refining behavior

systems to create a consistent, supportive learning environment. [Please find our agenda here](#) that includes an embedded link to our agenda.

PLT Lead Teacher T.E.A.M.S. Framework Monthly Share-Out

Lead teachers from each grade level report the progress their team is making in alignment with the T.E.A.M.S. Framework at our monthly Instruction Committee meetings. The framework was developed and introduced by Paula Maeker and Jacquie Heller in their book, Literacy in a PLC at Work and is modeled after the “five tights” of a professional learning community.

- 1) Take Collective Responsibility – All teams reviewed iReady data to guide interventions, emphasizing shared ownership of student progress. SPED and SDC/RSP teachers are also using this data to refine intervention plans.
- 2) Ensure a Guaranteed and Viable Curriculum – Kindergarten and First Grade created language objectives and “I Can” statements to strengthen vocabulary. Second Grade adjusted unit math tests to align with essential standards. SPED teachers revised IEP goals and adjusted math assessments accordingly.
- 3) Assess and Monitor Achievement – TK is tracking one-to-one correspondence through the learning ladder. Kindergarten finalized CFAs and improved data tracking. First Grade adjusted CFAs to assess phonics in context and implemented iReady incentives. Second Grade refined assessment administration for consistency. Third and Fourth Grades established regular data chats, while Fifth and Sixth Grades reviewed CFAs for cross-curricular alignment.
- 4) Measure Evidence of Effectiveness – Third Grade analyzed MOY iReady data, celebrating growth and sharing strategies. Fifth and Sixth Grades improved collaboration across subjects, and SPED teams shared successes in iReady Reading and Math growth.
- 5) Support Systematically with Accelerations, Interventions & Extensions – Fourth Grade worked with WIN T.A.s to refine math interventions. SPED and primary grades restructured phonics-based WIN groups using iReady data. Third Grade is refining Tier 2 supports using multiple data sources.

[Please review our reporting document here.](#)

Ready Math Content Knowledge Training

The i-Ready Math Content Knowledge Coaching Series took place on January 21 and 23, 2025, providing targeted professional development for K-6 teachers on key mathematical concepts.

On January 21, Kindergarten through 2nd-grade teachers focused on Base Ten Numeration and Place Value, using Base Ten Blocks to deepen their understanding of foundational number concepts. The morning session was dedicated to Kindergarten teachers, while 1st and 2nd-grade teachers participated in the afternoon.

On January 23, 3rd-6th grade teachers explored Multiplicative Structures and Properties, emphasizing strategies for developing student understanding of multiplication, division, and number properties. 5th and 6th-grade teachers attended in the morning, followed by 3rd and 4th-grade teachers in the afternoon.

PERSONNEL

Probationary Teacher Support

Mrs. Wolfer reports that on February 4, 2025, there was a training for all probationary teachers. The focus was on how to present iReady Math for upcoming observations. The next training will be held on

March 11, 2025. Mrs. Wolfer has also been assisting with ELPAC testing. She continues to observe teachers and provide classroom support.

2025-2026 Staff Reorganization

The FCPS Reorganization Process will follow a three-round structure at the site level, with staff able to share their grade level preference, school preference, and having the ability to request alternative school placements if openings arise. The Reorganization Committee, consisting of personnel committee chairs, instruction committee chairs, faculty representatives and administrative staff, will oversee the process. Certificated teaching staff have complete a Personal Teaching History survey. SMBCCS is currently compiling Round 1 rosters to be posted on Monday, March 10th.

The overall timeline begins on February 21, 2025, with reorganization packets distributed to teachers. Assignments will be reviewed and posted in three rounds between March 3-14, allowing movement within and across FCPS schools. Final staffing decisions will be submitted to the FCPS Board of Directors for approval by April 10, 2025.

FCPS Earned Increase Walkthroughs - Spring 2025

Earned Increase Walkthroughs are conducted twice a year across Fenton Charter Public Schools to evaluate and maintain high teaching standards. These brief classroom observations, lasting five minutes each, assess instruction using the Charlotte Danielson Framework across four domains: Planning & Preparation, Instruction, Classroom Environment, and Professional Responsibilities.

Walkthroughs are led by administrators, grade-level lead teachers, specialists, and faculty representatives who use a Board-approved checklist to ensure expectations are met. Teachers receive feedback from administration following the observations. The process helps sustain instructional excellence, align practices across schools, and reinforce the Fenton organization's long-standing success. Spring Earned Increase Walkthroughs will be conducted the week of March 10, 2025.

COMMUNITY RELATIONS

2025 Scholastic Book Fair

SMBCCS welcomed the Scholastic Book Fair the week of February 10th. The fair was a week-long literacy event providing students, families, and teachers with the opportunity to explore and purchase books suited to various reading levels and interests. The fair took place in the auditorium and featured a wide selection of books, including popular titles, new releases, and educational materials.

The SMBCCS Parent Advocacy Committee recommends proceeds from the fair are shared among grade levels, with a large amount going to support incentives tied to the school's ROAR initiative.

FACILITIES AND SAFETY

Kindergarten Yard Apparatus Repair

We are thankful to the Los Angeles Unified School District in heeding our call to repair the apparatus on our Kindergarten play yard. The step that many students use as the entry to the apparatus has been cracked for 2-3 months causing the entire structure to be closed to students. LAUSD's team was able to repair the step this month, reopening the structure for our youngest students.

Water Bottle Fillers

Two additional water bottle fillers have been installed on campus by LAUSD. Providing students additional receptacles for filling their water bottles throughout the day. There are now a total of five water bottle fillers on campus.

Planning Ahead

3/10-3/14	Earned Increase Walkthroughs
3/10	Reorganization Round 1 Posted ROAR Assembly (8:00-8:10)
3/11	Reorganization Round 2 New Hire Workshop (2:50)
3/12	Reorganization Round 2 Roster Posted

FENTON PRIMARY CENTER (FPC) DIRECTOR'S REPORT

March 6, 2025

The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.

State Charter Number: 911

General Information on Enrollment and Attendance:

Date	TK	K	1 st	2 nd	Total	Monthly ADA	Cumulative ADA
9/19/2024	71	138	147	129	485	99.11%	99.11%
10/24/2024	76	141	147	129	493	99.13%	99.12%
12/12/2024	76	141	149	129	495	98.75%	98.99%
1/23/2025	77	140	152	129	498	98.98%	99.04%
2/28/2025	78	135	151	131	495	*	*

**The current reporting period is still in progress.*

Year-to-Year Enrollment Comparisons

Date	TK- Unfunded	TK- Funded	K	1 st	2 nd	Funded Total
February 2024	23	57	137	138	171	503
February 2025	27	51	135	151	131	468

Enrollment and Recruitment

Fenton Primary Center has accelerated a push to increase next school year's enrollment. Our entire staff is going to work on community outreach and market our school: [Enrollment Efforts Sign-Up](#). We are sharing our new [flyer](#) and scheduling numerous school tours. We are also working on mailers and community events occurring at our school site and throughout the Pacoima and surrounding areas, as outlined in our Action Plan. See FPC Action Plan: [here](#). Our Instagram account continues to be highly active, with the help of Ms. Salazar, who is doing an outstanding job showcasing the talents of our staff

and students. We celebrate our community with enthusiasm and pride! All families who receive a tour of our campus are thoroughly impressed and all end up enrolling.

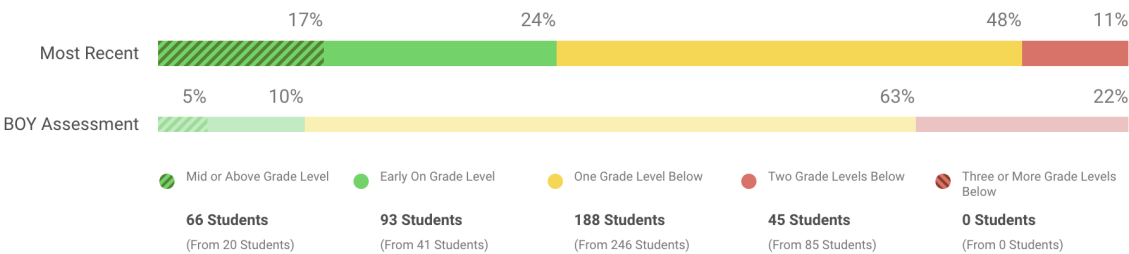
Instruction

iReady Middle of Year Assessments:

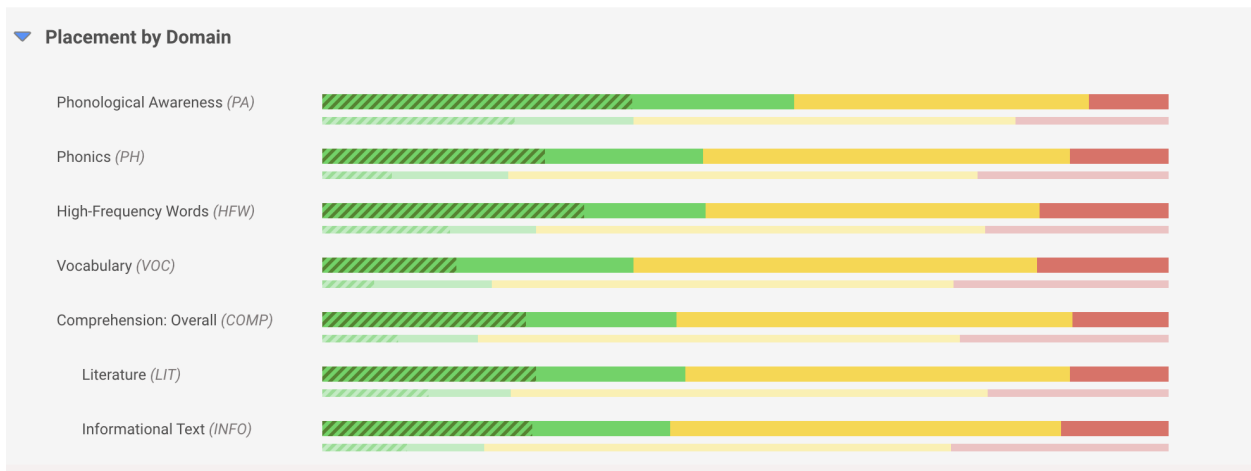
Students at Fenton Primary Center completed the mid-year iReady diagnostic assessment on February 7th. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

In ELA, the percentage of students performing at or above grade level increased by 26%, rising from 15% to 41%. Additionally, the number of students who were two to three years behind decreased by 11%, dropping from 22% to 11%. Gains were observed across all domains.

ELA results comparing BOY results to the most recent diagnostic data:

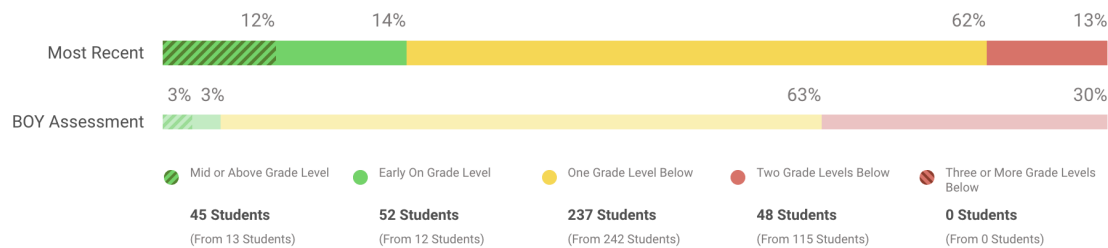


[The Mapping Between 5-Level and 3-Level Placements](#)

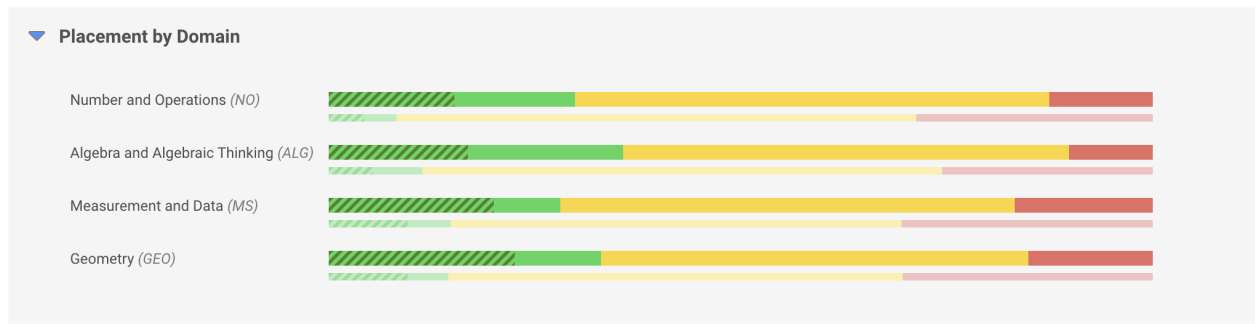


In math, student performance showed significant improvement, with a 20% increase in those achieving at or above grade level, rising from 6% to 26%. Additionally, the percentage of students who were two to three years behind declined by 17%, decreasing from 30% to 13%. Progress was evident across all mathematical domains.

Math results comparing BOY results to the most recent diagnostic data:



[The Mapping Between 5-Level and 3-Level Placements](#)



i-Ready Personalized Instruction

At FPC, 79% of students are completing 30 minutes or more of personalized instruction for ELA, and 82% of students are passing lessons. For Math, 70% of students are meeting 30 minutes or more for personalized instruction, and 92% of students are passing lessons. Thank you to all our teachers for ensuring students are completing their individualized minutes. This will prepare students to attain success when completing diagnostic assessments in the future.

Acceleration Specialist:

The Acceleration Program is continuing on schedule for students in 1st and 2nd grade, with the current session running until March 7th. Students are making progress toward their goals, and progress monitoring is conducted at the end of small group sessions to track growth. Communication logs are regularly updated with new data and continue to be a resource for needed communication with grade-level teachers and the acceleration specialist. With i-Ready data becoming available soon, the instructional leadership support team will soon use it to analyze program effectiveness and inform data-based decisions. Kindergarten acceleration support has begun this month. The acceleration specialist has begun to work with two groups of six students each at 8:10 am and 10:15 am. These small groups of six are receiving intensive letter name and sound instruction. Group selection was based on updated ESGI data and teacher input, and the group will remain flexible to adjust for student growth and needs throughout the year. Additionally, the instructional team is conducting book studies on *Meaningful Phonics and Word Study* and *A Fresh Look at Phonics* by Wiley Blevins to strengthen Tier 3 foundational practices.

[Access FPC Acceleration Here](#)

FPC Guiding Coalition:

Our PLC's FPC Guiding Coalition meets bi-monthly.

Members:

TK - **Sarah Ananta and Bridget Ruiz**
Kindergarten - **Coco Salazar**
First Grade - **Brianna Ellis and Laura Holmes**
Second Grade - **Nitima Angus and Judy Lee**
2024-2025 FPC Focus Lead Teacher - **Jennifer Daugherty**
2024-2025 FPC Focus Lead Teacher - **Celina Calvillo**
Psychologist - **Gloria Rangel**
Counselor - **Paola Ramirez**
Acceleration Specialist - **Elisa Vallejo**
FCPS Instructional Coach - **Yesenia Fuentes**
FPC Administrators - **Sirui Thomassian, Nicole Langlois**
FCPS Director of Instruction - **Jennifer Miller**

FPC Guiding Coalition current work focuses on the following item:

Classroom Visits:

Informal classroom visits have begun taking place at FPC. Frequent and ongoing classroom walkthroughs are a critical practice that involves administrators serving as instructional leaders regularly visiting classrooms to observe teaching and learning. Classroom walkthroughs provide opportunities to support professional growth, assess student learning, foster collaboration, enhance accountability, support school initiatives, and engage all stakeholders. They are a powerful tool which allows leaders to monitor what they measure. Fenton utilizes both formal and informal walkthroughs to support the development of staff in alignment with the Professional Learning Community framework.

Additionally, the FPC Guiding Coalition is also conducting a book study on *Meaningful Phonics and Word Study* and *A Fresh Look at Phonics* by Wiley Blevins to strengthen our foundational practices.

Our continued work focuses on the following additional items:

- Grade Level Unit Plans shared [here](#)
- Review [Learning Targets](#)
- EL Instruction: [ELPAC Practice Resource](#)
- [TEAMS Action Plan](#)
- [CAPS Action Plan](#)
- October 16, 2024 PLC PD/Ms. Jacquie Heller: [Fenton Primary PLC Slide Deck](#)
- February 5, 2025 PLC PD/Ms. Jacquie Heller: [Fenton Primary PLC Slide Deck](#)
- March 5, 2025 PLC PD/Ms. Jacquie Heller

PLC at FPC:

The Fenton Primary Center is planning a Part II Professional Development (PD) Session for March 31 which will continue building upon the previous PD which occurred on January 6th.

Topics to be discussed:

- Kindergarten: will present on letter formation, and the order of how it's being taught
- 1st Grade: will present on Secret Stories and Dictation
- 2nd Grade: will present on fluency/shortcuts
- Coach/Admin: will present on decodables and writing
- Ms. Vallejo: will present on how she teaches the sound motions (using Science of Reading Techniques)
-

These follow-up sessions will be organized with the guidance of the FPC Guiding Coalition so the work of our PLTs can be further aligned. Our goal is to establish a curriculum that is both consistent and effective. At FPC, we are committed to fostering an environment where all students achieve high levels of learning at or above grade level, strengthened by our unified approach.

Arts Program:

FPC's TK-2nd grade students are using art as a powerful form of communication, expressing their thoughts, emotions, and ideas in creative and meaningful ways. Through weekly or biweekly projects, students explore fundamental artistic elements such as line, color, texture, shape, form, value, and space. Each project becomes a unique opportunity for students to share their perspectives and tell their own stories visually.

At the beginning of the year, students created personal art portfolios to document their journey of self-expression. These portfolios, filled with their evolving artwork, will be proudly displayed in classrooms during open house, showcasing how art helps them communicate without words. By engaging in artistic exploration, students are not only developing their technical skills but also strengthening their ability to share feelings, collaborate with peers, and solve problems creatively.

This program has been instrumental in fostering confidence, empathy, and deeper connections among students. Thanks to the dedication and vision of our inspiring Arts teacher, Mrs. Penner, young artists are learning that art is more than just creativity—it is a universal language that allows them to connect with others and the world around them.

Paraprofessionals:

Paraprofessionals receive ongoing support through regular meetings where we review important updates and provide opportunities for collaboration. In our recent meetings, we discussed our collective commitments to ensure alignment with school goals, provided budget updates to keep staff informed about available resources, and reviewed the latest LAUSD oversight information. These meetings serve as a space for paraprofessionals to ask questions, share feedback, and stay engaged with school-wide initiatives. By maintaining open communication and providing relevant information, we ensure that paraprofessionals feel supported and equipped to effectively assist students and teachers in the classroom.

Communication Focus Leads:

The communication Focus Leads have loved meeting with our Leadership students in our after school ELOP club. We are meeting with these students on Thursdays and working with a new group of students on a variety of ways they will contribute to our school. These students are preparing to help out with Student of the Month assemblies, such as greeting parents at the door and handing out awards. This month we have also started “big buddies” with our second grade leadership students. The second graders will go twice a month to a TK classroom to help out in any area the teacher needs. Leadership students are also prepared to help organize our school library. Working with our school counselor, Mrs. Ramirez, students will help organize this space so our school can benefit from this beautiful library.

Community Relations

Family Center News:

- ESL Level III classes continue until March 20th-following with a culmination of completion ceremony.
- On February 25th from 8:30 am to 10:30 am we began our Basic ESL classes for Newcomers.
- Our World's Finest Chocolate Fundraiser - we raised only \$16,000.00 dollars Due to the fires and all of the stresses in our surrounding community this total is smaller than our usual amount. The winner for the \$100.00 gift card for selling the most chocolate was awarded to Jaxon Directo. The winning class that sold the most chocolate was Ms. Salazar's class, and they will receive a Happy Meal Party. The winner of the 5lb. chocolate bar winner will be announced soon. Lastly, all the students that sold more than \$50.00 will participate in a magic show. Dates:TBD
- Big Smiles Dental was at FPC on 2/26/25 to follow-up with some cleaning, fillings and x-rays.

Expanded Learning Opportunities Program (ELOP):

ELOP Session 3

The third ELOP session at Fenton Primary Center is coming up. We are excited to start planning fun and engaging activities to make before and after-school experiences even more memorable for our students! This session, we are thrilled to introduce a new Piano class for second graders, along with a variety of other exciting and engaging activities!

Session Three will run from April 7th to May 30th. Those interested in leading a teacher club, will complete an interest survey sent by Ms. Sanchez.

Teachers are encouraged to share their passions and interests with their students, and get creative with the clubs being offered!

Dates and Compensation:

- Teachers will be compensated at \$75 per hour.
- Teachers will receive an additional .25 hours of planning time for every hour worked.
- Clubs cannot be held on Wednesday afternoons to allow for attendance at staff meetings.
- One Thursday each month will be canceled due to FCPS Board Meetings.

No Club Meetings on the following dates:

- Friday, April 11, 2025 (Shortened Day)
- Friday, April 18, 2025 (FCPS Board Meeting)
- Friday, May 2, 2025 (Shortened Day)
- Thursday, May 22, 2025 (FCPS Board Meeting)
- Friday, May 23, 2025 (Professional Development #7)
- Monday, May 26, 2025 (Memorial Day)

Club Meeting Times:

- 2:15 p.m. - 3:15 p.m. (Kindergarten)
- 2:20 p.m. - 3:20 p.m. (First grade)
- 2:25 p.m. - 3:25 p.m. (Second grade)

Deadline:

All requests must be submitted by **Friday, February 28, 2025 at 4:00 p.m.** Please note that this is a firm deadline, and any requests received after this time will not be considered due to time limitations.

We are elated to bring enriching experiences for our students this session!

Personnel

Staff Roster:

The FPC Reorganization Committee will be meeting throughout the next two weeks to discuss requests and options regarding staffing for the next school year. The dates for our Round 1, Round 2 and Round 3 meetings are shared below:

Round 1

Date: March 7, 2025 (Fri.)

Time: 7:00 AM

Location: Room #201

Round 2

Date: March 12, 2025 (Wed.)

Time: 7:15 AM

Location: Room #201

Round 3

Date: March 14, 2025 (Fri.)

Time: 7:15 AM

Location: Room #201

Facilities and Safety

Campus:

FPC has filled our full-time security position. Mr. Alex Guevarra has accepted the position and will begin his full-time position on March 3rd. Mr. Guevarra is familiar with our facility, our students and the community. He has served as a Psychomotor Lead, a Teaching Assistant and as ELOP Security. We are pleased to have filled this essential position. Parents and staff find safety to be of significant importance at all school sites.

Our custodial and facilities teams work diligently to ensure the campus continues to be well-maintained. They perform regular upkeep and implement daily improvements as needed.

Upcoming Events:

February

2/5	PLC at Work- Jacquie Heller
2/7	i-Ready (MOY) (K-6) Window Closes
2/12	i-Ready MOY Ice Cream Parties (Incentive for reaching growth goal)
2/13	FCPS Lead Teacher Meeting (TK-2nd)
2/14	Shortened Day #14
2/16	Fenton 5K with Students Run LA
2/17	Presidents' Day- School Closed
2/19	LAUSD Oversight Visit at FPC
2/21	Reorganization Packet Sent Out
2/27	Student of the Month Assemblies
2/28	Reorganization Packet DUE

March

3/3-3/7	Read Across America Week
3/4	7:15 Personnel Committee Meeting 1:30 Director Meeting at Business Office (Thomassian)
3/6	PLC at Work (Jacquie Heller) 2:00 Guiding Coalition Meeting (Room 201)
3/7	Grades Due to Lead Teachers Teacher Reorganization- Round 1 (DUE) 7:15 Instruction Committee Meeting (Room 201)
3/10	Teacher Reorg- Round 1 (POSTED) FPC Spring Earned Increase Walkthroughs 3/10-3/14
3/11	Teacher Reorg- Round 2 7:15 Parent Advocacy Committee Meeting (Room 201) ELD Admin Meeting at Business Office (Thomassian)
3/12	Shortened Day #14 2:30 Staff Meeting 4:30-5:30 Open House (TK/K)
3/13	Teacher Reorg- Round 2 Shortened Day #15 7:15 Budget and Safety Committee (Room 201) 4:30-5:30 Open House (1st/2nd Grade)
3/14	2nd Reporting Period Ends BEE Time Cycle #2 Ends

Shortened Day #16
 Final Reorg Roster Posted
 3/17-3/21 Parent Conferences Week (Shortened Days All Week)
 No Psychomotor All Week
 3/17 St. Patrick's Day
 3/19 2:30 Staff Meeting (MPR)
 3/21 Spring Picture Day
 3/24-3/28 Spring Break- No School
 3/31 Professional Development Day #6 (Site Specific)

April

4/1 Students Return from Spring Break
 4/2 2:30 Staff Meeting (MPR)
 4/3 Find a Rainbow Day
 7:15 Personnel Committee Meeting (Room 201)
 12:30 Guiding Coalition Meeting (Room 201)
 4/4 Shortened Day #22
 Fire Drill

FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

March 6, 2025

The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.

State Charter Number: 1605

Enrollment

	T K	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Lower ILC	Upper ILC	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	35	34	24	44	49	41	48	X	11	302	98.64%	98.64%
10/16/2024	16	22	33	24	44	50	41	48	X	11	289	99.58%	99.11%
12/12/2024	16	22	34	24	44	50	40	48	X	15	293	98.55%	98.92%
1/23/2025	18	22	35	24	44	49	40	48	8	10	298	99.15%	98.87%
2/28/2025	18	22	35	24	44	50	40	48	9	10	300	*	*

*The current reporting period is still in progress.

3-Year Enrollment Comparison

Date	TKK- Unfunded	TKK- Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	ILC	Total
February 2025	0	18	22	35	24	44	50	40	48	19	300
February 2024	0	18	32	34	42	49	45	71	39	X	330
February 2023	0	23	23	40	47	46	70	42	24	X	315

Fenton Charter STEM Academy (STEM) currently has 300 students enrolled. This is an increase of 2 from January.

Fenton STEM Academy educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. STEM achieved an impressive cumulative ADA of 98.87%. Ten teachers were at 100% ADA. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

We extend our thanks to the STEM team for their dedication to improving both enrollment and ADA. A special thank you to Rolando Gutierrez for his consistent guidance and support to both our staff and families.

Enrolling for the 2025-2026 School Year: Fenton Academies began enrolling students for the 2025-2026 school year on Monday, February 10, 2025. The office staff continues to distribute and process enrollment packets daily.

Beginning in the 2025-2026 school year, all children who turn four by September 1 will be eligible for Transitional Kindergarten (TK). This expanded eligibility may lead to an increase in TK enrollment, as students with earlier birth dates can now be admitted.

Spring School Tours

Spring presents an excellent opportunity for student recruitment. Throughout the season, Fenton Academies will offer tours for interested families. Tour dates are listed on the Google calendar and are scheduled every other week, with a variety of morning and afternoon times to accommodate the availability of families.

Instruction

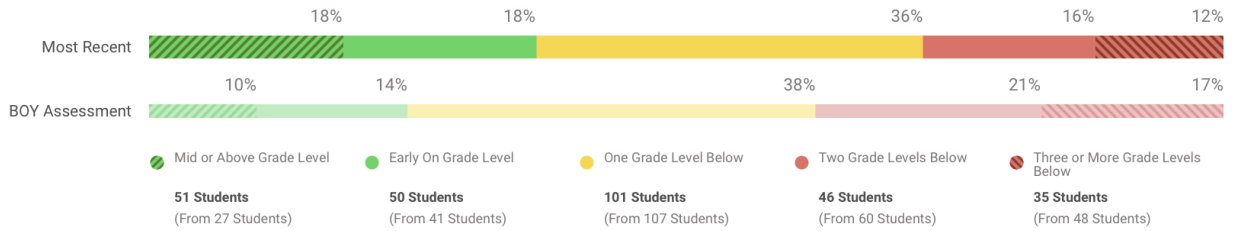
iReady Middle of Year Assessments

Students at Fenton STEM Academy completed the mid-year iReady diagnostic assessment on February 7. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

In reading, the percentage of students performing at or above grade level increased by 12%, rising from 24% to 36%. Additionally, the number of students who were two to three years behind decreased by 10%, dropping from 38% to 28%. While gains were observed across all domains, comprehension remains an area for continued focus and development.

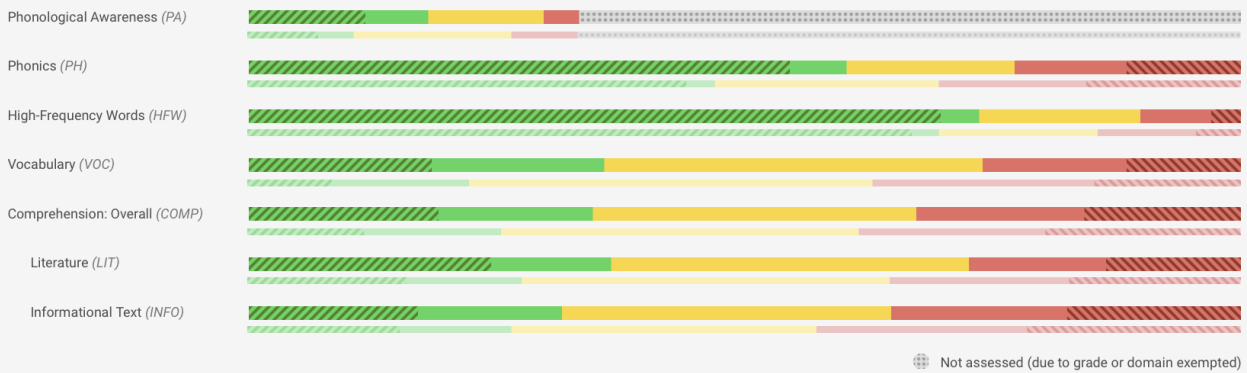
Overall Placement

Students Assessed/Total: 283/300



[The Mapping Between 5-Level and 3-Level Placements](#)

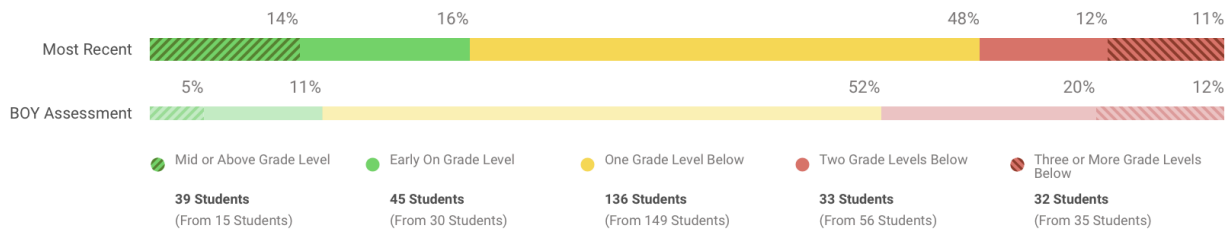
Placement by Domain



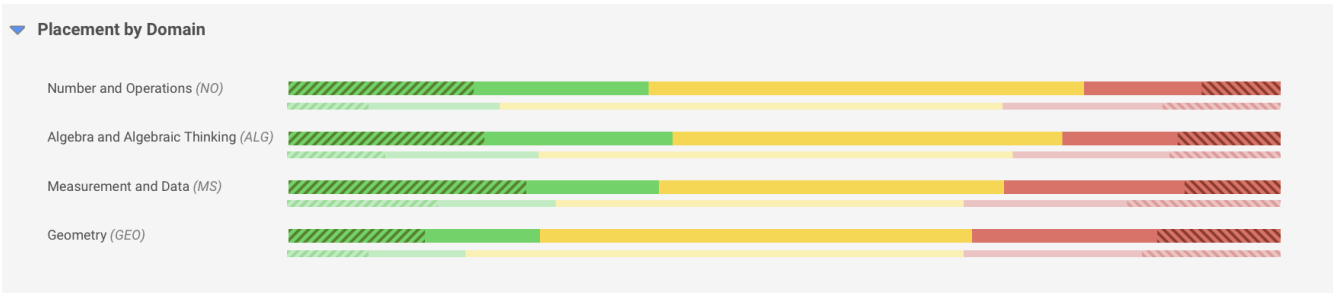
In math, student performance showed significant improvement, with a 16% increase in those achieving at or above grade level, rising from 16% to 30%. Additionally, the percentage of students who were two to three years behind declined by 9%, decreasing from 32% to 23%. While progress was made across all mathematical domains, continued support is needed to strengthen foundational skills.

Overall Placement

Students Assessed/Total: 285/300



[The Mapping Between 5-Level and 3-Level Placements](#)



i-Ready Personalized Instruction

At STEM, 79% of students are completing 30 minutes or more of personalized instruction for ELA, and 74% are passing lessons. For Math, 83% of students are completing 30 minutes or more of personalized instruction, and 87% of them are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning.

STEM Focus Update

During the month of January, Fenton STEM academy students completed their second schoolwide challenge of building a functional solar oven. Students successfully repurposed a pizza box and utilized other materials donated by Fenton families, to bake s'mores. Students truly had an educational and delicious time harnessing the power of the sun!

During the month of February, Fenton STEM teachers continued with TWIG science curriculum. Students studying concepts within Module 1, include the following scientific topics per grade level:

- *TK* – Students investigate their senses and discover that they allow them to experience the world around them.
- *Kindergarten* – Students explore different habitats, such as a desert, grassland, pond, city, and their local area.
- *1st Grade* – Students build on ideas (from Kindergarten) about living and nonliving things.
- *2nd Grade* – Students study landforms. They learn to represent geological features in sketches, three-dimensional models, and maps.
- *3rd Grade* – Students investigate forces and use what they learn to design the most incredible playground ever, with everything from swings and slides to fairground attractions and roller coasters!
- *4th Grade* – Students learn all about collisions, impacts, and safety by building their own race cars.
- *5th Grade* – Students use their science skills to tackle a series of matter-related queries including testing mystery materials and investigating chemical reactions.

→6th Grade – Students explore the relationship between cells, organs, and organ systems, and how they all work together.

It's incredible to see Fenton STEM scholars immersed in Science, Technology, Engineering, and Mathematical concepts every day!

Professional Learning Community (PLC)

On February 6, Jacquie Heller met with the guiding coalition in the morning. The team focused on defining what success looks like for each grade level, clarifying key practices that drive impact and learning. Three core categories were identified:

- **Blueberries:** High-impact work that promotes learning, such as data chats and MOY assessments.
- **Fruit Salad:** Necessary tasks like assemblies and field trip planning that need to be streamlined to avoid distracting from core learning objectives.
- **Banana Peels:** Distractions that negatively impact team culture and hinder progress, such as unnecessary meetings or administrative tasks during PLT time.

The goal is that PLT meetings consist mostly of the “Blueberries” and awareness of the fruit salad and banana peels so they don’t take away from the goals of the teams.

Several roadblocks were identified, particularly related to IEP, SST, and COST meetings, which disrupt grade-level planning time. Proposed solutions included introducing more minimum days, protecting grade-level meeting time, and adjusting schedules to minimize conflicts. Additionally, utilizing staff meeting time for logistics (e.g., assemblies, field trips) was suggested, with a focus on team collaboration during academic planning.

Grade-level specific strategies focused on improving assessment practices and data-driven instruction. For example, 2nd grade emphasized providing feedback on learning targets, while Kindergarten focused on ongoing assessments and data sharing. For older grades, strategies included using Google Forms for assessments and test wrappers for reflection, while maintaining communication between teachers and intervention specialists. Other ideas included setting individual goals, using formative assessments for mid-week check-ins, and improving tiered instruction. Across all grades, the team stressed the importance of feedback, data analysis, and targeted interventions to support student growth.

We look forward to working with Jacquie Heller again on March 5, 2025 to continue this work and plan for the upcoming year.

Acceleration Program

The Acceleration Program is continuing on schedule for students in 1st-6th grade, with the current session running until March 7th. Students are making progress toward their goals, and progress monitoring is conducted at the end of small group sessions to track growth. Communication logs are regularly updated with new data and continue to be a resource for needed communication with grade-level teachers and the acceleration specialist. With i-Ready data becoming available soon, the instructional leadership support team will soon use it to analyze program effectiveness and inform data-based decisions. Kindergarten acceleration support is beginning this month, with a small group of six students receiving intensive letter name and sound instruction. Group selection was based on updated ESGI data, i-Ready growth data, and teacher input, and the group will remain flexible to adjust for student growth and needs throughout the year. Additionally, the instructional team is conducting book

studies on *Meaningful Phonics and Word Study* and *A Fresh Look at Phonics* by Wiley Blevins to strengthen Tier 3 foundational practices.

Expanded Learning at the Fenton Academies

Session 2 of Expanded Learning at the Academies continues from now until March 14th. In total, we have over 320 students who are signed up and participating in one or more clubs, which is over 50% of our total student population. We have been able to offer some continuously popular clubs, such as Cooking, Student Council, and Animal Encounters. We also have brand new and well-received clubs, such as Ballet Folclorico, Volleyball, and Gardening!

Aside from engaging clubs, we will be welcoming back the Music Center for some engaging performances during the months of March and April! As far as field trips, our 6th grade students are ready to set sail on a trip of a lifetime to Catalina Island on March 21-23! They will spend the weekend learning all about marine biology while kayaking, squid dissection, and participating in nature hikes. The trip will also serve as a wonderful opportunity for camaraderie and team-building. A special thank you, in advance, to our 6th grade team: Martha May, Nikole De La Rosa, Mercedes Meeks, Robin McNutt, and Laurie Perez, for their willingness to oversee the diligent planning of this trip and for also embarking on the adventure with their students. Additionally, thank you to Ms. Palma for always assisting with parent chaperones.

We are beginning to plan for our final session, Session 3, which will begin the week of April 7th. Teacher interest surveys for participation in the final session have been sent out, as well as parent feedback surveys. Asking for parent feedback is an important piece in a successful program, as it ensures that we continue to offer the types of opportunities our families want to see. Sign-ups for Session 3 will go out before Spring Break. Speaking of Spring Break, while staff may be off, ELOP continues. In partnership with Think Together, we will be offering a Think Together Spring Break program! Students will participate in a week-long program, which will feature field trips and activities. Sign-up forms have been sent home to families, and confirmation letters will be sent home on March 14th. Stay tuned for more exciting updates from the world of ELOP!

School Community

Career Week

March Madness Careers Bracket

Fenton Academies is excited to introduce the March Madness Careers Bracket, a fun and engaging activity designed to help students explore various career options. Modeled after the NCAA tournament, this interactive event features a bracket-style competition where sixteen careers will go head-to-head.

Over four voting days, students will vote on their preferred careers, with the most popular advancing to the next round. Classes will submit their votes through a Google Form, and results will be announced after each round. By the end of March, one career will emerge as the winner, and in April or May.

Plans to Increase Enrollment for Sustainability

Fenton Charter STEM Academy began enrolling students for the 2025–2026 school year on February 10, 2025.

To support enrollment efforts, Fenton Academies is preparing to engage in a variety of outreach initiatives, including participation in community fairs, parks, and spring events, as well as hosting preschool presentations and parent meetings. Additional strategies include setting up booths at local parks and farmers' markets, promoting Transitional Kindergarten (TK) eligibility through flyers and social media videos on Class Dojo and Instagram, and encouraging referrals and "bring a friend" events. Visits to local libraries can also provide further opportunities for engagement. To increase sixth-grade enrollment, sixth-grade teachers and students are planning to visit surrounding K-5 schools to present the Academies' 6th grade program. Also planned is to include parents and students to be actively involved in these events to strengthen community connections and support recruitment efforts.

Family Center Updates

Our school's World's Finest Chocolate has recently ended on Friday, February 21st. Ms. Palma is working on calculating how much money was raised and revising students who earned the opportunity to watch the magic show. She will send more details and rosters to staff once details are finalized. Classroom and student winners will also be announced at the next upcoming Spirit Day Assembly, Friday March 14th.

Ms. Palma has coordinated a Dance Exercise workshop for the month of April through the Department of Mental Health. It is the same workshop that was offered in the evenings during the Fall of 2024. Due to short staffing at DMH, the instructor is only available to provide 4 Monday morning sessions - meeting once a week for the month of April in the mornings. The workshop will run from 8:30am to 9:30 am in the Main MPR starting on Monday April 7th through Monday April 28th.

Personnel

Second Semester Formal Observations

The second semester formal observations will take place from March 10 to April 11. The observation team looks forward to assessing the progress teachers have made, particularly in the instructional strategies developed with the support of instructional coach Yesenia Fuentes. These observations will provide valuable insight into professional growth and instructional improvements over the past several months.

Letters of Intent

Certificated staff were required to submit their letters of intent for the 2025-2026 school year by Friday, January 31, 2025. We appreciate the timely responses from staff, as this information is essential for evaluating staffing needs and initiating the reorganization process.

Reorganization

The Reorganization Committee includes co-chairs from the Personnel and Instruction Committees, Faculty Representatives, and Administrative Staff. As of Friday, February 28, 2025, all certified teaching staff have completed their Personal Teaching History documents.

Reorganization Committee meetings will remain confidential, with only the final roster of assignments shared with staff. Lead Teacher positions will be determined following the completion of the reorganization process.

Upcoming Events:

- 3/10 5th Grade PLT Day
Reorganization Round 1 Posted
4:00 6th Grade CIMI Departure Meeting
- 3/11 Kindergarten PLT Day
Reorganization Round 2
7:15 Parent Advocacy Meeting
1:30 SPED Meeting
 ELD Admin Meeting (Business Office)
4:00 6th Grade CIMI Chaperone Meeting
- 3/12 7:15 Lead Teacher Meeting
1:30 Fire Drill
2:50 Staff Meeting
- 3/13 TK PLT Day
Reorganization Round 3
7:15 Finance Meeting
12:00 Tours for Prospective Students
1:20 Tier 3 Behavior Meeting
- 3/14 2nd Reporting Period Ends
3rd Grade PLT Day
FCPS Gala
Final Reorganization Posted
8:15 Spirit Assembly
6:00PM FCPS Gala
- 3/17 Parent Conference Week - Minimum Day
(TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
- 3/18 Parent Conference Week - Minimum Day
(TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
1:20 SPED Team Meeting
- 3/19 Parent Conference Week - Minimum Day
(TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
- 3/20 Parent Conference Week - Minimum Day
(TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
1:20 Tier 3 Behavior Team Meeting
- 3/21 Parent Conference Week - Minimum Day
(TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
Spring Birthday Breakfast
Last Day to Request an SST
6th Grade CIMI Trip (3/21-3/23)

3/24-3/28	Spring Break - No School
3/31	PD Day #6 (School-based)

FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

March 6, 2025

The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.

State Charter Number: 1613

ENROLLMENT

	TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total	Monthly ADA	Cumulative ADA
9/13/2024	16	33	35	45	41	48	32	50	300	99.21%	99.21%
10/16/2024	16	46	36	45	40	49	32	50	314	99.51%	99.36%
12/12/2024	18	47	35	47	41	48	34	51	321	99.53%	99.41%
1/23/2025	18	47	36	47	41	48	34	50	321	99.64%	99.42%
02/28/2025	19	48	36	48	41	48	34	49	323	*	*

*The current reporting period is still in progress.

3-Year Enrollment Comparison

Date	TKK-Unfund ed	TKK-Funded	K	1 st	2 nd	3 rd	4 th	5 th	6 th	Total
February 2025	0	19	48	36	48	41	48	34	49	323
February 2024	12	23	34	38	42	48	41	49	40	327
February 2023	0	19	37	40	41	40	47	52	47	323

Fenton Charter Leadership Academy (FCLA) educators have successfully met an Average Daily Attendance (ADA) rate of 98.5% or higher. FCLA achieved an impressive cumulative ADA of 99.42%. Twelve teachers were at 100% ADA for this month. The Academies continue to encourage teachers and motivate students to come to school and return independent study contracts.

We extend our thanks to the entire FCLA team for their dedication to improving both enrollment and ADA. A special thank you to Rolando Gutierrez for his consistent guidance and support to both our staff and families.

Enrolling for the 2025-2026 School Year: Fenton Academies began enrolling students for the 2025-2026 school year on Monday, February 10, 2025. The office staff continues to distribute and process enrollment packets daily.

Beginning in the 2025-2026 school year, all children who turn four by September 1 will be eligible for Transitional Kindergarten (TK). This expanded eligibility may lead to an increase in TK enrollment, as students with earlier birth dates can now be admitted.

Spring School Tours

Spring presents an excellent opportunity for student recruitment. Throughout the season, Fenton Academies will offer tours for interested families. Tour dates are listed on the Google calendar and are scheduled every other week, with a variety of morning and afternoon times to accommodate the availability of families.

Instruction

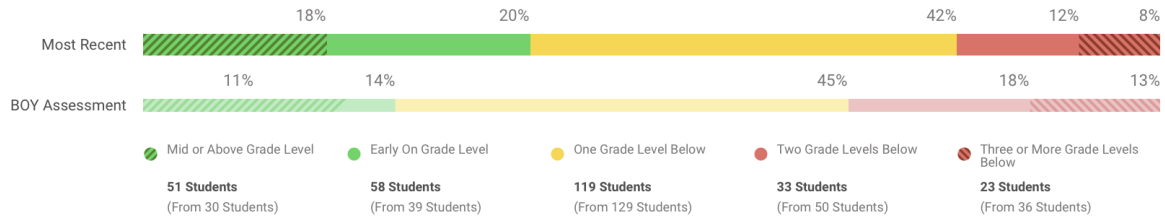
iReady Middle of Year Assessments

Students at Fenton Charter Leadership Academy completed the mid-year iReady diagnostic assessment on February 7. The results indicate measurable progress in both reading and math, with an overall increase in students meeting grade-level standards.

In reading, the percentage of students performing at or above grade level increased by 13%, rising from 25% to 38%. Additionally, the number of students who were two to three years behind decreased by 11%, dropping from 31% to 20%. While gains were observed across all domains, comprehension remains an area for continued focus and development.

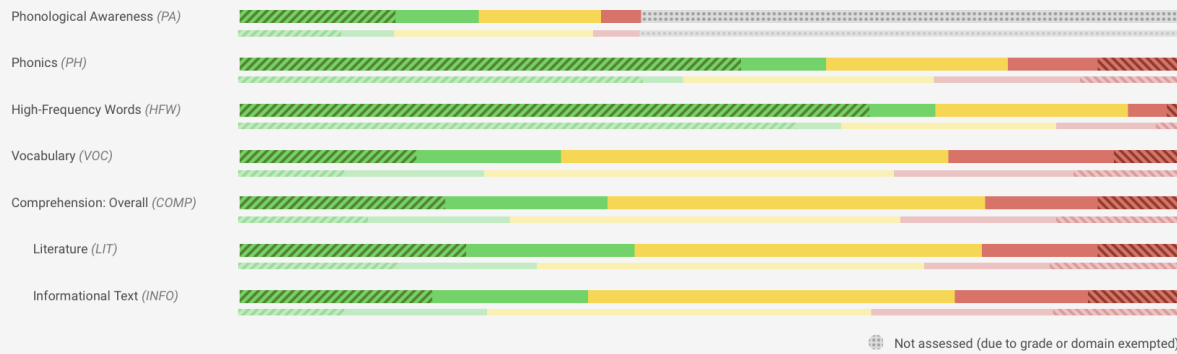
Overall Placement

Students Assessed/Total: 284/304

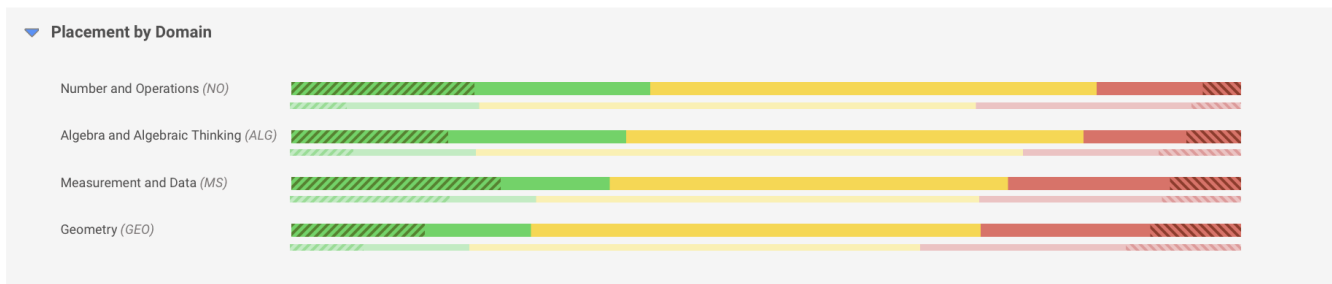
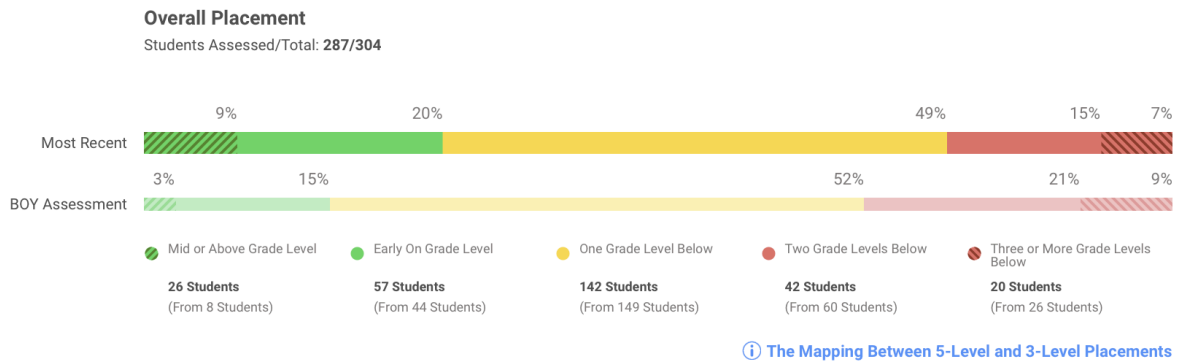


[The Mapping Between 5-Level and 3-Level Placements](#)

Placement by Domain



In math, student performance showed significant improvement, with a 11% increase in those achieving at or above grade level, rising from 18% to 29%. Additionally, the percentage of students who were two to three years behind declined by 8%, decreasing from 30% to 22%. While progress was made across all mathematical domains, continued support is needed to strengthen foundational skills.



i-Ready Personalized Instruction

At FCLA, 86% of students are completing 30 minutes or more of personalized instruction for ELA, and 76% of students are passing lessons. For Math, 83% of students are meeting 30 minutes or more for personalized instruction, and 84% of students are passing lessons. Thank you teachers for ensuring students are completing their individualized minutes to support their learning.

Leadership Focus

Jester and Pharley Phund Read-a-thon

Total Pages Read & Donations:

Students in the FCLA and STEM programs read a combined total of 171,659 pages. This effort led to a donation of 64 Jester dolls and books to young patients at Miller Children's Hospital. Amy expressed her admiration for the volume of pages read and her continued appreciation for the partnership. Rita Goshert from Miller Children's Hospital shared that these donations bring joy and comfort to the children who receive them.

Top Reading Classes & Winners:

Congratulations to the Top Reading Classes and individual winners for their outstanding participation and dedication. Their commitment to the Read-a-Thon helped make this event a success.

Participation Certificates:

All students who participated in the Read-a-Thon will receive a Participation Certificate.

FCLA classes will continue to work on creating their class books, which will be showcased during Open House in May!

Professional Learning Community (PLC)

On February 5, Jacquie Heller met with the guiding coalition in the morning. The team focused on defining what success looks like for each grade level, clarifying key practices that drive impact and learning. Three core categories were identified:

- **Blueberries:** High-impact work that promotes learning, such as data chats and MOY assessments.
- **Fruit Salad:** Necessary tasks like assemblies and field trip planning that need to be streamlined to avoid distracting from core learning objectives.
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Grade-level specific strategies focused on improving assessment practices and data-driven instruction. For example, 2nd grade emphasized providing feedback on learning targets, while Kindergarten focused on ongoing assessments and data sharing. For older grades, strategies included using Google Forms for assessments and test wrappers for reflection, while maintaining communication between teachers and intervention specialists. Other ideas included setting individual goals, using formative assessments for mid-week check-ins, and improving tiered instruction. Across all grades, the team stressed the importance of feedback, data analysis, and targeted interventions to support student growth.

We look forward to working with Jacquie Heller again on March 5, 2025 to continue this work and plan for the upcoming year.

Acceleration Program

The Acceleration Program is continuing on schedule for students in 1st-6th grade, with the current session running until March 7th. Students are making progress toward their goals, and progress monitoring is conducted at the end of small group sessions to track growth. Communication logs are regularly updated with new data and continue to be a resource for needed communication with grade-level teachers and the acceleration specialist. With i-Ready data becoming available soon, the instructional leadership support team will soon use it to analyze program effectiveness and inform data-based decisions. Kindergarten acceleration support is beginning this month, with a small group of six students receiving intensive letter name and sound instruction. Group selection was based on updated ESGI data, i-Ready growth data, and teacher input, and the group will remain flexible to adjust for student growth and needs throughout the year. Additionally, the instructional team is conducting book studies on *Meaningful Phonics and Word Study* and *A Fresh Look at Phonics* by Wiley Blevins to strengthen Tier 3 foundational practices.

Expanded Learning at the Fenton Academies

Session 2 of Expanded Learning at the Academies continues from now until March 14th. In total, we have over 320 students who are signed up and participating in one or more clubs, which is over 50% of our total student population. We have been able to offer some continuously popular clubs, such as Cooking, Student Council, and Animal Encounters. We also have brand new and well-received clubs, such as Ballet Folclorico, Volleyball, and Gardening!

Aside from engaging clubs, we will be welcoming back the Music Center for some engaging performances during the months of March and April! As far as field trips, our 6th grade students are ready to set sail on a trip of a lifetime to Catalina Island on March 21-23! They will spend the weekend learning all about marine biology while kayaking, squid dissecting, and participating in nature hikes. The trip will also serve as a wonderful opportunity for camaraderie and team-building. A special thank you, in advance, to our 6th grade team: Martha May, Nikole De La Rosa, Mercedes Meeks, Robin McNutt, and Laurie Perez, for their willingness to oversee the diligent planning of this trip and for also embarking on the adventure with their students. Additionally, thank you to Ms. Palma for always assisting with parent chaperones.

We are beginning to plan for our final session, Session 3, which will begin the week of April 7th. Teacher interest surveys for participation in the final session have been sent out, as well as parent feedback surveys. Asking for parent feedback is an important piece in a successful program, as it ensures that we continue to offer the types of opportunities our families want to see. Sign-ups for Session 3 will go out before Spring Break. Speaking of Spring Break, while staff may be off, ELOP continues. In partnership with Think Together, we will be offering a Think Together Spring Break program! Students will participate in a week-long program, which will feature field trips and activities. Sign-up forms have been sent home to families, and confirmation letters will be sent home on March 14th. Stay tuned for more exciting updates from the world of ELOP!

School Community

Career Week

March Madness Careers Bracket

Fenton Academies is excited to introduce the March Madness Careers Bracket, a fun and engaging activity designed to help students explore various career options. Modeled after the NCAA tournament, this interactive event features a bracket-style competition where sixteen careers will go head-to-head.

Over four voting days, students will vote on their preferred careers, with the most popular advancing to the next round. Classes will submit their votes through a Google Form, and results will be announced after each round. By the end of March, one career will emerge as the winner, and in April or May.

Plans to Increase Enrollment for Sustainability

Fenton Charter Leadership Academy began enrolling students for the 2025–2026 school year on February 10, 2025.

To support enrollment efforts, Fenton Academies is preparing to engage in a variety of outreach initiatives, including participation in community fairs, parks, and spring events, as well as hosting preschool presentations and parent meetings. Additional strategies include setting up booths at local parks and farmers' markets, promoting Transitional Kindergarten (TK) eligibility through flyers and social media videos on Class Dojo and Instagram, and encouraging referrals and "bring a friend" events. Visits to local libraries can also provide further opportunities for engagement. To increase sixth-grade

enrollment, sixth-grade teachers and students are planning to visit surrounding K-5 schools to present the Academies' 6th grade program. Also planned is to include parents and students to be actively involved in these events to strengthen community connections and support recruitment efforts.

Family Center Updates

Our school's World's Finest Chocolate has recently ended on Friday, February 21st. Ms. Palma is working on calculating how much money was raised and revising students who earned the opportunity to watch the magic show. She will send more details and rosters to staff once details are finalized. Classroom and student winners will also be announced at the next upcoming Spirit Day Assembly, Friday March 14th.

Ms. Palma has coordinated a Dance Exercise workshop for the month of April through the Department of Mental Health. It is the same workshop that was offered in the evenings during the Fall of 2024. Due to short staffing at DMH, the instructor is only available to provide 4 Monday morning sessions - meeting once a week for the month of April in the mornings. The workshop will run from 8:30am to 9:30 am in the Main MPR starting on Monday April 7th through Monday April 28th.

Personnel

Second Semester Formal Observations

The second semester formal observations will take place from March 10 to April 11. The observation team looks forward to assessing the progress teachers have made, particularly in the instructional strategies developed with the support of instructional coach Yesenia Fuentes. These observations will provide valuable insight into professional growth and instructional improvements over the past several months.

Letters of Intent

Certificated staff were required to submit their letters of intent for the 2025-2026 school year by Friday, January 31, 2025. We appreciate the timely responses from staff, as this information is essential for evaluating staffing needs and initiating the reorganization process.

Reorganization

The Reorganization Committee includes co-chairs from the Personnel and Instruction Committees, Faculty Representatives, and Administrative Staff. As of Friday, February 28, 2025, all certified teaching staff have completed their Personal Teaching History documents.

Reorganization Committee meetings will remain confidential, with only the final roster of assignments shared with staff. Lead Teacher positions will be determined following the completion of the reorganization process.

Upcoming Events:

3/10	5th Grade PLT Day
	Reorganization Round 1 Posted
4:00	6th Grade CIMI Departure Meeting

3/11	Kindergarten PLT Day Reorganization Round 2 7:15 Parent Advocacy Meeting 1:30 SPED Meeting ELD Admin Meeting (Business Office) 4:00 6th Grade CIMI Chaperone Meeting
3/12	7:15 Lead Teacher Meeting 1:30 Fire Drill 2:50 Staff Meeting
3/13	TK PLT Day Reorganization Round 3 7:15 Finance Meeting 12:00 Tours for Prospective Students 1:20 Tier 3 Behavior Meeting
3/14	2nd Reporting Period Ends 3rd Grade PLT Day FCPS Gala Final Reorganization Posted 8:15 Spirit Assembly 6:00PM FCPS Gala
3/17	Parent Conference Week - Minimum Day (TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
3/18	Parent Conference Week - Minimum Day (TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05) 1:20 SPED Team Meeting
3/19	Parent Conference Week - Minimum Day (TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05)
3/20	Parent Conference Week - Minimum Day (TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05) 1:20 Tier 3 Behavior Team Meeting
3/21	Parent Conference Week - Minimum Day (TK-2nd Dismissal 11:45 & 3rd-6th Dismissal 12:05) Spring Birthday Breakfast Last Day to Request an SST 6th Grade CIMI Trip (3/21-3/23)
3/24-3/28	Spring Break - No School
3/31	PD Day #6 (School-based)

II. E.

Director of Instruction's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF INSTRUCTION'S REPORT

March 6, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Student Achievement

FCPS Middle of Year (MOY) i-Ready Status Comparison (Over Time)

Schoolwide Status

The following is a comparison of Middle of Year (MOY) i-Ready Diagnostic Assessment academic gains over time made by the Fenton Charter Public Schools in both English Language Arts and Mathematics. All schools have maintained or exceeded status over time according to i-Ready Diagnostic Assessments. FCPS schools demonstrate the most growth in Mathematics. The percentages below indicate the percentage of students who met or exceeded grade level standards as measured by the middle of year assessment.

	STATUS				
ELA	i-Ready (MOY) % Met				
	21-22	22-23	23-24	24-25	4 Year Trend
FPC	39	41	48	39	(+0%)
FACS	34	41	36	40	(+6%)
SMBCCS	26	30	30	30	(+4%)
STEM	36	39	39	36	(+0%)
FCLA	36	41	39	37	(+1%)

	STATUS				
Math	i-Ready (MOY) % Met				
	21-22	22-23	23-24	24-25	4 Year Trend
FPC	21	26	27	25	(+4%)
FACS	18	28	26	30	(+12%)
SMBCCS	18	22	24	25	(+7%)
STEM	28	29	30	29	(+1%)
FCLA	23	27	25	28	(+5%)

Grade Level Status and Growth

When analyzing the data by grade level, findings indicate strong kindergarten proficiency with a slight dip in first grade status, followed by an increase in gains within the upper grades. This ongoing trend leads to a need for increased professional development in the area of a balanced primary literacy program, emphasizing the importance of application of phonics awareness through the consistent use of reading resources such as classroom decodables. Additionally, data indicates the strongest achievement for upper grade scholars when exposed to daily writing. Further instructional guidance will center on strengthening Tier 1 Instruction and a targeted professional development plan.

“Status”

An "i-Ready status" refers to a student's current performance level within the i-Ready online learning program, which indicates their strengths and areas needing improvement based on their results on the adaptive i-Ready Diagnostic assessment, allowing teachers to personalize their learning path and monitor their progress throughout the school year; essentially, it shows where a student is academically compared to grade-level expectations in reading and math skills.

The graph below shows i-Ready Status schoolwide and by grade level over time. The smaller red percentage number indicates the percentage of completion. All Fenton schools demonstrated 98%-99% rates of completion.

STATUS	FPC				FACS				SMBCCS				STEM				FCLA			
	2022	2023	2024	2025	2022	2023	2024	2025	2022	2023	2024	2025	2022	2023	2024	2025	2022	2023	2024	2025
ELA (MOY)				99%				99%				99%				98%				99%
Schoolwide	39	41	48	39	34	41	36	40	26	30	30	30	36	39	39	36	36	41	39	37
Kindergarten	59	61	65	60	-	39	35	73	49	54	44	56	51	82	48	73	62	59	54	46
1st Grade	23	32	34	22	-	42	20	37	20	17	24	27	19	29	39	17	33	36	29	17
2nd Grade	35	32	43	39	-	30	68	28	21	23	29	28	24	26	33	34	27	46	32	35
3rd Grade	-	-	-	-	53	58	47	50	39	41	33	35	56	42	46	45	43	41	65	44
4th Grade	-	-	-	-	26	36	31	34	17	30	28	22	21	49	40	34	25	36	24	40
5th Grade	-	-	-	-	24	31	30	32	21	21	35	26	36	19	44	30	31	43	32	33
6th Grade	-	-	-	-	-	-	-	-	19	29	18	22	33	43	17	42	28	31	40	44
Math (MOY)				99%				99%				99%				98%				99%
Schoolwide	21	26	27	25	18	28	26	30	18	22	24	25	28	29	30	29	23	27	25	28
Kindergarten	38	47	42	42	-	18	20	52	36	33	31	47	40	54	30	63	47	34	30	40
1st Grade	11	17	23	15	-	21	8	24	13	12	17	13	20	27	41	7	14	21	24	9
2nd Grade	16	17	19	16	-	25	28	15	12	12	13	16	22	17	20	21	8	24	17	17
3rd Grade	-	-	-	-	21	29	21	24	13	22	16	16	33	34	23	25	14	13	38	32
4th Grade	-	-	-	-	16	34	32	36	14	25	28	24	12	35	38	34	18	28	14	35
5th Grade	-	-	-	-	20	25	27	30	21	21	34	27	37	19	38	36	33	32	31	24
6th Grade	-	-	-	-	-	-	-	-	20	30	28	34	32	25	16	28	19	36	18	32

“Growth”

"i-Ready typical growth" refers to the average annual growth rate expected for a student based on their grade level and starting placement on the i-Ready diagnostic test, essentially showing how much progress a student is expected to make compared to others at a similar starting point within their grade level throughout the school year. An expected EOY growth rate is 50%, MOY should center around 25%.

The graph below shows i-Ready Growth schoolwide and by grade level over time. The smaller red percentage number indicates the percentage of completion. All Fenton schools demonstrated between

94%-98% rates of completion.

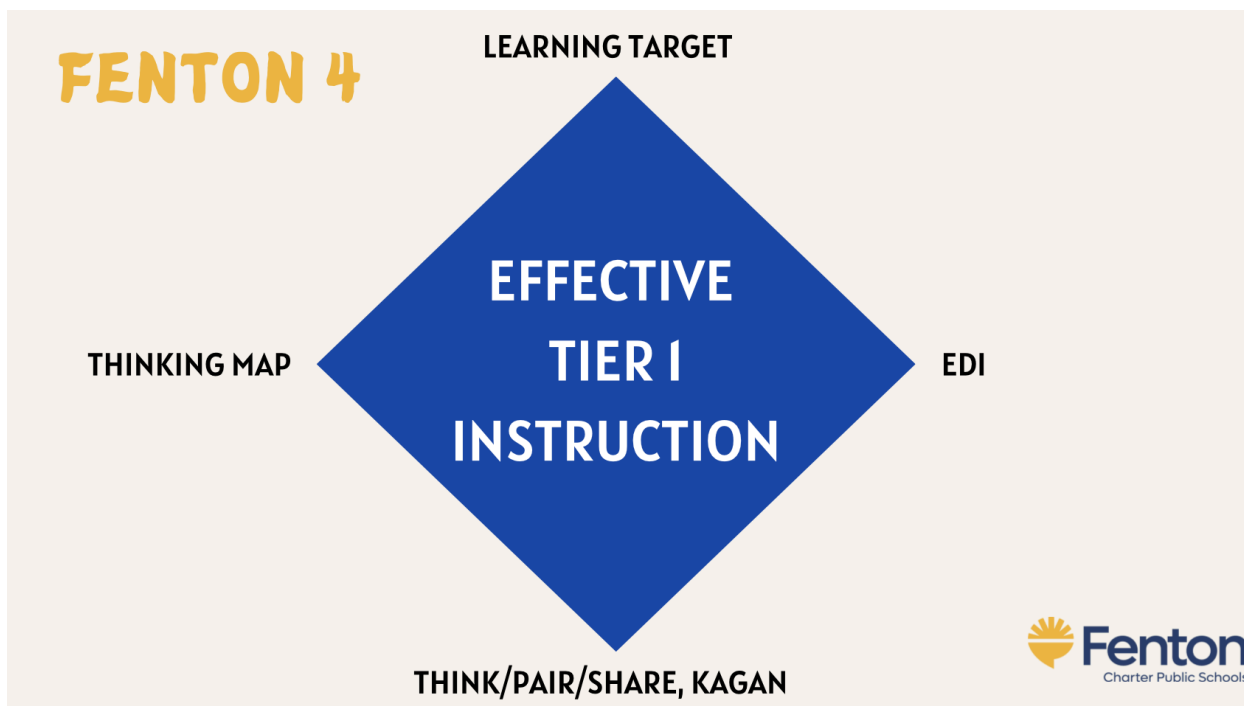
GROWTH	FPC				FACS				SMBCCS				STEM				FCLA			
	2022	2023	2024	2025	2022	2023	2024	2025	2022	2023	2024	2025	2022	2023	2024	2025	2022	2023	2024	2025
ELA (MOY)				96%				98%				98%				97%				97%
Schoolwide	20	23	26	22	47	43	32	35	34	39	34	35	33	43	36	31	34	40	36	31
Kindergarten	19	22	20	15	-	31	22	35	11	20	24	20	21	14	10	21	20	11	17	15
1st Grade	12	16	20	24	-	25	14	24	11	8	20	20	15	26	16	20	24	18	22	9
2nd Grade	28	31	35	27	-	33	32	28	20	39	32	36	32	43	40	4	23	46	22	15
3rd Grade	-	-	-	-	51	48	38	32	37	42	28	31	26	52	38	34	36	45	40	38
4th Grade	-	-	-	-	41	42	30	37	51	43	47	37	40	60	50	34	42	51	61	30
5th Grade	-	-	-	-	48	45	34	41	52	55	42	46	45	30	42	41	41	53	51	44
6th Grade	-	-	-	-	-	-	-	-	57	57	49	48	53	52	39	43	50	50	32	61
Math (MOY)				94%				97%				97%				96%				95%
Schoolwide	24	20	27	26	28	25	16	17	29	27	28	25	30	27	19	17	31	26	26	17
Kindergarten	30	24	31	21	-	15	11	21	33	28	32	41	21	19	17	33	21	21	29	17
1st Grade	19	16	32	34	-	33	14	37	23	7	21	19	21	35	37	17	33	26	33	13
2nd Grade	23	21	21	24	-	29	16	15	34	34	38	28	44	29	7	13	53	15	10	13
3rd Grade	-	-	-	-	23	24	14	14	16	17	20	17	22	22	17	15	12	29	27	10
4th Grade	-	-	-	-	26	23	17	16	16	29	27	20	17	22	18	12	27	27	13	19
5th Grade	-	-	-	-	34	29	18	17	34	29	25	20	43	25	20	15	54	24	36	22
6th Grade	-	-	-	-	-	-	-	-	53	48	42	43	44	46	19	21	22	41	30	27

These graphs can also be viewed within the [i-Ready MOY Status & Growth By Grade Level \(Updated February 2025\)](#) Google sheet.

“Fenton 4” - Effective Tier 1 Instruction

Effective Tier 1 instruction refers to high-quality, evidence-based teaching that meets the needs of all students in a general education classroom. It is the first level of instruction provided to all students and serves as the foundation of a multi-tiered system of support (MTSS) or Response to Intervention (RTI). The goal of Tier 1 instruction is to provide a strong, inclusive learning environment where most students can succeed without additional interventions. Effective Tier 1 instruction is designed to be universally accessible and impactful for all students, ensuring that everyone has the opportunity to succeed within the general education setting. Tier 1 instruction is crucial because it provides the foundation for all students' learning and serves as the starting point for a successful educational experience.

The goal of Fenton Charter Public Schools is to identify clear and effective Tier 1 instructional strategies. Based on recent attendance at the California Principals Support Network (CAPS) and through discussions with the FCPS Lead Teachers, teams will explore utilizing the concept of a “Fenton 4” approach to all classroom lessons as a means to ensure a strong Tier 1 program.



Each component of the “Fenton 4” Tier 1 framework is critical to ensuring a high-quality, evidence-based teaching that meets the needs of all students in a general education classroom. The 4 components are described below:

- **Learning Target**

A learning target is a clear and specific statement that defines what students are expected to learn or achieve during a lesson, unit, or course. It describes the desired learning outcome and guides both the teacher’s instruction and the students’ focus during the learning process. Learning targets are written in student-friendly language, so students understand exactly what they are working towards.

- **Explicit Direct Instruction (EDI)**

Explicit Direct Instruction (EDI) is a structured, teacher-led teaching method that involves clear, systematic, and intentional instruction aimed at ensuring all students understand and master specific skills or concepts. The goal is to make learning as clear and straightforward as possible by breaking down lessons into smaller, manageable parts, providing lots of practice, and offering consistent feedback. This approach is especially effective for teaching foundational skills and ensuring that students achieve mastery.

- **Think-Pair-Share and/or Kagan Cooperative Learning Structures**

Think-Pair-Share is a cooperative learning strategy that encourages student engagement and collaboration while allowing them to process and reflect on a question or concept. It’s a simple, structured activity that promotes student participation and helps develop critical thinking skills.

Kagan Cooperative Learning Structures are a set of research-based strategies designed to promote student interaction, collaboration, and engagement in the classroom. These structures are used to facilitate active learning, increase student participation, and enhance peer-to-peer learning, ultimately helping students develop both academic and social skills.

Kagan structures are built on the principles of cooperative learning, where students work together in pairs or small groups to achieve common goals. The key idea behind Kagan structures is to encourage positive interdependence—where students rely on each other to succeed—while ensuring that each student is held individually accountable for their learning.

- **Thinking Maps**

Thinking Maps are a set of visual tools designed to help students organize, process, and represent information in a clear and structured way. These maps help promote critical thinking, enhance learning, and support deeper understanding by making abstract concepts more concrete and easier to grasp. They are used across various subjects to help students analyze, synthesize, and communicate ideas visually.

Each Thinking Map corresponds to a specific type of thinking or learning process, providing a framework for organizing thoughts and information. The maps can be used individually or in combination to support different types of learning.

California Dashboard Update - Student Growth Model

Since 2015, California has invested significant time and effort in developing a student growth model that is valid, reliable, and fair. California conducted a thorough and thoughtful process of selecting the model that best meets California's needs. On May 12, 2021, the State Board of Education (SBE) approved a student-level growth model using grades four through eight growth scores. The development and adoption of this growth model was accomplished due to the valuable input from a broad range of stakeholders, and the expertise of the California Department of Education's (CDE's) assessment vendor, Educational Testing Service (ETS), and the Technical Design Group (TDG).

California's student-level growth model methodology uses the statewide California Assessment of Student Performance and Progress results from students in grades four through eight in both English language arts (ELA) and mathematics. The first step in calculating individual student growth scores for a subject area (ELA or Mathematics) is to determine the student's expected test score. The expected test score is determined by looking at students who had similar test scores in the previous grade and then evaluating their typical test scores in the current year. Once expected test scores are determined for each student, the difference between student's expected test scores and their actual test scores are compared to arrive at their individual growth scores. These individual scores are averaged for students at the district, school, and student group levels, using either a simple average—when there are large numbers of students, or a weighted average—when there are small numbers of students.

January 2025:

The annual Accountability Workplan was presented to the SBE in January 2025. The workplan included:

- Approval of performance standards for Student Growth
- The SBE will be asked to adopt these standards at their meeting in July 2025.
- Options for the addition of Student Growth to the Dashboard
- Options to include Student Growth within the State Accountability System through Differentiated Assistance Criteria
- Options to include Student Growth within the Federal Accountability System through Every Student Succeeds Act (ESSA) Eligibility Identification as early as 2026

The CDE will publicly release growth data in early 2025. For more information, view the [Growth Model Fact Sheet \(English\)](#)(PDF).

FCPS School Monitoring Metrics

Fenton Charter Public Schools utilizes several monitoring tools as a metric towards meeting instructional goals. By utilizing school monitoring metrics, the Fenton schools have improved decision making, increased levels of accountability, provided effective resource allocation, ensured targeted professional development, allowed for early identification of issues, and improved student outcomes. Clear metrics, allow for stakeholder transparency and monthly progress checks to stay on track. The following monitoring metrics are derived from the [FCPS Instructional Plan \(24-25\)](#) and have been discussed with all Fenton Directors.

The two monthly monitoring metrics highlighted are **FCPS Meetings Schedule** and **FCPS i-Ready Personalized Instruction**.

FCPS Meetings Schedule

Consistent and frequent stakeholder communication is critical for ensuring student success. Although many stakeholder meetings take place, the two groups to be monitored are Lead Teacher meetings and All Staff Meetings. Typically, Lead Teacher and Staff Meetings occur once per week for 60 minutes. This equates to 240 minutes per month, assuming a 4 week month. Progress towards the monthly goal of 240 minutes is reflected in a percentage of minutes met divided by the minutes goal. It is important to note partial months (November, December, and January) have been adjusted based on the FCPS calendar.

Additionally, discussion at the beginning of the year centered around the meeting minutes expectation. Initially, the expectation was to meet with the Lead Teacher/Guiding Coalition bi-monthly. This expectation has been adjusted to 1x/week after discussion with the FCPS Directors and a review of student outcome data, including recent CA Dashboard results. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

Listed below is a year at a glance for year-long potential stakeholder meetings. Months are adjusted based on the FCPS instructional calendar. Partial months include pupil free breaks, parent teacher conference weeks, etc.

Month	Total Lead Teacher Meetings Possible	Total Staff Meetings Possible
August	3	3
September	4	4
October	4	4
November	2	2
December	1	1
January	3	3
February	4	4
March	2	2
April	4	4
May	4	4
June	1	1

The following graphs represent each Fenton school's progress towards achieving the expected FCPS meetings schedule from January 2025 through February 2025. Percentages have been hyperlinked to connect directly to the meeting agendas.

January 6-31, 2025		
School	Lead Teachers (120 minutes/month) <i>*Modified for fire closure, winter break</i>	Staff Meeting (120 minutes/month) <i>*Modified for fire closure, winter break</i>
FACS	100%	100%
SMBCCS	50%	100%
FPC	50%	100%
FCLA/STEM	100%	100%

February 3-28, 2025		
School	Lead Teachers (240 minutes/month)	Staff Meeting (240 minutes/month)
FACS	100%	100%
SMBCCS	50%	75%
FPC	50%	100%
FCLA/STEM	75%	75%

FCPS i-Ready Personalized Instruction

Progress monitoring of student outcomes allows educators and leaders to assess whether students are mastering the essential standards. It provides insights into individual and group learning trajectories, providing time to adjust instructional strategies as needed. Data from progress monitoring informs decision-making at various levels, including school-wide policies, resource allocation, and professional development priorities. It ensures that decisions are based on evidence of student performance and needs.

In both Reading and Mathematics, students who use i-Ready experience, on average, greater learning gains than students who do not use i-Ready. During a large-scale study during the 2018-2019 school year, a sample size of over 700,000 students showed students who met their i-Ready rates experienced 50% more gains in ELA and 31% more gains in mathematics.

All Fenton students will work to attain an i-Ready Personalized Instruction usage rate of 30-49 minutes per subject (ELA and Math) per week with a pass rate of at least 70%. Teachers are expected to incorporate this time within their daily schedule. Site leaders are expected to monitor data on a weekly basis to review usage rates and lesson pass rate. It is encouraged to provide student incentives for those meeting usage and/or pass rates. The Director of Instruction's monthly reports will continue to share out on progress towards meeting this instructional metric. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

The following graphs represent each Fenton school's progress towards achieving the expected FCPS i-Ready Personalized Instruction usage rates from January 2025 through February 2025

January 13-31, 2025				
School	Reading - Usage Rate (30-49 minutes/week)	Reading - Percent of students achieving 70-100%	Math - Usage Rate (30-49 minutes/week)	Math - Percent of students achieving 70-100%
FACS	91%	80%	89%	90%
SMBCCS	89%	75%	89%	89%
FPC	76%	76%	74%	90%
STEM	84%	75%	86%	90%
FCLA	81%	75%	87%	88%

February 3-28, 2025				
School	Reading - Usage Rate (30-49 minutes/week)	Reading - Percent of students achieving 70-100%	Math - Usage Rate (30-49 minutes/week)	Math - Percent of students achieving 70-100%
FACS	89%	76%	82%	88%
SMBCCS	80%	72%	74%	88%
FPC	66%	81%	58%	92%
STEM	78%	72%	77%	87%
FCLA	79%	74%	77%	88%

FCPS Professional Development

Fenton staff continue to participate in a variety of professional development activities to support the successful implementation of a Professional Learning Community (PLC). Our model is based on Solution Tree resources including Learning By Doing, RTI at Work, and Time for Change. The following professional development took place during February and March 2025.

- Middle of Year FCPS Lead Teacher Meetings - All TK-6th grade FCPS Lead Teachers attended a MOY meeting during February 2025. Discussion centered around Middle of Year data, effective Tier 1 instruction, finalizing FCPS math essential standards, and grade level collaboration. Please view the [agenda](#) and [presentation](#) for more information.
- Solution Tree Consultation - Jacquie Heller and Paula Maeker (PLC Instructional Consultants) continue to support the FCPS schools with a focus on effective Tier 1 practices, Tier 2 instruction, and team collaboration. March visits will include a discussion regarding application for PLC Promising Practices.
- FCPS teacher leaders and site leaders attended the California Principals Support Network (CAPS) during February 2025. Learning centered around RTI components. Feel free to view the [2024-2025 FCPS CAPS Action Plans](#); [2024-2025 Simi Valley CAPS Cohort](#) for more information.

FCPS Celebration and Sharing of Ideas **FCPS T.E.A.M.S. Recognition**

Celebrating achievements within a school community plays a crucial role in reflecting and reinforcing the core values of that community. Through ongoing celebration, Fenton strives to affirm its core values, continue to build a positive school culture, model desired behavior, encourage continued growth, and reinforce connection among students, staff, and families. Through celebrating achievements, Fenton desires to make the abstract values of a school visible and tangible, helping to embed them into the daily life of the school community. Fenton Charter Public Schools continues to implement a monthly recognition for teams demonstrating one or more of the T.E.A.M.S. framework.

T - Take collective responsibility

E - Ensure a guaranteed and viable curriculum

A - Assess and monitor reading achievement

M - Measure evidence of effectiveness

S - Support systematically with accelerations, interventions & extensions

The FCPS grade level groups listed below were recognized for growth and achievement in one or more of the T.E.A.M.S. framework during February 2025. We will continue to build upon the [24-25 T.E.A.M.S. Framework Action Plan](#) created during August 2024 by each lead teacher teams across the sites. Thank you to the Directors and their administrative teams for coordinating each grade level team a moment together to receive their recognition.

- Santa Monica Boulevard Community Charter School's second grade team was recognized for **T - Taking Collective Responsibility**. The team consistently meets to review best practices implemented in classrooms that best respond to student needs.
- Fenton Primary Center's Special Education & Specialist team was recognized for **M - Measuring Evidence of Effectiveness**. The team utilizes data to celebrate student progress and improve individual and collective reading practices. The team consistently advocates for their students, conducting assessments and designing projects that propel them to higher levels of achievement.
- Fenton Charter Leadership Academy and Fenton STEM Academy's third grade team was recognized for **M - Measuring Evidence of Effectiveness**. The third grade team utilizes various tools to measure students' understanding of essential standards. The team always places the students at the forefront of all their discussions.
- Fenton Avenue Charter School's first and second grade team was recognized for **S - Supporting Systematically with Accelerations, Interventions & Extensions**. This team has demonstrated outstanding collaboration and dedication by analyzing grade-level data to establish GLOW groups. Through intentional and data-driven groupings, they have provided targeted interventions to support the success of all students.

Congratulations to all the February award recipients. The next FCPS T.E.A.M.S. recognition is set for **Monday, March 31, 2025.**

FCPS Behavior Solutions Implementation Update (Tier 1)

On February 25, 2025, the Behavior Guiding Coalition teams met from across the Fenton schools to review the implementation of Behavior Solutions and identify areas of continued monitoring. Teams shared out resources, status, and site needs. Discussion centered around current implementation of Tier 2

supports. The agenda with notes can be viewed [here](#). Every Fenton school has or will shortly launch their own “Behavior Academies” focused on re-teaching essential behavior standards based on SWIS data from the previous month. A strong Tier 2 program prevents Tier 3 needs and strengthens Tier 1 supports.

Next steps include meeting again on April 15, 2025 to prepare for our final April 25, 2025 virtual coaching session with John and Jessica Hanningan (Solution Tree Consultants and authors of the Behavior Solutions framework).

II.F.

Director of Special Education's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) DIRECTOR OF SPECIAL EDUCATION'S REPORT

March 6, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to Compliance, Professional Development and Research and Knowledge

COMPLIANCE

Enrollment of students with disabilities within Fenton Charter Public Schools.

	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD
	September 2024	October 2024	December 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	128	130	137	136	132			
FPC	62	63	71	72	74			
SMBCCS	132	133	139	139	134			
STEM	48	50	51	53	57			
FCLA	44	44	48	51	51			

The following is the percentage of students out of the total number of students enrolled that are identified as having a Low Incidence disability, which includes hearing loss, visual impairment and orthopedic impairment.

School	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence
	September 2024	October 2024	November 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	< 1% (HOH)	< 1% (HOH)	< 1% (HOH)	< 1% (HOH)	< 1% (HOH)			
FPC	0%	0%	0%	0%	0%			
SMBCCS	<1% (HOH)	<1% (HOH)	<1% (HOH)	<1% (HOH)	<1% (HOH)			
STEM	0%	0%	0%	0%	0%			
FCLA	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)	<1% (HOH, VI)			

The following is the percentage of students out of the total number of students enrolled that are identified as having a High Incidence disability.

	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence
School	September 2024	October 2024	December 2024	January 2025	March 2025	April 2025	May 2025	June 2025
FACS	17	17	18	18	18			
FPC	13	13	14	14	15			
SMBCCS	18	19	20	19	19			
STEM	16	17	17	17	19			
FCLA	14	13	14	15	15			

The chart below reveals the number of students with disabilities by eligibility status.

September 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	27	-	-	-	1	1	1	-	29	52	17	-	-
FPC	29	-	-	-	-	6	-	-	8	2	17	-	-
SMBCCS	34	-	-	-	1	2	-	1	15	43	36	-	-
STEM	13	-	-	-	-	-	1	-	15	14	5	-	-
FCLA	12	-	-	1	1	-	-	-	12	7	10	-	1

October 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	28	-	-	-	1	1	1	-	31	52	16	-	-
FPC	28	-	-	-	-	6	-	-	7	3	19	-	-
SMBCCS	35	-	-	-	1	2	-	1	16	42	36	-	-
STEM	13	-	-	-	-	-	1	-	15	15	6	-	-
FCLA	12	-	-	1	1	-	-	-	12	7	10	-	1

December 2024

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	32	55	16	-	-
FPC	31	-	-	-	-	6	-	-	7	4	23	-	-
SMBCCS	34	-	-	-	1	2	-	1	18	46	37	-	-
STEM	14	-	-	-	-	1	1	-	14	15	6	-	-
FCLA	12	-	-	1	1	-	-	-	14	9	10	-	1

January 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	55	16	-	-
FPC	33	-	-	-	-	6	-	-	8	3	22	-	-
SMBCCS	34	-	-	-	1	2	-	1	19	45	37	-	-
STEM	16	-	-	-	-	1	1	-	14	15	6	-	-
FCLA	13	-	-	1	1	-	-	-	15	10	10	-	1

March 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31	-	-	-	1	1	1	-	31	52	15	-	-
FPC	32	-	-	-	-	6	-	-	8	3	25	-	-
SMBCCS	34	-	-	-	1	2	-	1	17	45	34	-	-
STEM	18	-	-	-	-	1	1	-	17	15	5	-	-
FCLA	13	-	-	1	1	-	-	-	14	10	11	-	1

AUT - Autism
 DEA - Deafness
 DBL - Deaf Blindness
 ED - Emotional Disturbance
 HOH - Hard of Hearing
 ID - Intellectual Disability
 MD - Multiple Disabilities

OI - Orthopedic Impairment
 OHI - Other Health Impairment
 SLD - Specific Learning Disability
 SLI - Speech or Language Impairment
 TBI - Traumatic Brain Injury
 VI - Visual Impairment

OUTSIDE VENDORS

The following is information on services provided to Fenton Charter Public Schools by third party vendors.

Vendor	Services
The Cruz Center	Occupational Therapy related services; Deaf and Hard of Hearing teacher
Pride Learning	Orton Gillingham based reading specialists
Dynamic Education Services, Inc.	Supplemental Academic Supports/Academic Instruction
Speech Improvement Center	Speech and Language Therapy services
Cross Country	Educational Services (APE, LAS, Case Management)
Total Education Solutions	Educational Services (Case Management)

Behavior Services-Outside Vendors

Vendor	Services
STAR (Stepping Stones Group)	Behavioral Services (BII-Behavior Implementation Intervention, BID-Behavior Intervention Development services)
New Growth	Behavioral Services; Consultations with RBTs-Registered Behavior Technicians; BCBA-Board Certified Behavior Analyst supervision for RBTs; NCI-Nonviolent Crisis Intervention training for staff; SPED paraprofessional training
Scoot	Providing adult assistants to work with students with significant behaviors

SPECIAL EDUCATION PARAPROFESSIONALS

The following are the number of staff members for Behavior Intervention Implementation (BII) and Adult Assistants (AA).

School	Fenton	STAR (Stepping Stones)	Cross Country	Scoot	Total
FACS	21			4	25
FPC	11	1			12
SMBCCS	17				17
STEM	9		1		10
FCLA	14	3			17

Ongoing Monthly Special Education Paraprofessional Training 2024-2025

Our organization's Lead Registered Behavior Technician has been actively collaborating with site-based Registered Behavior Technicians to provide training and support for our special education paraprofessionals. The training focuses on key areas such as behavior management, social skills, functional communication, and more. The benefits of this training include improved support for students, more effective behavior management, consistent teaching approaches, and enhanced collaboration among staff.

Behavior Solutions at Fenton Charter Public Schools Update

The Behavior Solutions Coalition teams from across the five Fenton schools met on February 25, 2025 to reflect on their January 24, 2025 session with John and Jessica Hannigan from Solution Tree and to discuss the implementation of the guidance received. During the meeting, teams provided input on their experiences and key takeaways from the session with the Hannigans. They also shared progress on SMART goals they have been working on. There was a review of the Behavior Integration Assessment (BIA) checklists to assess ongoing implementation. Lastly, the teams discussed next steps in refining their Tier 2 and Tier 3 intervention systems framework.

The teams will reconvene on April 15, 2025, to develop the agenda for the final meeting with the Hannigans on April 25, 2025.

[February 25, 2025 Behavior Admin Meeting](#)

[January 24, 2025 Behavior Meeting with John and Jessica Hannigan](#)

[January 14, 2025 Behavior Admin Meeting](#)

[October 8, 2024 Behavior Admin Meeting](#)

[September 3, 2024 Behavior Admin Meeting](#)

[July 25, 2024 Behavior Admin Meeting](#)

201 Calendar Staff Annual Evaluations

As outlined in the Fenton Charter Public Schools Employee Handbook, all employees are required to undergo an annual performance evaluation at the end of each school year. These evaluations serve as an opportunity to review work quality, job knowledge, initiative, work attitude, and collaboration, while also providing feedback on progress, areas for improvement, and goals for future performance.

For employees on the 201-day calendar, including school psychologists, school counselors, speech and language pathologists, Registered Behavior Technicians (RBTs), and the RBT Lead, evaluations will be conducted by the Director of Special Education in collaboration with site Directors, utilizing the attached [template](#).

Senate Bill 114 Dyslexia Screener

As outlined in Senate Bill 114 (CA Ed Code 53008), beginning in the 2025-2026 school year, all Local Education Agencies (LEAs) serving students in kindergarten through second grade will be required to assess students for reading difficulties using an approved screening instrument selected by the governing board.

On February 25, 2025, several Fenton staff members attended a live webinar hosted by the Los Angeles County Office of Education (LACOE) titled "Risk of Reading Difficulties Screener." This session provided valuable insight into what will be expected of LEAs starting in Fall 2025.

To ensure a smooth implementation, Ms. Khachian and Ms. Miller, Director of Instruction have scheduled a planning meeting to discuss the next steps for our organization. Updates will be provided on decisions regarding screening tools, staff training, and implementation timelines.

II.G.

Director of Community Schools' Report

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)
DIRECTOR OF COMMUNITY SCHOOLS' REPORT**

March 6, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

Pillar 1 - Integrated Student Supports

Power of Sight Foundation – Sight for Success: The Power of Sight Foundation has already visited three out of our four campuses. FPC was visited on January 28th and 29th, and FACS on February 4th and 5th. Glasses were provided to over 200 students in need. The previous visits to the SMBCCS campus on November 7th and 8th were also very successful. A schedule for visits to the Fenton Academies is currently being finalized and will take place sometime this spring.

Push Play PE: Fenton schools are currently looking at adding Push Play PE as a student support and school resource. The company [Push Play PE](#) provides an easy way to access standards-based physical education lessons through a web video library. It offers video links to seven independent channels, each dedicated to a specific grade from kindergarten through 6th grade. The content for each grade is tailored to the developmental needs of that age group. All videos align with the current California Physical Education Standards as outlined by the California Department of Education (as of June 2024). This resource can be a valuable solution for providing more structured physical education for all students. Additionally, it can help improve behavior by offering organized playtime during recess, during after-school programs, and on rainy days.

Pillar 2 – Expanded Learning Time & Opportunities

ELO-P Program: The Fenton ELO-P coordinators are currently overseeing the second sessions expanded learning opportunity program classes. Each Fenton school continues to offer a wide range of expanded learning opportunities, including piano, music, art, robotics, and leadership programs. The most recent meeting notes and minutes regarding ELO-P can be found [here](#). Regular updates on the following items are also available in the 2024-2025 ELO-P master folder, accessible [here](#).

ELO-P Calendar: The ELO-P calendar [here](#) is discussed with the ELO-P coordinators regularly to monitor the extra 30 days required by E-LOP.

ELO-P Budget and Expenditures: The 2024-2025 budget is [here](#) and the documented expenditures are [here](#) and have been updated through October.

FCPS ELO-P Master Memo: The FCPS ELO-P Master Memo, which is reviewed frequently by ELO-P coordinators and updated by Dr. Riddick and Mr. Gonzalez can be found [here](#).

Pillar 3 - Family & Community Engagement

Fenton Community Gala: Fenton Charter Public Schools is excited to host its first **Fenton Community Gala** on **Friday, March 14, 2025**, at **6:00 p.m.** at the **Knollwood Country Club** in Granada Hills. A total of **140 guests** are registered to attend, including several business and community partners and sponsors who have been invited and are expected to join. The goal of the gala is to raise awareness for the **Fenton Community School Initiative** and showcase the impactful collaborations between Fenton schools and the communities they serve.

Fenton Community Information Sessions: Fenton continues to provide informational sessions on topics that can assist parents in obtaining free services and learn about their community resources. These sessions take place via Zoom. Meetings are scheduled about once a month and begin at 6:00 p.m. on their scheduled dates. This allows for all FCPS schools to participate. All sessions are provided by New Growth Family Therapy and Consulting in partnership with our community school coordinators. [Here is the schedule of classes](#) through the remainder of the school year. The next session will be held on Thursday, March 20, 2025.

Fenton Fitness Club and 5K: The Fenton fitness club has met three times at Hansen Dam Recreation area to walk/run a 5K. The latest 5K was held on February 22, 2025. Over 50 families participated. The goal is to prepare our students, staff, and families to join in a schoolwide 5K run/jog/walk in on April 26, 2025. [Hansen Dam Aquatic Center](#) staff have graciously provided us with a permit to use the facilities and will help us with organizing a fundraising 5K at the Aquatic Center.

Literacy Lifts for the Home: The FCPS community school coordinators all participated in the LACOE Literacy Lifts workshop on February 7, 2025. The goal of this initiative is to create more meaningful literacy workshops for parents to provide them with tools to improve student literacy at home. The breakout session the coordinators attended focused on “Literacy in Place of Technology.” Ideas were shared on how to get parents to improve literacy by putting away the technology. These sessions will soon be presented to parents in our family centers.

Pillar 4 - Collaborative Leadership & Practices

FCPS Community Schools Advisory Committee Meeting: The latest Fenton advisory committee meeting was held on February 3, 2025 at 3:00 pm via Zoom. The [schedule](#) of the remaining meetings for the 2024-2025 school year is included. All of the documentation for the advisory committee can be found in [this folder](#).

Community Engagement Initiative (CEI): The [Community Engagement Initiative](#) was previously introduced with the [roster](#) of selected FCPS participants. The first virtual meeting was held on September 25, 2025. The second meetings were held in-person at the CEI retreat in San Jose on December 5-6. The third session was virtual and was held on January 29, 2025. The most recent meeting was held in-person at the Ontario Convention Center on February 26-28. The team is learning about different ways to engage families and form additional community partnerships to build community. The committee is currently working on an engagement plan that will follow the CEI framework provided during the retreat.

Community Schools Budget and Expenditures: This school year, a Community Schools budget and expenditures report will be shared with the board on a monthly basis. Monitoring all expenditures and alignment with the budget will help with compliance reporting at the end of each school year. Please

find the CCSPP Budget [here](#) and the FCPS expenditure [here](#).

Possip (Climate Survey Data): Fenton is continuing the implement the use of [Possip](#), a parent engagement platform, to collect school climate data through brief pulse check surveys. Four pulse checks have been sent out so far. This survey platform was was very helpful in January after the fires to obtain immediate information about how the fires impacted our community and to either provide or collect resources.

Upcoming Events:

3/14	FCPS Gala – 6:00 p.m. – Knollwood Country Club
3/17	Parent Conference Week Begins
3/24	FCPS Spring Break
3/31	Staff PD Day
4/10	FCPS Board Meeting
4/26	FCPS 5K Run (tentative)

II. H.

Chief Operating Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF OPERATING OFFICER'S REPORT

March 6, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Student Services](#), [Finance](#), [Personnel](#)

Student Services [\(Back to Top\)](#)

School Nutrition Program RFP Update

On March 3 and 4, 2025, the Chief Operating Officer conducted the required site tours for vendors interested in submitting proposals for the FSMC contract. These tours provided an overview of our food service program, operational expectations, and facility capabilities. Vendors had the opportunity to observe kitchen facilities, storage capacity, meal service flow, compliance requirements, and gain a clearer understanding of the scope of services and logistical considerations across our campuses.

To ensure broad participation in the solicitation process, the RFP was publicly posted on the Fenton Charter Public Schools website and shared with prospective respondents via email who had expressed interest. Additionally, a public notice was published in *The Sun* newspaper for two consecutive weeks, appearing for seven days following February 6 and another seven days after February 13.

All interested vendors were provided with instructions on accessing the RFP via the Fenton website and were directed to page 7 of the document for key dates related to the process. Respondents were informed that any questions regarding the RFP must be submitted in writing to the Chief Operating Officer, Jason Gonzalez, by March 7, 2025. Responses will be provided in writing to all respondents without disclosing the source of the inquiry.

With the tours completed, the procurement process continues as planned:

- **Respondent Question Submission Deadline** – March 7, 2025
- **SFA Provides Answers** – March 10, 2025
- **Deadline for Submission of Sealed Proposals** – March 31, 2025

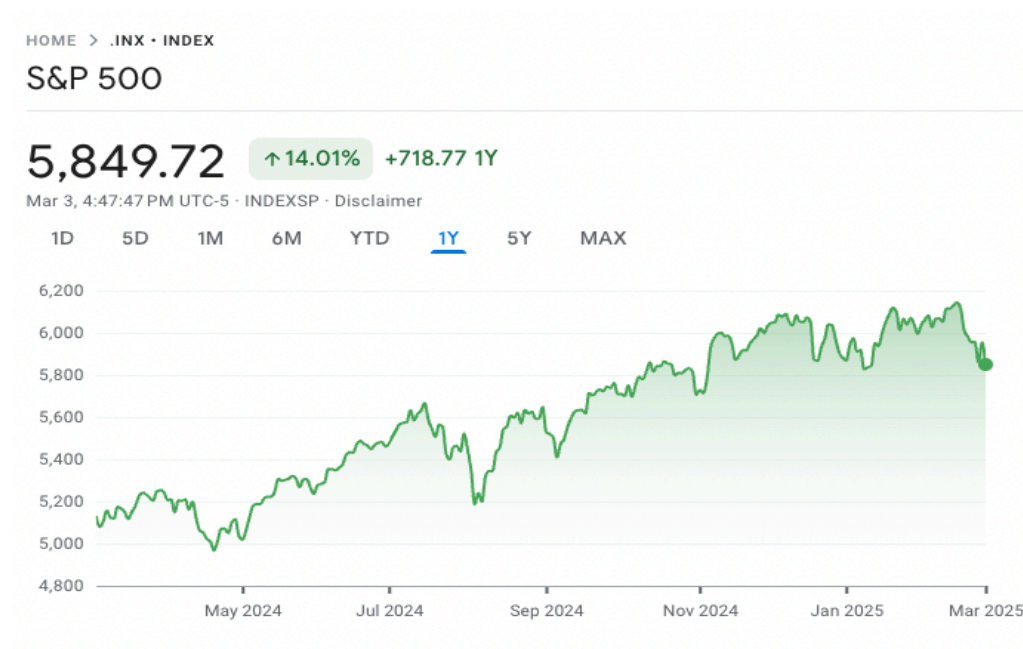
Finance [\(Back to Top\)](#)

Quarterly Investment Update

Cathay Wealth Management continues to manage \$6,000,000 of Fenton funds. The total consists of two deposits: a \$1,500,000 deposit made in 2018, and a \$4,500,000 deposit made in 2022. Additionally, the latter deposit is broken into the two types of investment instruments: \$2,000,000 in 1-year short-term bonds that yield 1-2.5% at maturity, and \$2,500,000 in an actively managed account that yields 7-10% annually. The table below shows the growth of the investments.

Managed Liquid (opened 1/30/18)				Initial Investment	Short Term Funds (opened 3/5/22)			Initial Investment
				\$1,500,000				\$4,500,000
	Inception to Date Return	Current Market Value	Growth to Date		Inception to Date Return	Current Market Value	Growth to Date	
Oct 22	\$204,008	\$1,704,008	13.60%		\$6,500	\$4,506,550	0.14%	
Jan 23	\$360,593	\$1,860,593	24.04%		\$75,542	\$4,575,542	1.68%	
Feb 23	\$353,097	\$1,853,097	23.54%		\$82,527	\$4,582,527	1.83%	
June 23	\$484,409	\$1,984,409	32.29%		\$156,330	\$4,656,330	3.47%	
Oct 23	\$455,062	\$1,955,062	30.34%		\$174,975	\$4,674,975	3.89%	
Jan 24	\$679,317	\$2,179,317	45.29%		\$179,975	\$4,679,975	4.00%	
Mar 24	\$719,473	\$2,219,474	47.96%		\$262,350	\$4,762,350	5.83%	
Jul 24	\$911,741	\$2,411,741	60.78%		\$305,100	\$4,805,100	6.78%	
Oct 24	\$1,003,816	\$2,503,816	66.92%		\$410,850	\$4,910,850	9.13%	
Feb 25	\$1,128,731	\$2,628,732	75.25%		\$481,500	\$4,981,500	10.70%	
Managed Liquid Growth YOY%			18.44		Short Term YOY %		4.60	

The year-over-year performance of the Standard & Poor's 500 Index is included as a point of reference. The S&P 500 grew by **14.01%** YOY.



The FCPS OPEB Trust was formally established at the East West Bank and an investment portfolio created on March 28, 2016. Funds are transferred twice a year, in December (mid-fiscal year) and June (at the end of the fiscal year), and the amount of the deposit is annually determined by the actuarial report completed as required by FASB ASC 715. The trust was established “...solely for the benefit of

one or more specified public employee retirement healthcare benefits plans sponsored and provided to qualified public school employees and beneficiaries by Fenton Charter Public Schools. As an irrevocable trust, there are specific guidelines and regulations pertaining to the *exclusive* use of any funds. The OPEB total trust contribution currently has a market value of \$12,525,123 and has grown 12.01 % year-over year.

OPEB Trust		
	Initial Purchase	Current Market Value
Oct 22	\$8,373,085	\$9,221,547
Jan 23	\$8,373,085	\$9,400,490
Mar 23	\$8,691,719	\$9,749,390
June 23	\$8,691,719	\$10,005,751
Oct 23	\$9,010,353	\$10,285,829
Jan 24	\$9,319,064	\$10,983,169
Mar 24	\$9,319,064	\$11,182,600
Jul 24	\$9,627,835	\$11,999,208
Oct 24	\$9,627,835	\$12,181,625
Feb 25	\$9,627,835	\$12,525,123
OPEB Trust YOY Growth %		12.01
OPEB Trust Quarterly Growth %		2.82

All investments adhere to the state government code, as well as the Fenton Charter Public Schools' board-approved investment policy.

Employer Retention Credit (ERC) Submission Update

On May 25, 2023, the Fenton Board of Directors approved the submission of the Employer Retention Credit (ERC) claim for Fenton Charter Public Schools through Michael Williams, a California-licensed tax attorney. The retainer agreement for the submission includes an 8% success-based fee, which will only be triggered upon the successful issuance of the ERC credit to Fenton.

According to Michael Williams, progress on ERC claims has recently seen a slight improvement, with more clients beginning to receive payments after an extended period of minimal processing activity. He has noted that claims are being processed on a first-in, first-out (FIFO) basis, meaning claims filed in mid-2023 are typically processed first. Furthermore, the IRS continues to process claims individually, and even if a claim includes multiple periods, notifications or checks may be issued separately over a span of weeks or months.

Williams has observed that processed claims tend to be smaller in size, usually less than \$100K per quarter. Larger claims face additional delays due to IRS procedures requiring multiple levels of approval. He also recommended that organizations that have recently moved their offices or mailing

addresses should ensure that the IRS has updated information for all relevant tax returns. This is crucial as discrepancies in address records may delay the receipt of notices and checks.

The IRS is currently processing only claims filed on or before January 31, 2024. Claims submitted after this date are being withheld from processing until further notice. However, the IRS has indicated that the majority of outstanding ERC claims are expected to be processed within the current calendar year.

Michael Williams and his team continue to follow up with the IRS every 30 days regarding the status of Fenton's claim. Should any ERC-related letters or checks be received, they will be reviewed promptly to ensure proper handling.

S&P Global Report Rating: BB+

S&P Global has assigned a BB+ rating to the California School Finance Authority's series 2020 bonds, issued for Fenton Charter Public Schools (FCPS), with a stable outlook. The bonds were issued specifically for the obligated group, which includes Fenton Charter Leadership Academy (FCLA), Fenton STEM Academy (STEM), and Fenton Primary Center (FPC). However, in determining the rating, S&P Global evaluated financial data from all five FCPS schools to assess the financial health of the entire organization. This report (attached) provides a comprehensive view of FCPS' financial position and will be an important factor in future strategic planning.

The rating reflects FCPS' longstanding history and stable management, having operated since 1993. The organization maintains a manageable debt burden, with no additional debt planned in the near term, and continues to demonstrate healthy liquidity, with strong reserves and positive financial performance. While FCPS has maintained positive operating margins, some softening is expected in the near term due to declining enrollment and the expiration of one-time funds. The rating is reviewed annually by S&P Global, making it imperative for the organization to maintain a fiscally conservative trajectory. The organization's unrestricted equity, financial performance, and enrollment trends have contributed to the consistent credit rating.

Challenges identified in the report include declining enrollment due to demographic shifts in Los Angeles County which could impact future enrollment stability. Additionally, as with all charter schools, there is an inherent risk that the charter authorizer could choose not to renew the school's charter due to financial distress or nonperformance. Fortunately, Fenton Charter Public Schools have a well-established track record of over 30 years of successful charter approvals, complemented by a history of earning strong scores in the Annual Performance-Based Oversight Visit conducted by the district.

As of June 30, 2024, FCPS had \$35.4 million in long-term debt, which includes \$20.3 million from the series 2020 bonds and \$15.1 million in operating lease liabilities. Despite these obligations, liquidity remains strong, with \$29.5 million in unrestricted cash and \$7.1 million in unrestricted investments, amounting to 217 days' cash on hand. No additional debt issuance is planned, reinforcing financial stability over the outlook period.

Personnel

Employee Evaluation Process Update

Fenton Charter Public Schools continues its commitment to providing employees with meaningful performance evaluations that support professional growth, accountability, and recognition. While evaluations have remained an integral part of Fenton's employee development framework, disruptions caused by COVID-19 led to some inconsistencies across positions. This year's evaluations will ensure a

standardized process across all non-teaching staff, with evaluations due by March 10, 2025, as outlined in the Employee Handbook. Teacher evaluations follow a separate process, and a revised framework is being developed by Angie Ferri, Instructional Coach, and Irene Sumida, Executive Advisor, with anticipated Board approval next spring.

Evaluations serve as a key tool for recognizing employee contributions while also providing structured feedback for improvement. A well-documented evaluation process ensures transparency, helps align individual performance with organizational goals, and reinforces high standards. Additionally, evaluations play a critical compliance role, as they are reviewed during the Annual Performance-Based Oversight Visit. Poor performance in this area can result in funding restrictions, increased oversight, or even jeopardize charter renewal, making it essential that evaluations are conducted consistently.

This year's evaluations follow the current 5-point rating scale, with opportunities for commendations and recommendations to guide professional development. Moving forward, Fenton may refine the process to include role-specific performance metrics, ensuring that evaluations remain meaningful and aligned with both employee responsibilities and organizational excellence.

II.I.

Chief Executive Officer's Report

FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

March 6, 2025

The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.

This report contains information related to [Enrollment](#), [Budget Review](#),
[Resignation of SMBCCS Director](#), [Culture and Climate Specialist on Hold](#),
[Safety for All CA Residents Regardless of Immigration Status](#)

Enrollment

The following is a comparison of our current enrollment “Forecast” with what was board approved in the budget in June. As of January 17, 2025, FCPS is currently 8% below projections. Enrollment has remained steady since last month.

	FACS		FPC		SMBCCS		STEM		FCLA		FCPS	
	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast
TK	40	29	100	51	50	32	18	20	36	18	244	150
K	48	49	144	135	92	73	36	27	36	47	356	331
1st	48	48	144	151	95	93	36	37	36	36	359	365
2nd	48	25	144	131	103	106	40	26	40	48	375	336
3rd	190	187			87	80	44	47	44	41	365	355
4th	180	186			123	125	48	50	48	48	399	409
5th	192	185			127	120	60	41	48	34	427	380
6th					75	69	60	50	50	50	185	169
TOTAL	746	709	532	468	752	698	342	298	338	322	2710	2495
+/-		-37		-64		-54		-44		-16		-215
% Diff.		-1%		-13%		-7%		-12%		-11%		-8%

Please Note: Enrollment does not include any students that are unfunded Transitional Kindergarten students.

Budget Review

The following is a review update on the operating income for the Fenton schools.

	<u>FY2019</u> <i>PrePandemic Unaudited Actuals</i>	<u>FY2021</u> <i>August Remote April Hybrid Unaudited Actuals</i>	<u>FY2022</u> <i>1st Year In-Person Unaudited Actuals</i>	<u>FY2024</u> <i>(June Projections)</i>	<u>FY2024</u> <i>(Unaudited)</i>	<u>FY2025</u> <i>(Budget) March</i>
FACS	\$193,187	\$1,469,595	\$658,150	\$916,967	\$1,426,857	\$496,657
FPC	\$285,115	\$2,140,257	\$323,753	\$1,780	\$70,165	\$100,000
SMBCCS	\$1,024,492	\$2,123,799	\$1,621,028	\$1,392,712	\$1,509,059	\$196,046
STEM	\$238,871	\$816,254	\$219	\$78,929	\$116,745	\$75,000
FCLA	\$69,524	\$644,664	\$650	\$307	\$0	\$179,940

The amount of one-time funds to assist with operational expenses has been reduced significantly. Please see the [Financial Business Manager's Report](#) for additional information related to the FCPS Budget. Financials have improved compared to last month.

Three Year Budget Forecast as of September 23, 2024

	FCLA	STEM	FPC	FACS	SMBCCS
2024-2025	-81,660	-434,561	-1,634,457	-229,186	-1,498,634
2025-2026	-516,158	-409,898	-2,443,638	-850,430	-1,667,959
2026-2027	-777,490	-603,141	-4,250,660	-1,207,459	-3,396,697

Three Year Budget Forecast as of February 17, 2025

	FCLA	STEM	FPC	FACS	SMBCCS
2024-2025	193,089	75,000	100,000	687,505	150,000
2025-2026	266,527	429,257	100,000	621,789	1,024,185
2026-2027	227,315	572,656	-616,036	244,708	150,000
2027-2028	285,649	538,581	-2,118,962	238,130	120,707

Three Year Budget Forecast as of March 3, 2025

	FCLA	STEM	FPC	FACS	SMBCCS
2024-2025	179,940	75,000	100,000	496,657	196,046
2025-2026	35,500	229,098	204,818	152,404	578,314
2026-2027	239,360	514,783	-114,085	150,000	371,025
2027-2028	170,029	519,236	-998,241	-210,443	371,574

Since the last board meeting, the leadership team has taken proactive steps to strengthen financial stability by reclassifying certain one time expenditures that were originally categorized as ongoing costs to align with state and federal funding allocations. These expenses will not recur unless supported by similar one time funding in the future.

Enrollment projections for the coming years have been adjusted downward by 3% to account for anticipated declines, despite a modest increase expected next year due to expanded TK eligibility for children turning four by September 1. Based on our current financial outlook, we do not expect to implement a reduction in force (RIF) for teachers or staff. We anticipate that natural attrition will exceed the reduction in classroom assignments. The following chart illustrates the projected reduction in classroom assignments for the 2025 2026 school year.

	FCLA		STEM		FPC		FACS		SMBCCS	
	24-25	25-26	24-25	25-26	24-25	25-26	24-25	25-26	24-25	25-26
Classroom Teachers	18	16	16	15	22	22	30	29	37	34

The 2025-2026 budget does not yet incorporate proposed state funding enhancements, such as an additional 600 dollars per TK student for reduced staff ratios or the 114 dollars per FY22 UPP under the LREBG entitlement. Additionally, the Governor’s 2025-2026 budget proposal falls short of the 2024 2025 minimum funding guarantee by 1.6 billion dollars, according to School Services of California, raising concerns about the adequacy of resources for students and staff.

Resignation of SMBCCS Director

Cary Rabinowitz, Director of Santa Monica Boulevard Community Charter School, will be departing Fenton Charter Public Schools on June 30, 2025. We are incredibly grateful for his dedication, leadership, and the lasting impact he has made on our students, staff, and school community.

Mr. Rabinowitz joined Fenton as an Administrative Coordinator at Santa Monica Boulevard Community Charter School on January 5, 2015. He was promoted to Assistant Director in the 2016-2017 school year and has since served as the Director of two Fenton schools, Fenton Charter Leadership Academy and Santa Monica Boulevard Community Charter School. Throughout his tenure, he has been a source of inspiration, fostering leadership among teachers and shaping the next generation of school leaders. All current Directors across the Fenton schools have previously served as Assistant Directors under his mentorship. We deeply appreciate his contributions and wish him the very best in his next endeavors.

To ensure a seamless leadership transition, we have already begun planning for succession. During the closed session of our Board Meeting, we will present our strategic plan to maintain the stability and sustainability of Santa Monica Boulevard Community Charter School along with all of the Fenton Charter Public Schools.

Culture and Climate Specialist Position on Hold

Last month, we introduced the idea of creating a Culture and Climate Specialist position to support academic enrichment and social emotional learning. The concept for this role is to provide targeted interventions, facilitate expanded learning opportunities beyond the traditional school day, and implement behavior solutions aligned with the Hannigans Behavior Solutions framework.

At this time, we have decided to place this position on hold. Interest in the role from staff across the Fenton schools has been limited and we want to ensure we have a strong administrative team in place

before introducing a new position. We will revisit this idea in the future as we continue to assess our schools' needs and capacity.

Safe and Accessible to All California Residents Regardless of Immigration Status

We understand that recent discussions about immigration policies may have raised concerns within our community regarding the safety and educational access of children. I want to reassure you that every child in California has the right to a free public education, regardless of their immigration status.

In line with California Assembly Bill 699 (AB 699), which ensures critical protections for students, the Fenton Board of Directors approved a policy on June 21, 2018, to make sure all Fenton schools stay safe and accessible to every California resident, no matter their immigration status. This policy also limits assistance with immigration enforcement, showing our strong commitment to keeping schools inclusive spaces where kids can learn and thrive without fear.

AB 699 protects students from discrimination based on immigration status, ensures the confidentiality of student information, and requires schools to create an environment free from bullying and harassment. Our policy is built on these values and reflects our promise to make sure every student and family feels welcome and supported.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



FENTON CHARTER PUBLIC SCHOOLS

March 6, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to approve 2025-2026 Instructional Calendar

BACKGROUND

The Chief Executive Officer worked with the Directors of the Fenton schools to develop the 2025-2026 instructional calendar.

ANALYSIS

After receiving staff input, Dr. Riddick summarized results, created a survey to allow all full-time staff to vote for their choice of calendar, and a final calendar was selected.

The recommended calendar adheres closely to past instructional calendars, and reflects 184 days of instruction and 7 days of professional development for certificated staff.

RECOMMENDATION

It is recommended that the Board approve the instructional calendar for the 2025-2026 school year. Additional work calendars for those who work 201, 224 and 249 days will be brought to the Board on April 10, 2025.

Attachment: [2025-2026 Instructional Calendar](#)

IV. ITEMS SCHEDULED FOR ACTION



FENTON CHARTER PUBLIC SCHOOLS

March 6, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/ President

SUBJECT: Recommendation to certify Second Interim Report

BACKGROUND

Education Code Sections 35035(g), 42130 and 42131 require the governing board of each school district to certify at least twice a year the district's ability to meet its financial obligations for the remainder of the fiscal year and for the two subsequent fiscal years.

The interim reports are submitted with a *positive, qualified, or negative* certification:

- A *positive certification* is assigned when the District projects that it will meet its financial obligations for the current and two subsequent fiscal years.
- A *qualified certification* is assigned when the District may not meet its financial obligations for the current or two subsequent fiscal years.
- Finally, a *negative certification* is assigned when the District projects that it will not meet its financial obligations for the remainder of the current year or the subsequent fiscal year.

The First Interim Financial Report was filed with the Los Angeles County Office of Education (LACOE) in December 2024. The Second Interim Financial Report is due to LACOE by March 15, 2025 and was submitted to the authorizing district, LAUSD, in February. County superintendents are to report the certification of all districts in their respective counties to the Superintendent of Public Instruction and the State Controller within 75 days after the close of the reporting period.

ANALYSIS

The Second Interim Report for the five Fenton schools is presented here for the Board's review. All five schools are in good financial standing.

RECOMMENDATION

It is recommended that the Board of Directors certify the Second Interim Financial Reports for the five Fenton schools as received.

Copies of the Second Interim Reports for each of the Fenton schools are included in the *Fenton Charter Public Schools Board Financial Update for March 2025* (Item II.C. - Financial Business Manager's Report).

Attachment: [*Second Interim Reports for each of the Fenton schools*](#)

V. ITEMS SCHEDULED FOR INFORMATION



FENTON CHARTER PUBLIC SCHOOLS

March 6, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: LCAP Update and Instructional Report

BACKGROUND

The Ralph M. Brown Act is an act of the [California State Legislature](#), authored by Assemblymember [Ralph M. Brown](#) and passed in 1953, that guarantees the public's right to attend and participate in meetings of local legislative bodies.

The Brown Act was enacted in response to public concerns over informal, undisclosed meetings held by local elected officials. The Brown Act solely applies to California city and county government agencies, boards, and councils. The comparable [Bagley-Keene Act](#) mandates open meetings for State government agencies.

ANALYSIS

As a charter public school board, the Fenton Charter Public Schools Board of Directors is required to follow the provisions of the Brown Act. Janelle Ruley, attorney with Young, Minney and Corr LLP, will present the provisions of the act, and updates related to the impact of COVID-19 and the re-opening of schools and the workplace, to ensure continued compliance with all aspects of the law.

RECOMMENDATION

This is an information item only, with a formal presentation by Ms. Ruley, and no action is required.

Attachment: [*Brown Act Training - Presentation*](#)



FENTON CHARTER PUBLIC SCHOOLS

March 6, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: David Riddick
Chief Executive Officer/President

SUBJECT: Mid-Year LCAP Report

BACKGROUND

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for LEAs (county office of education [COE], school districts and charter schools) to share their stories of how, what, and why programs and services are selected to meet their local needs.

The components of the LCAP for the 2023–2024 LCAP year must be posted as one document assembled in the following order:

- LCFF Budget Overview for Parents
- Plan Summary
- Engaging Educational Partners

- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables
- Instructions

The Mid-Year LCAP Update

Senate Bill 114 (2023) added Education Code 52062 (a)(6) requiring the district to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and the local control funding formula Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA.

The report includes both of the following:

- all available mid-year outcome data related to metrics identified in the current year's LCAP, and
- all available mid-year expenditure and implementation data on all actions identified in the current year's LCAP. (EC sections 47606.5, 52062, and 52068)

ANALYSIS

Although there is no "official" template from CDE, Fenton uses software from Document Tracking Services (DTS) to create our LCAP documents. The attached templates are based on work that DTS has done with San Diego COE to prepare a 2025 Mid-Year Review for the 2025 LCAP template that meets the new requirements, pre-populates content from the 2024 LCAP where appropriate and streamlines the process of providing a thorough mid-year LCAP review.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [2024-2025 Mid Year LCAP Documents for FACS, FPC, SMBCCS, STEM and FCLA](#)



FENTON CHARTER PUBLIC SCHOOLS

March 6, 2025

TO: Fenton Charter Public Schools
Board of Directors

FROM: Jason Gonzalez
Chief Operating Officer

SUBJECT: Form 700 Filers

BACKGROUND

Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways:

1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances.
2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest.

ANALYSIS

For purposes of fulfilling the LAUSD Form 700 requirements, all members of the FCPS Board of Directors, Executive Officers, Directors, and selected Managers are part of the decision-making group identified by FCPS as required filers. The conflict of interest code generated by the Los Angeles County Board of Supervisors (LACBOS) identifies designated positions that are required to file a statement of economic interest and adhere to the disclosure requirements specified in the LACBOS-assigned categories.

The Form 700 (SEI) Electronic Filing & COI Roster System has made it possible to e-file via the portal. Only FCPS board members are included in the e-file roster in the electronic filing system. All other designated positions must file a Form 700 through either original blue ink signatures or an approved electronic signatures system, such as DocuSign. Fenton Charter Public Schools will employ the latter method whenever possible for greater efficiency.

The following procedure will again be observed to send and receive the Form 700s this year:

- After receipt of the Form 700 roster from LAUSD (expected after February 1st), Form 700 documents will be prepared for all filers (FCPS Board of Directors, Executive Officers, Directors, and selected Managers).
- Filers that are part of the Form 700 (SEI) Electronic Filing roster are required to log into the portal to complete the Form 700.
- All other filers will receive an email from DocuSign, which will allow them to complete the Form 700 electronically. Email addresses must be a part of the agency domain (i.e., name@fentoncharter.net) to participate in this method.
- **The forms are due to LACBOS and LAUSD by March 19th and it would be appreciated if forms are signed and returned no later than March 1st.)**
- Documents for all Fenton filers will be submitted with the third quarterly report to LAUSD through Dropbox.

SB 126 places the responsibility for oversight of the proper implementation of the FCPS Conflict of Interest Policy in the hands of the Los Angeles County Board of Supervisors (LACBOS) and e-filing of the Form 700 documents is now conducted via the LACBOS system. Only the “top tier” of decision makers is required to file through the LACBOS, and the FCPS Board of Directors and Chief Executive Officer are the only filers filing with the County. The extensive list of filers for LAUSD is related to our inclusive governance system that places a level of decision making in the hands of administrators and selected managers, and the desire of FCPS to be transparent in all matters related to the management of the organization.

RECOMMENDATION

This is an information item only and no action is required.

Attachment: [Sample Form 700 document](#)

VI. CLOSED SESSION

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment.”

VII. RETURN TO OPEN SESSION

Reconvene to open session

Chair Lucente will announce any action taken in Closed Session.