



New Jersey Department of Education

Title I School Parent and Family Engagement Policy

Title I, Part A regulations require that each school served under Title I, Part A, jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of the Elementary and Secondary Education Act (ESEA) section 1116. Parent and Family Engagement (c) through (f) is listed below:

C. Policy Involvement

Each school served under this part shall —

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; **which will be held on September 24, 2024 at 6:30 pm in the school's Digital Learning Center.**
2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parent and family engagement. **Parents who are unable to attend the meeting will be able to participate virtually or can schedule a meeting with the Workplace Learning Coordinator at a later time. Meetings will be recorded and saved in the PTO Google Classroom.**
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy.
 - a) **Families will review the Paterson P-TECH Parental Involvement policy during the Freshmen/Parent Orientation meeting and the first PTO meeting in the school year.**
 - b) **Families will be encouraged to provide revisions to the Paterson P-TECH Parental Involvement policy via a Google Form.**
 - c) **The PTO Executive Board will review revisions, and the final copy of the policy will be reviewed and adopted at the next PTO meeting.**
4. Provide parents of participating children —
 - a) Timely information about programs under this part;
 - b) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to meet regarding the challenging State academic standards; and

c) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

Provide parents/families with opportunities to communicate with school personnel to help set their students' academic goals each year (e.g., one-to-one meetings with counselors, IEP meetings, teacher-student compacts, and home visits) and encourage parents/ families to support student academic success by joining the PTO.

5. If the Annual School Plan (schoolwide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency.

Parents have been invited to join the ASP Team. The Parent Representative from the ASP team will discuss the school's goals during the first PTO meeting, and the ASP Team Committee will address any concerns presented during that meeting.

D. Shared Responsibilities for High Student Academic Achievement-

As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- **Training workshops for parents virtually or in person**
- **Back-to-School/Report Card nights**
- **An open line of communication with appropriate school staff**

E. Building Capacity for Involvement-

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

1. Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.
 - a) **Provide relevant, understandable information to parents verbally and in writing.**
 - b) **Provide information in multiple languages to ensure that schools can communicate with parents who are not native English speakers.**
 - c) **Provide information on the school's website, School-wide Classroom, and School Messenger**
2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement; **by providing workshops based on the needs obtained from the Parent surveys, and offer workshops on empowering families**

to be advocates and partners in improving their students' education, health/mental health, and social-emotional learning.

3. Shall educate teachers, pupil services personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
 - a) **Provide parents/families with opportunities to communicate with school personnel to help set academic goals each year for their students (e.g., one-to-one meetings with counselors, IEP meetings, teacher-student compacts, and home visits).**
 - b) **Encourage parents/ families to support student academic success by joining the PTO.**
4. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

N/A – High School

5. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;
 - (1) **All information is sent via Remind.com.**
 - (2) **All information is posted in the School-wide Google Classroom.**
 - (3) **All information is posted on the school's social media accounts and website.**

6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
7. May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
8. May pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
9. May train parents to enhance the involvement of other parents;
10. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parent and family engagement and participation;
11. May adopt and implement model approaches to improving parent and family engagement;
12. May establish a district wide parent advisory council to provide advice on all matters related to parent and family engagement in programs supported under this section;
13. May develop appropriate roles for community-based organizations and businesses in parent and family engagement activities; and
14. Shall provide such other reasonable support for parent and family engagement activities under this section as parents may request.

(1) Invite parents/families to communicate with school personnel to help set academic goals each year for their students (e.g., one-to-one meetings with counselors, IEP meetings, parent-teacher-student compacts, and home visits).

(2) Encourage parents and families to join the PTO and share their ideas, concerns, and experiences.

F. Accessibility –

In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

- 1. All information will be provided verbally and in writing in a way understandable to parents.**
- 2. Information in multiple languages ensures that schools can communicate with parents who are not native English speakers.**
- 3. Information will be posted on the school's website, School-wide Classroom, and School Messenger**