

BOARD OF TRUSTEES
Terrell County Independent School District
January 22, 2025

Terrell County ISD is dedicated to enhancing the self-worth of each student, providing a quality education in a firm, fair, and friendly atmosphere, and instilling pride, respect, and responsibility for one's self and the community, thus preparing the individual for the challenges and changes of future.

Regular Board Meeting Minutes

Following are the official minutes for the regular meeting of the Board of Trustees of Terrell County Independent School District for **Wednesday, January 22, 2025** beginning at 7:30 p.m. at the Sanderson High School Conference Room at Sanderson High School 302 N. Second Street, Sanderson, Texas.

Moment of Silence and Pledge to the Flags (7:30 p.m.)

A quorum was established and the meeting was called to order at 7:30 by school board vice-president, Fernando Sanchez.

Members present were: Fernando Sanchez, Jon Tom Lowrance, Enrique Rivera, Wes Billings and Angela Duperrault.

Members absent were: Marco Fuentes, Lali Ortiz

Staff and Administration Present were: Tanna Lowrance, Superintendent; Blain Chriesman, CFO; Justin Hilliard, Athletic Director; David Carrasco, Technology Director; Virginia Garza, Counselor; Tami Carrasco, Kayla Rosas, Gina Roberts

Visitors in attendance were: Jana Sanchez, Helen Daillet (did not sign in on sign-in sheet)

Public Forum

a. **PUBLIC COMMENTS/AUDIENCE PARTICIPATION [TCISD Policy BED (LOCAL)].**

Helen Daillet signed up to speak regarding: 'motion on the agenda this evening, appraisal and contract of Superintendent'. Per Local Policy public comment cannot be made targeting an individual staff member referencing them by name or title (see attached). Mr. Lowrance and Mr. Sanchez reiterated this policy in addition to the possibility that comments made would interfere with a formally filed level II grievance. Mrs. Daillet did not make a public comment.

Presentation of Annual Financial Report FYE by Singleton & Clark, P.C.

Mr. Preston Singleton presented Terrell County Independent School District's Annual Financial and Compliance Report for the year ended August 31, 2024.

Action Item (Presenter: Tanna Lowrance, Superintendent)

- a. Mr. Lowrance motioned and Mr. Rivera seconded the motion to approve the Annual Financial Report as presented. The motion carried 5-0.

District Reports

- a. **Athletic Report: J. Hilliard, AD,** see attached report
- b. **Counselor's Report: V. Garza** reported that STAAR testing days are being finalized, dual credit has started for the spring semester, Workforce Solutions of the Permian Basin had an informative visit with our students and allowed students to utilize virtual reality headsets to see real-world job skills such as working on a ladder and doing surgery, they also did mock interviews, ACCESS is working with BBT and has approved our first student apprenticeship scheduled to begin next week, 6 of our seniors have plans to attend college after graduation, Mrs. Shackelford is working with the other 3 on possible plans / areas of interest to help them in planning for after graduation.
- c. **Technolog Director's Report: D.Carrasco** reported that he is working to finalize the prohibited applications policy and with Honeywell on some air conditioning issues.

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- d. **Yearbook Report: G.Roberts** presented the completed 2023 yearbook on the Clevertouch board and stated sales are going well.
- e. **Financial Report: B.Chriesman** reported on the List of Bills and Financial Statements.
- f. **Superintendent/Principal Reports: T.Lowrance** reported the maintenance department has begun working on projects at the tennis courts and tack to get ready for spring sports, the 23-24 TAPR report was presented, the 23-24 Federal Report Card was presented, the county commissioners approved the school to utilized the corner flower bead at the Convention Center for digital signage, Mr. Martinez has been contacted to help with the retaining wall and drainage issues at the playground, the TASB Membership 2025 overview was presented.

Consent Agenda :

- a. Minutes of the Regular Board Meeting of January 6, 2025
Mrs. Duperrault motioned to approve the minutes from the regular board meeting on January 6, 2025. Mr. Billings seconded the motion. The motion passed 5:0.
- b. Budget Amendment(s)
-none-

8. Action Items:

- a. Mr. Lowrance motioned to approve the Interlocal Contract between the school district and the appraisal district for performance of appraisal duties by the school district for the 2025-2026 Tax Year. Mr. Rivera seconded the motion. The motion passed 5-0.
- b. Mr. Lowrance moved that the board add, revise, or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 124 as presented. Mr. Billings seconded the motion. The motion passed 5-0.

The board took a break from 8:59-9:06.

9. Executive Session: Pursuant of Texas Governmental Code 551, the board may retire to closed session for discussion of items listed below:

THE BOARD ENTERED EXECUTIVE SESSION AT 9:06 p.m.

- a. Personnel (resignations, retirements)
- b. CFO Contract
- c. Athletic Director Contract
- d. Superintendent Appraisal
- e. Superintendent Contract

The board reentered open meeting at 12:09.

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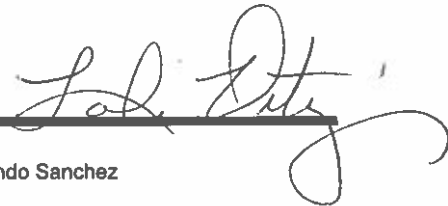
10. Return to Open Meeting for Consideration / Adoption of Closed Meeting Items:

- a. Personnel - no action needed
- b. Mr. Rivera motioned to extend the contract of CFO, Mr. Blain Chriesman, one year. Mr. Billings seconded the motion. The motion carried 5-0.
- c. Mr. Lowrance motioned to extend the Athletic Director's, Justin Hilliard, contract by one year. Mrs. Duperrault seconded the motion. The motion carried 5-0.
- d. Mr. Billings made the motion to approve the Superintendent's appraisal as presented. Mr. Rivera seconded the motion. The motion carried 5-0.
- e. Mrs. Duperrault made the motion to extend the Superintendent's, Tanna Lowrance, contract by 2 years and 5 months. Mr. Rivera seconded the motion. The motion carried 4-0 with Mr. Lowrance abstaining.

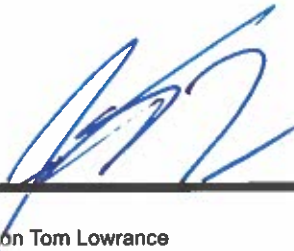
Adjournment

MR. RIVERA MADE THE MOTION TO ADJOURN AND MRS. DUPERRAULT SECONDED THE MOTION. MOTION CARRIED 5-0.

Mr. Sanchez adjourned the meeting at 12:11 p.m.

X 

Mr. Fernando Sanchez
Vice-President

X 

Mr. Jon Tom Lowrance
Secretary