



Fargo Public Schools (FPS) Request for Proposals Eagles & Longfellow School Playground Equipment

Due: March 13, 2025 at 2:00 p.m.

Introduction:

The Fargo Public School District seeks proposals from qualified vendors for design, procurement, and installation of accessible playground equipment at the following locations:

- Eagles Elementary, 3502 University Drive South
- Longfellow Elementary, 20 29th Avenue North

Companies responding to this request must submit their proposal in accordance with the enclosed specifications.

A **mandatory pre-proposal meeting** will be held on March 6, 2025, at 8:30 a.m. at Eagles Elementary, and March 6, 2025, at 10:00 a.m. at Longfellow Elementary. All bidders must be present.

All submissions must be submitted through the online Bonfire Portal at:

<https://fargok12.bonfirehub.com/portal/?tab=openOpportunities>

Vendors should contact the Euna Support team at Support.Bonfire@eunasolutions.com for technical questions. Vendors can also visit Bonfire's help forum at <https://vendorsupport.gobonfire.com/hc/en-us>.

Any communication related to submissions, including the posting of Addenda, will be available on <https://fargok12.bonfirehub.com>. Any questions can also be asked through the available communication tools. Vendors must be registered and logged in to ask questions.

Project Overview:

The objective of this RFP is to identify and select a reliable vendor offering unique play equipment with engaging and inclusive features that will encourage physical activity for children of all needs and abilities.

Equipment designs should be based on meeting all accessibility and safety standards. New play structures should be in-part, or wholly, directly accessible by individuals with a mobility impairment, such as with a ramp. Design must include "Sway Fun Glider" or equivalent, and if space allows also include "Zip Krooz" or equivalent.

Quality of equipment components, design, play value, and appropriateness to location should be taken into consideration.

Scope of Services:

The selected vendor will be responsible for:

1. Design and Specification - Inclusive playground structures will be provided to safely fit in the areas shaded in red within Exhibits FPS1 & FPS2. All other playground structures within the blue shaded areas will remain as-is/no work.
2. Procurement – Provide durable, high quality playground equipment compliant with accessibility and safety standards.
3. Installation – Complete installation of equipment to ensure all safety regulations and guidelines are followed.
 - A. Removal of existing playground structures within areas shaded in red outlined in the attached Exhibits FPS1 & FPS2 to be coordinated with FPS Construction Manager.
 - B. Sequence of new equipment installation to be coordinated with FPS Construction Manager.

Additional Information:

- FPS has hired a construction manager to perform a specified scope of maintenance improvement projects across the school district for 2025. The selected vendor will be required to coordinate with Fargo Public Schools Construction Manager for the removal of existing equipment and installation of the selected playground equipment.
- Vendors submitting a proposal should include an alternate price proposal and drawing to provide a ramp to access the new/proposed play structure from the adjacent pavement.
- Vendors submitting a proposal should include an alternate price proposal for removal of existing engineered wood fibers (EWF) and installation of new engineered wood fibers within the borders of areas identified as “Playground #2” on attached Exhibits FPS1 & FPS2.

Procurement Timeline:

- March 6, 2025 – Pre-proposal meetings on-site
- March 13, 2025 – Proposals Due
- March 25, 2025 – Board Approval of Selection

Scope of Work Timeline:

- Eagles Elementary Anticipated timeline: June 26, 2025 – July 11, 2025
- Longfellow Elementary Anticipated timeline: July 7, 2025 – August 14, 2025

Instructions to Proposers:

This request for proposals is being released on February 26, 2025.

- A. Responses shall comply with all requirements and provide all information identified in this document. Responses found to be incomplete or failing to comply with these requirements may be considered non-responsive.
- B. Responses, including attachments, shall not exceed 25 pages. The page count excludes

the front and back cover, which may include images, logo, firm identification, or other content that is not a required part of the response.

- C. Responses shall be in an 8 ½” x 11” format, using 1-inch standard margins with a font size not smaller than 12 point. Headers, footers, and page numbering can occur outside of the 1-inch standard margins.
- D. **All submissions must be submitted through the online Bonfire Portal at: <https://fargok12.bonfirehub.com/portal/?tab=openOpportunities>**
- E. Submissions by other methods will not be accepted. Minimum system requirements: Microsoft Edge, Google Chrome, Safari, or Mozilla Firefox. Javascript and browser cookies must be enabled.
- F. Vendors should contact the Euna Support team at Support.Bonfire@eunasolutions.com for technical questions. Vendors can also visit Bonfire’s help forum at <https://vendorsupport.gobonfire.com/hc/en-us>.
- G. Submission materials should be prepared in the file formats listed under Requested Information for this opportunity in the Bonfire Portal. The maximum upload file size is 1000 MB. Documents should not be embedded within uploaded files, as the embedded files will not be accessible to be evaluated.
- H. Submissions may be amended, but only before the Submission Deadline. Vendors wishing to amend their Submissions may amend before the Submission Deadline directly on the Bonfire portal.
- I. Late proposals will not be considered.
- J. Any communication related to submissions, including the posting of Addenda, will be available on <https://fargok12.bonfirehub.com> Any questions can also be asked through the available communication tools. Vendors must be registered and logged in to ask questions.

Content of Proposal:

Proposals must include:

- 1. Company Overview: A brief description of your organization, including relevant experience in K-12 environments.
- 2. Drawings and Product Specifications: Design drawing indicating details of the proposed play equipment, including specifications, and sample visuals.
- 3. Cost Breakdown: A comprehensive pricing structure including design, equipment (including all structures, components, and hardware), and installation.
- 4. Alternate Cost: A comprehensive price for the removal of existing engineered wood fibers (EWF) and installation of new engineered wood fibers. EWF must meet ASTM F1292-18 Standard Specification for Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment Standard, Section 4.2, Performance Criterion, and/or ASTM F3351-19 Standard Test Method for Playground Surface Impact Testing in Laboratory at Specified Test Height.
- 5. References: A minimum of three references from clients utilizing the proposed equipment.

Terms

- A. Owner reserves the right to accept other than the lowest cost proposal, and to negotiate the specified dollar amount or any portion of that amount. Owner reserves the right to negotiate contract changes following the award.
- B. Owner reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date.
- C. No proposer shall have a right to make a claim against Owner in the event Owner accepts a proposal or does not accept any proposals.
- D. Legal Compliance: Work performed, and plans produced shall comply with all state, federal, and local laws, including but not limited to those related to building, environmental, statutory, legal process, Occupational Safety and Health Act and the Fair Labor Standards Act.
- E. Acceptance of proposals: Owner reserves the right to reject all proposals and to waive informalities, if, at its discretion, the interests of Owner will be best served thereby.
- F. Validity of proposals: Proposals must be valid for at least 90 days.
- G. Proposer responsibilities: Proposing firm is responsible for conducting necessary research and becoming familiar with conditions under which the work is to be performed.
 - 1. Owner will not be responsible for any costs incurred by applicants in preparing proposals.
 - 2. Applicants are held legally responsible for their proposals.
 - 3. Applicants are not to collaborate, for the purpose of restricting competition, with other applicants or competitors in developing proposals.
- H. Addenda to RFP: Any changes, additions, or clarifications to the RFP will be posted online at <https://www.fargo.k12.nd.us/RFP>.
 - 1. Such addenda will be posted online and will be part of the proposal package, having the same binding effect as provisions of the original proposal.
 - 2. All addenda, amendments and interpretations of this solicitation shall be in writing. Owner shall not be legally bound by any amendment or interpretation that is not posted online.
 - 3. All contact that a proposer may have had before or after receipt of this RFP with any individuals, employees or representatives of Owner, and any information that may have been read in news media or seen or heard in any communication regarding this proposal should be disregarded in preparing proposal responses.
 - 4. Owner does not assume responsibility for receipt of any addendum provided online.

Attachments

Exhibit FPS1 – Eagles Elementary

Exhibit FPS2 – Longfellow Elementary

Exhibit FPS1

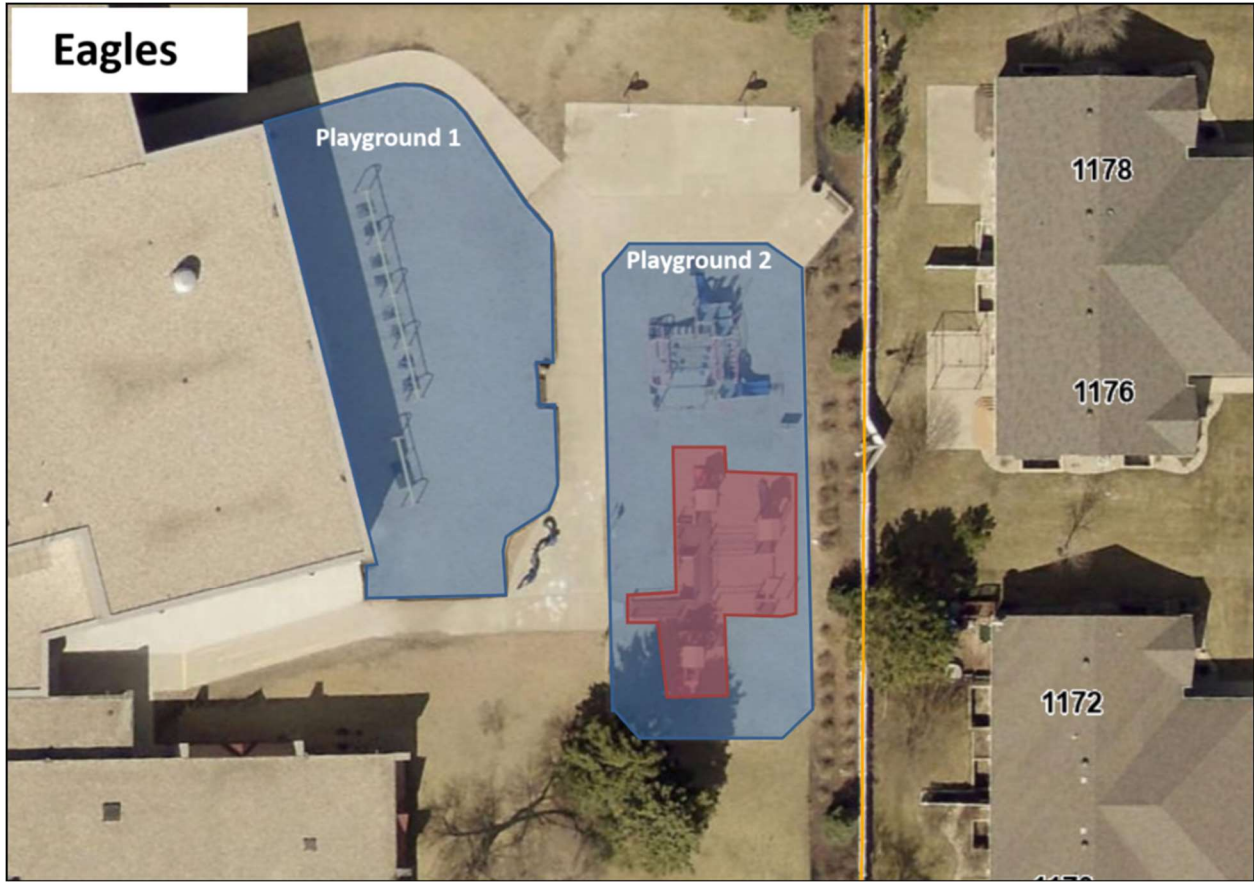


Exhibit FPS2

