



MEMORANDUM

FROM: Carrie A. Swain, Clerk
Board of Education

DATE: March 4, 2025

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Workshop/Committee Meetings, March 6, 2025, Bucks Hill School

The Committees of the Board of Education will meet on Thursday, March 6, 2025, 5:30 p.m., Bucks Hill School, Gymnasium, 330 Bucks Hill Road, Waterbury, Connecticut.

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at <https://youtu.be/-ltgaF3ika>

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

PRINCIPAL'S REPORT – Maria Jimenez

PUBLIC SPEAKING

1. Committee of the Whole/2 minutes ~ Request approval of an Education Affiliation Agreement with Ryders Health Management, Inc. (d/b/a Cheshire House) for educational experience for students (CNA clinical hours) to meet the Department of Public Health CNA requirements – J. Frenis, M. Merati.
2. Committee of the Whole/2 minutes ~ Request approval of a Letter of Agreement to establish partnership with The Governor's Prevention Partnership with Webster Bank to provide mentoring and substance prevention to students at Waterbury Arts Magnet School (Grades 6 -12) – W. Johns, H. Sam.
3. Committee of the Whole 15 minutes ~ Update: Special Education/Pupil Services – W. Johns.
4. Committee of the Whole 10 minutes ~ Update: Expulsion Academy – L. Ariola-Simoes.
5. Committee of the Whole/15 minutes ~ Discussion: Roberto Clemente International Dual Language School expansion – N. Albini.
6. Committee on Finance/5 minutes ~ Request approval of the State & Federally Funded Grant Contract with the Department of Economic and Community Development for the Every Child Art Experience Grant awarded to Kennedy High School Band – J. Frenis.
7. Committee on Finance/5 minutes ~ Request approval to apply for the Connecticut State Department of Education Career and Technical Supplemental Enhancement Grant – L. Allen Brown, J. Frenis.
8. Committee on Finance/5 minutes ~ Request approval of a Professional Services Agreement with Outdoor Classroom LLC for Day Trip Programming (field trip) at Camp Washington.

9. Committee on Finance/5 minutes ~ Request approval of an Agreement with Cooperative Educational Services for special education services – W. Johns.
10. Committee on Finance/3 minutes: ~ January 2025 Monthly Expenditure Report – D. Biolo.
11. Committee on Building & School Facilities/2 minutes ~ Use of school facilities by school organizations and/or City departments – N. Albini.
12. Committee on Building & School Facilities/2 minutes ~ Use of school facilities by outside organizations and/or waiver requests – N. Albini.
13. Interim Superintendent's Update ~ Dr. Schwartz.
14. Interim Superintendent's Notification to the Board/5 minutes:

a. Athletic appointments:

<u>Name</u>	<u>Location/Assignment</u>	<u>Effective</u>
Chabot, Albert	Crosby High/Indoor Track Coach	01/15/25
Elliott, Kristen	Kennedy High/Girls Tennis Coach	03/12/25
Hernandez, Isabella	Wilby High/Head Girls Tennis Coach	03/22/25
Piccolo, Carla	Wilby High/Assistant Girls Basketball Coach	02/24/25
Stankus, John	Wilby High/Head Boys Tennis Coach	03/22/25
Tyson, Quntin	Crosby High/Winter Strength & Conditioning Coach	02/24/25
Kuczenski, Henry	North End/Softball Coach	03/24/25

b. Grant funded appointments:

<u>Name</u>	<u>Position/Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Giampetruzzi, Joseph	Hall Monitor-Kennedy	PT	\$16.35/hr	Non BOE	Title I-A 23-25	02/06/25
Maldonado, Lashawna	Hall Monitor-Wilby	PT	\$16.35/hr	Non BOE	Title 1-DW 24-26	02/20/25
Shonek, Miriam	Tutor	PT	\$35/hr	Non BOE	Title I-A 23-25	02/06/25

c. Retirements:

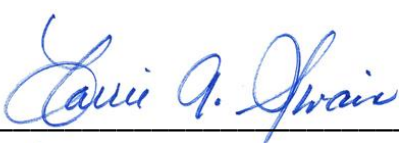
<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Palombo, Lisa	Wallace Middle/Grade 6 Math	06/30/25
Stevens, Jeanne	Rotella/Literacy Facilitator	06/30/25
Stevens, Robert	Crosby High/Tech Ed Automotive	06/30/25

d. Resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Lang, Helene	North End Middle/ELA	06/30/25
Violante, Kaaren	Reed/SLP	02/28/25

EXECUTIVE SESSION for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee

ADJOURNMENT

ATTEST: 
 Carrie A. Swain, Clerk
 Board of Education

To: Board of Education, Board of Aldermen

From: Michael Merati, Supervisor of Career & Technical Education, Academic Office

Date: February 10, 2025

Re: Board of Education Approval Request for MOU CRT24-127 / Ryders Health Management Inc. d.b.a Cheshire House Nursing and Rehabilitation Center - Executive Summary

The Academic Office/Education Department respectfully requests your approval for the above-referenced contract CRT24-127 to establish a partnership with Cheshire House in Waterbury. This contract was initiated as a sole source after approval. Under this contract/MOU, all Certified Nurse Assistant students within Waterbury Public Schools can complete clinical hours to meet the Department of Public Health CNA requirements.

The Contract/MOU is effective on the date signed by the Mayor. There are no costs associated with this contract.

Accordingly, attached for your review and consideration are the proposed contract, the successful responders' Disclosure and Certification of Obligations Affidavit Regarding Outstanding Obligations Form, and the Tax Clearance issued by the Office of Tax Collections.

Lastly, please be advised that the Education Department will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Respectfully Submitted,

Michael Merati
Supervisor of Career & Technical Education
236 Grand Street, Room 164
Attachment
Cc: Christian Mines
File: CRT24-127

EDUCATION AFFILIATION AGREEMENT

Between

City of Waterbury

And

Ryders Health Management, Inc.

This Education Affiliation Agreement ("Agreement") shall become effective upon execution by the Mayor ("Effective Date") and ") is entered into by and between **Ryders Health Management, Inc. , doing business as Cheshire House Nursing and Rehabilitation Center** a Connecticut non-stock corporation ("Organization") and **City of Waterbury**, located at 235 Grand Street, Waterbury, CT 06702 ("City").

WHEREAS, City offers a course of education which requires that students receive educational experience as part of their professional preparation;

WHEREAS, Organization has an interest in, and resources for, providing an educational experience consistent with the City's requirements; and

WHEREAS, City wishes to affiliate with Organization for the purpose of allowing qualified students to obtain such educational experience.

NOW, THEREFORE, the parties agree as follows:

I. CITY DUTIES

- A. Education Experience. City shall determine which students, and the number of students who, will participate in each educational experience rotation at Organization pursuant to this Agreement (each, a "Student", and, collectively, the "Students"), which determination shall be subject to approval by Organization. The City shall plan and administer the educational requirements to satisfy the requirements of all applicable laws, regulations and licensing or supervising agencies.
- B. Student Records and Family Education Rights and Privacy Act ("FERPA"). City shall maintain all educational records and reports relating to Student's clinical training at Organization. City shall comply with the requirements of FERPA and shall have direct control over Student records for purposes of FERPA and since Organization is not an "educational agency or institution" nor does it receive funding from the Secretary of Education of the United States of America, the City is solely responsible for FERPA compliance. City is responsible for all record keeping related to any required documentation of Organization's access to student records and/or City's disclosure of personally identifiable information from student records to Organization or to other third parties without the eligible Student's written consent. City further acknowledges that it has adopted a FERPA policy and issues an annual notification to eligible students as required by FERPA.
- C. Supervision. City shall supervise all Students in accordance with pertinent laws

and regulations, which supervision may or may not be on site. All student observations and/or educational experience at Organization shall be subject to the approval of the Organization.

- D. Training. City shall screen its Students for training, background, basic skills, professional ethics, attitude, behavior and experience and shall recommend for placement in the Organization education experience program only those Students who meet the requirements for participation established by the City and the Organization.
- E. Policies. Organization shall make available to and City shall assure that Students comply with the policies, procedures, laws, standards, bylaws and rules and regulations of Organization and its affiliates at all times.
- F. Health Certification of Students and Faculty Who Are Present at Organization. Each student shall have a complete physical examination, including tuberculin testing and proof of measles immunity prior to the beginning of clinical practice. Subsequently, a Tuberculosis ("TB") test will be required at the beginning of each year in which the student is to participate in clinical experiences. In addition, the City will advise the student regarding Organization's policies with respect to Hepatitis B and other vaccination policies.
- G. Confidentiality. City will advise all Students assigned to Organization regarding the confidentiality of patient/client records and patient/client information imparted during the training experience. City will also advise all Students that the confidentiality requirements survive the expiration or earlier termination of this Agreement.
- H. Notification. City shall notify the Organization at least thirty (30) days prior to the date it desires to establish an educational experience for the Students. Such notification shall include the names, addresses and other information required in this Section I and the requirements of the Students' educational experience at Organization. After opportunity to review each Student's academic and experience record and other information provided by City, Students' participation in the education experience at Organization shall be subject to final approval of Organization.
- I. Control of Academic Program. City shall have complete control over all academic aspects of the educational experience program, including but not limited to, admissions, administration, faculty appointments, program design, grading, examinations, evaluations and discipline.
- J. Personal Protective Equipment ("PPE"). City will advise each Student and Faculty that they will be required to wear appropriate PPE which is approved by Organization. Use of PPE will be in accordance with Organization guidance, such guidance adheres to CDC and state requirements.

II. ORGANIZATION DUTIES

- A. Professional Experience. Organization shall provide Students with supervised educational experience for each program that the parties mutually agree to

participate in and as appropriate for up to such number of Students and educational experience contact hours per semester as agreed upon by the parties. Organization shall provide the appropriate use of its facilities by Students enrolled in the City or otherwise provided by the City.

- B. Participation. During educational experiences, the Students shall be permitted to participate in professional services at the Organization's facilities under the supervision of the appropriate professional staff of the Organization and the City. The scope of the Students' participation will be determined by the applicable Organization policies and to the extent permitted by law and at discretion of Organization staff.
- C. Emergency. In the event of an emergency, or when required, Organization shall have the right to temporarily relieve or remove a Student from a specific assignment.
- D. Student Removal. Organization, in its sole discretion, may immediately remove from its premises, and suspend or terminate the participation of, any Student in any education experience governed by this Agreement if Organization determines that the Student failed to observe applicable policies, procedures, rules, regulations or the instruction of Organization supervisors. Organization will immediately notify City of any such removal, suspension or termination.
- E. Laws. Organization shall comply with all applicable laws and regulations.
- F. Non-Teaching Patients. No provision of this Agreement shall prevent any patient from requesting not to be a teaching patient or prevent any member of the Organization medical staff from designating any patient as a non-teaching patient.
- G. Right of Refusal. No provision of this Agreement shall prevent Organization from refusing to accept any student who has previously been discharged for cause as an employee of Organization, who has been removed from or relieved of responsibilities for cause by Organization, or who would not be eligible to be employed by Organization. Organization shall notify City in writing of its refusal to accept a student and the basis for the refusal; City shall not thereafter submit such student for clinical experience at Organization. Each Organization shall retain the right to decline the assignment of students from City at any time for operational reasons.

III. MUTUAL DUTIES

- A. Student Assignment. The City and Organization shall mutually agree upon assignment of Students to particular Organization facilities.
- B. Non-discrimination. No Student shall, on the grounds of race, color, sex, creed, age, or national origin be excluded from participation in, be denied the benefits of, or be subject to discrimination under any provision of this Agreement. Regarding any position for which a Student is qualified, neither Organization nor City shall discriminate against any Student because of physical or mental disability. Each party agrees to treat qualified disabled students without discrimination based upon their physical or mental disability in all educational

activities associated with this Agreement, and to afford such individuals reasonable accommodations at the expense of the City.

- C. Liaison and Supervision Requirements. Each party will appoint a liaison to serve as a communication link between the parties. Each party will provide qualified and competent individuals in adequate number for the instruction and/or supervision of Students.

IV. RELATIONSHIP OF THE PARTIES

- A. Legal Status of Students. It is understood and agreed that the Students are enrolled in a professional education program offered by the City. The Students shall not be deemed or considered to be employees or agents of Organization for any purpose and shall remain at all times students of the City. Students will not be entitled to receive any compensation or benefits from Organization, including, but not limited to, health care insurance, vacation or sicktime or any other benefit of employment, directly or indirectly.
- B. Independent Contractor Status. It is mutually understood and agreed that Organization and City are, and shall be at all times, performing as independent contractors of each other. Nothing in this Agreement is intended or shall be deemed or construed to create an agency, employer/employee, partnership, franchise, or fiduciary relationship between Organization and City and any relationship between parties is nothing other than that of educational affiliates. Neither party shall have the right to bind the other to any contractual or other obligation.
- C. No compensation. It is mutually understood and agreed that neither Organization or City shall receive or be entitled to compensation in connection with this Agreement.

V. TERM AND TERMINATION

- A. Term and Extension Period. This Agreement shall commence upon execution of the Mayor ("Effective Date") and shall terminate on June 30, 2029. ("Expiration Date"). This is the "Term". At the end of the Term, the parties may, by mutual written agreement, agree to two (2) options to extend this Agreement for a period of no more than one (1) year each. This is the "Extension Period".
- B. Termination by Either Party. During the Term of the Agreement it may be terminated with or without cause by either party on thirty (30) days prior written notice. Notwithstanding any such termination, all Students already enrolled in and participating in an educational experience pursuant to this Agreement at the time of the notice of termination shall be given a period of time not to exceed the shorter of i) the end of the semester or ii) six (6) months from the date of the notice of termination during which to complete the current course in their educational experience at Organization, during which time the terms of this Agreement shall continue to govern the balance of such Students' education experiences.
- C. Termination for Breach. In the event that either party gives notice to the other party that the other party has materially breached any obligation under this Agreement and such breach has not been cured within fifteen (15) days following the giving

of such notice, the party giving such notice will have the right to terminate this Agreement immediately.

- D. **Legal Opinion.** If Organization obtains a written opinion of legal counsel stating that, in the event of an audit or investigation, this Agreement is likely to be challenged by any governmental agency as illegal or improper or resulting in fines, penalties or exclusion from the Medicare or Medicaid program, loss of tax-exempt status or its ability to obtain tax-exempt financing, Organization may terminate this Agreement by providing written notice to City. Within ten (10) days of such notice, the parties shall meet and confer to discuss mutually acceptable means of restructuring the relationship to eliminate the legal concern. In the event that the parties are unable to reach agreement on new terms within twenty (20) days of their meeting, this Agreement shall automatically terminate.
- E. **Force Majeure.** If either party is unable to perform its duties under this Agreement due to strikes, lock-outs, labor disputes, governmental restrictions, fire or other casualty, emergency, closure of a facility or department or any other cause beyond the reasonable control of the party, such non-performing party shall be excused of performance and shall not be in breach of this Agreement, for a period equal to any such prevention, delay or stoppage. Notwithstanding this provision, a party may terminate this Agreement immediately upon written notice if such events continue for thirty (30) days or longer.

VI. CONFIDENTIALITY AND PROPRIETARY INFORMATION

- A. During the term of this Agreement and in perpetuity thereafter, regardless of the reason for the termination of this Agreement, City and/or Students shall hold all data and information, in any form, which is confidential and proprietary to Organization or its affiliates used or encountered during the term of this Agreement ("Proprietary Information") in confidence and shall not discuss, communicate or disclose to others, or make any copy or use of the Proprietary Information without first obtaining the written consent of Organization, unless required by law.
- B. **Patient Identification.** The identity of a patient, the nature of procedures or services provided to patients and information included in the patient's medical records shall be confidential and shall not be disclosed by the City or Students other than for use in direct patient care unless authorized in writing by Organization or as may be required by law. Without limiting the foregoing, the City agrees to comply with all applicable federal and state confidentiality laws including, without limitation, the Health Insurance Portability and Accountability Act of 1996, as amended, and its related regulations ("HIPAA").
- C. **Records.** Organization shall have custody and control of all medical records and charts in patient files. Neither the City nor the Student may remove or copy such records except with written permission of Organization.
- D. **Studies and Research.** All reports, projects, or theses, and publications based upon studies and research arising out of the cooperative education experience permitted by this Agreement shall be reviewed and approved prior to release by means of such of procedures as Organization shall designate. Approval of the Organization shall not be unreasonably withheld.

- E. Ownership of Work. Any and all work product created or developed by Students in the performance of their educational experience under this Agreement shall be the sole and exclusive property of Organization. City hereby irrevocably conveys, transfers, and assigns to Organization all right, title and interest in and to, including all intellectual property rights in and to, such work product, whether or not such work product is deemed a "work made for hire" under the Copyright Act. City irrevocably waives any and all claims City may now or hereafter have in any jurisdiction to so called "moral rights" with respect to the work product and shall provide to Organization all assistance reasonably required to perfect Organization's and its affiliate's rights in the work product hereunder. Notwithstanding the foregoing, Student may use work product created or developed in the performance of an educational experience under this Agreement for the sole purpose of satisfying City course requirements and for no other purpose.

VII. INDEMNIFICATION AND INSURANCE

- A. Indemnification. Each party shall indemnify, defend and hold harmless the other party, including, but not limited to, their officers, employees, directors and agents (collectively, the "Indemnified Party"), from and against all liability, claims, judgments, losses, damages and expenses, including reasonable legal fees and expenses, arising solely from their acts and omissions in the performance of their duties and obligations under this Agreement. In such an event, the Indemnified Party shall have the option either of providing its own defense for which Indemnifying Party shall promptly pay the Indemnified Party its reasonable cost and expenses or the Indemnified Party may tender the defense to the Indemnifying Party, which shall assume it.
- B. Notification. Each party shall notify the other within ten (10) days of receipt of any lawsuits, claims or notices of intent to file a lawsuit based in any manner on the services provided under this Agreement.
- C. Professional Liability Insurance. The City shall not assign any Students or instructors to Organization until the instructors and Students can demonstrate professional liability insurance coverage with policy limits of \$1,000,000 per occurrence and \$1,000,000 aggregate per year.
- D. General Liability Insurance. The City shall not assign any Students or instructors to Organization until the instructors and Students can demonstrate general liability insurance coverage with policy limits of \$1,000,000 per occurrence and \$2,000,000 aggregate per year and \$2,000,000 Products/Completed Operations Aggregate, adding the Organization as an additional insured with respects to this Agreement.
- E. Workers Compensation Insurance. If instructors accompany assigned Students to the Organization as a required part of the educational experience for purposes in relation to this Agreement, the City must demonstrate workers compensation insurance in amounts required in accordance with applicable laws within the state where the educational experience is being performed.

- F. Student Health Insurance. City will inform student that it is the responsibility of each student participating in the education experience at Organization to have health insurance to cover emergency health care for illnesses or injuries resulting from the student's field experience at Organization. It shall be the responsibility of the student to provide payment or adequate health insurance coverage for such emergency care and any subsequent care. Organization may request each Student to provide proof of insurance prior to beginning the education experience with Organization.
- G. Proof of Insurance. Attached to this Agreement as an Exhibit is a copy of City's certificates of insurance required under this section. City shall provide Organization Facilities with updated certificates of insurance annually and upon request, to maintain compliance with the terms of this Agreement. Said certificates of insurance shall not be materially amended or cancelled without thirty (30) days prior written notice to Organization.
- H. Organization Insurance. Organization will maintain professional liability and commercial general liability insurance for itself and its employees, which covers Hospital's operations at all sites where services are performed, with limits as follows: General Liability of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate and \$2,000,000 Products/Completed Operations Aggregate and Umbrella/Excess coverage of at least One Million Dollars (\$1,000,000.00) each occurrence and One Million Dollars (\$1,000,000.00) in the aggregate and Professional Liability of One Million Dollars (\$1,000,000) per each claim and One Million Dollars (\$1,000,000) in the aggregate and Abuse and Molestation of One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) in the aggregate, or other coverages and limits as otherwise approved by City.

VIII. MISCELLANEOUS

- A. Governing Law. The laws of the state where the services are to be performed govern this Agreement.
- B. Venue. Venue shall be proper only in the jurisdiction where the services were performed or delivered.
- C. Amendment. An amendment of this Agreement is not effective unless it is in writing and signed by each of the parties.
- D. Waiver. Waiver of any provision(s) of this Agreement is not effective unless the waiver is in writing and signed by the party against whom enforcement of the waiver is sought. Failure to enforce any provision does not constitute a waiver.
- E. Reformation. The provisions of this Agreement will be deemed severable and if any part of any provision is determined to be unenforceable, the provision may

be changed to the extent reasonably necessary to make the provision, as so changed, enforceable.

- F. Severability. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement will not in any way be affected or impaired, but will remain binding in accordance with their terms.
- G. Headings. The descriptive headings of the Sections of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provision.
- H. Notices. Notice shall be given in writing and shall be effective upon depositing the notice in first-class mail or certified mail, return receipt requested, to Organization or City at the addresses below or upon actual receipt by the otherparty. Facsimile notices shall be delivered during the receiving party's normal business hours and shall be effective only if the sending party maintains written confirmation of facsimile receipt. Either party may change the address to which notices are to be sent by notice given in accordance with the provisions of this Section.

Organization: Ryders Health Management, Inc.
d/b/a/ Cheshire House Nursing and Rehabilitation Center
88 Ryders landing, Suite 208
Stratford, CT 06614

City: Waterbury Board of Education
236 Grand Street, Chase Building, 1st Floor
Waterbury, Connecticut 06702

Copy to: Office of Corporation Counsel
235 Grand Street, 3rd Floor
Waterbury, CT 06702

- I. Enforceability. This Agreement is intended for the benefit of the parties only. There are no other intended third-party beneficiaries.
- J. Presumption. There is no presumption for or against either party as a result of such party being the principal drafter of this Agreement.
- K. Entire Agreement. This Agreement, including all Exhibits referenced herein, constitutes the entire agreement between the parties concerning the subject matter herein. This Agreement supersedes all prior and concurrent negotiations, agreements and understandings between the parties, whether oral or in writing, concerning the subject matter hereof.
- L. Assignment. This Agreement may not be assigned, except by Organization to a parent, subsidiary, successor, or affiliated entity, without the written consent of the parties. Subject to the foregoing limitation upon assignment, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.

IX. CITY REQUIRED PROVISIONS – References in this Section to “City” shall bear the same meaning as “School”

A. Prohibition Against Gratuities and Kickbacks (§39.042 of City’s Code of Ordinances)

1. No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or purchase order, or to any solicitation or proposal therefore.
2. No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.
3. The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

B. Prohibition Against Contingency Fees (§39.47 of City’s Code of Ordinances).
The signatories to this Contract hereby represent that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

(Signature Page to Follow)

IN WITNESS WHEREOF, the parties hereto execute this agreement on the dates signed below.

WITNESS:

RYDERS HEALTH MANAGEMENT, INC.

Sign & Print Name

By: *Paul K. Pernerewski, Jr.* Administrator
Signature & Title

Sign & Print Name

Date: 2-10-2025

WITNESS:

CITY OF WATERBURY

Sign & Print Name

By: _____
Paul K. Pernerewski, Jr., Mayor

Sign & Print Name

Date: _____

Exhibit A
Program Data Sheet

ROTATION ASSIGNMENT:		Clinical Hours as required for the CT CNA exam.	
Cheshire House Rotation Supervisor / Preceptor		School Faculty Advisor / Program Director	
Name	Gregory Bush, RN	Name	Michael Merati
Title	Director of Nursing Services	Title	Supervisor of Career and Technical Education
Institution	Cheshire House Nursing and Rehabilitation Center	Institution	Waterbury Public Schools
Address	3396 East Main St. Waterbury, Connecticut 06705	Address	236 Grand Street Waterbury, Connecticut 06702
Telephone	(203) 754-2161 Ext:225	Telephone	(203) 573-5029
Email	gbush@cheshire-house.net	Email	mmerati@waterbury.k12.ct.us
Cheshire House Department Coordinator		School Program Coordinator	
Name	Gregory Bush, RN	Name	Stacey Muniz
Title	Director of Nursing Services	Title	Teacher Advisor
Institution	Cheshire House Nursing and Rehabilitation Center	Institution	Crosby High School
Address	3396 East Main St. Waterbury, Connecticut 06005	Address	300 Pierpont Road Waterbury, Connecticut 06705
Telephone	(203) 754-2161 Ext:225	Telephone	(203) 574-8060
Email	gbush@cheshire-house.net	Email	Stacey.muniz@waterbury.k12.ct.us
SCOPE OF EDUCATIONAL EXPERIENCE: (i.e. specific criteria that learners must meet to fulfill rotation requirements)			
<p>Crosby Health Science students will be trained for 60 clinical hours in order to prepare/become eligible to sit for the State of Connecticut Certified Nurse Assistant Exam. This training will be conducted at Cheshire House Nursing and Rehabilitation Center under the supervisor of staff as students are exposed to teamwork, medical career pathways, and 21st century skills.</p>			

CORPORATE RESOLUTION

I, Martin Sbriglio, hereby certify that I am the duly elected and acting Secretary of Ryders Health Management / ^{Cheshire} House a corporation organized and existing under the laws of the State of Connecticut, do hereby certify that the following facts are true and were taken from the records of said corporation.

The following resolution was adopted at a meeting of the corporation duly held on the 10th day of Feb., 2025.

"It is hereby resolved that David Desell, ^{Administrator} is authorized to make, execute and approve, on behalf of this corporation, any and all contracts or amendments thereof".

And I do further certify that the above resolution has not been in any way altered, amended, repealed and is now in full force and effect.

IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said _____ corporation this _____ day of _____, 202__.

(X) 
Secretary

Date: February 14, 2025

To: Board of Education

From: Hannah Sam, Principal

Subject: Approval for a Letter of Agreement to establish a partnership between Waterbury Public Schools (WPS) and The Governor's Prevention Partnership (The Partnership)

Waterbury Public Schools requests your approval of a letter of agreement to establish a partnership with The Governor's Prevention Partnership.

Through this collaboration, The Governor's Prevention Partnership, an organization dedicated to safeguarding Connecticut's future workforce joins forces with Webster Bank to provide mentoring and substance prevention to students at Waterbury Arts Magnet School (Grades 6 -12). The program utilizes the *Everyday Mentoring*® model, and the *Peer Prevention Advocates* Program aimed at supporting students excel academically, strengthen their social-emotional development, improve attendance, and build financial literacy skills.

Mentors will be provided by community partnerships with Webster Bank and other sources, and will include 20 school-based mentors, one (1) supervisor, and one (1) school staff member overseeing the program. A comprehensive professional development will be provided including substance abuse prevention for the time period specified below and subject to the terms and conditions specified within the agreement.

The Partnership Agreement will cost The City of Waterbury \$15,000.00 with Title IV as the funding source. The term of the agreement will begin on the date executed by the City and will conclude on March 20, 2026.



School-Based Mentoring Agreement

This Agreement (Agreement) establishes a formal partnership between Waterbury Public Schools (WPS), 236 Grand Street, Waterbury, CT 06702 and The Governor's Prevention Partnership (The Partnership), a non-profit organization located at 361 Main Street, Suite 201, East Hartford, CT 06118 (Jointly referred to as the "Parties" to this MOA) to implement a school-based mentoring program. This initiative aims to support 20 students at one pilot school within the district, enhance student success through mentor-mentee relationships, and engage community partners and businesses in the recruitment of mentors using various resources including the Everyday Mentoring® model.

1. Scope of Collaboration:

1.1 Program Overview:

The Partnership will collaborate with WPS to implement the Everyday Mentoring® model, a research-based mentoring program proven to improve student outcomes such as academic performance, social-emotional development, and attendance. The pilot will serve 20 students from a selected school in Waterbury.

1.2 Business and Community Engagement:

The program will engage local businesses, with a special focus on working with Webster Bank which has been a statewide leader in supporting youth mentoring initiatives. The program will also involve local community leaders, such as Rep. Geraldo Reyes, to foster business and community involvement and ensure program sustainability.

1.3 Training and Technical Assistance:

The Partnership will provide comprehensive training for school staff and mentors. This training will include mentor recruitment, retention strategies, and program evaluation tools, ensuring the mentoring relationships remain effective and impactful. Ongoing technical assistance will be provided to monitor program progress and resolve challenges. The Partnership shall provide building administrators or school staff involved in the school-based mentoring program of the identified school with 10 hours of virtual consultation and training in the Everyday Mentoring curriculum.

1.4 E3: Peer Prevention Advocates Program:

In addition to mentoring, The Partnership will introduce the E3 program, training youth as peer leaders in substance use prevention. These peer leaders will develop and execute campaigns to raise awareness about substance use risks and support their school communities. This will be adjusted based on the identified school and grade.



2. Roles and Responsibilities:

2.1 The Governor's Prevention Partnership:

- 2.1.1 Provide training sessions for mentors, school staff, and advisors, including Everyday Mentoring® and E3 curriculum
- 2.1.2 Offer ongoing technical assistance, including tools for program monitoring and mentor-mentee relationship management.
- 2.1.3 Engage local businesses, particularly Webster Bank, to support mentor recruitment.
- 2.1.4 Work closely with WPS to track student outcomes related to attendance, engagement, and academic performance.
- 2.1.5 Facilitate workshops and public awareness campaigns, working with community leaders to support program sustainability.

2.2 Waterbury Public Schools:

- 2.2.1 Identify one pilot school to implement the mentoring program, serving 20 students.
- 2.2.2 Collaborate with The Partnership on mentor recruitment, training, and ongoing support.
- 2.2.3 Identify and provide staff and resources to assist with program implementation, including coordination of meetings and mentor onboarding.
- 2.2.4 Monitor student outcomes and provide feedback to The Partnership for program evaluation and improvement.
- 2.2.5 Actively involve school leadership to align mentoring activities with district wide objectives.

3. Duration and Timeline:

- 3.1 This Agreement shall become effective on the date executed by the Mayor and shall terminate one (1) year from said date.
- 3.2 By **March 31, 2025**, WPS and The Partnership will complete mentor recruitment and training.
- 3.3 Monthly progress reviews will be prepared by WPS to assess student outcomes and mentor-mentee relationship quality.
- 3.4 A final report from the Partnership summarizing outcomes, successes, and lessons learned will be delivered to WPS by **April 28, 2026**.



4. Budget and Funding:

The budget for this initiative will cover training, technical assistance, and mentor recruitment costs for the duration of the pilot. WPS shall provide an amount up to \$15,000 for the entire term of this agreement. The Partnership shall provide services and support in accordance with Sections 1 and 2 of this Agreement in addition to the in kind support of Webster Bank and other community partners.

5. Evaluation and Reporting:

The Partnership and WPS will evaluate the program's effectiveness through program assessments, tracking improvements in student attendance, academic performance, and social-emotional development. Both parties will participate in quarterly evaluations and provide updates to all stakeholders, including community partners.

6. Liability of Parties:

Each party shall be responsible for its own acts or omissions for any and all claims, liabilities, injuries, suits, demands, and expenses of all kinds which may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by the party or its employees or representatives in the performance or omission of any act or responsibility of that party under this Agreement.

7. Criminal Background Check and DCF Registry Check:

The Partnership represents and warrants that it and its employees, including but not limited to, community partners who may be assigned to perform the Services set forth in this document have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending.

The Partnership shall, pursuant to Connecticut General Statutes §10-66rr, as amended from time to time, require that anyone employed or recruited by the Partnership, including but not limited to, any community partner who performs a service under this Agreement, shall submit to a records check of the Department of Children and Families child abuse and neglect registry and provide a copy of said records check to the City prior to commencing work under this Contract. The City and the Board of Education shall rely on these representations.



8. Confidentiality/FERPA:

The Partnership shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education, Connecticut Department of Education and the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc. The Partnership shall further ensure that its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and those of the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc.

Any and all materials contained in City of Waterbury student files that are entrusted to the Partnership, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement or gathered by the Partnership in the course of its services shall remain in the strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by the Partnership, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement shall be used solely for the purposes of providing services under this Agreement.

The Partnership acknowledges that in the course of providing services under this Agreement, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99). The Partnership shall ensure its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement and the City shall comply with the requirements of said statute and regulations, as amended from time to time and the Partnership agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student's parent or guardian, as required by FERPA, the Partnership has no authority to make disclosures of any information from education records.

9. Student Data Privacy: As applicable

All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the Partnership, its employees, agents, community partners or anyone performing



work on their behalf under the terms of this Agreement.

The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the Partnership, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Partnership. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the Partnership within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Partnership that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

The Partnership, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the Partnership receives a request to review Student Data in the Partnership's possession directly from a student, parent, or guardian, the Partnership agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Partnership agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the Partnership, and correct any erroneous information therein.

The Partnership shall take actions designed to ensure the security and confidentiality of student data.

The Partnership will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps: Upon discovery by the Partnership of a breach of Student Data, the Partnership shall conduct an investigation and restore the integrity of its data



systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

Student Data shall not be retained or available to the Partnership, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement upon expiration of said Agreement between the Partnership and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Partnership after the expiration of such Agreement for the purpose of storing student-generated content.

The Partnership and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time. The Partnership shall further ensure the compliance of its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement.

The Partnership acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

10. Termination for Convenience of the City.

The City may terminate this MOA at any time for the convenience of the City, by a notice in writing from the City to the Partnership.

11. Termination for Non-Appropriation.

The Partnership acknowledges that the City is a municipal corporation and that this MOA is subject to the appropriation of funds by the City sufficient for this MOA for each budget year in which this MOA is in effect. The Partnership therefore agrees that the City shall have the right to terminate this MOA in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this MOA is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.



12. Discriminatory Practices.

In performing this MOA, the Partnership, its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement, shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position.

12.1. Discrimination Because of Certain Labor Matters. No person employed on the work covered by this MOA shall be discharged or in any way discriminated against because such person has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or related to the labor standards applicable hereunder to its employer.

12.2. Equal Opportunity. In its execution of the performance of this MOA, the Partnership shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. The Partnership agrees to comply with all Local, State and Federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all its employees, agents, community partners or anyone performing work on their behalf under the terms of this Agreement.

13. City of Waterbury, Code of Ordinances, Ethics and Conflict of Interest Code, Provisions.

City of Waterbury's Ethics Code Ordinance. The Partnership hereby acknowledges it is responsible for familiarizing itself with and adhering to Chapter 39 of the City's Ordinance regarding, Ethics and Conflicts of Interest. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <https://www.waterburyct.org/services/city-clerk/code-of-ordinances> [click link titled "Code of Ordinances (Rev. 12/31/19)". For Chapter 39, click on "TITLE III: ADMINISTRATION", then click on "CHAPTER 39: ETHICS AND CONFLICTS OF INTEREST"].

14. Prohibition Against Gratuities and Kickbacks (§39.042 of City's Code of Ordinances)

No person shall offer, give, or agree to give any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or



member of a board or commission to solicit, demand, accept or agree to accept from another person a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or purchase order, or to any solicitation or proposal therefore.

No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a contract, subcontract or order, by or on behalf of a subcontractor, prime contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.

15. Prohibition Against Contingency Fees (§39.47 of City's Code of Ordinances).

The Partnership hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.

16. Insurance:

The Partnership shall obtain and furnish proof of the following insurance that shall cover its employees, community partners, mentors, agents, or anyone performing work on their behalf under the terms of this Agreement prior to commencing any services hereunder:

- 16.1** Abuse and Molestation Liability Insurance: Aggregate limit of \$1,000,000 and \$1,000,000 per occurrence.
- 16.2** General Liability Insurance: Minimum of \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products/completed operations aggregate.
- 16.3** Workers' Compensation Insurance: As per Connecticut General Statutes.
- 16.4** Professional Liability/E&O: \$1,000,000 each wrongful act and \$1,000,000 aggregate.
- 16.5** Automobile Liability (if applicable): \$1,000,000 combined single limit each accident.
- 16.6** Excess/Umbrella Liability: \$1,000,000 each occurrence and \$1,000,000 aggregate.

Insurance certificates must state that "City of Waterbury and its Board of Education is



listed as an **Additional Insured on a primary and non-contributory basis on all policies except Worker’s Compensation and Professional Liability. All policies shall include a Waiver of Subrogation except Professional Liability.”** Should any of the above policies be canceled, limits reduced or coverage altered, **30-days written notice must be given to the City of Waterbury and the Waterbury Board of Ed.**

17. Reporting and Communication:

The primary point of contact for The Contractor during the term of this agreement will be:

Aristede Hill, Associate Director, MENTOR CT and School Based Mentoring Email:
Aristede@GPPCT.org | Phone: 860.757.3579

Secondary Point of Contact:

Deborah Lake, Director of Program Planning and Implementation
Email: Deborah@GPPCT.org | Phone: 860.757.3585

Signatures:

For Waterbury Public Schools:

Name: _____

Title: _____

Date: _____

For The Governor’s Prevention Partnership:

Name: _____

Title: _____

Date: _____

This Agreement outlines the joint commitment to improve student outcomes in Waterbury through mentoring and community engagement, fostering long-term success for youth in the district.



Special Education & Pupil Services Updates

Wendy Johns
Director of Pupil Services

Board of Education Presentation
Thursday, March 6, 2025

Special Education Update

SPECIAL EDUCATION DEPARTMENT 2024 - 2025
Wendy Johns- Director of Pupil Services Tracy-Ann Menzies- Assistant Director

Nancy Hill	Alison Finley	Patricia Ferrare	Kimberly DiVergilio	Wendy Santarsiero	Donajean Belcher
Enlightenment Kennedy Rotella	Driggs Kingsbury (1-5) Tinker Washington Wendell (PK-8) Walsh (Grades 2-5)	Annex OEC- SPED Career Academy HS Kingsbury (Pre-KN)	Outplacements OOD – Sped & Foster Non-Public Schools	Wallace M.S. WAMS (6-12) Carrington	Wilby H.S. (<i>No Aut.</i>) Westside NEMS (Gr 6)
Social Workers Transition Coordinator (NVCC, Step 2) Crisis Team School 2 Work (Wilby)	ESY (Co) CAELP	Birth-3 (<i>Placements in Pre-K settings</i>)	SchPsych QGlobal/DALS+ 45-day Timeline Rob Davis (BCBA/ FBA/ BIP)	Homebound Tuition Billing for magnets	SLP/OT/PT Teachers of VI & HI Sign Language Interpreters
Jamie Miller	Vacant	Dr. Michelle Cormier	Chayna Nath	Kaitlyn Siena	
Maloney Hopeville International Gilmartin (Pre-K-8) Duggan (Pre-K-8) Walsh (Grades KN-1)		Districtwide Autism K-12 Generali Bucks Hill Wilby (Aut. only) NEMS (AUT/ Gr 8)	Bunker Hill Wilson Chase State Street Sprague Regan	Crosby Reed (Pre-K-8) NEMS Gr 7	
IEP Quality Trainer ESY (Co) Large City Forum Bi-Lingual Evals		<u>BCBA's/RBT's/</u> <u>ABA Therapists</u> ADOS Team Assistive Tech.	SAW Liaison Program Manual Literacy/Reading	Support MTSS Efforts	

Special Education Enrollment / Prevalence

	2023-2024	2024-2025	Increase
Total District Enrollment	18827	18843	16
Total Sped Enrollment PK-12	3991	4070	79
District Prevalence Rate	21.2%	21.6%	.4 %

* SE data as of March 1, 2025

Special Education Department Updates:

- 2024-2025 : Major Focus Areas
 - Professional Development
 - SUPPORT (De-escalation)
 - FBA/ BIP- PTR
 - Transition and Parks and Recreation Partnership
 - Homebound Manual
 - AbleNet
 - Indicator 12 Audit (OEC)
 - Mainstream students/ Exit from self-contained settings



Ongoing Efforts to Address Special Education Vacancies

- Utilization of CSDE flexible staffing options:
 - Para-Educator Pathways to Temporary Authorization in Special Education
 - 11 - Long Term Para Sped Authorizations utilized
 - 8- Long-term Paras are now serving as DSAP teachers across the district
- 1- School Psychologist DSAP candidate- Partnership with Southern University
 - Expanding partnership for the upcoming school year

Special Education Department: Fiscal Responsibility and Systematic Changes



- Outplacements Visits
- SE Transportation
- Recruitment and retention of staff
- No cost contracts
- IDEA Grant- Needs Based Funding (Department Audit)
- Para- Sharp (Free PD for Para-educators provided by CSDE)

Pupil Services Update

MTSS School-based team implementation

Goal: Waterbury Public Schools will implement a School-Based Team Approach in every building to ensure our learning environment is safe, equitable, reinforces positive behavior, and is conducive to learning.



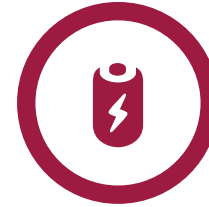
Tier 1

School-wide
Behavioral matrix
Explicitly taught
behavior
Teacher Language
Data-based decision
making
All students benefit.



Tier 2

Small group
interventions
Less than 10% of
students included
Monitoring
Fidelity
Goal is to return to Tier
1



Tier 3

Less than 5% of
students
Not just SE students
Highly structured plans
during intervention
Goal is to provide
significant resources
than slowly fade
support

Mental Health Partnerships

PROGRAM	DESCRIPTION	SCHOOL(S)	BENEFIT
<p>Connecticut Junior Republic (CJR)</p>	<p><u>Success Always Follows Education (SAFE) program</u> -</p> <ul style="list-style-type: none"> ● Support teens to focus on the ability to make good decisions about identified life options. ● Promote positive growth & development of youth. ● Academic Tutoring ● Employment and scholarship opportunities <p><u>Behavioral Health Clinicians</u></p> <ul style="list-style-type: none"> ● Caseload 20-25 students ● Improve student attendance ● Add layer of support to teachers & support staff <ul style="list-style-type: none"> ○ PPTs, facilitate groups, case management & outreach, crisis intervention ○ Professional learning for staff (mental health related topics) ● Remove barriers to services <ul style="list-style-type: none"> ○ Individual, group & family counseling ○ Wellness Center Access (w/parental consent) <ul style="list-style-type: none"> ■ Psychiatric services ■ Summer/vacation support 	<ul style="list-style-type: none"> ● Kennedy ● Crosby ● Wilby ● West Side ● North End ● Wallace 	<p><u>Behavioral Health Clinicians:</u></p> <ul style="list-style-type: none"> ● Remove barriers to services, increase school attendance and add additional layer of support to the school.



CMHA- WPS Partnership

- 1.** School-based EDT Program
- 2.** Bounce Back (K-5) / CBITs (6-12)
- 3.** Smart Recovery

Mental Health Partnerships

PROGRAM	DESCRIPTION	SCHOOL	BENEFIT
Sandy Hook Promise - <i>Say Something</i> Anonymous Reporting System (SS-ARS)	A program that teaches students how to recognize for warning signs, signals, and threats from individuals who may want to hurt themselves or others and to <i>Say Something</i> to a trusted adult, OR use the Anonymous Reporting System (App, Website or 24.7 Crisis Telephone Line) to get them help.	All schools with grades 6-12: <ul style="list-style-type: none">• Comprehensive Middle Schools• Comprehensive High Schools• Magnet MS/HS• Grades 6-8 ONLY of PreK-8 Schools• Enlightenment School• MS/HS of State Street School	Provides a system and process for addressing school threats. <ul style="list-style-type: none">• In collaboration with trained school staff and the Waterbury Police Department• Managed by trained experts through the Sandy Hook Foundation

Klingberg Mental Health Partnership

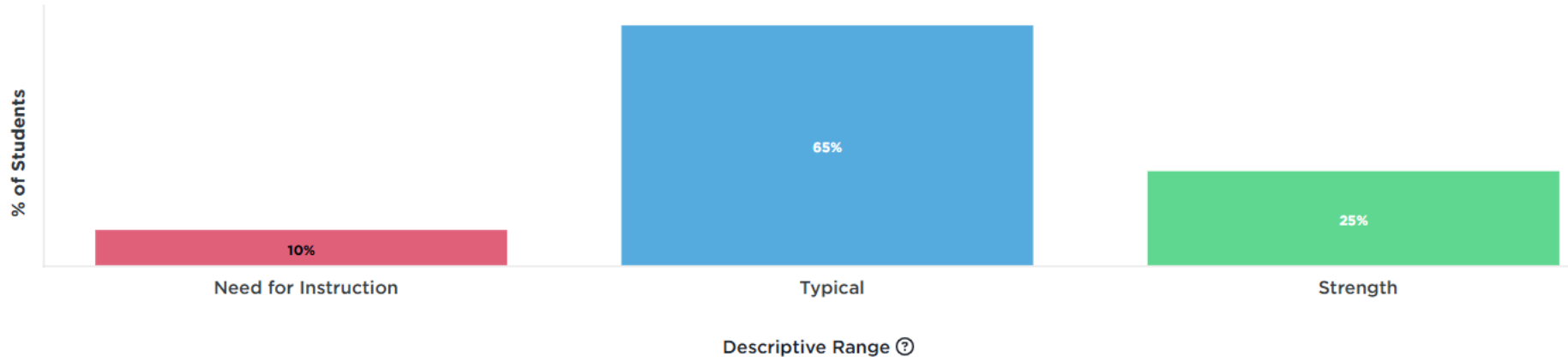
PROGRAM	DESCRIPTION	SCHOOL	BENEFIT
<p>Klingberg Family Center- Mental Health Clinicians</p>	<p>school-based mental health support program provides no-cost, in-person services for students in grades K-12 attending public schools; designed to promote emotional well-being, the program offers confidential, student-centered support right on campus</p>	<ul style="list-style-type: none"> • *Duggan Pre-K - 8 School • Reed Pre-K - 8 School • Westside Middle School • Carrington Pre-K - 8 School • Wilson Elementary School • Wendell Cross Pre-K - 8 School • State Street Program (Expulsion Academy- TeleHealth- referrals) 	<ul style="list-style-type: none"> • 3 clinicians (each clinician will cover 2 schools), 1 supervisor (who will cover 1 school in addition to supervising the 3 clinicians), and 1 Community Health Worker to be assigned to all 7 schools to support families' needs. • No cost in-person mental health support for students

DESSA

Impact on providing Tier 2 groups for students with social and emotional needs

Students' Overall Social and Emotional Competence

Across all students, here is the distribution of ratings.



District Crisis Response Team

PURPOSE: To assist staff, building administrators, students, and their families with crisis support at the school in response to a tragedy regarding students and staff.

MEMBERS: This team consists of volunteer School Social Workers and School Psychologists.

CASES 2024-2025 SY: 2

Questions/Comments

Thank You!



Waterbury Board of Education Expulsion Academy Update

Enrollment & Attendance:

There are currently 40 kids enrolled in the Expulsion Academy.

- 16 Middle School Students
- 22 High School Students

There are 9 Expulsions pending/in the process

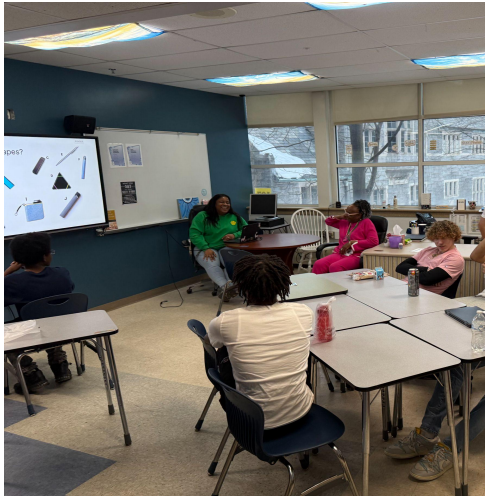
The average daily attendance is 70%

What a night looks like...

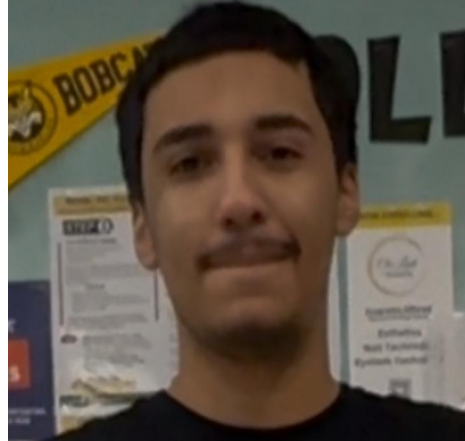
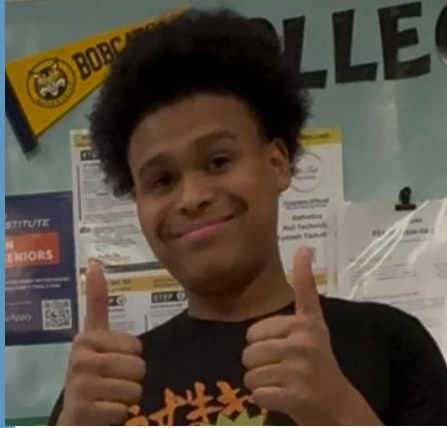
- Students enrolled in the Expulsion Academy arrive for 4pm. They directly report to their classes where they have a check-in period with a variety of staff members, included but not limited to the School Social Worker, Behavioral Counselors, Para-Professionals, Special Education Teacher and/or Certified ELA/Math staff.
- Academic blocks begin after the initial transition. All classes are Para/Special Education teacher supported.
- Students remain in the same room as staff transition from ELA to Math.
- Calls are made every evening by 4:30pm for those students not present.
- Administration meets with students weekly relevant to their *Expulsion* completion date to review the ILP process. Providers, families and community supports can be present to create a smooth transition plan..
- Ongoing correspondence with district Middle & High Schools occurs to establish a smooth transition
- Students have access to ESL/ELL support

Successes:

- 12 Imagine Learning Course have been completed since 1/21/25 (6 weeks).
- Based on the 5 students currently enrolled in 12th grade, all remain in good academic standing to stay on track for June 2025 Graduation.
- Transition meetings and ILP reviews are underway.
- 1 student will transition back in early March
 - 4 planned for April
 - 4 planned for May
 - 2 in June
 - 10 will be planned over the summer



- Over the course of the past 6 weeks, students enrolled in the Expulsion Academy have had the opportunity to participate in presentations with the Waterbury Health Department around Vaping and Substance Abuse Misuse.
- CIT Youth presented on supports and Community Resources available to students & families.
- Juvenile Probation has been onsite, supporting the transition. Probation Officers meet with students and re-engage disengaged youths, collaborating with the school and community agencies.
- On-site/virtual access to Klingburg Family Center
- Smile Builders/PAL are scheduled in the upcoming month
- Securing dates for:
 - Wellmore/UCC and Community Resources
 - Summer Youth Employment
 - YMCA
 - Project Longevity



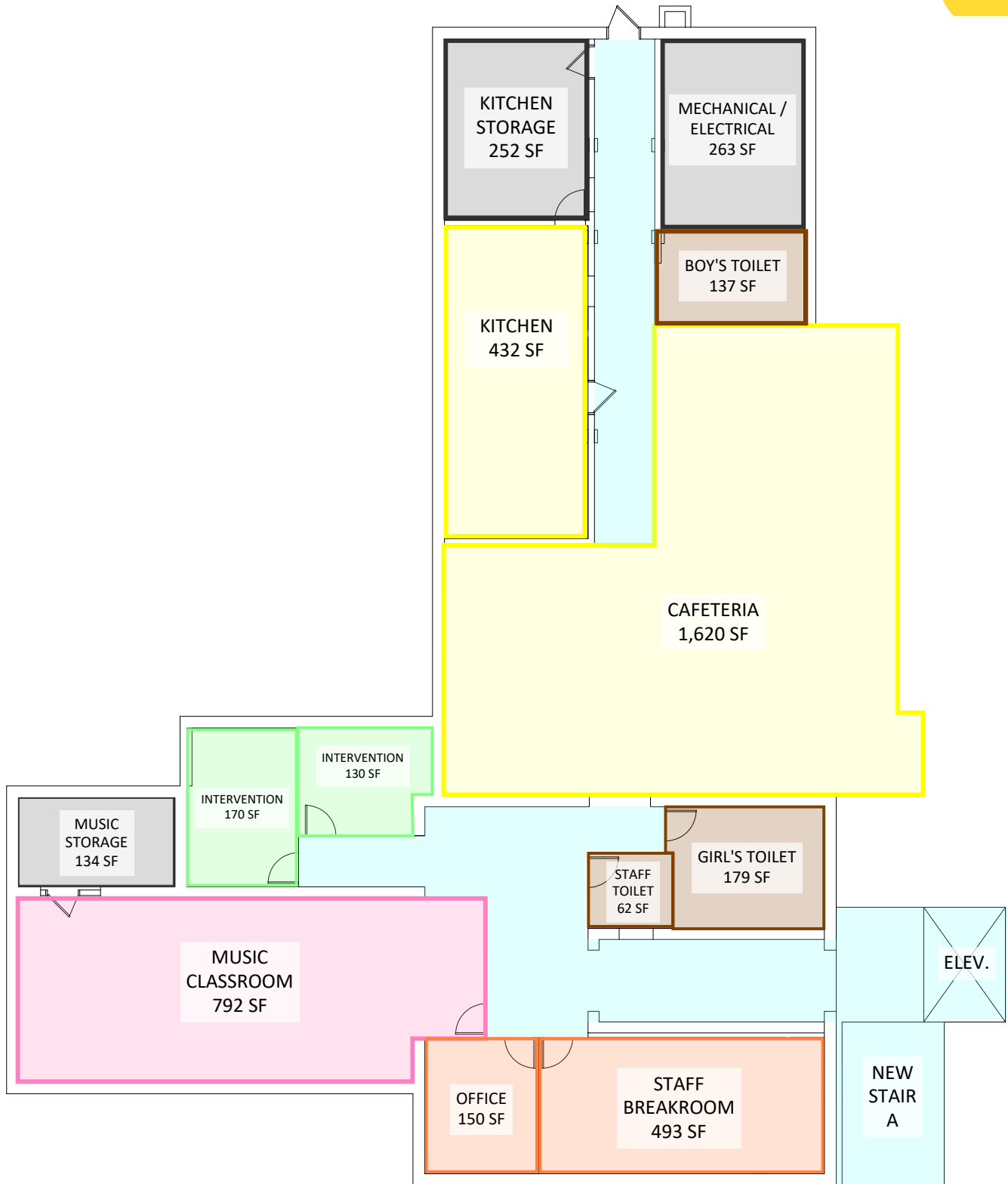
Meet some of our
success stories...

Cole

Max

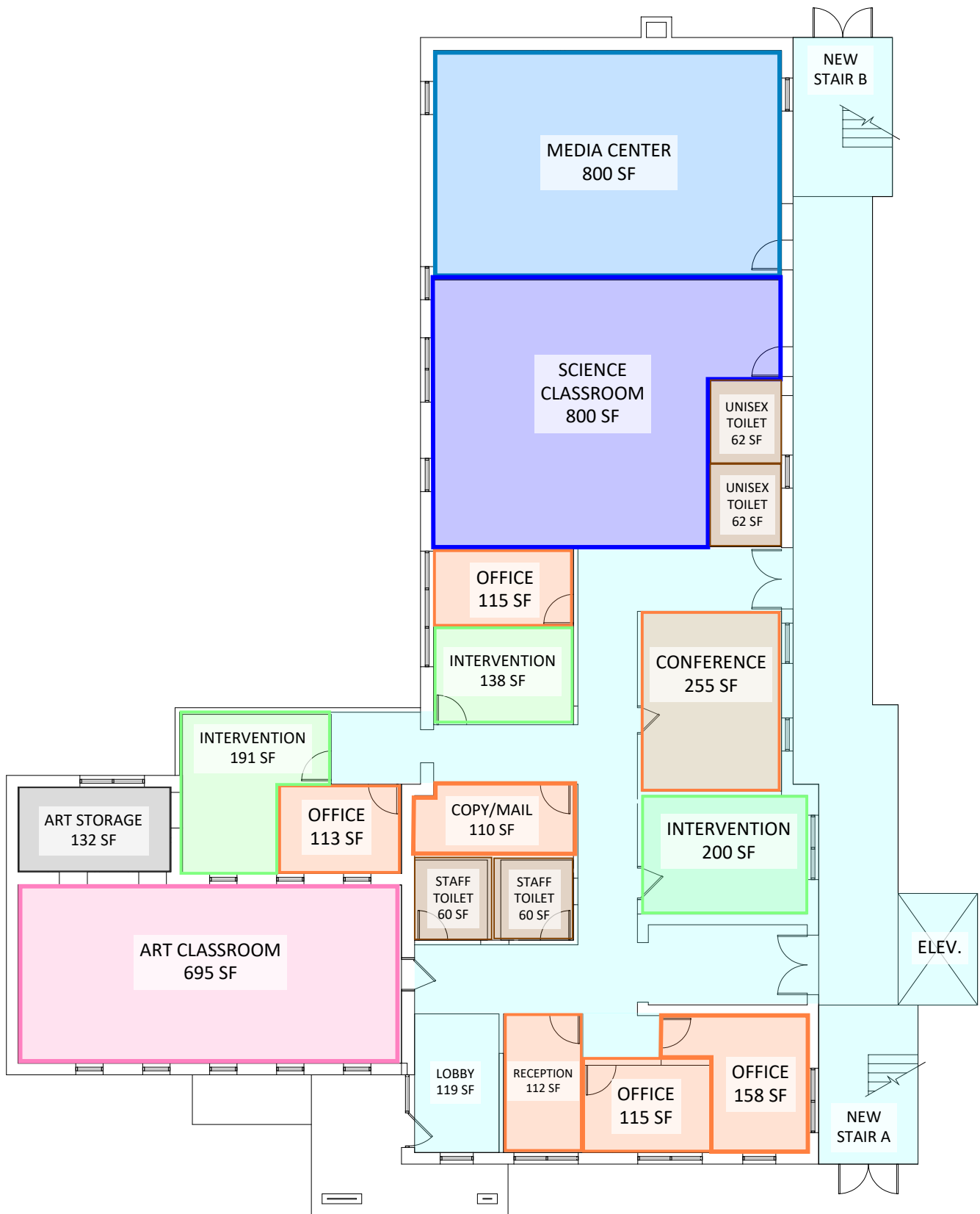
Lucas





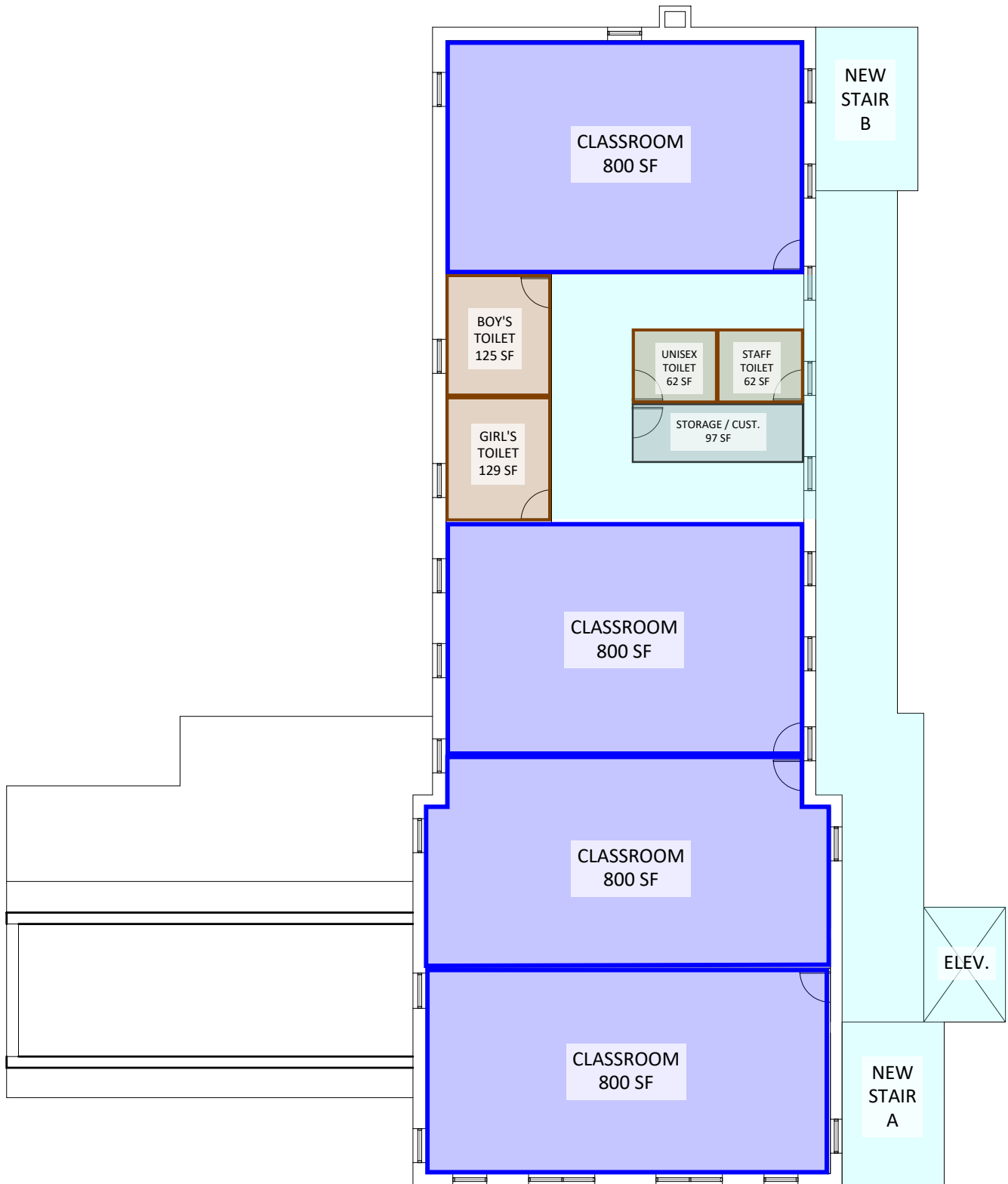
SOUTHMAYD TEST FIT - BASEMENT PLAN





SOUTHMAYD TEST FIT - FIRST FLOOR PLAN



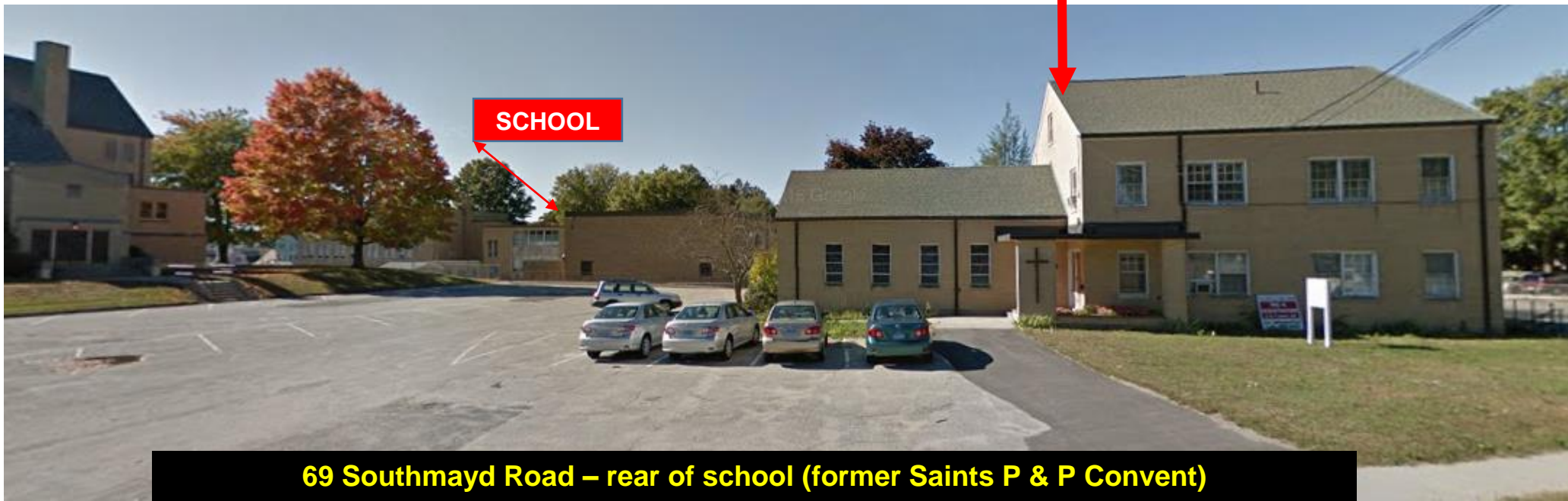
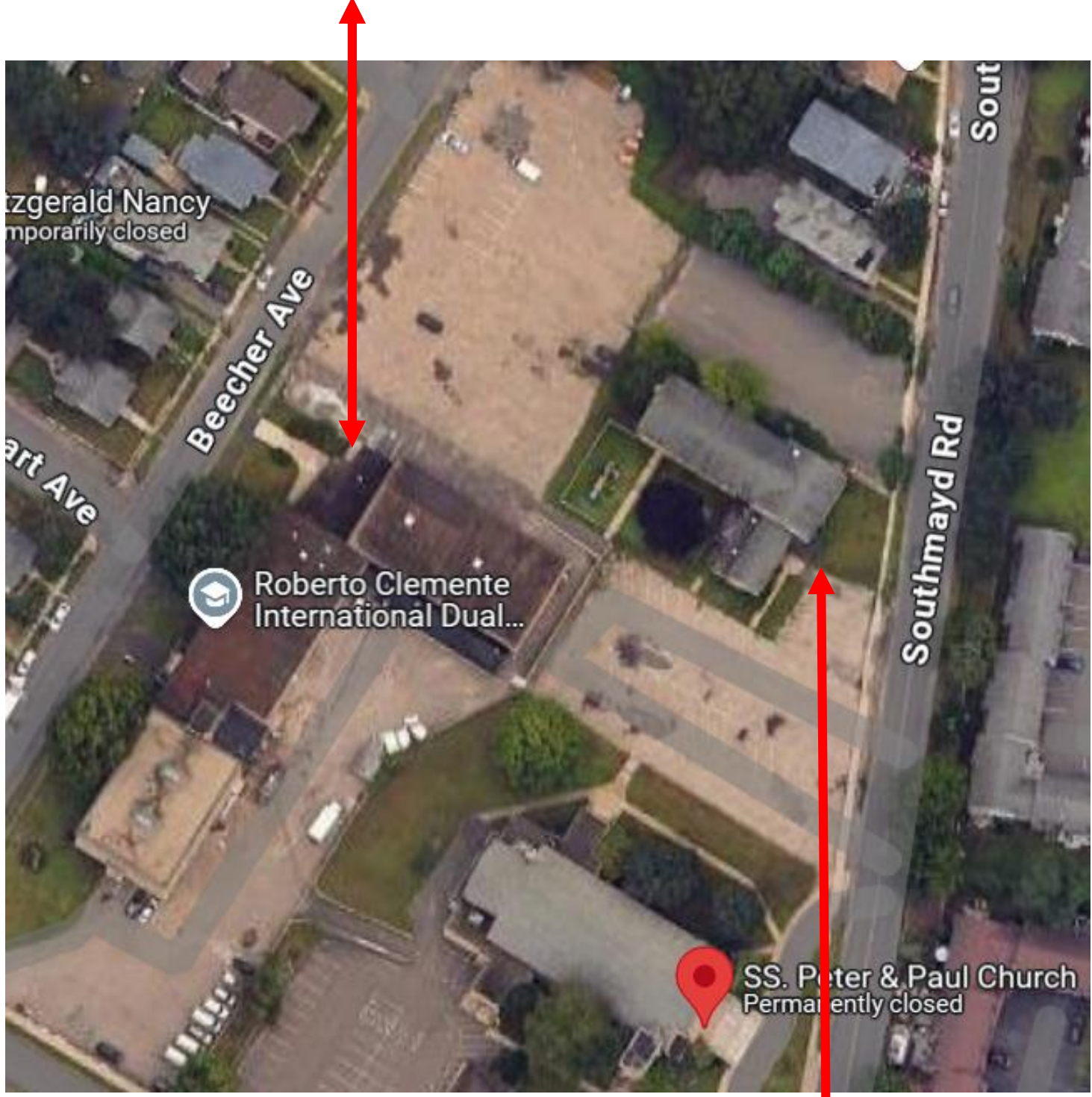


SOUTHMAYD TEST FIT - SECOND FLOOR PLAN





Roberto Clemente IDL School 116 Beecher Avenue – front of school (Former Saints P & P School)



69 Southmayd Road – rear of school (former Saints P & P Convent)



John F. Kennedy High School

#6

422 Highland Avenue Waterbury, CT 06708 (203) 574-8150 FAX (203) 574-8154

Robert A. Johnston
Principal

Memorandum

To: Waterbury Public Schools Board of Education
From: Robert Johnston, Principal of Kennedy High School
Date: February 28, 2025
Re: Board of Education Approval Request/Executive Summary – Contract for Waterbury Public Schools and Every Child Arts Experience Grant awarded

Kennedy High School respectfully requests your approval of the above-referenced contract in the acceptance amount of \$2500.00 from the Every Child Art Experience Grant. This grant funding will be used for the Kennedy High School Band.

This contract is scheduled to be approved by the Board of Education in March of 2025.

This grant was initiated by an application by the Kennedy Band Director. Every Child Art Experience is considered a state funded grant.

Under this grant, Kennedy High School will pay for the transportation costs for the Kennedy Band to attend and perform at the National Jazz Competition in Philadelphia and the Oxford Jazz Festival.

Please note further that an electronic version and one complete set ("record copy") of documents including contract, proposals, has been placed on file with our contracts manager.

Lastly, please be advised that the school will have a representative present at your upcoming meeting to answer any questions you may have regarding this matter.

Thank you.

Robert Johnston



Greetings from the CT Office of the Arts.

Attached is the grant contract for the FY25 Every Child Art Experience grant awarded to John F. Kennedy School by the Connecticut Office of the Arts in the amount of \$2,500.00.

Please carefully read the contract and all legal requirements contained therein. Note that the contractual grant period is from **January 1, 2025 – June 30, 2025**, and the submission of a **final report of grant activities is required** within 30 days (**July 30th, 2025**) of the last day of the grant period.

To receive your award we must receive a correctly completed and signed **grant contract**. In addition, your organization must be in compliance with reporting requirements for any other Department of Economic and Community Development (“DECD”) grants in place. Payment will be delayed if any required information is omitted or is incomplete.

The attached grant contract also requires that, in any news release or printed item describing or promoting your organization’s activities, credit must be prominently given to the Department of Economic and Community Development, Connecticut Office of the Arts, by displaying the words “*with the support of the Department of Economic and Community Development, Office of the Arts, which also receives support from the National Endowment for the Arts, a federal agency*”. DECD/Branding Logos are available at: [DECD/COA Logos](#)

If you have any questions, please email me at: lu.rivera@ct.gov

Thank you.

Lu Rivera, Grants Administrator
CT Office of the Arts

STATE & FEDERALLY FUNDED GRANT CONTRACT

BETWEEN

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

**450 Columbus Boulevard, Suite 5
Hartford, CT 06103 (860) 500-2300**

And

GRANTEE: Waterbury Town Treasurer/Waterbury Public Schools

SCHOOL: John F. Kennedy High School

ADDRESS: 236 Grand Street, Waterbury, CT 06702

CONTACT: Nick Drabik, Band Director

GRANT AMOUNT: \$2,500.00

State: \$1,250.00

NEA: \$1,250.00

MATCHING FUNDS: \$0

GRANT NUMBER: FY25-ECA-00084

FUNDING PERIOD: January 1, 2025 – June 30, 2025

DATE ISSUED: December 1, 2024

Section I: Purpose. Pursuant to Conn. Gen. Stat. §§ 10-400 and 10-403, grant funds in the amount of \$2,500.00 are granted to the Grantee noted above to support the operational activities as outlined in the Every Child Art Experience grant application and the budget contained therein.

Section II: Payment. Payment of said grant will be made in one installment, contingent upon the availability of funds, and compliance with reporting requirements on any other DECD grants in place. Grant shall not exceed \$2,500.00.

Section III: Unexpended Grant Funds. In the event Grantee closes or substantially reduces or suspends operations, Grantee shall return all unexpended grant funds to the DECD. Grantee shall notify DECD in writing within thirty (30) days in the event that it closes or substantially reduces or suspends operations. Such unexpended grant funds shall be returned to DECD within thirty (30) days of said notice.

Section IV: Federal Compliance. This Grant includes federal funds through a grant# 1932206-61-24 from the National Endowment for the Arts (NEA) to the DECD. DECD grantee must therefore comply with all pertinent federal requirements. As a subgrantee receiving federal funds, there may be no overlapping project costs between this Grant and any other federal award.

The Grantee shall comply with:

- (a) National Environmental Policy Act of 1969 (P.L. 91-190).
- (b) National Historic Preservation Act of 1966 and the Native American Graves Protection and Repatriation Act of 1990.
- (c) OMB Circular A-110 (non-profit organizations, colleges, universities); OMB Circular A-122 (non-profit organizations other than institutions of higher education), OMB Circular A-21 (public and private institutions of higher education) or OMB Circular A-87 (state governments, local governments and federally recognized Indian tribal governments) as appropriate and 45 C.F.R. Part 1157 (local governments and federally recognized Indian tribal governments) as appropriate. The Grantee also will comply with the provisions of A-133 (Audits of States, Local Governments, and Non-Profit Organizations).
- (d) 29 C.F.R. Part 505 (labor standards).
- (e) 45 C.F.R. Part 1154 (debarment and suspension).
- (f) When possible, the Grantee will make purchases consistent with 41 U.S.C. §. 10a-10c, the “Buy American Act”.
- (g) The Grantee will use United States air carriers for foreign travel consistent with “Fly America Act”.
- (h) Federal Debt Status (OMB Circular A-129). The Grantee may not be delinquent in the repayment of any federal debt (e.g., delinquent payroll or other taxes, benefit overpayments, etc.)

Section V: Credit. In any news release or printed material promoting this grant-funded program, prominent credit must be given to the DECD by including the following phrase, ***“with the support of the Department of Economic and Community Development, Office of the Arts, which also receives support from the National Endowment for the Arts, a federal agency.”***

Section VI: Use of Funds. Grants funds shall be expended for the project as described in Section I according to the application budget and within the period of the Agreement unless a written request for a change is made to and approved by DECD before the end date of the agreement. Unexpended funds shall be returned by the Grantee to DECD within the timeframe and in the manner established in Section VII below.

Section VII: Reporting. Expenditure of grant funds shall take place within the funding period defined above. Within thirty (30) days after the end of the funding period, Grantee shall provide to DECD a written program evaluation narrative and financial report in a format to be specified by DECD. Any unspent grant funds shall be returned to DECD with the written financial report, in the form of a check made payable to *Treasurer, State of Connecticut*.

Section VIII: Audit Requirements. The Grantee must comply with the federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156. The Grantee receiving state funds must comply with Conn. Gen. Stat. §§ 7-396a and 396b, and the State Single Audit Act, Conn. Gen. Stat. §§ 4-230 – 4-236, and regulations promulgated thereunder. The Grantee agrees that all fiscal records pertaining to the project shall be maintained for a period of not less than three (3) years. Such records will be made available to the state and/or federal auditors upon request.

(a) For purposes of this Agreement, “Perform” shall mean all acts and things of the Grantee and Grantee Parties, severally and collectively, that are necessary or appropriate to fulfill or accomplish this Agreement fully, according to its terms. For purposes of this Agreement, the verb “to Perform” includes all parts of speech. Further, for purposes of this Agreement, “Records” means all working papers and such other information and materials as may have been accumulated by the Grantee in performing the Agreement, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries and correspondence, kept or stored in any form. For purposes of this Agreement, “Claims” means all actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum.

(b) The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State’s Attorney and their respective agents, may, at reasonable hours, inspect and examine all of the parts of the Grantee’s and Grantee Parties’ plants and places of business which, in any way, are related to, or involved in, the performance of this Agreement.

(c) The Grantee shall maintain, and shall require each of the Grantee Parties to maintain, accurate and complete Records. The Grantee shall make all of its and the Grantee Parties’ Records available at all reasonable hours for audit and inspection by the State and its agents.

(d) The State shall make all requests for any audit or inspection in writing and shall provide the Grantee with at least twenty-four (24) hours’ notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.

(e) The Grantee shall keep and preserve or cause to be kept and preserved all of its and Grantee Parties’ Records until five (5) years after the latter of (i) final payment under this Agreement, or (ii) the expiration or earlier termination of this Agreement, as the same may be modified for any reason. The State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Grantee shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.

(f) The Grantee shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Grantee shall cooperate with an exit conference.

(g) The Grantee shall incorporate this entire Section verbatim into any contract or other agreement that it enters into with any Grantee Party.

(h) **Audit Requirements for Recipients of State Financial Assistance.** For purposes of this paragraph, the word “contractor” shall be deemed to mean “nonstate entity,” as that term is defined in Section 4-230 of the Connecticut General Statutes. The contractor shall provide for an annual financial audit acceptable to the Agency for any expenditure of state-awarded funds made by the contractor. Such audit shall include management letters and audit recommendations. The State Auditors of Public Accounts shall have access to all records and accounts for the fiscal year(s) in which the award was made. The contractor will comply with federal and state single audit standards as applicable.

Section IX: Compensation. Pursuant to Section 5(m) of the National Foundation on the Arts and the Humanities Act of 1965, as amended, the Grantee shall ensure that: (1) all professional performers and related or supporting professional personnel employed on projects or productions which are financed in whole or in part under such sections will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined in accordance with 29 C.F.R. § 505.3 to be the prevailing minimum compensation for persons employed in similar activities; and (2) no part of any project or production will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of the employee engaged in such project or productions.

Section X: Federal Non-discrimination. The grantee shall comply with:

- (a) Title VI of the Civil Rights Act of 1964, *as amended* (42 U.S.C. § 2000d et seq.).
- (b) Section 504 of the Rehabilitation Act of 1973, *as amended* (29 U.S.C. § 794 et seq.).
- (c) Title IX of the Education Amendments of 1972, *as amended* (20 U.S.C. § 1681 et seq.).
- (d) Age Discrimination Act of 1975, *as amended* (42 U.S.C. §§ 6101 through 6107).
- (e) Americans with Disabilities Act of 1990, *as amended* (42 U.S.C. §§ 12101 through 12212).

(f) Additional information about federal requirements is available on the National Endowment for the Arts Web site at www.arts.gov/manageaward/GTC.pdf.

Section XI: Anti Lobbying. The Grantee agrees to comply with Section 319 of Public Law 101-121, codified at 31 U.S.C. § 1352; OMB Circular A-122 and 45 C.F.R. Part 1158, which prohibit lobbying federal officials with federally-granted funds.

Section XII: Executive Orders and Other Enactments.

- (a) All references in this Agreement to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, “Enactments”) shall mean Enactments that apply to the Agreement at any time during its term, or that may be made applicable to the Agreement during its term. This Agreement shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. Unless otherwise provided by Enactments, the Applicant is not relieved of its obligation to perform under this Agreement if it chooses to contest the applicability of the Enactments or the DECD’S authority to require compliance with the Enactments.

- (b) This Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Agreement as if they had been fully set forth in it.
- (c) This Agreement may be subject to (1) Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services; and (2) Executive Order No. 61 of Governor Dannel P. Malloy promulgated December 13, 2017 concerning the Policy for the Management of State Information Technology Projects, as issued by the Office of Policy and Management, Policy ID IT-SDLC-17-04. If any of the Executive Orders referenced in this subsection is applicable, it is deemed to be incorporated into and made a part of this Agreement as if fully set forth in it.

Section XIII: State Non-Discrimination. References in this section to “Contract” shall mean this Agreement and references to “Contractor” shall mean the Grantee.

(a) For purposes of this Section, the following terms are defined as follows:

- (1) “Commission” means the Commission on Human Rights and Opportunities;
- (2) “Contract” and “contract” include any extension or modification of the Contract or contract;
- (3) “Contractor” and “contractor” include any successors or assigns of the Contractor or contractor;
- (4) “Gender identity or expression” means a person’s gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person’s physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person’s core identity or not being asserted for an improper purpose;
- (5) “Good faith” means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- (6) “Good faith efforts” shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- (7) “Marital status” means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- (8) “Mental disability” means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association’s “Diagnostic and Statistical Manual of Mental Disorders”, or a record of or regarding a person as having one or more such disorders;
- (9) “Minority business enterprise” means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the

enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and

(10) “Public works contract” means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms “Contract” and “contract” do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract, (2) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. § 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, state or government described in the immediately preceding enumerated items (1), (2), (3), or (4).

(b)

(1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, status as a victim of domestic violence, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, status as a victim of domestic violence, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects. (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

(d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

(e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter..

(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

(g)

(1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56..

(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter..

(i) Pursuant to subsection (c) of section 4a-60 and subsection (b) of section 4a-60a of the Connecticut General Statutes, the Contractor, for itself and its authorized signatory of this Contract, affirms that it understands the obligations of this section and that it will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of such sections. The Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by (A) having provided an affirmative response in the required online bid or response to a proposal

question which asks if the contractor understands its obligations under such sections, (B) signing this Contract, or (C) initialing this nondiscrimination affirmation in the following box:

Section XIV: Campaign Contribution and Solicitation Prohibitions.

For all State contracts, defined in section 9-612 of the Connecticut General Statutes as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Contract represents that they have received the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice.

Section XV: Termination.

(A) The term of this Agreement shall expire upon the fulfillment of all obligations set forth herein or in any of the project documents.

(B) Notwithstanding subsection (A) above, the Grantee may terminate this Agreement prior to the fulfillment of all obligations set forth herein or in any of the project documents so long as it makes full repayment of the Grant plus liquidated damages equal to seven and one-half percent (7.5%) of the total amount of the Grant received, plus all costs and expenses related thereto.

(C) This Agreement may also be terminated by the express written agreement of the Grantee and the State.

(D) This Agreement is subject to the availability of funding. In the event funding for the Grant or underlying program is reduced or terminated, DECD may terminate this Agreement without penalty.

(E) Notwithstanding any such expiration or termination of this Agreement, all indemnity rights set forth below and elsewhere in this Agreement or in any of the other project documents shall survive such expiration or termination.

Section XVI: Nonwaiver and Sovereign Immunity:

(a) If the State does not exercise, or delays in exercising, or exercises in part any of the State's rights and remedies set forth in this Agreement for the curing or remedying of any default or breach of covenant or condition, or any other right or remedy, in no event shall such non-exercise, delay or partial exercise be construed as a waiver of full action by the State or a waiver of any subsequent default or breach of covenant or condition.

(b) The parties acknowledge and agree that nothing in the Agreement shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Agreement. To the extent that this section conflicts with any other Section, this Section shall govern.

Section XVII: Indemnification

(a) The Grantee shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims (all actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum) arising, directly or indirectly, in connection with the Agreement, including the acts of commission or omission (collectively, the "Acts") of the Grantee or Grantee Parties (a Grantee's members, directors, officers, shareholders, partners,

managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Grantee is in privity of oral or written contract and the Grantee intends for such other person or entity to Perform under the Agreement in any capacity); and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts, or the Agreement. The Grantee shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Grantee's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Grantee's bid, proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance.

(b) The Grantee shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any third party acting under the direct control or supervision of the State.

(c) The Grantee shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Grantee or any Grantee Parties. The State shall give the Grantee reasonable notice of any such Claims.

(d) The Grantee's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Agreement, without being lessened or compromised in any way, even where the Grantee is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.

(e) The Grantee shall carry and maintain at all times during the term of the Agreement, and during the time that any provisions survive the term of the Agreement, sufficient general liability insurance to satisfy its obligations under this Agreement. The Grantee shall name the State as an additional insured on the policy and shall provide a copy of the policy to DECD prior to the effective date of the Agreement. The Grantee shall not begin Performance until the delivery of the policy to DECD. DECD shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that DECD or the State is contributorily negligent.

(f) The Grantee hereby agrees to indemnify and hold harmless the State from and against any liabilities, losses, damages, costs, or expenses, including attorneys' fees, arising out of or in connection with the presence of hazardous waste relating to the Project (or the Collateral, as more fully described below if any), or any lien or claim under Conn. Gen. Stat. § 22a-452a, as amended, or other federal, state, or municipal statute, regulation, rule, law, or proceeding relating to environmental matters. Such indemnity shall survive payment in full of the Funding, and termination and/or release of the project documents and/or foreclosure of the Mortgage or realization on the Collateral (if any).

(g) This section shall survive the Termination of the Agreement and shall not be limited by reason of any insurance coverage.

Section XVIII: Protection of Confidential Information

(a) Grantee and Grantee Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.

(b) Each Grantee or Grantee Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:

- (1) A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
- (2) Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
- (3) A process for reviewing policies and security measures at least annually;
- (4) Creating secure access controls to Confidential Information, including but not limited to passwords; and
- (5) Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.

(c) The Grantee and Grantee Parties shall notify DECD and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Grantee or Grantee Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Grantee shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, DECD and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Grantee at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to, reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Grantee's costs and expenses for the credit monitoring and protection plan shall not be recoverable from DECD, any State of Connecticut entity or any affected individuals.

(d) The Grantee shall incorporate the requirements of this Section in all subcontracts requiring each Grantee Party to safeguard Confidential Information in the same manner as provided for in this Section.

(e) For purposes of this section, (1) "Confidential Information" shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that DECD classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public; and (2) "Confidential Information Breach" shall mean,

generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (a) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (b) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (c) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (d) if there is a substantial risk of identity theft or fraud to the client, the Grantee, DECD or the State.

Section XIX: Breach

(a) If either party breaches the Agreement in any respect, the non-breaching party shall provide written Notice of the breach to the breaching party by overnight or certified mail, return receipt requested, to the most current address the breaching party has furnished for the purposes of correspondence and afford the breaching party an opportunity to cure within thirty (30) days from the date that the breaching party receives the notice. In the case of a Grantee breach, DECD may set forth any period greater or less than thirty (30) days, so long as such time period is otherwise consistent with the provisions of this Agreement (for the purposes of this paragraph, the time period set forth by the non-breaching party shall be referred to as the “right to cure period”). The right to cure period shall be extended if the non-breaching party is satisfied that the breaching party is making a good faith effort to cure, but the nature of the breach is such that it cannot be cured within the right to cure period.

(b) In the event of a breach, DECD may require the Grantee to prepare and submit to DECD a Corrective Action Plan in connection with an identified breach. The Corrective Action Plan shall provide a detailed explanation of the reasons for the cited deficiency(ies), the Grantee’s assessment or diagnosis of the cause, and a specific proposal to cure or resolve the deficiency(ies). The Grantee shall submit the Corrective Action Plan within ten (10) business days following the request for the plan by DECD and is subject to approval by DECD, which approval shall not unreasonably be withheld. Notwithstanding the submission and acceptance of a Corrective Action Plan, Grantee remains responsible for achieving all Performance criteria. The acceptance of a Corrective Action Plan shall not excuse prior substandard Performance, relieve Grantee of its duty to comply with Performance standards, or prohibit DECD from pursuing additional remedies or other approaches to correct substandard Performance.

(c) The written notice of the breach may include an effective Termination date. If the identified breach is not cured by the stated Termination date, unless otherwise modified by the non-breaching party in writing prior to such date, no further action shall be required of any party to effect the Termination as of the stated date. If the notice does not set forth an effective Termination date, the non-breaching party shall be required to provide the breaching party no less than twenty four (24) hours written notice prior to terminating the Agreement, such notice to be provided in accordance with the Notice section herein.

(d) If DECD reasonably and in good faith determines the Grantee has not Performed in accordance with the Agreement, DECD may withhold payment in whole or in part in an amount reasonably related to the non-Performance pending resolution of the Performance issue, provided that DECD notifies the Grantee in writing prior to the date that the payment would have been due.

(e) Notwithstanding any provisions in this Agreement, DECD may Terminate this Agreement with no right to cure period for Grantee’s breach or violation of any of the provisions in the Section concerning Representations and Warranties and revoke any consent to assignments given as if the assignments had never been requested or consented to, without liability to the Grantee or Grantee Parties or any third party.

(f) Termination under this Breach section is subject to the provisions of the Termination Section in this Agreement.

Section XX: Representations and Warranties. The Grantee represents and warranties to the State that:

(a) it is duly and validly existing under the laws of its state of organization and authorized to conduct business in the State of Connecticut in the manner contemplated by the Agreement. Further, as appropriate, it has taken all necessary action to authorize the execution, delivery and Performance of the Agreement and has the power and authority to execute, deliver and Perform its obligations under the Agreement;

(b) it will comply with all applicable State and Federal laws and municipal ordinances in satisfying its obligations to the State under and pursuant to the Agreement.

(c) the execution, delivery and Performance of the Agreement will not violate, be in conflict with, result in a breach of or constitute (with or without due notice and/or lapse of time) a default under any of the following, as applicable: (1) any provision of law; (2) any order of any court or the State; or (3) any indenture, agreement, document or other instrument to which it is a party or by which it may be bound;

(d) it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any governmental agency (federal, state or local) from the administration of federal or state funds;

(e) as applicable, it has not, within the three (3) years preceding the Agreement, in any of its current or former jobs, been convicted of, or had a civil judgment rendered against it or against any person who would Perform under the Agreement, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a transaction or contract with any governmental entity. This includes, but is not limited to, violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records or property, making false statements, or receiving stolen property;

(f) it is not presently indicted for or otherwise criminally or civilly charged by any governmental entity with commission of any of the offenses listed above;

(g) it has notified DECD in writing whether it has had any contracts with any governmental entity Terminated for cause within the three (3) years preceding the Effective Date;

(h) it has not employed or retained any entity or person, other than a bona fide employee working solely for it, to solicit or secure the Agreement and that it has not paid or agreed to pay any entity or person, other than a bona fide employee working solely for it, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of the Agreement or any assignments made in accordance with the terms of the Agreement;

(i) to the best of its knowledge, there are no Claims involving the Grantee that might reasonably be expected to materially adversely affect its businesses, operations, assets, properties, financial stability, business prospects or ability to Perform fully under the Agreement;

(j) it shall disclose, to the best of its knowledge, to the State in writing any Claims involving it that might reasonably be expected to materially adversely affect its businesses, operations, assets, properties, financial stability, business prospects or ability to Perform fully under the Agreement, no later than ten (10) Days after becoming aware or after it should have become aware of any such Claims;

- (k) it is able to Perform under the Agreement using its own resources;
- (l) it has paid all applicable workers' compensation second injury fund assessments concerning all previous work done in Connecticut;
- (m) if applicable, it has a record of compliance with Occupational Safety and Health Administration regulations without any unabated, willful or serious violations;
- (n) it owes no unemployment compensation contributions; and
- (o) it is not delinquent in the payment of any taxes owed, or, that it has filed a sales tax security bond, and it has, if and as applicable, filed for motor carrier road tax stickers and have paid all outstanding road taxes.

Section XXI: General Terms and Conditions.

- (a) Cancellation Clause. This Agreement shall remain in full force and effect for the entire term of the contract period unless cancelled by DECD due to the Grantee's inability to fulfill the terms of the Agreement as described in Section I or the Grantee's cessation of operations. DECD reserves the right to recoup any prior payment if this Agreement is terminated by either party.
- (b) Extension. If the Grantee's project cannot be completed by the end date of the Agreement, the Grantee shall request an extension of the Agreement in writing at least 90 days before such date. DECD in its sole discretion may approve such request which shall be provided to the Grantee in writing. Expenses incurred after the end date of the agreement shall not be eligible for reimbursement unless an extension has been approved in writing by DECD.
- (c) Assignment. The Grantee shall not assign any of its rights or obligations under the Agreement, voluntarily or otherwise, in any manner without the prior written consent of DECD and the approval of the Connecticut Attorney General. DECD may void any purported assignment in violation of this section and declare the Grantee in breach of Agreement. Any Termination by DECD for a breach is without prejudice to DECD's or the State's rights or possible Claims. This shall not prohibit the Grantee from employing qualified personnel who shall work under Grantee's direct supervision.
- (d) Amendments, Supremacy, and Entirety of Agreement. No amendment to or modification of this Agreement shall be valid or binding unless made in writing, signed by the parties and approved by the Connecticut Attorney General. Any and all documents authorized in connection with this Agreement shall be subject to the terms of this Agreement. This Agreement contains the complete and exclusive statement of the terms agreed to by the parties.
- (e) State Liability. The State of Connecticut shall assume no liability for payment of services under the terms of this Agreement until the Agreement has been accepted by DECD and, if applicable, approved by the Office of Policy and Management (OPM) and by the Attorney General of the State of Connecticut.
- (f) Choice of Law and Forum.

(1) The parties deem this Agreement to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Agreement to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent

that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Grantee waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

(2) Notwithstanding the above, the Grantee agrees that the sole and exclusive means for the presentation of any claim against the State of Connecticut arising from this Agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Grantee further agrees not to initiate legal proceedings in any state or federal court in addition to, or in lieu of, said Chapter 53 proceedings.

(g) Setoff. The State, in its sole discretion, may setoff and withhold (1) any costs or expenses, including, but not limited to, costs or expenses such as overtime, that the State incurs resulting from the Grantee's unexcused breach under the Agreement and under any other agreement or arrangement that the Grantee has with the State and (2) any other amounts of whatever nature that are due or may become due from the State to the Grantee, against amounts otherwise due or that may become due to the Grantee under the Agreement, or under any other agreement or arrangement that the Grantee has with the State. The State's right of setoff shall not be deemed to be the State's exclusive remedy for the Grantee's or Grantee Parties' breach of the Agreement, all of which shall survive any setoffs by the State. The State's right of setoff and right to withhold are not the State's exclusive remedies for Grantee's Breach, all of which remedies survive any setoffs and withholdings by the State.

Section XXII: Acceptance of Grant Terms and Conditions.

FOR THE GRANTEE:

Signature of Grantee's Authorized Official

Robert Johnston

Printed name of official signing above

Date signed

Principal

Printed title of official signing above

FOR THE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT:

Signature of DECD's Authorized Official

Printed name of official signing above

Date signed

Printed title of official signing above

This Agreement having been reviewed and approved, as to form, by the Connecticut Attorney General, it is exempt from review pursuant a *Memorandum of Agreement* between the State of Connecticut, Department of Economic and Community Development and the Connecticut Attorney General dated May 12, 2022, as may be amended from time to time.



#7

Waterbury Public Schools

Office of Competitive Grants
Louise Allen Brown, J.D., M.P.A., Grant Writer

February 28, 2025

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

**RE: Career and Technical Education Secondary Supplemental Enhancement Grant
2025 (CSDE)**

Dear President Hernandez and Commissioners:

The Connecticut State Department of Education has announced a new Career and Technical Education (CTE) Supplemental Enhancement Grant opportunity for 2025. This is a competitive grant, not an entitlement.

To be eligible to apply, Waterbury must have been a Carl D. Perkins Grant recipient for 2024-25, with at least 40 percent, unduplicated CTE enrollment for the 2024-25 school year. This year's Waterbury unduplicated CTE percentage is being calculated but is expected to exceed the minimum 40%, given that last year's rate was 65%. Further details of this grant opportunity and the specific project proposed for our district by CTE Supervisor Michael Merati, are described in my Grant Highlights document attached hereto.

Eligible districts may apply for up to \$50,000. No matching funds are required. However, the project budget would result in approximately \$232 of excess costs (over the \$50,000 grant request). CFO Doreen Biolo has approved covering those excess funds from another grant source that is managed by CTE Supervisor M. Merati, such as the Leavenworth Fund.

The grant application deadline is March 31, 2025. I respectfully request your permission to apply for the CTE Secondary Supplemental Enhancement Grant. Thank you for your consideration.

Very truly yours,

Louise Allen Brown

Louise Allen Brown, Grant Writer

cc: Dr. Darren Schwartz
Doreen Biolo
Janet Frenis
Michael Merati

**Career and Technical Education (CTE) Secondary
Supplemental Enhancement Grant 2025 [CSDE]
Louise Allen Brown, WPS Grant Writer
February 28, 2025**

Grant Highlights

Name of Grant: Career and Technical Education Secondary Supplemental Enhancement Grant 2025 (CSDE)

Purpose of Grant:

“...The supplemental enhancement concept was created to assist Perkins V secondary recipients in offering programs, practices, and strategies that prepare individuals for nontraditional fields and/or promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries....”

[RFP, p. 4]

Grant Deadline: March 31, 2025 at 3pm

Grant Period:

“Grants will be awarded on or after April 18, 2025. All funds must be expended or obligated by September 30, 2025, and liquidated by November 30, 2025. There are no exceptions or waivers to this requirement.” [RFP, p. 6]

Award amount: Minimum of \$25,000 to Maximum of \$50,000

Cost Sharing or Matching: None required [although sustaining the project beyond the grant period is expected]

Eligible Applicants:

“Eligible participants must reside in a rural area ..., or have a high percentage and high number of career and technical students (at least 40 percent, unduplicated CTE enrollment for the 2024-2025 school year). [RFP, p. 5] – The 2024-2025 percentage is being calculated but is expected to be over 40%; last year’s unduplicated CTE enrollment was 65%.”

Grant Requirements:

“This is a competitive grant and is not an entitlement. The following must be met in order for a district to be eligible to apply for funding:

- size, scope and quality consistent with the approved local five-year Perkins Secondary Plan must be adhered to and administered under all projects funded by the Supplemental Enhancement Grant;
- programs are taught by certified CTE teachers or are interdisciplinary/team curriculum projects involving both CTE and academic certified staff; and
- career pathway(s) must be established or improved in one or more of the following career clusters:

- Agriculture, Food and Natural Resources;
- Architecture and Construction;
- Business Management and Administration;
- Education and Training;
- Finance;
- Health Science;
- Hospitality and Tourism;
- Information Technology;
- Manufacturing;
- Marketing;
- Science, Technology, Engineering and Mathematics (STEM); and
- Transportation, Distribution, and Logistics.”

[RFP, pp. 5-6]

Waterbury Proposal:

WPS proposes a project designed to enhance CTE teaching and learning. The district will utilize grant funds, if awarded, to purchase Chromebooks for CTE students to use in CTE courses in the Perkins Cluster and Pathways. Forty-six Chromebooks are planned to be delivered to Crosby, Kennedy, and Wilby CTE Departments. According to CTE Supervisor Michael Merati, this dedicated use of Chromebooks will enable CTE teachers to leverage technology in the classroom “to effectively teach the curriculum, enhance instruction and improve student achievement.” The dedicated Chromebooks will allow teachers to employ effective and engaging platforms to improve student learning in all CTE areas, and to enable students to access industry standards and programs that enhance the learning process through CTE applications.

The project objectives are to increase the number of students enrolled in high wage, high skill, high demand career pathways. The expected outcomes of the project are to increase student enrollment, including enrollment of nontraditional students, in CTE career pathways like STEM programming, and to increase student achievement in CTE.

This is a short duration grant. All funds must be obligated by September 30, 2025, and liquidated by November 30, 2025. Student engagement and implementation with new Chromebooks will begin in approximately August/September 2025.

Waterbury Budget:

The grant budget request will be \$50,000. No matching funds are required. However, the total project costs for 138 Chrome Books at \$364 each equals \$50,232. CFO Doreen Biolo has approved covering the excess costs of \$232 from other grant funds managed by the CTE Supervisor, such as the Leavenworth Fund. The grant budget remains subject to minor changes.



Michael F. Wallace Middle School

Home of the Lions

3465 East Main Street ♦ Waterbury, CT 06705

Vincent J. Balsamo

Principal

Ryan Carpenter
Grade 6 Principal

Bridget Regan
Grade 7 Principal

Patricia McCarthy
Grade 8 Principal

Melinda Grove
Academy Supervisor

To: Waterbury Board of Education

From: Melinda Grove, Academic Academy Supervisor

Date: February 25, 2025

Subject: Contract with Outdoor Classroom, LLC

The Waterbury Public Schools would like to contract with Outdoor Classroom, LLC with the purpose of providing an outdoor education experience developing leadership, critical thinking, and social skills. Students will learn about and among nature in a hands-on setting, all while practicing teamwork and collaboration. The services that Outdoor Classroom shall provide consist of a ten hour field trip at Camp Washington in Lakeside, Connecticut.

The contract was initiated under a sole source proposal from Outdoor Classroom dated March 22, 2024. The cost of the field trip shall not exceed \$5,180. The funding sources for the above-referenced program are school fundraising and family contributions.

Outdoor Classroom will enhance the work teachers do in their classrooms and provide students with different exciting learning opportunities that excite, inspire, and teach in a whole new way. Outdoor Classroom will coordinate with the school to align their curriculum with that of our school to ensure that the lessons students are learning are relevant and build upon what they've already learned in the classroom. Through Outdoor Classroom, students can dive into scientific content through thoughtful and thrilling experiments and build critical skills of communication, collaboration, inquiry, problem-solving, and flexibility. Activities will span academic branches from science to math to English and beyond, such as constructing arguments from evidence, building and using models to describe phenomena, and evaluating cause and effect relationships.

Please feel free to contact me should you have any questions. Thank you for your consideration.

Melinda Grove
Academic Academy Supervisor

PROFESSIONAL SERVICES AGREEMENT
For
Day Trip Programming
between
The City of Waterbury, Connecticut
and
Outdoor Classroom, LLC

THIS AGREEMENT, effective on the date signed by the Mayor, is by and between the CITY OF WATERBURY, City Hall, 235 Grand Street, Waterbury, Connecticut (the "City") and OUTDOOR CLASSROOM, LLC, a Connecticut foreign limited liability company located at 345 Heritage Ave. #4627, Portsmouth, New Hampshire ("Outdoor Classroom" or the "Contractor").

WHEREAS, the Contractor submitted a proposal to the City for the purpose of the non-exclusive use of the facilities at Outdoor Classroom at Camp Washington in Lakeside, Connecticut ("Host Site") for a field trip to be held on _____, 2025 for ____ Waterbury Public Schools sixth grade students and their chaperones, as set forth herein; and

WHEREAS, the City selected the Contractor to provide such services; and

WHEREAS, the City desires to obtain the Contractor's services pursuant to the terms, conditions and provisions set forth in this agreement (the "Project").

NOW THEREFORE, THE PARTIES AGREE AND COVENANT AS FOLLOWS:

1. Scope of Services. The Contractor shall furnish all of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. necessary to complete the Project as specified in this agreement (also referred to herein as "Contract") and such shall be completed in a satisfactory manner, as reasonably determined by the City. All labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. shall comply with any and all applicable Local, State and Federal laws, statutes, ordinances and regulations and with generally accepted professional standards. The Contractor shall make such revisions or modifications to its work, at its own cost and expense, as the City may require in order to be deemed complete.

1.1. The Project consists of and the Contractor shall provide non-exclusive use of the facilities at Outdoor Classroom at Camp Washington in Lakeside, Connecticut for a field trip to be held on _____, 2025 from 9:00 a.m. to

7:00 p.m. for ____ Waterbury Public Schools sixth grade students and their chaperones, including but not limited to:

- First Aid and CPR certified staff who are able to attend to any emergencies or first aid needs;
- Dinner service;
- Reasonable use of recreational facilities when supervised by school personnel;
- The use of all utilities as permitted;
- A Outdoor Classroom staff member on call;
- An outdoor education program with day and evening activities taught by Outdoor Classroom staff. Outdoor Classroom staff will coordinate with the school to determine specific activities.

2. Contractor Representations Regarding Qualification and Accreditation. The Contractor represents that, to the extent required by law, its employees are licensed to perform the scope of work set forth in this Contract. The Contractor further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Contract, including any supplementary work and the City relies upon these.

2.1. Representations regarding Personnel. The Contractor represents that it has, or will secure at its own expense, all personnel required to perform the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved by the City in writing. As set forth above, all the services required hereunder shall be performed by the Contractor under its supervision and all personnel engaged in the work shall be fully qualified and, if applicable, shall be authorized or permitted under state or local law to perform such services.

2.2. Representations regarding Qualifications. The Contractor hereby represents that, to the extent required by Federal, State and Local statutes, regulations, codes, ordinances, and policies, that the Contractor and/or its employees be licensed, certified, registered, or otherwise qualified, the Contractor and all employees providing services under this Contract, are in full compliance with those statutes, regulations and ordinances. Upon City request, the Contractor shall provide to the City a copy of the Contractor's licenses, certifications, registrations, etc.

3. Responsibilities of the Contractor. All data, information, etc. given by the City to the Contractor and/or created by the Contractor shall be treated by the Contractor as proprietary to the City and confidential unless the City agrees in writing to the contrary and shall be used solely for the purposes of providing services under this Contract. The Contractor agrees to forever hold in confidence all files, records, documents and other information which may come into the Contractor's possession during the term of this Contract, except where a disclosure is expressly stated as a requirement of this Contract. Notwithstanding the foregoing, where a Contractor disclosure is required to comply with

statute, regulation, or court order, the Contractor shall provide prior advance written notice to the City of the need for such disclosure. The Contractor agrees to properly implement the services required in the manner herein provided.

3.1. Publicity. Contractor agrees not to deliberately disclose the fact that the City has entered into or terminated this Contract or disclose any of the terms of the Contract or use the City's name, trademark, trade name or logo in connection with any publicity, unless the City gives prior written consent to such use of the City's name and has approved the content of its use, both oral and written, in each instance. Notwithstanding the foregoing or anything to the contrary contained herein, the City is and shall remain the sole and exclusive owner of all trademarks, trade names and logo. Under no circumstances shall the Contractor acquire any ownership interests whatsoever in the City's trademarks, trade names or logo.

3.2. Standard of Performance. All workmanship, services, materials or equipment, either at the Premises or intended for it, shall conform in all respects with the requirements of all this Contract, and shall be the best obtainable from the crafts and trades. In all cases, the services, materials, equipment, reports, plans, specifications, deliverables, workmanship, etc. shall be equal to or better than the grade specified, and the best of their kind that is obtainable for the purpose for which they are intended. The standard of care and skill for all services performed by the Contractor shall be that standard of care and skill ordinarily used by other members of the Contractor's profession practicing under the same or similar conditions at the same time and in the same locality. The Contractor's services rendered hereunder shall be rendered completely and by qualified personnel in accordance with standard industry practice.

3.3. Contractor's Employees. The Contractor shall at all times enforce strict discipline and good order among its employees, and shall not employ any unfit person or anyone not skilled in the work assigned.

4. Responsibilities of the City.

4.1 The City will provide chaperones at a ratio of at least 1 chaperone for every 15 students attending. At least 2 school personnel will remain at the Host Site at all times. School personnel will supervise students during those times when Outdoor Classroom staff are not directing activities.

4.2 School personnel will report all accidents, injuries, or illnesses/medical issues promptly to Outdoor Classroom staff.

5. Contract Time. The term of this Contract shall be for a period of one day, commencing and terminating on _____ ("Contract Time").

6. Compensation. The City shall compensate the Contractor for satisfactory provision of all of the goods and services set forth in this Contract as follows in this Section 6.

Compensation for the Contractor's services shall not exceed Five Thousand One Hundred Eighty dollars (\$5,180.00).

The compensation shall be paid based on a cost of \$70 per student. Chaperones at a ratio of 1:8 are complimentary. Additional chaperones must pay a fee equal to 70% (percent) of the student cost. One-to-one aides will not be charged. The City will make full payment to the Contractor 7 calendar days prior to the field trip date.

6.1. Limitation of Payment. Compensation payable to the Contractor is limited to those fees set forth in Section 6 above. Such compensation shall be paid by the City upon review and approval of the Contractor's invoices for payment. Contractor's invoices shall describe the work, services, reports, plans, specifications, deliverables, etc. rendered and the compensation sought therefore in a form and with detail and clarity acceptable to the City.

7. Indemnification.

7.1. The Contractor shall indemnify, defend, and hold harmless the City, City's Boards, and Board of Education, commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including reasonable attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, design, drawings, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting there from, and (ii) are alleged to be caused in whole or in part by any willful, intentional, negligent, or reckless act or omission of the Contractor, its employees, any subcontractor or consultant, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable; or (iii) arise out of any enforcement action or any claim for breach of the Contractor duties hereunder or (iv) claim for intangible loss(es) including but not limited to business losses, lost profits or revenue

7.2 The City, its Boards and Board of Education shall indemnify, defend, and hold harmless the Contractor, its agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including reasonable attorney's fees arising out of or resulting from the negligent, intentional, reckless or willful misconduct of the City, its Boards and Board of Education, provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting there from, and (ii) are proximately caused in whole by any willful, intentional, negligent, or reckless act or omission of the City, its employees, any subcontractor or consultant, anyone directly or indirectly employed by

any of them or anyone for whose acts any of them may be liable; or (iii) arise from the City's duties and obligations owed to Contractor under this Agreement.

7.3. In any and all claims against the City or any of its boards, agents, employees or officers by the Contractor or any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 8.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

7.4. The Contractor understands and agrees that any insurance required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this Contract.

7.5. The Contractor expressly understands and agrees that any performance bond or insurance protection required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City and the City's boards, agents, employees or officers as provided herein.

7.6. In the event this Contract and/or the Contractor's, or its subcontractor, work and services provisioned hereunder is/are subject to the provisions of any Federal or State statute or regulations, or the City Charter or City Ordinance, the Contractor shall indemnify, defend and hold harmless the City from any fine, penalty or other amounts imposed on the City under said statutes, regulations, Charter or Ordinances, if caused by Contractor, or its subcontractor, omission or commission.

8. Contractor's Insurance.

8.1. The Contractor shall not commence work under this Contract until all insurance required under this Section 9 has been obtained by the Contractor and such insurance has been approved by the City. The Contractor shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

8.2. At no additional cost to the City, the Contractor shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Contractor's obligation under this Contract, whether

such obligations are the Contractor's or subcontractor or person or entity directly or indirectly employed by said Contractor or subcontractor, or by any person or entity for whose acts said Contractor or subcontractor may be liable.

8.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

8.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Contractor:

8.4.1 General Liability Insurance: \$1,000,000.00 per occurrence, **\$2,000,000.00** aggregate and **\$2,000,000.00** Products and completed operations aggregate

Providing coverage to protect the City for all damages arising out of bodily injuries, sickness to or death of all persons in any one accident or occurrence and for all damages arising out of destruction of property in any one accident or occurrence.

8.4.2 Excess / Umbrella Insurance: \$1,000,000.00 each occurrence. **\$1,000,000.00** aggregate limit.

8.4.3 Professional Liability / Errors & Omissions Insurance: \$1,000,000.00 each wrongful act. **\$1,000,000.00** aggregate limit
Professional liability (also known as, errors and omissions) insurance providing coverage to the Contractor.

If any policy is written on a "Claims Made" basis, the Policy must be continually renewed for a minimum of two (2) years from the date of this contract. If the policy is replaced and/or the retroactive date changes, then the expiring policy must be endorsed to extend the reporting period for claims for the policy in effect during the contract for two (2) years from the completion date.

8.5. Failure to Maintain Insurance: In the event the Contractor fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Contractor's invoices for the cost of said insurance.

8.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from the Contractor at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

8.7. Certificates of Insurance: The Contractor's General Liability shall be endorsed to add the City and its Board of Educations an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Contractor's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Contractor executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and the Waterbury Board of Education are listed as additional insured on a primary and non-contributory basis on all lines policies except Professional Liability and include a waiver of subrogation on all lines of coverage except Professional Liability as their interests may appear"**. The City's request for proposal number must be shown on the certificate of insurance. The Contractor must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

9.8. No later than thirty (30) calendar days after Contractor receipt, the Contractor shall deliver to the City a copy of the Contractor's insurance policies, endorsements and riders.

9. Termination.

9.1 Cancellation by Outdoor Classroom. In case the premises shall be rendered untenable prior to or during the term of the Agreement by fire, casualty, civil authority, war, flood, or other force beyond Outdoor Classroom and the Host-Site's control, the City shall be entitled to a reduction of rent on a prorated basis, less any expenditures made by Outdoor Classroom towards the fulfillment of its obligations under this agreement.

9.2 Cancellation by the City. In the event the City cancels the Agreement for any reason, every attempt will be made by Outdoor Classroom to reschedule the trip with the City. If the City cancels prior to arrival at the Host Site, the deposit will be 100% refundable.

9.2.1. Termination for Non-Appropriation or Lack of Funding. The Contractor acknowledges that the City is a municipal corporation and that this Contract is subject to the appropriation of funds by the City sufficient for this Contract for each budget year in which this Contract is in effect. The Contractor therefore agrees that the City shall have the right to terminate this Contract in whole or in part without penalty in the event sufficient funds to provide for City payment(s) under this Contract is not appropriated, not authorized or not made available pursuant to law, or such funding has been reduced pursuant to law.

10. Force Majeure. Neither the Contractor nor the City shall be held responsible for delays or be considered to be in breach of this Contract or be subject to liquidated damages when their respective obligations under this Contract are caused by conditions beyond their control, including without limitation:

10.1. Acts of God, fire, explosion, epidemic, pandemic (or similar viral outbreak) cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies.

10.2. Change of law and order, proclamation, regulation, ordinance, or governmental requirement.

Upon cessation of work for reason of force majeure delays, the Party(ies) whose obligations are affected shall use their best efforts to meet the their obligations under this Agreement / to meet their schedule set forth in.

11. Entire Agreement. This Contract shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Contract must be in writing and agreed to and executed by the City and the Contractor.

12. Independent Contractor Relationship. The relationship between the City and the Contractor is that of client and independent contractor. No agent, employee, or servant of the Contractor shall be deemed to be an employee, agent or servant of the City. The Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract. It is the express intention of the parties hereto, and the Contractor hereby agrees and covenants, that it and any and all third party(ies) and subcontractor(s) retained by the Contractor hereunder is/are not and shall not be deemed an employee of the City of Waterbury, but is/are and shall remain an independent contractor relative to the City and that nothing herein shall be interpreted or construed as creating or establishing the relationship of employer-employee between the City of Waterbury and the Contractor or between the City of Waterbury and any third party(ies) or subcontractor(s). Thus, the Contractor hereby covenants that it, its subcontractor(s) and third party(ies) shall not be entitled to the usual characteristics of employment, such as income tax withholding, deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. and that the Contractor shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants, representatives, subcontractors and third party(ies).

13. Severability. Whenever possible, each provision of this Contract shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Contract, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Contract shall be enforced as if this Contract was entered into without an invalid provision. If the ruling and/or controlling principle of law or equity leading to the ruling is subsequently overruled, modified or amended by legislation, judicial

or administrative action, then the provision(s) in question as originally set forth in this Contract shall be deemed valid and enforceable to the maximum extent permitted by the new controlling principal of law or equity.

14. Survival. Any provisions of this Contract that impose continuing obligations on the parties shall survive the expiration or termination of this Contract for any reason.

15. Conflicts or Disputes. This Contract represents the full and complete concurrence between the City and the Consultant and governs all disputes between them. In the instance of a conflict or dispute over issues not specifically referenced within the Contract, the following documents shall be used as historical documents. Without regard to the order of precedence, to resolve such conflicts or disputes, the historical documents are (i) the City's aforementioned Procurement Waiver documents and (ii) the Consultant's proposal responding to the aforementioned Procurement Waiver documents.

15.1. Procedure. This procedure supersedes all statements to the contrary occurring either in proposals or other prior agreements, oral or written, and all other communications between the parties relating to this subject.

15.2. Presumption. This Contract or any section thereof shall not be construed against any party due to the fact that the Contract or any section thereof was drafted by such party.

16. Disputes; Legal Proceedings; Waiver of Trial by Jury and Continued Performance. The Contractor agrees that it waives a trial by jury as to any and all claims, causes of action or disputes arising out of this Contract or services to be provided pursuant to this Contract. Notwithstanding any such claim, dispute or legal action, the Contractor shall continue to perform services under this Contract in a timely manner, unless otherwise directed by the City.

17. Binding Agreement. The City and the Contractor each bind themselves, and their successors, assigns and legal representatives to the other party to this Contract and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

18. Waiver. Any waiver of the terms and conditions of this Contract by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Contract.

19. Governing Laws. This Contract, its terms and conditions and any claims arising there from shall be governed by the laws of the State of Connecticut.

20. Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's using Agency or the Contractor, and

delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Contractor: Outdoor Classroom, LLC
P.O. Box 4627
Portsmouth, NH 03802

City: City of Waterbury
Department of Education
c/o Chief Operating Officer
235 Grand Street, 1st Floor
Waterbury, CT 06702

(signature page follows)

IN WITNESS WHEREOF, the parties hereto execute this Contract on the dates signed below

WITNESSES:

CITY OF WATERBURY

Sign: _____

By: _____

Print name:

Paul K. Pernerewski Jr., Mayor

Sign: _____

Date: _____

Print name:

WITNESSES:

OUTDOOR CLASSROOM, LLC

Sign: _____

By: _____

Print name:

Its: _____

Sign: _____

Date: _____

Print name:

EXECUTIVE SUMMARY

DATE: February 27, 2025; originally submitted (June 3, 2024)

To: Board of Education
Board of Aldermen

FROM: Wendy Johns, Director of Pupil Services

RE: Approval of Agreement between the City of Waterbury and **Cooperative Educational Services- CES (CRT 24-064)**

The Special Education Department requests the approval of the Agreement between the City of Waterbury Public Schools (WPS) and **Cooperative Educational Services- CES (CRT 24-064) - OOD Spec. Ed Placement**. The purpose of the agreement is to provide a special education program, including instruction and related services, suitable for those children to be served in accordance with the *Connecticut General Statutes*, the Individuals with Disabilities Education Act ("I.D.E.A."), and their respective regulations, and each individual student's IEP as developed by the City and the Planning and Placement Team (PPT).

The original contract was presented at the Board of Education Workshop on June 6, 2024; voted and approved by the Board of Education on June 17, 2024. The Board of Aldermen voted and approved the original draft contract on June 24, 2024. The contract, however, could not be fully executed because Cooperative Educational Services (CES) continued to make significant changes to the draft contract and would not sign until recent negotiations. Therefore, a new executive summary is being resubmitted for approval and consideration of the new draft contract.

The agreement shall commence on July 1, 2024 and will terminate on June 30, 2027. The agreement is at a cost of \$764,510.00 for a three-year term. The purpose of this agreement is to provide services to a student placed with **Cooperative Educational Services- CES (CRT 24-064) OOD Spec. Ed Placement** will be paid through General Funds.

**AGREEMENT
BETWEEN
CITY OF WATERBURY
AND
COOPERATIVE EDUCATIONAL SERVICES**

THIS AGREEMENT, (“Agreement” or “Contract”) effective on the date signed by the Mayor (the “Effective Date”), is by and between the **CITY OF WATERBURY**, City Hall, 235 Grand Street, Waterbury, Connecticut, 06702, (“City”), and **COOPERATIVE EDUCATIONAL SERVICES**, a provider of special education services, as that term is defined Section 10-91g of the Connecticut General Statutes and a regional educational service center organized and existing pursuant to Connecticut General Statutes §§10-66a et seq., doing business at 40 Lindeman Drive, Trumbull, Connecticut 06611 (“Provider”) (together, the “Parties”).

WHEREAS, Provider is an education institution specializing in the education of children with disabilities;

WHEREAS, the educational needs of the students covered by this Agreement cannot be met with public school arrangements;

WHEREAS, Provider is willing to provide educational services to identified City of Waterbury students in accordance with each student’s Individual Education Program (IEP), by providing education to children with disabilities, placed in its facility for non-residential reasons, by the Waterbury Board of Education; and

WHEREAS, the City is desirous of having the Provider perform said educational services for the City.

NOW THEREFORE, it is mutually agreed as follows:

1. Scope of Services.

1.1. Provider hereby agrees to provide a special education program, including instruction and related services, suitable for those children to be served in accordance with the Connecticut General Statutes, the Individuals with Disabilities Education Act (“I.D.E.A.”), and their respective regulations, and each individual student’s IEP as developed by the City and the Planning and Placement Team (PPT), which IEP is incorporated herein by reference as if fully set forth herein. Each student’s IEP contains a description of the student’s educational program, supports and related services the student is to receive, a statement of goals and objectives relating to the student, and an estimated time schedule for returning the child to the community or transferring such student to another appropriate facility, Provider shall provide conferences with parents and report to the City when required by the student’s IEP, by Section 10-76d of the Connecticut General Statutes or when necessary, regarding the progress of the child.

1.2. Provider agrees to provide the educational program, supports and related services, as approved by the City and identified in the student’s IEP by the Planning and Placement Team (PPT). All other activities will be the responsibility of the Provider.

1.3. The City shall provide the Provider with information needed to access appropriate IEP Systems, including but not limited to CT-SEDS, or the current electronic IEP system utilized by Waterbury Public Schools. The School agrees to complete the IEP, as revised and effective July 1, 2024, and update as required to include the following:

- 1.3.1.** Present level of performance
- 1.3.2.** Transition Planning (as appropriate)
- 1.3.3.** Goals and objectives
- 1.3.4.** Program Accommodations

1.4. The Provider shall hold and attend PPT meetings as needed, but at a minimum, on an annual basis. It shall be the responsibility of the City to notify all necessary participants of any PPT meeting, which shall include a representative from the City and a representative from Provider. A PPT meeting may be held via a telephone conference as required by the City.

1.5. Provider shall provide the City with monthly reports of the attendance of each child at Provider’s facility. Student attendance reports shall accompany the City of Waterbury voucher and the Provider’s billing. Quarterly IEP progress updates shall be provided for each student and uploaded into CT-SEDS. Said reports shall be reviewed by the City and reconciled to the services to be provided under this Agreement.

1.6. Provider shall not withdraw any child from the program for any reason, without providing the City with thirty (30) day prior written notice.

1.7. The parties agree to review each student’s progress and need for services at least yearly, at the student’s annual PPT meeting, to determine an estimated time for returning the student to the community or transferring the child to another appropriate facility, if appropriate for the student.

1.8. The Superintendent or her designees may, at any time, conduct periodic site visits at the location where the special education services hereunder are being provided.

1.9. Provider shall immediately notify the child’s parents and/or guardian and the City in the event of an emergency or injury, concerning or involving the child.

2. Term.

2.1. The term of this Agreement shall be for three fiscal years commencing on July 1, 2024, and terminating on June 30, 2027, or any part thereof (the “Initial Term”). The City shall have the option to extend this Agreement for two (2) additional years (the “Option Period”), upon the same terms and conditions as set forth herein, by giving notice to

Provider sixty (60) days prior to the end of the Initial Term. No agency or individual can increase the specified number, or length of school days, without the prior approval or authority of the City. If such change is made without the City's prior approval, it shall be deemed a breach of this Agreement and the City shall have no obligation for payment of said services or further obligation under this Agreement.

2.2. The parties agree that the Agreement may be amended from time to time by way of a letter placing additional students in Provider's facility and acknowledged by Provider that services will be provided to such students in accordance with each student's IEP and in accordance with the Agreement.

3. Payment.

3.1. The City shall pay Provider an amount up to Seven Hundred Sixty-Four Thousand Five Hundred Ten Dollars (\$764,510.00) for the entire Initial Term, for the educational program, supports and related services properly rendered hereunder, unless this Agreement is sooner terminated as provided herein. The basis for payment of said services shall be as set forth in **Attachment A** entitled "Rate Schedule". **Attachment A** shall consist of one rate schedule for each student placed in the Provider's facility. The rate schedule shall set forth the name of the student, the services to be provided to each student, number of days anticipated to be in attendance and the cost of said service. **Attachment A** is incorporated herein and made a part of this Agreement.

3.2. Each child's tuition or cost for services provided under the Agreement shall be calculated based upon the number of days at said facility and/or specified hours of required specialized instruction and related services. If the child attends said school for only a portion of the school year the tuition rate will be determined by multiplying the number of days in attendance by the daily rate or hourly rate as set forth in the Rate Schedule, **Attachment A**. The Provider's Rate Schedule shall provide an explanation of how the tuition or costs for services provided under this Agreement are calculated. Payment shall be made only for the school days and provision of the educational program, supports and related services as identified in each child's IEP and shall be in accordance with the City of Waterbury's payment policy and procedures. Provider shall provide a yearly "Rate Schedule" for each fiscal year of this three year Agreement for all services that may be rendered by Provider under this Agreement.

3.3. The City may add or delete students, or any services required by each student, at any time as it deems necessary per each student's IEP, as may be amended from time to time, thereby increasing or decreasing the number of students placed in the Provider facility. Accordingly, all rates shall remain as set forth in the current "Rate Schedule" for each fiscal year.

3.4. For all the services provided to each child under this Agreement, the City shall pay to Provider an amount based upon the "Rate Schedule" for that fiscal year. Payment for each child may be changed from time to time based upon each child's individual IEP and services required. Payment to be made by the City shall be for educational costs, supports and related services only.

3.5. The Provider shall be provided with all required Medicaid documentation to the City for purposes of submitting claims to the Medicaid School Based Child Health Program administered by the department of Social Services. All progress notes, provided by The City, references in this section shall be signed by the individual(s) who performed and/or supervises the service. This information shall be entered directly into the District's electronic Medicaid Billing System. The Provider acknowledges and agrees that its submission of all required documentation to the City for purposes for purposes of submitting claims to the Medicaid School Based Child Health Program shall be a condition precedent to any payment by the City to the Provider pursuant to this Agreement.

3.6. In the event that any child enters Provider's facility at a time subsequent to the beginning of the school term or should withdraw from Provider's facility prior to the end of the school year, said educational costs, supports and related services shall be proportionately reduced. Provider shall provide the City with a yearly rate per child as mandated by the State of Connecticut. The daily rate per child shall be calculated by dividing the annual rate by the days each child is required to attend Provider's program as indicated on each child's IEP Provider shall provide the City with a monthly attendance log and the City shall only be responsible to pay Provider for days the child is actually in attendance, or in which Provider is providing services. In the case of pupil absence, payment will be reduced where such absence is chronic or extended; however, this is contingent upon Provider's adhering to the City of Waterbury Board of Education's attendance policy with regard to absences. City will compensate Provider for school days as set forth under this Agreement unless the student is withdrawn by the City. Further, unless the Planning and Placement Team recommends a change in placement or length of the school day the City shall compensate Provider in accordance with the day rate schedule attached hereto.

4. Records/Reports.

4.1. The City hereby agrees to provide to Provider such medical, psychological and educational evaluations, as are available to the City, to determine the appropriateness of the placement of those children with disabilities under this Agreement. It shall be the responsibility of the City, in conjunction with the Planning and Placement Team (PPT), to develop an annual IEP for each student placed at the Providers facility. Provider shall provide evaluative reports that may be required to keep the City duly informed concerning the educational needs of children enrolled and to enable the City to make judgments concerning those needs and the desirability of continuing the children in Provider's program. Provider and the City hereby agree that medical and psychological records shall not be open to public inspection, in accordance with Section 10-209 of the Connecticut General Statutes, without the written permission of the parent or guardian.

4.2. Provider agrees to adhere to the City of Waterbury Board of Education's policy regarding student attendance and shall notify and contact all parties regarding attendance

or lack thereof pursuant to said policy. Provider hereby acknowledges receipt of said policy and has familiarized itself with all aspects of said policy.

4.3. The Provider agrees to provide all required documentation to the City and its Board of Education for the purposes of submitting claims to the Medicaid School Based Child Health Program administered by the State of Connecticut, Department of Social Services.

5. Student Data Requirements.

5.1. All student records, student information, and student-generated content (collectively, "Student Data") provided or accessed pursuant this Agreement are not the property of, or under the control of, the Provider.

5.2. The City's Board of Education ("Board") shall have access to and the ability to delete Student Data in the possession of the Provider except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Provider. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of Student Data by the Provider within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the Student Data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Provider that proper disposal of the data has occurred in order to prevent the unauthorized access or use of Student Data and that deletion has occurred in accordance with industry standards/practices/protocols.

5.3. The Provider shall not use Student Data for any purposes other than those authorized pursuant to this Agreement.

5.4. A student, parent or legal guardian of a student may review personally identifiable information contained in Student Data and correct any erroneous information, if any, in such Student Data. If the Provider receives a request to review Student Data in the Provider's possession directly from a student, parent, or guardian, the Provider agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Provider agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in Student Data that has been shared with the Provider, and correct any erroneous information therein.

5.5. The Provider shall take actions designed to ensure the security and confidentiality of student data.

5.6. The Provider will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of Student Data. Such notification will include the following steps:

Upon discovery by the Provider of a breach of Student Data, the Provider shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

5.7. Student Data shall not be retained or available to the Provider upon expiration of the Agreement between the Provider and City, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Provider after the expiration of such Agreement for the purpose of storing student-generated content.

5.8. The Provider and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.

5.9. The Provider acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.

5.10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other Agreement entered into by the Parties concerning Student Data.

6. Confidentiality/FERPA.

6.1. Provider shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education, Connecticut Department of Education and the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc. Provider shall further ensure that its employees, agents, or anyone performing work on their behalf under the terms of this Agreement shall strictly adhere to all State and Federal Statutes, rules, policy, regulations, codes of participant protection and confidentiality, administrative directives of the State of Connecticut Board of Education and those of the Waterbury Board of Education regarding confidentiality of student records, files, PPTs, IEPs, etc.

6.2. Any and all materials contained in City of Waterbury student files that are entrusted to Provider or gathered by the Provider in the course of its services shall remain in the

strictest confidence to prevent disclosure of the same. All information furnished by the City or gathered by Provider shall be used solely for the purposes of providing services under this Agreement.

6.3. Provider acknowledges that in the course of providing services under this Agreement, it may come into the possession of education records of City Waterbury students as defined in and governed by Family Educational Rights and Privacy Act (“FERPA”, 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99) Provider and City shall comply with the requirements of said statute and regulations, as amended from time to time and Provider agrees to use information obtained from the City or student education records only for the purposes provided in this Agreement. Without the prior written consent of the student’s parent or guardian, as required by FERPA, Provider has no authority to make disclosures of any information from education records.

6.4. The Provider shall ensure that the confidential information in the electronic IEP is maintained and kept secure at all times. The Provider shall provide access only to those providers who provide services to the identified students and who have been identified as requiring electronic access by the Provider’s Administrator. The Provider’s Administrator shall provide a list of providers identified by them as requiring electronic access to each students IEP and their respective positions prior to access being given.

7. Criminal Background Check and DCF Registry Check.

7.1. The Provider shall comply with the requirements of C.G.S. 10-222 c (g) and shall ensure, and represents to the City, that any employee who will be on school grounds/Department of Education Property/at Department of Education events and/or where City Students may be present, that will or may have direct contact with Students while providing services pursuant to this Agreement has stated, in writing, whether such person has ever been convicted of a crime or whether criminal charges were ever pending against such person. The Provider shall further ensure, and represents to the City that any person who will have direct contact with a Student has submitted to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to Conn. Gen. Stat. §17a-101k, as well as state and national criminal history records checks conducted in accordance with Conn. Gen. Stat. §29-17a, the federal National Child Protection Act of 1993, and the federal Volunteers for Children Act of 1998. The Provider shall not permit any person with a disqualifying criminal history to have direct contact with a student. The Provider agrees the “direct contact” shall include the Provider and its employees providing services under this contract if said services are performed on school grounds/Department of Education Property/at Department of Education events and/or where City students are present.

8. Representation Regarding Qualifications.

8.1. Intentionally Omitted.

8.2. Provider hereby represents that it is knowledgeable regarding any and all federal and/or state regulations, policies, procedures, statutes, codes, participant protection and confidentiality, family rights to privacy, protection of pupil rights, local school system policies and procedures, administrative directives of the Connecticut State Board of Education and the State Department of Education. Provider hereby represents that it has reviewed all the state and federal policies, regulations, procedures, statutes, codes (applicable to this Agreement) and agrees to adhere to each and every condition as it applies.

8.3. Provider represents that its employees are licensed and certified to perform the scope of work set forth in this Agreement. Provider further represents that its employees have the requisite skill, expertise and knowledge necessary to perform the scope of work required under the terms of this Agreement. Upon request, Provider shall provide the City with copies of Provider's license, certification and resumes, as applicable. Provider further represents and shall provide documentation that all present staff have the requisite skill and are properly licensed and credentialed, and shall make such licenses available for inspection upon said request. If Provider is a corporation, it shall provide a corporate resolution authorizing this Agreement and the signatory thereof.

8.3.1 Representations Regarding Personnel. Provider represents that it has or will secure at its own expense, all personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the City, unless use of City employees or of personnel having a contractual relationship with the City is approved in writing. As set forth above, all the services required hereunder shall be performed by Provider or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state or local law to perform such services.

8.3.2 The Provider represents and warrants that it and its employees who may be assigned to perform the Scope of Services set forth in this Agreement have no history of violations of the laws or regulations of the State of Connecticut pertaining to public health, have not been convicted of a crime and have no criminal investigation pending. That each of Provider's employees have submitted to a state and national criminal history records check and a DCF registry check and said results revealed not violations.

9. Debarment. Provider hereby certifies that it and its principals are not debarred or suspended from doing business as required by Executive Order 12549 and shall provide to the City of Waterbury a signed certificate regarding debarment and suspension.

10. Indemnification.

10.1. Provider shall indemnify and hold harmless the City, the City's Board of Education and their agents, commissioners, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the performance of the Provider's services, caused in whole or in part by

any willful or negligent act or omission of Provider, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

10.2. Provider assumes all risk in the operation of this Agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the City and the Board and their officers, agents or employees. Provider hereby covenants and agrees to (i) indemnify, (ii) pay the City and Board, their officers, agents, or employees attorney's fees, and (iii) hold harmless the City and Board and their officers, agents or employees from any claims, suits, actions, damages, losses and injury to person or property arising out of the operation of this Agreement or the negligence or improper conduct of Provider or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

10.3. In any and all claims against the City, the Board of Education or any of its employees by any employee of Provider, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Provider or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

10.4. Provider expressly understands and agrees that any insurance protection required by this Agreement, or otherwise provided by Provider, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City as provided here.

10.5. The City shall indemnify and hold harmless Provider, and their agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from any of the City's obligations under this Agreement, provided that any such claims, suits, damages, losses, judgments, costs or expenses are caused in whole by any willful or negligent act or omission of the City, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

10.6. The City assumes all risk with regards to its obligations as set forth in this Agreement, and shall be solely responsible and answerable in damages for all accidents or injuries to person or property, except for the actions or negligence of the Provider their officers, subcontractors, agents or employees. The City hereby covenants and agrees to hold harmless Provider and their officers, agents or employees from any claims, suits, actions, damages, losses and injury to person or property arising out the negligence or improper conduct of the City or any servant, agent or employee thereof, which responsibility shall not be limited to the insurance coverage herein provided.

10.7. In any and all claims against Provider, or any of its employees by any employee of the City, any of the City's subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation above, shall not be limited in any way by any limitation on the amount or type of damages,

compensation or benefits payable by or for the City or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

11. Provider's Liability Insurance.

11.1. The Provider shall not commence work under this Contract until all insurance required under this Section 11 has been obtained by the Provider and such insurance has been approved by the City. The Provider shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

11.2. At no additional cost to the City, the Provider shall purchase and maintain the insurance coverages set forth below which shall protect the City from claims which may arise out of or result from the Provider's obligation under this Contract, whether such obligations are the Provider's or subcontractor or person or entity directly or indirectly employed by said Provider or subcontractor, or by any person or entity for whose acts said Provider or subcontractor may be liable.

11.3. Each insurance policy shall state that the insurance company shall agree to investigate and defend the insured against all claims for damages, even if groundless. If any insurance required herein is to be issued or renewed on a claims made form as opposed to an occurrence form, the retroactive date for coverage shall be no later than the commencement date of this Contract and shall provide that in the event of cancellation or non-renewal, the discovery period for insurance claims ("Tail Coverage") shall be available for at least 60 months.

11.4. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by the Provider:

11.4.1 Comprehensive General Liability Insurance. Coverage with limits of \$1,000,000 per Occurrence/ \$2,000,000 Aggregate/ \$2,000,000 Products Completed Operations Aggregate

11.4.2 Commercial Auto Liability Insurance. Coverage with limits of \$1,000,000 Combined Single Limit Any Auto, all owned and Hired Auto (if no owned autos then Hired & Non-owned Auto Liability coverage should be procured);

11.4.3 Worker's Compensation Insurance in accordance with the State of Connecticut's Worker's Compensation Laws; Employer Liability (EL):

\$1,000,000 EL Each Accident

\$1,000,000 EL Disease each Employee
\$1,000,000 EL Disease Policy Limits

11.4.4 Professional Liability/Errors and Omissions. Coverage for the acts and/or omissions of any professional, if applicable, in the amount of at least \$1,000,000 each Wrongful Act /\$1,000,000 Aggregate.

11.4.5 Excess/Umbrella Liability Insurance: Coverage with limits of \$1,000,000 per Occurrence/ \$1,000,000 Aggregate

11.4.6 Abuse & Molestation Liability. Coverage with limits of \$ 1,000,000 per Occurrence / \$1,000,000 Aggregate

11.5. Failure to Maintain Insurance: In the event the Provider fails to maintain the minimum required coverage as set forth herein, the City may at its option purchase same, and offset the Provider's invoices for the cost of said insurance.

11.6. Cancellation: The City of Waterbury shall receive written notice of cancellation from the Provider at least thirty (30) calendar days prior to the date of actual cancellation, regardless of the reason for such cancellation.

11.7. Certificates of Insurance: The Provider's General, Automobile and Excess/Umbrella Liability Insurance policies shall be endorsed to add the City and The Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage except Professional Liability. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under the Provider's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time the Provider executes this Contract, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: "**The City of Waterbury and its Board of Education are listed as Additional Insured on a primary and non-contributory bases on all policies except Workers Compensation and Professional Liability. All policies shall include a Waiver of Subrogation except Professional Liability.**" The City's request for proposal number must be shown on the certificate of insurance. The Provider must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

11.8. No later than thirty (30) calendar days after Provider receipt, the Provider shall deliver to the City a copy of the Provider's insurance policies, endorsements, and riders.

12. Discriminatory Practices.

12.1. In performing this Agreement, Provider shall not discriminate against any employee or applicant for employment, with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, age, religious creed, disability, national origin or ancestry, marital status, family status, prior psychiatric treatment, health care, military status or source of income or because of a handicap that is unrelated to the employee's or the applicant's ability to perform the duties of a particular job or position. Subcontracts with each subcontractor shall contain a provision requiring non-discrimination in employment as herein specified. This covenant is required pursuant to §93.04 of the Code of Ordinances of the City and any breach thereof may be regarded as a material breach of this Agreement. Said provisions with subcontractors shall require conformity and compliance with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements.

12.2. The Provider shall admit any eligible child and shall not discriminate against any child regardless of race, religion, color, ancestry, natural origin, sex, handicap or disability.

12.2.1 Equal Opportunity. In its execution of the performance of this Agreement, Provider shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, national origin or citizenship status, age or handicap. Provider agrees to comply with all local, state and federal laws, rules and regulations and Executive orders pertaining to discrimination and equal opportunity requirements, and will require the same of all subcontractors.

13. Termination.

13.1. Termination of Agreement for Cause. If, through any cause, Provider shall fail to fulfill in timely and proper manner his obligations under this Agreement, or if Provider shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to Provider of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. In the event of such termination, all documents, data, studies, and reports prepared by Provider under this Agreement shall, at the option of the City, become its property.

13.2. Notwithstanding the above, Provider shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by Provider, and the City may withhold any payments to Provider for the purpose of setoff until such time as the exact amount of damages due the City from Provider is determined.

13.3. Termination for Convenience of the City. The City may terminate this Agreement at any time for the convenience of the City, by a notice in writing from the City, to Provider. If this Agreement is terminated by the City as provided herein, Provider will

be paid an amount for the services actually performed and provided for under this Agreement.

13.4. Termination for Lack of Funding. The Provider acknowledges that the payment obligations of the City under this Agreement are intended to be funded by the City through General Fund appropriations, federal or state assistance or grant monies provided by the federal or state governments as well as the sale of tax exempt long and short term debt obligations issued by the City. Provider acknowledges that continuation of this Agreement is subject to the lawful continual appropriation of funds by the City, State or Federal government, including the funding of grants for the purpose of this Agreement. Moreover, this Agreement may also be subject to the ability of the City to legally issue and sell the aforementioned debt obligations, (as determined by opinion of bond counsel and or the Internal Revenue Service) and to do so in a commercially viable manner, and is furthermore subject to the lawful continual appropriation of funds by the City, State or Federal government. Provider therefore agrees that the City and Board shall have the right to terminate this Agreement in whole or in part without penalty in the event that: (1) the City is unable to issue the debt obligations for sale because of a legal infirmity as otherwise determined by Bond counsel or the Internal Revenue Service; or, (2) the City is unable to market and or timely sell the required amount of debt obligations required to fund the Agreement in whole or in part, or, (3) the money required to enable the City to pay Provider is either not appropriated, authorized or made available pursuant to law, or such funding appropriations have been reduced pursuant to law.

13.5. The Provider therefore agrees that the City shall have the right to terminate this Agreement in whole or in part without penalty in the event that the money required to enable the City to pay Provider is either not appropriated, authorized or made available pursuant to law, or such funding appropriations or grant monies have been reduced pursuant to law.

13.5.1 Effects of Nonappropriation. If funds to enable the City to effect continued payment under this Agreement are not appropriated, authorized or otherwise made available by law, the City shall have the right to terminate this Agreement without penalty at the end of the last period for which funds have been appropriated, authorized or otherwise made available by law by giving written notice of termination to Provider.

13.5.2 No Payment for Lost Profits. In no event shall the Board or the City be obligate to pay or otherwise compensate Provider for any lost or expected future profits.

14. Delivery of Documents. In the event of termination or fulfillment of this Agreement, or at any point that each individual student no longer receives services at Provider, Provider shall promptly deliver to the City, in a manner reasonably specified by the City, all documents and other tangible items furnished by, or owned, leased, or licensed by the City. This shall include, but is not limited, to any and all student records, evaluations, reports, IEP, or any other records provided

to Provider under this Agreement. The City shall have the right to withhold any payment due to Provider until said documents have been returned to the City of Waterbury.

15. Subcontracting.

15.1. The Provider shall not, without the prior written approval of the City, subcontract, in whole or in part, any of Provider's services.

15.2. The Provider shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by Provider.

16. Assignability. The Provider shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due Provider from the City under this Agreement may be assigned to a bank, trust, company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City.

17. Audit. The City reserves the right to audit Provider's books of account in relation to this Agreement any time during the period of this Agreement or at any time during the twelve month period immediately following the closing or termination of this Agreement. In the event the City elects to make such an audit, Provider shall immediately make available to the City all records pertaining to this Agreement, including, but not limited to, documentation of the type, frequency and duration of all services provided to each student, student records including staff records relating to the student, payroll records, bank statements and canceled checks.

18. Notice. Except as otherwise specifically prohibited in this Contract, whenever under this Contract approvals, authorizations, determinations, notices, satisfactions or waivers are required or permitted, such items shall be effective and valid only when given in writing signed by a duly authorized officer of the City's Using Agency or the Provider, and delivered in hand or sent by mail, postage prepaid, to the party to whom it is directed, which until changed by written notice, are as follows:

Provider: Cooperative Educational Services
40 Lindeman Drive
Trumbull, CT 06611

City: The City of Waterbury
Board of Education
c/o Director of Special Education
236 Grand Street
Waterbury, CT 06702

With a copy to: Office of the Corporation Counsel

City Hall Building
235 Grand Street, 3rd Floor
Waterbury, CT 06702

19. **Entire Agreement.** This Agreement shall constitute the complete and exclusive statement of the contract between the parties as it relates to this transaction and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. Any amendment to this Agreement must be in writing and agreed to by the City and Provider.
20. **Independent Contractor Relationship.** The relationship between the City and Provider is that of client and independent Contractor. No agent, employee, or servant of Provider shall be deemed to be an employee, agent or servant of the City. Provider shall be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Agreement.
21. **Severability.** Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. If any provision of this Agreement, however, is held to be prohibited or invalid under applicable law, such provision shall be deemed restated to reflect the original intentions of the parties, as nearly as possible in accordance with applicable law, and if capable of substantial performance, the remaining provisions of this Agreement shall be enforced as if this Agreement was entered into without an invalid provision.
22. **Survival.** Any provisions of this Agreement that impose continuing obligations on the parties shall survive the expiration or termination of this Agreement for any reason.
23. **Disputes; Legal Proceedings and Continued Performance.** Notwithstanding any such claim, dispute or legal action, Provider shall continue to perform services under this Agreement in a timely manner, unless otherwise directed by the City.
24. **Binding Agreement.** The City and Provider each bind themselves and their successors, assigns and legal representatives to the other party to this Agreement and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement.
25. **Waiver.** Any waiver of the terms and conditions of this Agreement by either of the parties hereto shall not be construed to be a waiver of any other term or condition of this Agreement.
26. **Governing Law and Choice of Forum.** This Contract shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of Connecticut without regard to choice or conflict of laws principals that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Contract or otherwise shall be determined by a court of competent jurisdiction in

Waterbury, Connecticut (or the Federal Court otherwise having territorial jurisdiction over such City and subject matter jurisdiction over the dispute), and not elsewhere.

27. City Code of Ordinances, Ethics and Conflict of Interest Code, Provisions. The Person (the term “Person” shall herein be as defined in Section 38 of the City’s Code of Ordinances) supplying the documents, data, studies, reports, specifications, deliverables, etc. under this Contract shall comply with all applicable Federal, State and Municipal statutes, regulations, charters, ordinances, rules, etc. whether or not they are expressly stated in this Contract, including but not limited to the following:

27.1. It shall be a material breach of this Contract, and, except as may be permitted by regulations or rulings of the City of Waterbury Board of Ethics it shall be a violation of the City’s Code of Ordinances, for any Public Official, City Employee or Member of a Board or Commission who is participating directly or indirectly in the procurement process as set forth in the City’s Code of Ordinances, including those participating in exempt transactions, to become or be the employee of any person contracting with the governmental body by whom the Official, Employee, or Board or Commission member is employed or is a member.

27.2. It shall be a material breach of this Contract, and it shall be a violation of the City’s Code of Ordinances for any Person to offer, give, or agree to give any current or former Public Official, Employee or Member of a Board or Commission, or for such current or former Public Official, Employee or Member of a Board or Commission to solicit, demand, accept or agree to accept from another Person, a gratuity or an offer of employment in connection with any: decision; approval; disapproval; recommendation; preparation of any part of a program requirement or a requisition; influencing the content of any specification or procurement standard; or rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a Contract or Purchase Order, or to any solicitation or proposal therefore.

27.3. It shall be a material breach of this Contract and it shall be a violation of the City’s Code of Ordinances for any payment, Gratuity, or offer of employment to be made as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime contractor or higher tier subcontractor or any Person associated therewith, under a Contract or Purchase Order to the City.

27.4. The value of anything transferred or received in violation of the City’s Charter, Code of Ordinances, and/or regulations promulgated there under, by any Person subject to said Charter and/or Ordinances may be recovered by the City.

27.5. Upon a showing that a subcontractor made a kickback to the City, a prime contractor or a higher tier subcontractor in connection with the award of a subcontract or order there under, it shall be conclusively presumed that the amount thereof was included in the price of the subcontract or order and ultimately borne by the City

and will be recoverable hereunder from the recipient. In addition, said value may also be recovered from the subcontractor making such kickbacks. Recovery from one offending party shall not preclude recovery from other offending parties.

- 27.6.** It shall be a material breach of this Contract and it shall be a violation of the City's Code of Ordinances for a Person to be retained, or to retain a Person, to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and every Person, before being awarded a City contract, shall deliver to the City, on a City authored form, a representation that such Person has not retained anyone in violation of this subsection 27.6, the failure to deliver said form being a material breach of this Contract and a violation of the City's Code of Ordinances. Note, however, this subsection 27.6 shall not apply to full-time Employees who, as a condition of their employment, may be entitled to bonuses or other fees in accordance with their employment relationship.
- 27.7.** The Person hereby expressly represents that he/she/it has complied with those sections of the City's Code of Ordinances requiring that said Person has **(i)** delivered to the City an affidavit, on a City authored form, stating that the Person and its affiliates have no delinquent taxes or other financial obligations owed to the City; **(ii)** filed the City authored financial disclosure statement form as set forth in the City's Code of Ordinances regarding disclosure of financial interests; **(iii)** delivered to the City a written acknowledgement, on a City authored form, evidencing receipt of a copy of the "Ethics and Conflict of Interest" ordinance for the City of Waterbury and hereby expressly represents that said Person is in full compliance with the entirety of said Code of Ordinances; and **(iv)** filed a current list of all taxable personal and real property as required by the State of Connecticut General Statutes. Any violation of this subsection 27.7 shall be deemed a material breach of this Contract and shall be a violation of the City's Code of Ordinances.
- 27.8.** The definitions set forth in the City's Code of Ordinances shall be the primary source for interpretation of the forgoing subsections 27.1- 27.7.
- 27.9.** The Provider is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, all relevant provisions of the City's Charter and all relevant provisions of the City's Code of Ordinances, including without limitation Chapters 93, titled "Discriminatory Practices", Chapter 38 titled "Centralized Procurement System", and Chapter 39 titled "Ethics and Conflict of Interest", of said Code as may be amended from time to time.
- 27.10.** The Provider hereby acknowledges receipt of a copy of the Chapters 38 and 39 of City's Ordinance regarding Procurement, Ethics, and Conflicts of Interest and has familiarized itself with said Code and hereby agrees to adhere to said Code. The text of Chapters 38 and 39 of said Code may be obtained from the Office of the City Clerk of the City and on the internet at the City Clerk's web site: <https://www.waterburyct.org/services/city-clerk/code-of-ordinances> [click link

titled “Code of Ordinances (*Rev. 12/31/19*)”. For Chapter 38, click on “Title III: Administration”, then click on “Chapter 38: Centralized Procurement System”. For Chapter 39, click on “Title III: Administration”, then click on “Chapter 39: Ethics And Conflicts of Interest”]

- 27.11.** The Provider is hereby charged with the requirement that it shall have knowledge of, and shall fully comply with, the City's Ordinance Sections 34.15 through 34.99 entitled, "Ordinance Concerning the Hiring of Waterbury Residents on Certain Publicly-Funded Construction Projects" and the State of Connecticut Legislature's Special Act No. 01-1.
- 27.12.** Every Person who conducts business with, contracts, with or provides commodities or services to the City, is charged with notice of the extent of the powers and authority, and the limitations thereon, of the Public Officials and Employees of the City, as set forth in the charter of the City, the Code of Ordinances and any Regulations or Policies pertaining thereto. In particular, and without implying any limitation as to its applicability, it applies to all Persons who participate in the procedures pertaining to the Centralized Procurement System as set forth in Chapter 38, and the Ethics and Conflict of Interest provisions set forth in Chapter 39 of the Code of Ordinances.
- 27.13. INTEREST OF CITY OFFICIALS.** No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of the Project to which this Contract pertains shall have any personal interest, direct or indirect, in this Contract.
- 27.14. PROHIBITION AGAINST CONTINGENCY FEES.** The Provider hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage or contingency fee.
- 27.15. FREEDOM OF INFORMATION ACT NOTICE.** Pursuant to State statute, in the event the total compensation payable to the Provider set forth in Section 3 herein is greater than \$2,500,000.00, the City is entitled to receive a copy of any and all Provider records and files related to the performance of this Contract and those records and files are subject to the Freedom of Information Act ("the Act") and may be disclosed by the City pursuant to the Act.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto execute this Agreement on the dates signed below.

WITNESSES:

CITY OF WATERBURY

Print name

By: _____

Paul K. Pernerewski, Jr.
Mayor, City of Waterbury, Duly authorized

Print name

Date: _____

WITNESSES:

COOPERATIVE EDUCATIONAL SERVICES

Print name

By: _____

_____, Duly authorized

Print name

Date: _____

SCHEDULE "A"
Yearly Rate Schedule
City of Waterbury
And
Cooperative Educational Services
(Consisting of ____ page(s))

2024 - 2025 School Calendar
Special Education rate per year

Waterbury Board of Education

FY2024-2025

**January
Expenditure Report**

ACCOUNT	CLASSIFICATION	FY 25 ORIGINAL BUDGET	FY 25 ADJUSTED BUDGET	JANUARY EXPENDITURE	JANUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Salaries								
511101	Administrators	\$11,652,029	\$10,994,804	\$6,200,901	\$0	\$4,793,904	\$10,869,552	\$125,252
511102	Teachers	\$41,409,063	\$41,117,136	\$20,547,310	\$0	\$20,569,826	\$41,754,264	(\$637,128)
511104	Superintendent	\$454,426	\$454,426	\$194,285	\$0	\$260,141	\$287,129	\$167,297
511106	Early Incentive Certified	\$796,084	\$899,705	\$940,842	\$0	(\$41,137)	\$940,842	(\$41,137)
511107	Certified Coaches	\$770,000	\$770,000	\$247,437	\$0	\$522,563	\$770,000	\$0
511108	School Psychologists	\$1,203,749	\$1,226,832	\$400,839	\$0	\$825,993	\$877,185	\$349,647
511109	School Social Workers	\$2,311,147	\$2,301,850	\$991,628	\$0	\$1,310,222	\$2,129,473	\$172,377
511110	Speech Pathologists	\$2,462,183	\$2,496,959	\$1,341,951	\$0	\$1,155,008	\$2,437,090	\$59,869
511111	Assistant Superintendent	\$173,250	\$173,250	\$99,951	\$0	\$73,299	\$173,250	\$0
511113	Extra Compensatory Stipend	\$105,000	\$105,000	\$2,460	\$0	\$102,540	\$105,000	\$0
511201	Non-Certified Salaries	\$2,918,541	\$2,948,973	\$2,126,401	\$0	\$822,572	\$2,855,930	\$93,043
511202	Clerical Wages	\$1,286,958	\$1,292,022	\$585,892	\$0	\$706,130	\$1,033,399	\$258,623
511204	Crossing Guards	\$391,528	\$382,443	\$220,237	\$0	\$162,206	\$382,443	\$0
511206	Educational	\$450,000	\$516,164	\$170,320	\$0	\$345,844	\$450,000	\$66,164
511212	Substitute Teachers	\$350,000	\$350,000	\$270,767	\$18,829	\$60,405	\$350,000	\$0
511217	Library Aides	\$207,477	\$207,477	\$83,109	\$0	\$124,368	\$140,962	\$66,515
511219	School Clerical	\$2,338,476	\$2,325,853	\$1,121,060	\$0	\$1,204,793	\$2,106,559	\$219,294
511220	Fiscal Administration	\$796,195	\$796,195	\$305,451	\$0	\$490,744	\$562,492	\$233,703
511222	Transportation Coordinator	\$210,967	\$210,967	\$116,032	\$0	\$94,935	\$210,967	\$0
511223	Office Aides	\$180,000	\$180,000	\$73,183	\$0	\$106,817	\$180,000	\$0
511225	School Maintenance Non-Certified	\$2,563,557	\$2,652,784	\$1,383,448	\$0	\$1,269,336	\$2,425,525	\$227,259
511226	Custodians Non-Certified	\$6,110,510	\$5,629,847	\$3,267,331	\$0	\$2,362,516	\$5,884,961	(\$255,114)
511227	Overtime - Outside Activities	\$245,000	\$245,000	\$207,633	\$0	\$37,367	\$245,000	\$0
511228	Paraprofessionals	\$9,570,536	\$9,910,014	\$4,917,590	\$0	\$4,992,424	\$10,006,320	(\$96,306)
511229	Bus Duty	\$265,000	\$265,000	\$537	\$0	\$264,463	\$265,000	\$0
511232	Attendance Counselors	\$129,458	\$129,458	\$61,787	\$0	\$67,671	\$129,458	\$0
511233	ABA Behaviorial Therapist	\$1,426,252	\$1,073,848	\$464,388	\$0	\$609,460	\$834,985	\$238,863
511234	Interpreters	\$201,986	\$201,986	\$75,258	\$0	\$126,728	\$151,414	\$50,572
511236	Snow Removal	\$0	\$0	\$27,284	\$0	(\$27,284)	\$27,284	(\$27,284)
511650	Overtime	\$640,000	\$640,000	\$653,011	\$0	(\$13,011)	\$750,000	(\$110,000)
511653	Longevity	\$5,620	\$5,620	\$6,835	\$0	(\$1,215)	\$6,835	(\$1,215)
511700	Extra Police Protection	\$943,423	\$943,423	\$175,493	\$0	\$767,930	\$943,423	\$0
511800	Vacation and Sick Term Payout	\$120,055	\$416,434	\$184,410	\$0	\$232,024	\$416,434	\$0
522501	Health Insurance-General	\$10,000,000	\$10,000,000	\$0	\$0	\$10,000,000	\$10,000,000	\$0
529001	Car Allowance	\$75,000	\$69,200	\$59,960	\$0	\$9,240	\$69,200	\$0
529003	Meal Allowances	\$15,000	\$15,000	\$15,769	\$99	(\$868)	\$15,868	(\$868)
Subtotal Salaries		\$102,778,470	\$101,947,670	\$47,540,789	\$18,928	\$54,387,953	\$100,788,244	\$1,159,427

ACCOUNT	CLASSIFICATION	FY 25 ORIGINAL BUDGET	FY 25 ADJUSTED BUDGET	JANUARY EXPENDITURE	JANUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Purchased Services								
533000	Professional Services	\$4,200,000	\$4,200,000	\$1,272,312	\$262,123	\$2,665,565	\$3,249,617	\$950,383
533009	Evaluation	\$2,500	\$2,500	\$0	\$0	\$2,500	\$2,500	\$0
533020	Consulting Services	\$406,658	\$406,658	\$146,879	\$144,774	\$115,005	\$406,658	\$0
533100	Auditing	\$62,000	\$62,000	\$57,500	\$4,500	\$0	\$62,000	\$0
539005	Sporting Officials	\$25,000	\$25,000	\$25,000	\$0	\$0	\$25,000	\$0
539008	Messenger Service	\$33,600	\$33,600	\$0	\$0	\$33,600	\$33,600	\$0
543000	General Repairs & Maintenance	\$1,288,000	\$1,288,000	\$634,907	\$367,175	\$285,918	\$1,288,000	\$0
543011	Maintenance - Service Contracts	\$975,000	\$975,000	\$420,623	\$499,366	\$55,011	\$975,000	\$0
544002	Building Rental	\$587,642	\$587,642	\$304,345	\$195,922	\$87,375	\$587,642	\$0
545002	Water	\$250,000	\$250,000	\$104,888	\$0	\$145,112	\$250,000	\$0
545006	Electricity	\$3,000,000	\$3,000,000	\$1,827,652	\$368,072	\$804,275	\$3,250,000	(\$250,000)
545013	Security/Safety	\$100,000	\$100,000	\$23,273	\$32,277	\$44,450	\$100,000	\$0
551000	Pupil Transportation	\$18,790,000	\$18,790,000	\$8,858,251	\$9,789,043	\$142,706	\$19,475,000	(\$685,000)
553001	Postage	\$45,000	\$45,000	\$23,877	\$0	\$21,123	\$45,000	\$0
553002	Telephone	\$200,000	\$200,000	\$167,951	\$17,624	\$14,425	\$200,000	\$0
553005	Wide-area Network (SBC)	\$93,600	\$93,600	\$37,623	\$37,377	\$18,600	\$93,600	\$0
556055	Tuition - Outside	\$16,000,000	\$16,000,000	\$7,644,438	\$7,188,640	\$1,166,922	\$16,925,031	(\$925,031)
556056	Purchased Service - Outside	\$3,000,000	\$3,825,000	\$1,445,249	\$2,089,429	\$290,322	\$4,313,542	(\$488,542)
557000	Tuition Reimbursement	\$10,000	\$10,000	\$23,724	\$0	(\$13,724)	\$23,724	(\$13,724)
558000	Travel Expenses	\$5,000	\$5,000	\$384	\$0	\$4,616	\$5,000	\$0
559001	Advertising	\$32,500	\$32,500	\$685	\$9,264	\$22,551	\$32,500	\$0
559002	Printing & Binding	\$23,000	\$23,000	\$248	\$0	\$22,752	\$23,000	\$0
559104	Insurance - Athletics	\$21,700	\$21,700	\$19,851	\$0	\$1,849	\$19,851	\$1,849
Subtotal Purchased Services		\$49,151,200	\$49,976,200	\$23,039,660	\$21,005,587	\$5,930,954	\$51,386,266	(\$1,410,066)
Supplies/Materials								
561100	Instructional Supplies	\$1,612,104	\$1,612,104	\$786,904	\$176,113	\$649,086	\$1,612,104	\$0
561200	Office Supplies	\$75,590	\$75,590	\$28,799	\$9,239	\$37,552	\$75,590	\$0
561204	Emergency/Medical Supplies	\$2,000	\$2,000	\$0	\$0	\$2,000	\$2,000	\$0
561210	Intake Center Supplies	\$3,500	\$3,500	\$1,618	\$1,293	\$589	\$3,500	\$0
561211	Recruitment Supplies	\$50,000	\$50,000	\$20,312	\$7,302	\$22,387	\$50,000	\$0
561212	Medicaid Supplies	\$8,000	\$8,000	\$1,210	\$777	\$6,014	\$8,000	\$0
561501	Diesel	\$173,736	\$173,736	\$55,023	\$66,665	\$52,048	\$173,736	\$0
561503	Gasoline	\$210,667	\$210,667	\$114,903	\$57,606	\$38,158	\$210,667	\$0
561505	Natural Gas	\$2,000,000	\$2,000,000	\$736,150	\$0	\$1,263,850	\$1,750,000	\$250,000
561507	Janitorial Supplies	\$375,000	\$375,000	\$310,916	\$41,514	\$22,570	\$375,000	\$0
561508	Electrical Supplies	\$50,000	\$50,000	\$39,288	\$9,445	\$1,268	\$50,000	\$0
561509	Plumbing Supplies	\$100,000	\$100,000	\$78,074	\$21,596	\$331	\$100,000	\$0
561510	Building & Ground Supplies	\$220,000	\$220,000	\$96,003	\$66,615	\$57,383	\$220,000	\$0
561511	Propane	\$404,688	\$404,688	\$319,231	\$10,890	\$74,568	\$404,688	\$0
567000	Clothing Supplies	\$40,000	\$46,100	\$44,962	\$860	\$279	\$46,100	\$0
567001	Crossing Guard Uniforms	\$2,000	\$2,000	\$1,891	\$0	\$109	\$2,000	\$0
569010	Recreational Supplies	\$15,000	\$15,000	\$7,812	\$449	\$6,739	\$15,000	\$0
569029	Athletic Supplies	\$137,895	\$137,895	\$72,267	\$47,636	\$17,992	\$137,895	\$0
Subtotal Supplies/Materials		\$5,480,180	\$5,486,280	\$2,715,362	\$517,997	\$2,252,921	\$5,236,280	\$250,000

ACCOUNT	CLASSIFICATION	FY 25 ORIGINAL BUDGET	FY 25 ADJUSTED BUDGET	JANUARY EXPENDITURE	JANUARY ENCUMBRANCE	CURRENT BALANCE	PROJECTED EXP.	PROJECTED DIFFERENCE
Property								
575008	Furniture-Misc.	\$15,000	\$15,000	\$2,391	\$0	\$12,609	\$15,000	\$0
575200	Office Equipment	\$155,000	\$155,000	\$15,709	\$17,867	\$121,424	\$155,000	\$0
575408	Plant Equipment	\$40,000	\$39,700	\$7,287	\$12,360	\$20,053	\$39,700	\$0
Subtotal Property		\$210,000	\$209,700	\$25,387	\$30,227	\$154,086	\$209,700	\$0
Other/Miscellaneous								
589021	Mattatuck Museum	\$12,000	\$12,000	\$4,350	\$7,650	\$0	\$12,000	\$0
589034	Board of Ed Commissioners	\$20,700	\$20,700	\$13,546	\$0	\$7,154	\$20,188	\$512
589036	Emergency Fund	\$9,450	\$9,450	\$9,185	\$138	\$128	\$9,323	\$128
589056	Waterbury Promise	\$500,000	\$500,000	\$500,000	\$0	\$0	\$500,000	\$0
589201	Mileage	\$10,000	\$10,000	\$4,200	\$0	\$5,800	\$10,000	\$0
589205	Coaches Reimbursements	\$3,000	\$3,000	\$1,240	\$0	\$1,760	\$3,000	\$0
589900	Dues & Publications	\$65,000	\$65,000	\$32,746	\$0	\$32,254	\$65,000	\$0
591002	Transfer to Sinking Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
591004	Athletic Revolving Fund	\$135,000	\$135,000	\$124,960	\$0	\$10,040	\$135,000	\$0
Total Other/Miscellaneous		\$755,150	\$755,150	\$690,226	\$7,788	\$57,136	\$754,511	\$640
GRAND TOTAL OPERATING BUDGET		\$158,375,000	\$158,375,000	\$74,011,423	\$21,580,527	\$62,783,050	\$158,375,000	\$0
Other Additional Funding								
	Alliance Non-Reform/Reform	\$57,684,387	\$57,684,387	\$25,486,058	\$0	\$32,198,329	\$57,684,387	\$0
	GF Surplus 15-16	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$1,000,000	\$0
	GF Surplus 14-15	\$1,000,000	\$1,000,000	\$0	\$0	\$1,000,000	\$1,000,000	\$0
	GF Surplus 16-17	\$450,000	\$450,000	\$0	\$0	\$450,000	\$450,000	\$0
	Contingency Surplus	\$675,000	\$675,000	\$0	\$0	\$675,000	\$675,000	\$0
	City Non Lapsing Account	\$500,000	\$500,000	\$0	\$0	\$500,000	\$500,000	\$0
Total Additional Funding		\$61,309,387	\$61,309,387	\$25,486,058	\$0	\$35,823,329	\$61,309,387	\$0
GRAND TOTAL ALL FUNDING		\$219,684,387	\$219,684,387	\$99,497,481	\$21,580,527	\$98,606,379	\$219,684,387	\$0

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Thursday, March 6, 2025
BOARD MEETING: Thursday, March 20, 2025

M
TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
T. Bond	Crosby aud.: April 11 th 2-10 pm and April 12 th 3-10 pm (School play)
S. LaBonne	Wilby aud.: April 21 st – May 3 rd rehearsals and May 2 nd 5-10pm And May 3 rd 10am-4pm performances of Wizard of OZ
M. Labbe	WAMS café: Thursday, March 13 th 5:30-8:00 pm (PTSO Family Bingo Night) WAMS café: Saturday, March 29 th 5:00-10:00 pm (PTSO spring Auction)
L. Franks-Blanchard	Wilby media center: Tues., March 18 th 8:00am – 1:00pm (American Red Cross Blood Drive)
S. Petteway	Bucks Hill gym & café: Thursday, March 27 th 5:00-7:00 pm (Family Science Night)
E. Andrzejewski	Crosby aud.: Wednesday, April 30 th 5:00-7:00 pm (Crosby H.S. Natinal Honor Society Ceremony)
J. Tulley	Crosby aud.: Wallace concert Thursday, May 29 th 7:30 – 9:00 pm
L. Maldonado	State Street School café: Thursday, March 20 th 3:00 – 4:30 pm (Parthering with Parents monthly meeting) State Street School café: Thursday, April 24 th 3:00 – 4:30 pm (Partnering with Parents) State Street School cfe: Thursday, May 22 nd 3:00 – 4:30 pm (Partnering with Parents)
M. Monroe	Rotella aud., gym, café: Thursday, May 29 th 5:00-7:00 pm (Annual “We All Belong Night”) Rotella aud.: Wednesday, June 4 th 4:00 – 7:00 pm (Annual Palette Awards Night)

D. LeBlanc	WAMS café: Tuesday, March 11 th 5:15 – 7:30 pm (Family Paint Night)
E. Lanza	Gilmartin gym and café: Tuesday, March 4 th 4:00 – 7:30 pm (Family Literacy Night)
M. Harris	Career Academy room 113: Saturdays 3/1, 8, 15, 22, 29 9am – 2pm (Robotics team)
M. Bergin	Rotella art room: August 20 th and 21 st 8:00am – 3:00pm (Pre-school Professional Development) Rotella gym: Wednesday, October 8 th 8:00am – 3:00pm (Pre-school Professional Development)
Blue Collar Union Randell	Kennedy aud.: Sunday, March 23 rd 8:00am – 12:00pm (Blue Collar Union membership meeting)
J. Johnson	W. Cross, Duggan, Carrington, Gilmartin, Reed : July 7 th thru Aug. 7 th Monday thru Friday 7:30 am – 2:00 pm (Summer School Programs)
J. McColl	Wilby aud.: Thursday, June 26 th 8:00am-11:00am (Summer Camp staff orientation)
J. McColl	Wilby complex – Crosby complex – Kennedy Complex – West Side complex 6/30/25 – 8/8/25 7:30am-4:00pm Monday-Friday (Summer Camp)
T. Afable	Gilmartin café: Thursday, April 10 th 5:00-7:30pm (Family engagement night/families to learn CPR basics)
N. Cuevas	Walsh gym, café: Thursday, March 27 th 5:00-7:00 pm (Family Reading Night)
A. Musto	Kennedy aud. & 5 rms.: Monday, June 9 th 5-8pm (rehearsal) and Tuesday, June 10 th 4-8pm (Adult Education graduation ceremony) also 5 classrooms for prep.
C. Katz	WAMS media ctr.: Thus., March 6 th 5:00-8:30 pm (FAFSA Night for families to complete their part of FAFSA)
D. Ferreira	WAMS atrium: Wednesday, March 12 th 5:00-7:30pm (21 st Century Family Night) WAMS atrium: Thursday, March 27 th 5:00-7:30 pm (21 st Century Family Night event)
D. LeBlanc	WAMS café: Tuesday, April 22 nd 5:15 – 7:30 pm (Paint Night) WAMS aud.: Friday, April 25 th 6:00 – 7:30 pm (National Arts honor Society Induction Ceremony) WAMS aud.: May 29 th thru June 3 rd 5:00-7:00 pm (Annual Visual Art Show)
B. Shagensky	Wallace café: April 21 st , 22 nd , 24 th , and 28 th 3:00-5:00 pm (K-8 Math RFP Committee to review material for the RFP)
Z. Lehtinen	West Side theater arts rm.: Thursday, March 13 th 5:00-7:30 pm (Talent Show)
K. Poulter	NEMS café: Friday, March 7 th 5:00-7:30 pm (Swim team banquet)

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1-28-25

TO: SCHOOL BUSINESS OFFICE

FROM: Troy Bond

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Crosby

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: 4-11-25 & 4-12-25

FROM: 2-10 pm am/pm TO: 3-10 am/pm

FOR THE FOLLOWING PURPOSES:

School Play

[Signature]
APPLICANT

.....
Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 2/4/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Wilby Drama

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby High School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: April 21- May 3rd

FROM: _____ am/pm TO: _____ am/pm

FOR THE FOLLOWING PURPOSES: * Play ① May 2nd 5pm-10pm
② May 3rd 10am-4pm

Wizard of Oz Play

J. Fabiane
APPLICANT
[Signature]

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1/27/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Melissa Labbe - WAMS PTSO

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium Gymnasium Swimming Pool Cafe/Rooms
Cafe

DATES REQUESTED: March 13, 2025 - Thursday

FROM: 5:30 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

WAMS PTSO Annual Family BINGO Night.

Melissa E. Labbe
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1/27/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Melissa Labbe - WAMS PTSD

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium

Gymnasium

Swimming Pool

Café/Rooms

DATES REQUESTED: Saturday, March 29, 2025

FROM: 5:00 am/pm

TO: 10:00 am/pm

FOR THE FOLLOWING PURPOSES:

WAMS PTSD Spring Quarter Auction.

Melissa E. Labbe
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 1/29/2025

TO: SCHOOL BUSINESS OFFICE

FROM: L. Franks-Blanchard

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby HS.

Auditorium Gymnasium Swimming Pool Café/Rooms

Library Media Center

DATES REQUESTED: March 18, 2025

FROM: 8:00 am/pm TO: 1:00 am/pm

FOR THE FOLLOWING PURPOSES:

American Red Cross - Blood Drive

[Signature]
APPLICANT
[Signature]

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: Feb. 11, 2025

TO: SCHOOL BUSINESS OFFICE Sandy MacCasland
FROM: Shirley Petteway

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Bucks Hill Elem.

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: March 27, 2025

FROM: 5 p.m. am/pm TO: 7 p.m. am/pm

FOR THE FOLLOWING PURPOSES:

Family Science Night
Guest will be C.T. Science
Center

Shirley Petteway
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Track

SCHOOL PERSONNEL USE ONLY

DATE: 1/14/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Elizabeth Andrzejewski-Crosby High School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: Wednesday, April 30, 2025

FROM: 5:00 am/pm 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Crosby High School's National Honor Society Induction Ceremony

E. Andrzejewski
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 2/19/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Mr. Jordan Tulley
Band Director
Wallace Middle School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby High School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED:

Wednesday, May 28th, 8:00a.m. through Thursday, May 29th, 7:30p.m. ✓

FOR THE FOLLOWING PURPOSES:

Wallace Middle School winter concert (on the evening of Thursday, May 29th) and in-school rehearsals on May 28th and 29th

Jordan Tulley
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 2/21/2025

TO: SCHOOL BUSINESS OFFICE
FROM: Ms. Lorenzo Maldonado

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: State Street Program

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: March 20th, 2025
FROM: 3:00 am/pm TO: 4:30 am/pm

FOR THE FOLLOWING PURPOSES:
Partnering with Parents event -
Parent Group monthly meeting

[Signature]
APPLICANT

.....

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/21/25

TO: SCHOOL BUSINESS OFFICE

FROM: Mary Monroe

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: May 29, 2025

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Our annual "We All Belong Night"
at Rotella

Mary Monroe
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book ✓

SCHOOL PERSONNEL USE ONLY

DATE: 2/21/25

TO: SCHOOL BUSINESS OFFICE
FROM: Mary Monroe

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: June 4, 2025
FROM: 4:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Rotella annual Palette Awards night.

Mary Monroe
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 2/21/2025

TO: SCHOOL BUSINESS OFFICE
FROM: Ms. Lorenzo Maudonado

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: State Street Program

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: April 24th, 2025

FROM: 3:00 am/pm TO: 4:30 am/pm

FOR THE FOLLOWING PURPOSES:

Partnering w/ Parents - Parent Group event
for Family Engagement

[Signature]
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/21/2025

TO: SCHOOL BUSINESS OFFICE
FROM: Ms. Lorenzo Maldonado

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: State Street Program

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: May 22nd, 2025
FROM: 3:00 am/pm TO: 4:30 am/pm

FOR THE FOLLOWING PURPOSES:

Partnering w/ parents - Parent Group Event
for family engagement

J Maldonado
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 2/19/25

TO: SCHOOL BUSINESS OFFICE

FROM: D. LeBlanc
(Danielle LeBlanc)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

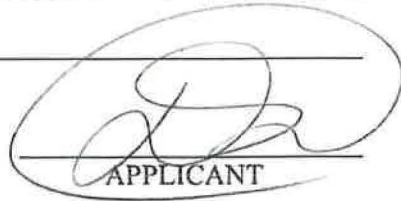
NAME OF SCHOOL REQUESTED: WAMS

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: 3/11/25
FROM: 5:15 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family paint Night hosted by
NAHS


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/27/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enko Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: ~~2/27~~ 3/4/25

FROM: 4 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family Literacy Night

Edoany
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Cancel Catholic Academy

Thank

SCHOOL PERSONNEL USE ONLY

DATE: 2.25.25

TO: SCHOOL BUSINESS OFFICE

FROM: Mike Harris

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WVA

Auditorium Gymnasium Swimming Pool Cafe/Rooms

Room - 113

DATES REQUESTED: 3/1, 3/8, 3/15, 3/22, 3/29

FROM: 9:00 am/pm TO: 2:00 am/pm

FOR THE FOLLOWING PURPOSES:

Robotics Team

[Signature]

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/12/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School

Art Room Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: August 20, 2025, August 21, 2025

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool Professional Development; audio required, microphone and screen

Maureen Bergin

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements *must* be made in person at the police and fire headquarters.

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Yook

SCHOOL PERSONNEL USE ONLY

DATE: 2/12/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: October 8, 2025,

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool Professional Development; audio required, microphone and screen

Maureen Bergin

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements *must* be made in person at the police and fire headquarters.

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SCHOOL PERSONNEL USE ONLY

2/27/25
✓

DATE: 2-27-25

TO: SCHOOL BUSINESS OFFICE

FROM: B. C. Union

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy

AUDITORIUM GYMNASIUM SWIMMING POOL CAFE/ROOMS

DATES REQUESTED: 3/23/25

FROM 9am am/pm TO 12pm am/pm

FOR THE FOLLOWING PURPOSES:

Blue Collar membership
meeting

[Signature]
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2-27-25

TO: SCHOOL BUSINESS OFFICE

FROM: JOSEPH H. JOHNSON, PhD

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: ALL K-8 SCHOOLS (i.e. WENDELL CROSS, DUGGAN, REED, CARRINGTON, BILMARTIN)
 Classrooms

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: July 7, 2025 - August 7, 2025
FROM: 7³⁰ am/pm TO: 2 am/pm

FOR THE FOLLOWING PURPOSES:

EAS/ESY SUMMER PROGRAMS.


APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/10/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Reception - Jana McCall

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby

Auditorium Gymnasium Swimming Pool Cafeteria

DATES REQUESTED: 6/26/2025

FROM: 9:00 AM TO: 11:00 PM

FOR THE FOLLOWING PURPOSES

Summer Camp staff orientation - It needed for setup

Jana McCall
APPLICANT

Please note the following restrictions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/13/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Recreation - Jenna McCall

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby

Auditorium Gymnasium Swimming Pool Cafe/Rooms

DATES REQUESTED: 6/30/2025 - 8/8/2025

FROM: 7:30 am/pm TO: 4:00 am/pm

FOR THE FOLLOWING PURPOSES:

Summer Camp - Monday - Friday 9:00 - 3:00
New Wing - 259, 258, 257, 256, 255, 264 - office,
222, 221, 224, 225, 226, 227, 228, 229, LCC media

Jenna McCall
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

York

SCHOOL PERSONNEL USE ONLY

DATE: 2/11/2025

TO: SCHOOL BUSINESS OFFICE
FROM: Recreation - Tom McCall

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Crosby

Auditorium Gymnasium Swimming Pool Cafeteria/Rooms

DATES REQUESTED: 6/30/2025 - 8/8/2025
FROM: 7:30 am TO: 4:00 pm

FOR THE FOLLOWING PURPOSES:

Summer Camp - Monday - Friday - 9:00 - 3:00
Crosby Room Numbers - E 224, E 228, E 226, E 227, E 224,
E 225, E 205, E 206, E 203, E 204, E 202, E 201, WelcomesK/ Front desk

Tom McCall
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

1. If you receive an Application for School Personnel Use of School Facilities, you must check the appropriate box on the application form.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/10/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Recreation - John McCall

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows.

NAME OF SCHOOL REQUESTED: Kennedy High School

- Auditorium
- Gymnasium
- Swimming Pool
- Cafeteria/Rooms

DATES REQUESTED: 6/30/2025 - 8/8/2025

FROM: 7:30 am pm TO: 4:00 am pm

FOR THE FOLLOWING PURPOSES:

Summer Camp - Monday - Friday - 9:00 - 3:00
Kennedy New Wing - Room 330, 332, 334, 336, 338, 344
340, 342, 352, 346, 350, 348, Faculty Room

John McCall
 APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

1. This form is applicable to all school facilities. It is not to be used for other purposes. If you have any questions, please contact the School Business Office.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/11/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Recreation - John McCall

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side

Auditorium Gymnasium Swimming Pool Cafeteria/Rooms

DATES REQUESTED: 6/30/2025 - 8/8/2025

FROM: 7:30 am/pm TO: 4:00 am/pm

FOR THE FOLLOWING PURPOSES:

Summer Camp - Monday - Friday 9:00 - 3:00
Portable classrooms.

John McCall
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

930016

SCHOOL PERSONNEL USE ONLY

DATE: 2/28/25

TO: SCHOOL BUSINESS OFFICE

FROM: Taylor Afable - Gilmartin BOOST! Site Coordinator

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin Elementary School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: April 10th, 2025
Gilmartin Elementary School
FROM: 5:00 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Family engagement night where Gilmartin families will learn CPR basics

Setup: 5:00 - 5:30pm
Event: 5:30pm - 7:00pm
Clean up: 7:30pm


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 2-28-25

TO: SCHOOL BUSINESS OFFICE

FROM: Nicole Cuevas

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Walsh School

Auditorium

Gymnasium

Swimming Pool

Café/Rooms

DATES REQUESTED: March 27, 2025

FROM: 5:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Family Reading Night for our
Walsh School families.

Nicole Cuevas
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: March 3, 2025

TO: School Business Office

FROM: Waterbury Adult Education

.....
THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Kennedy High School

AUDITORIUM GYMNASIUM SWIMMING POOL CAFÉ/**ROOMS**

The five classrooms we will use has not been determined as of yet.

↓
DATES REQUESTED: June 9th (rehearsal); June 10th (graduation)

FROM 5:00 PM TO 8:00 PM Rehearsal

FROM 4:00 PM TO 8:00 PM Graduation

FOR THE FOLLOWING PURPOSES:

Adult Education 2025 Graduation.

Antonio Musto
Antonio Musto, Principal

2-28-25
Date

.....
Please note the following provisions:

When the public is invited to an activity, police and fire department must be notified. These arrangements **must** be made in person at police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: Feb 20, 2025

TO: SCHOOL BUSINESS OFFICE
FROM: Cheryl Katz

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS
 CCRC Room 1st floor (media center)
 Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: March 6th - Thursday
FROM: 5:00 am/pm TO: 8:30 am/pm

FOR THE FOLLOWING PURPOSES: SENIORS ONLY
FAFSA Night for those families
that have not completed their
part of the FAFSA

Cheryl Katz
APPLICANT

Please note the following provisions:
When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Track

SCHOOL PERSONNEL USE ONLY

DATE: 3/3/25

TO: SCHOOL BUSINESS OFFICE

FROM: W.A.M.S. Daniel Ferreira

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: W.A.M.S.

Auditorium

Gymnasium

Swimming Pool

Café/Rooms

Atrium

DATES REQUESTED: 3/12/25

FROM: 5:00 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

21st Century Family Night

Daniel Ferreira
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3/3/25

TO: SCHOOL BUSINESS OFFICE

FROM: W.A.M.S - Daniel Ferreira

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: W.A.M.S.

Auditorium

Gymnasium

Swimming Pool

Café/Rooms Attrium

DATES REQUESTED: ~~3/22~~ 3/27

FROM: 5:00 am/pm

TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

21st Century Family Night Event

Daniel Ferreira
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/25/25

TO: SCHOOL BUSINESS OFFICE

FROM: Danielle LeBlanc

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: 4/22/25

FROM: 5:15 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES: Paint Night
< 25 held in Rm 102, if greater than 25
sign ups will use cafe.


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/27/25

TO: SCHOOL BUSINESS OFFICE
FROM: Danielle LeBlanc

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

Auditorium Gymnasium Swimming Pool Caf /Rooms

DATES REQUESTED: 4/25/25
FROM: 6 am/pm TO: 730 am/pm

FOR THE FOLLOWING PURPOSES:

National Arts Honor Society Induction
Ceremony for student for the
chapter


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 2/25/25

TO: SCHOOL BUSINESS OFFICE

FROM: Danielle LeBlanc

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: 5/29/25 (will stay up thru 6/3 take down during the day)
FROM: 5 am/pm TO: 7 am/pm

FOR THE FOLLOWING PURPOSES:

WAMS Annual Visual Art show.
Opening night 5/29/25 5pm-7pm. Will stay up
for the school days 5/30, 6/2 & be taken down 6/3
during the day

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 3/3/2025

TO: SCHOOL BUSINESS OFFICE
FROM: Bob Shagensky and Beth Corbin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wallace Middle School

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: Monday, 4/21, Tuesday, 4/22, Thursday, 4/24, and Monday, 4/28

FROM: 3:00 am/pm TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

The K-8 Math RFP Committee will need a place to review materials submitted for the RFP.

Beth Corbin
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

Date: 3/4/25

TO: Sandy McCasland

FROM: Mr. Z. Lehtinen, Theater Teacher

The undersigned hereby makes application for use of school facilities (after school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School

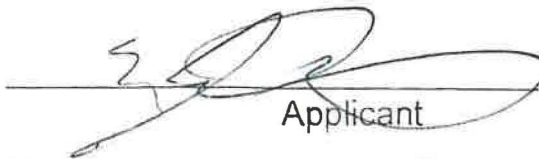
- Auditorium
- Gymnasium
- Swimming Pool
- Café

DATES REQUESTED: Thur., 3/13

Time: 5pm-7:30pm

FOR THE FOLLOWING PURPOSES:

Talent Show!


Applicant

Zack Lehtinen

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements must be made in person at police and fire headquarters.

Track

SCHOOL PERSONNEL USE ONLY

DATE: 3/3/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Kara Poulter

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: North End Middle

Auditorium Gymnasium Swimming Pool Café/Rooms

DATES REQUESTED: March 7th, 2025

FROM: 5:00 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Swim banquet for N.E.M.S swim team

Kara Poulter
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

COMMITTEE ON BUILDINGS AND SCHOOL FACILITIES

WORKSHOP: Thursday, March 6, 2025
BOARD MEETING: Thursday, March 20, 2025

TO THE BOARD OF EDUCATION
WATERBURY, CONNECTICUT

LADIES AND GENTLEMEN:

With the approval of the Committee on School Facilities and Grounds, the Superintendent of Schools recommends approval of the use of school facilities by groups and organizations, subject to fees and insurance as required.

Table with 2 columns: GROUP and FACILITIES AND DATES/TIMES. Rows include Sunshine Dance Center, E. Summa, Otter Zone, and C. Henebry.

REQUESTING WAIVERS:

Table with 3 columns: Group Name, Facility/Event, and Fee. Rows include A Ireland, City Youth Theater, S. Davis, Wtby. Islamic Cultural Center, and Fahd F. Syed.

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Table with 3 columns: Group Name, Facility, and Time. Rows include Hoops 4 Life, D. Fryer, CT. Rebound, D. Parker, and Wtby. Ballers.

P. Lott and 7/1 – 8/15/25 5:30-8:30pm Monday-Thursday (basketball program)

Greater Waterbury Children's Theater	Rotella aud., café, gym : Rehearsals April to June
D. Orlando	and performances in June (per attached schedule dates)
Golden Years Theater Group	Crosby aud.: Rehearsals March thru June
R. Tansley	and performances in June (per attached schedule dates)
Wtby. Ballers	Generali gym: 3/3/25 – 5/23/25 Monday thru Friday
T. Lott	5:30 – 8:30 pm (basketball program)
P.A.L.	Sprague gym: March 17 th – June 27 th Mon., Wed., Fri 6-9pm
Ofc. N. Andrzejewski	West Side gym: March 6 th – June 26 th Tues. & Thurs. 6-9pm
Boy Scouts Troop 3	Crosby pool: Mondays 3/10 & 3/17 6:45 – 9:15 pm
T. Jimmo	(swimming)

MONEY COLLECTED TO DATE:

\$ 32,965.50

g.k.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Emily Summa NAME OF ORGANIZATION Sunshine Dance Center
ADDRESS 18 Highland Ave. Watertown CT 06795 TELEPHONE # 203-509-5942
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kennedy DATES 6/6, 6/7, 6/8 ROOM(S) Auditorium, cafe, music room
6/7, 6/8 - 10:00 am 6/7, 6/8 - 10:00 am
OPENING TIME 6/6 - 6:00 pm CLOSING TIME 6/6 - 10:00 pm PURPOSE Dance recital set-up (6/6) Shows
ADMISSION (if any) Back ticket CHARGE TO BE DEVOTED TO Recital Fees 6/7, 6/8
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 200
SIGNATURE OF APPLICANT Emily Summa DATE 3-3-24

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Emily Summa + Jacqueline Downs
In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (ES) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per cust
RENTAL FEES: \$1,000. 4 HRS \$200. each additional HR.
MISCELLANEOUS FEES: \$55/H Tech

SECURITY DEPOSIT \$ 500. INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

June 6th 7-10pm
SET-UP
June 7th & 8th
10 AM - 6 PM

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Otter Zone Aquatics

APPLICANT Colleen Henebry NAME OF ORGANIZATION Otter Zone Aquatics
ADDRESS 141 Bradley Ave Waterbury CT 06708 TELEPHONE # 203-206-0452
(street) (city) (state) (zip code)
SCHOOL REQUESTED West Side Middle DATES Session 1 3/19, 3/26, 4/2, 4/9, Session 2 4/23, 4/30, 5/7, 5/14 ROOM(S) Pool
OPENING TIME 3:45 PM CLOSING TIME 6:00 PM PURPOSE swimming lessons
ADMISSION (if any) \$50 per class CHARGE TO BE DEVOTED TO rental fees, purchase of equipment, etc.
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 5
SIGNATURE OF APPLICANT Colleen Henebry DATE 3/2/2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Colleen Henebry

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. CH (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$73/HR plus 1 HR service

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Anthony Deland NAME OF ORGANIZATION AT 3 Leadership Academy

ADDRESS 228 Meadow Street, Waterbury, CT 06705 TELEPHONE # 203-768-0933
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby High DATES 6/16-6/19, 6/23-6/26 ROOM(S) Gymnasium / Cafe

OPENING TIME 10am CLOSING TIME 3pm PURPOSE Community Engagement

ADMISSION (if any) Scholarships CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 50 CHILDREN 100

SIGNATURE OF APPLICANT [Signature] DATE 2/7/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Anthony Deland, 526 Woodlick Road, Waterbury CT, 203-768-0933

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AI (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. 2 (\$2,016)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 250.- INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

- APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
- A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
- IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-8983 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
- KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

**USE OF SCHOOL FACILITIES
WAIVER REQUEST**
(to be submitted with Case of Building Permit)



APPLICANT/ORGANIZATION: AI 3 Leadership Academy

Please check below specific item(s):

Building Usage Fees Custodial Fees

SCHOOL/ROOMS REQUESTED: Gym / Cafe (Crosby)

DATE(S): <u>6/16 - 6/19</u>	TIMES: <u>10 - 3pm</u>
DATE(S): <u>6/23 - 6/26</u>	TIMES: <u>10 - 3pm</u>
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____

2/7/25
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>2,010.</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Anthony Deland NAME OF ORGANIZATION AI 3 Leadership Academy

ADDRESS 278 Meadow Street (street) Waterbury (city) CT (state) 06705 (zip code) TELEPHONE # 203-768-0933
203-768-0933

SCHOOL REQUESTED Rutella DATES 6/16-6/19, 6/23-6/26 ROOM(S) Gym

OPENING TIME 10am CLOSING TIME 3pm PURPOSE Community Event

ADMISSION (if any) Scholarships CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT ADULTS 50 CHILDREN 100

SIGNATURE OF APPLICANT [Signature] DATE 2/2/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Anthony Deland, 576 Woodhok Rd, Waterbury, CT 203-768-0933

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AI (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE per cust. 2 (\$2,016)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE PERMIT TERMS CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.
A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)
IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.
THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)
PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

**USE OF SCHOOL FACILITIES
WAIVER REQUEST**
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: AT 3 Leadership Academy

Please check below specific item(s):

Building Usage Fees Custodial Fees

SCHOOL/ROOMS REQUESTED: Rotelle Gymnasium

DATE(S): <u>6/16 - 6/19</u>	TIMES: <u>10 - 3 pm</u>
DATE(S): <u>6/23 - 6/26</u>	TIMES: <u>10 - 3 pm</u>
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____

2/7/25
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>2,016.</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

Book

Shelby

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Shelby Davis NAME OF ORGANIZATION City Youth Theater

ADDRESS 42 Mountain Laurel Drive (street) 0704 (city) (state) (zip code) TELEPHONE # 203 437 0325

SCHOOL REQUESTED Crosby DATES attached ROOM(S) Auditorium / Lobby

OPENING TIME / CLOSING TIME / PURPOSE theater programming

ADMISSION (if any) 10.00 CHARGE TO BE DEVOTED TO Fundraiser

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 20

SIGNATURE OF APPLICANT [Signature] DATE 1/5/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Shelby Davis 203 437 0325 42 mtw Laurel

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. (\$4,998.)

RENTAL FEES: _____

MISCELLANEOUS FEES: Tech. \$55/HR

SECURITY DEPOSIT \$ [initials] INSURANCE COVERAGE [initials] YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3462
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with a Building Permit)



APPLICANT/ORGANIZATION: City Youth Theatre

Please check below specific item(s):

Building Usage Fees Custodial Fees

SCHOOL/ROOMS REQUESTED: Crosby H.S.

DATE(S): <u>5/23/25</u>	TIMES: <u>5-10:30P</u>
DATE(S): <u>5/24/25</u>	TIMES: <u>5-10:30P</u>
DATE(S): <u>5/25/25</u>	TIMES: <u>12-10P</u>
DATE(S): <u>5/12-5/16</u>	TIMES: <u>5P-10P</u>
DATE(S): <u>5/18/2025</u>	TIMES: <u>12P-10P</u>
DATE(S): <u>5/19/2025</u>	TIMES: <u>5P-10P</u>

5/20 5P-10P
 5/21 5P-10P
~~5/22 5P-10P~~

3/3/25
Date

[Signature]
Signature

5/13 X
 5/15 X

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____ Building Usage Fees \$ _____ Custodial Fees \$ _____ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

Shelby

Show Dates

- **Friday, May 23, 2025:** Show, 7:00 PM (5:00 PM–10:30 PM)
- **Saturday, May 24, 2025:** Show, 7:00 PM (5:00 PM–10:30 PM)
- **Sunday, May 25, 2025:** Show/Strike, 2:00 PM (12:00 PM–10:00 PM)

Rehearsal and Setup Schedule (Crosby High School)

- **Monday, May 12, 2025:** 5:00 PM–10:00 PM
- ~~• **Friday, May 13, 2025:** 5:00 PM–10:00 PM~~
- **Wednesday, May 14, 2025:** 5:00 PM–10:00 PM
- ~~• **Thursday, May 15, 2025:** 5:00 PM–10:00 PM~~
- **Friday, May 16, 2025:** 5:00 PM–10:00 PM
- **Sunday, May 18, 2025:** 12:00 PM–10:00 PM
- **Monday, May 19, 2025:** 5:00 PM–10:00 PM
- **Tuesday, May 20, 2025:** 5:00 PM–10:00 PM
- **Wednesday, May 21, 2025:** 5:00 PM–10:00 PM

~~• **Thursday, May 22, 2025:** 5:00 PM–10:00 PM~~

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Fahd F. Syed NAME OF ORGANIZATION WICC
 ADDRESS 130 Scott Rd. Waterbury Ct 06705 TELEPHONE # 203-509-9607
(street) Crosby (city) (state) (zip code)
 SCHOOL REQUESTED Wallace DATES 3-29-25 (setup 9pm to 11pm) ROOM(S) Gym
 OPENING TIME 6:00 PM CLOSING TIME 12:00 PM PURPOSE Schup (3-29-25) Project 3-30-25
 ADMISSION (if any) None CHARGE TO BE DEVOTED TO WICC / Fahd Syed
 APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 500 CHILDREN 300
 SIGNATURE OF APPLICANT [Signature] DATE 3/30/25
 PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (E) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE PER CUST. (3) (\$1,260.)
 RENTAL FEES: _____
 MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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- THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.
- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6863 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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- PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.
- IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.



USE OF SCHOOL FACILITIES
WAIVER REQUEST
 (to be submitted with a Building Permit)

APPLICANT/ORGANIZATION: Fahd Saad - WICC

Please check below specific item(s):

Building Usage Fees Custodial Fees

SCHOOL/ROOMS REQUESTED: Gym

DATE(S): <u>3-29-25</u>	TIMES: <u>9pm to 11:pm (setup)</u>
DATE(S): <u>3-30-25</u>	TIMES: <u>6:00am to 12:00pm</u>
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____
DATE(S): _____	TIMES: _____

3-3-25
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____	\$ <u>1,260.-</u>	\$ _____
Building Usage Fees	Custodial Fees	Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Devean Fryer NAME OF ORGANIZATION Hoops & Life, Inc

ADDRESS 282 N. Elm St Waterbury CT 06702 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)

SCHOOL REQUESTED middle DATES Please see attachment ROOM(S) Gym 5

OPENING TIME 5:00p CLOSING TIME 9:00pm PURPOSE basketball games

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 25

SIGNATURE OF APPLICANT Devean Fryer DATE 8/19/2011

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Randy Brooks, Jamika Jones

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PP) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

5:30-9 PM

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)



APPLICANT/ORGANIZATION: Hoops4Life, Inc

Please check below specific item(s):

Building Usage Fees Custodial Fees

SCHOOL/ROOMS REQUESTED: West Side Middle

DATE(S): <u>2/25 2/26 3/3 3/5 3/7</u>	TIMES: <u>5:30p - 9:00 p</u>
DATE(S): <u>3/10 3/12 3/14 3/17 3/19</u>	TIMES: <u>5:30p - 9:00p</u>
DATE(S): <u>3/21 3/24 3/26 3/28 3/31</u>	TIMES: <u>" "</u>
DATE(S): <u>4/2 4/4 4/7 4/9 4/11</u>	TIMES: <u>" "</u>
DATE(S): <u>4/14 4/16 4/18 4/21 4/23 4/25</u>	TIMES: <u>" "</u>
DATE(S): <u>4/28 4/30 5/2 5/5 5/7 5/9</u>	TIMES: <u>" "</u>
DATE(S): <u>5/19 5/21 5/23</u>	TIMES: <u>" "</u>

FEB 7-2025
Date

Doreen Lopez
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____ Building Usage Fees \$ _____ Custodial Fees \$ _____ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

Book

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Hoops4Life, Inc

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: West Side Middle School

DATE(S): 5/28 5/30 6/2 6/4 6/6
DATE(S): 6/9 6/11 6/13 6/16 6/18
DATE(S): 7/1 7/2 7/3 7/7 7/8
DATE(S): 7/9 7/10 7/11
DATE(S): _____
DATE(S): _____

TIMES: 5:30p - 9:00p
TIMES: 5:30p - 9:00p
TIMES: _____
TIMES: _____
TIMES: _____
TIMES: _____

2/7/25
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____ Building Usage Fees \$ _____ Custodial Fees \$ _____ Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Deneen Fryer NAME OF ORGANIZATION Hoops & Life, Inc

ADDRESS 282 N. Elm St Wtbry Ct 06702 TELEPHONE # (203) 232-4578
(street) (city) (state) (zip code)

SCHOOL REQUESTED Johnston Reed DATES Please see attachment ROOM(S) Gym 5

OPENING TIME 5:00p CLOSING TIME 9:00pm PURPOSE basketball games

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 20 CHILDREN 25

SIGNATURE OF APPLICANT Deneen Fryer DATE 8/19/2015

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Randy Book, Tamika Jones

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (RP) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

5:30 - 9pm

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: HOOPS4LIFE, Inc

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: ~~Jonathan~~ Jonathan Reed Elementary

DATE(S): 2/25 ~~2/26~~ ~~2/27~~ 3/3 ~~3/4~~ ~~3/5~~

DATE(S): 3/10 3/11 ~~3/12~~ 3/13 3/14

DATE(S): 3/18 3/19 3/20 3/24 3/25

DATE(S): 3/26 3/27 4/1 4/3 4/7

DATE(S): 4/8 4/9 4/10 4/14 4/15

DATE(S): 4/17 4/21 4/22 4/23 4/24

4/28 4/29 4/30

TIMES: 5:30p - 9:00p

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

TIMES: " "

2/7/25
Date

Dennis Lopez
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____ \$ _____ \$ _____
Building Usage Fees Custodial Fees Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

hook

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with State Building Permit)



APPLICANT/ORGANIZATION: Hooply Life, Inc.

Please check below specific item(s):

Building Usage Fees

Custodial Fees

SCHOOL/ROOMS REQUESTED: Jonathan Reed

DATE(S): 5/1 5/6 5/7 5/8 5/12

TIMES: _____

DATE(S): 5/13 5/14 5/15 5/16

TIMES: _____

DATE(S): 5/19 5/20 5/21 5/22

TIMES: _____

DATE(S): 5/27 5/28 5/29 5/30

TIMES: _____

DATE(S): 6/2 6/3 6/4 6/5 6/9

TIMES: _____

DATE(S): 6/10 6/11 6/12 6/16 6/17

TIMES: _____

Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____
Building Usage Fees

\$ _____
Custodial Fees

\$ _____
Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Book

APPLICANT DeVonne Parker NAME OF ORGANIZATION CT Rebound

ADDRESS 17 Herkimer Wthby CT 06710 TELEPHONE # (203) 228-3144
(street) (city) (state) (zip code)

SCHOOL REQUESTED Wilby DATES March 20, 2025 ROOM(S) Gym Monday - Thursday
5:45 - 9:00 PM

OPENING TIME 5:45 PM CLOSING TIME 9:00 PM PURPOSE practice & games

ADMISSION (if any) 0 CHARGE TO BE DEVOTED TO 0

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 46

SIGNATURE OF APPLICANT DeVonne Parker DATE 2/11/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:
Byron Herion (203) 1887-5932 Andrew Williams (203) 528-1353

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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- CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.
- POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452
- CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).
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*3-20-25
to
6-26-25
Monday
Thru
Thurs.
5:45 - 9 PM*

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Phil Lott NAME OF ORGANIZATION Waterbury Ballers

ADDRESS 54 Joseph St Wtby CT 06705 TELEPHONE # 203 510 4239
(street) (city) (state) (zip code)

SCHOOL REQUESTED WCA DATES 2/17/25-6/30/25 ROOM(S) Gymnasium

OPENING TIME 5:30 CLOSING TIME 8:30 PURPOSE Basketball Practice

ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 24

SIGNATURE OF APPLICANT Phil Lott DATE 2/11/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Phil Lott 54 Joseph St Wtby CT 06705 203 510 4239

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. P.L. (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6983 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Monday - Thurs.

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Phil Lott NAME OF ORGANIZATION Waterbury Bellers
ADDRESS 54 Joseph St Wtby CT 06705 TELEPHONE # 203 510 4239
(street) (city) (state) (zip code)
SCHOOL REQUESTED WCA DATES 7/1/25 - 8/15/25 ROOM(S) Gymnasium
OPENING TIME 5:30 CLOSING TIME 8:30 PURPOSE Practice
ADMISSION (if any) none CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 3 CHILDREN 24
SIGNATURE OF APPLICANT PL 25 DATE 2/11/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Phil Lott 54 Joseph St Wtby CT 06705 203 510 4239

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. PL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
RENTAL FEES: _____
MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Danielle Orlando NAME OF ORGANIZATION Greater Waterbury Children's Theatre

ADDRESS 135 Grand Street #972 Waterbury, CT 06721 TELEPHONE # 203-892-7594
(street) (city) (state) (zip code)

SCHOOL REQUESTED Rotella DATES See attached schedule ROOM(S) Cafeteria, Auditorium, Music room, Dance Room, Gym

OPENING TIME Varies, see schedule CLOSING TIME Varies, see schedule PURPOSE Non-Profit children's theater production, rehearsals, performances, and cast party

ADMISSION (if any) Tickets to performances only, Adult \$15 Child \$12 CHARGE TO BE DEVOTED TO Production costs, funding for Non-Profit future programming

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 100

SIGNATURE OF APPLICANT *Danielle Orlando* DATE 2/27/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Danielle Orlando, 323 Derby Ave, Derby, CT, 203-892-7594 Ben Orlando, 32 Pendleton St. New Haven, CT, 203-707-7828
Tom Van Stone, 67 Valley View Rd, Thomaston, CT, 203-560-5163 Kathryn Van Stone, 67 Valley View Rd, Thomaston, CT, 203-808-5601

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES _____ NO _____

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GWCT Seussical 2025 Tentative Production Schedule-- UPDATED 2/27/25

April 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
						Auditions 12pm-6:30pm
6	7	8	9	10	11	12
Auditions 12pm-6:30pm		Callbacks 5:30-8:30pm				
13	14	15	16	17	18	19
Parent Meeting 12-1pm	Music 5:30-8:30pm	Music 5:30-8:30pm				
20	21	22	23	24	25	26
Dance/Blocking 12-6pm	Music/Blocking 5:30-8:30pm	Music 5:30-8:30pm				
27	28	29	30	May 1	May 2	May 3
Dance/ Music 12-6pm	Music/Blocking 5:30-8:30	Music 5:30-8:30				

GWCT Seussical 2025 Tentative Production Schedule--UPDATED 2/27/25

May 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
4	5	6	7	8	9	10
Dance/Music 12-6pm	Music 5:30-8:30pm	Music 5:30-8:30pm				
11	12	13	14	15	16	17
	Music/Blocking 5:30-8:30pm	Music/Dance 5:30-8:30pm				
18	19	20	21	22	23	24
Stumble Through 12-6pm	Music/Blocking 5:30-8:30pm	Music 5:30-8:30pm				
25	26	27	28	29	30	31
Dance/Blocking 12-6pm		Music 5:30-8:30pm				

GWCT Seussical 2025 Tentative Production Schedule--UPDATED 2/27/25

June 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Stumble Through 12-6pm	2 Music 5:30-8:30pm	3 Music 5:30-8:30pm	4	5	6	7
8 Walk Through 12-6pm	9 Walk Through 5:30-8:30pm	10 Walk Through 5:30-8:30pm	11	12	13	14
Tech Week						
15 Tech Sunday 10am-10pm	16 Red Cast Full Run Through 6-10pm	17 Blue Cast Full Run Through 6-10pm	18 Red Cast Dress Rehearsal 6-11pm	19 Blue Cast Dress Rehearsal 6-11pm	20 Red Cast Show 4:30pm-11pm (7pm show)	21 Blue Cast Show 4:30pm-11pm (7pm show)
22 Red Cast Show 10:30am-5pm (2pm show)	23	24	25	26	27 Blue Cast Show 4:30pm-11pm (7pm show)	28 Red Cast Show 4:30pm-11pm (7pm show)
29 Blue Cast Show 10:30am-5pm (2pm show)	30	July 1	July 2	July 3	July 4	July 5
July 2025						
6 Cast Party 3pm-6pm						

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Robert E. Tansley NAME OF ORGANIZATION Golden Years THEATRE COMP

ADDRESS 481 HOMESTEAD AVE WTBY CT 06705 TELEPHONE # 203-525-5003
(street) (city) (state) (zip code)

SCHOOL REQUESTED CROSBY DATES See Attached ROOM(S) THEATRE

OPENING TIME _____ CLOSING TIME _____ PURPOSE REHEARSAL FOR MUSICAL

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS UNKN CHILDREN NONE

SIGNATURE OF APPLICANT Robert E. Tansley DATE 9-13-2024

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Robert Tansley & Pat Hearn

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. _____ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

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APPROVAL DATE 9-19-24 _____
SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

Book

✓ March 2025 11, 13, 18, 20, 25, 27

✓ April 2025 1, 3, 8, 10, 15, 17, 22, 24, 29

↓ May 2025 3, 5, 6, 8, 13, 15, 17, 27, 31

✓ June 2025 3, 5, 10, 12, 14, 15, 16, 17, 18, 19

March, April and May..... 5:00 to 9:00

↓ June 3, 5, 10, 12..... 5:00 to 9:00

↓ June 14, 15, 16, 17, 18, 19....5:00 to 10:00

Show dates

↓ June 20, 21, 27, 28 at 7:00.....3:00 to 10:00

↓ June 22, 29 at 2:00.....11:00 to 5:00

Bob Tansely - Crosby Aud

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Hook

APPLICANT Terence Loft NAME OF ORGANIZATION Waterbury Baller

ADDRESS 25 Grand Ave Waterbury CT 06704 TELEPHONE # 203-509-4757
(street) (city) (state) (zip code) 203-805-1884

SCHOOL REQUESTED General DATES 2/3/25 - 5/23/25 ROOM(S) Gym

OPENING TIME 5:30 pm CLOSING TIME 8:30 pm PURPOSE Basketball Program

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS _____ CHILDREN _____

SIGNATURE OF APPLICANT [Signature] DATE 2-28-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Terence Loft Sr (203-509-4757), Terence Loft Jr (203-805-1884)

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. TL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PLUMBING, ELECTRICAL, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

BY SIGNING THIS PERMIT, YOU AGREE THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT. 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

12/12/24

APPLICANT Nicholas Andrzejewski NAME OF ORGANIZATION Waterbury PAL
 ADDRESS 64 Division St (street) Waterbury (city) 06704 (state) 06704 (zip code) TELEPHONE # _____
 SCHOOL REQUESTED Sprague DATES 3/17 - 4/27 ROOM(S) Gym
 OPENING TIME 6 pm CLOSING TIME 9 pm PURPOSE Basketball
 ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
 APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS: 6 CHILDREN: 45
 SIGNATURE OF APPLICANT [Signature] DATE 12/1/24
 PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. NA (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____
 RENTAL FEES: _____
 MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO
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*March 17th
 To
 June 27th
 Monday
 Wednesday
 Friday*

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Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT. 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Nicholas Andrzejewski NAME OF ORGANIZATION Waterbury PAL
 ADDRESS 64 Division St (street) Waterbury (city) CT (state) 06704 (zip code) TELEPHONE # _____
 SCHOOL REQUESTED West Side DATES 3/6 - 4/26 ROOM(S) Gym
 OPENING TIME 6pm CLOSING TIME 9pm PURPOSE Basketball
 ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
 APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 45
 SIGNATURE OF APPLICANT [Signature] DATE 12/1/24
 PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *

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SCHEDULE OF RATES: CUSTODIAL FEES: _____
 RENTAL FEES: _____
 MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

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*March 6th
 To 4th
 June 26
 Tuesdays
 &
 Thursdays*

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST. WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Tammy Jimmo NAME OF ORGANIZATION Boy Scout Troop 3 Waterbury
ADDRESS 623 Spindle Hill Rd Wolcott CT 06716 TELEPHONE # 203-510-8459
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES 3-10-25/3-17-25 ROOM(S) Swimming Pool
OPENING TIME 6:45 CLOSING TIME 9:15 PURPOSE Training

ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 20

SIGNATURE OF APPLICANT Tammy Jimmo DATE 3-4-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

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RENTAL FEES: _____

MISCELLANEOUS FEES: _____

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

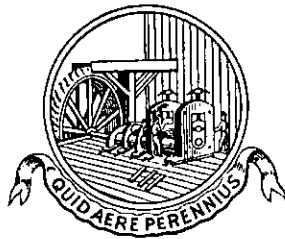
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COMMUNICATIONS



February 18, 2025 through
March 4, 2025



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 12, 2025

Calvin Ferguson
25 Platt St., Apt. 3
Waterbury, CT 06704

Dear Mr. Ferguson:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250449) at \$17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, February 13, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 14, 2025 at your regular scheduled time.

Please call Judith Booth at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
✓ Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 20, 2025

Jasmine Giles
128 Norton St.
Waterbury, CT 06708

Dear Ms. Giles

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250456) at \$17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

We have scheduled your orientation for Thursday, February 27, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 28, 2025 at your regular scheduled time.

Please call Judith Booth at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Linda Franzese, Food Serv. Director
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 20, 2025

Katty Diaz Morales
19 Dallas Terrace, Apt. 5
Waterbury, CT 06705

Dear Ms. Diaz Morales:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional I (Req. #20250158) at \$18.87 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, February 27, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be February 28, 2025 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd

cc Board of Education
Darren Schwartz, Interim Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 24, 2025

Jade Pink
115 Midland Rd.
Waterbury, CT 06705

Dear Ms. Pink:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Paraprofessional I (Req. #20250160) at \$18.87 per hour. Please contact Wendy Johns, Director of Pupil Services at (203) 574-8019 with any questions you may have in regards to this position.

Your first day reporting to your new department/supervisor will be March 6, 2025 at your regular scheduled time.

We have scheduled your orientation for Thursday, March 13, 2025 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 6 months in duration. The department head will be responsible for executing your probationary evaluation no later than 6 months from your first day in your new position.

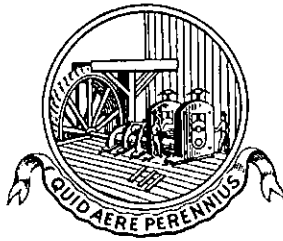
Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist
NW/sd

cc Board of Education
Darren Schwartz, Interim Supt. of Schools
Wendy Johns, Director of Pupil Serv.
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

February 25, 2025

Mishael Albalasi
217 Scott Rd., Apt. 2A
Waterbury, CT 06705

Dear Mr. Albalasi:

We are pleased to receive your acceptance of our offer of employment for the position of Food Service Worker for the Department of Education – Food Service (Requisition #20250452) at \$17.48 per hour.

This is a part-time position working in the Waterbury School System 10 months a year during school hours up to 19 hours per week.

This position does not provide health insurance benefits. Please refer to the CSEA – LOCAL 2001 contract for other available fringe benefits by visiting our website at www.waterburyct.org.

Your first day reporting to your new department/supervisor will be March 6, 2025 at your regular scheduled time.

We have scheduled your orientation for Thursday, March 13, 2025 at 9:15 a.m. at the Department of Education Training Room located in the Chase Municipal Building, 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City.

Please call Judith Booth at 203-574-8195 with any questions you may have in regards to this position.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork.

Please call us prior to the orientation session if you should have any questions regarding the process.

We look forward to working with you.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resource Generalist
NW/sd

cc: Board of Education
Darren Schwartz, Interim Supt. of Schools
Linda Franzese, Food Serv. Director
file