

# **FINANCIAL REPORTS**

## December 2024

Submitted by:

**Andrew Burgess** Controller

**Reviewed & Approved by:** 

Jackie Bryan **Chief Financial Officer** 

Signaturean (Feb 25, 2025 16.33 PSDate

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**Business Services Department** 



### MEMORANDUM

- To: School Board of Directors
  - Dr. Ivan Duran, Superintendent
- **From:** Andrew Burgess, Controller
- CC: Jackie Bryan, Chief Financial Officer
- **Date:** February 26, 2025
- **RE:** December 2024 Financials

#### Enrollment Report

December's enrollment average was 17,727 FTE, which was 55 FTE more than November.

Running Start enrollment decreased 16 FTE from November to December.

In December, Highline's Open Doors {1418} Program enrollment decreased 4 FTE from November.

ALE enrollment increased 12 FTE from November to December.

In the CTE program, Highline had 2 more FTE in middle and high schools combined, compared to the prior month. This was due to a 3 FTE increase in middle schools, and a 1 FTE decrease in high schools. This month, the Skill Center average was 10 FTE lower than the November average.

This was the first month that *Transition to Kindergarten* enrollment was reported, which was 4 FTE higher than the projection for the year.

In December, Highline had 221 more FTE identified compared to November for the Bilingual Program. This large increase is common, as more students are identified and served through this program. Highline averaged 8 less exit-eligible FTE in December compared to November.

Special Education enrollment in December was 215 FTE more than November, as more special education students are identified and served over the course of the school year.

#### General Fund

Revenue collections for the month of December totaled \$26.8 million. Expenditures in the General Fund totaled \$31.6 million for the month. Higher expenditures than revenue decreased the fund balance by \$4.8 million. The unassigned fund balance was \$19.1 million. The balance sheet shows that the total ending fund balance at the end of December was \$41.1 million.

29.3% of budgeted revenue for the year was received through December, compared to 30.1% this same time last year; a difference of 0.8%. As for expenditures, 30.5% of the budgeted amount for the year has been spent, compared to 30.7% this same time last year; a difference of 0.2%.

#### Capital Projects Fund

Interest earned in the Capital Projects Fund totaled almost \$575,000 for December. Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2024-25 fiscal year. Of the approximately \$19.5 million in expenditures in December, the majority was the \$10.8 million in spending for Evergreen construction project costs, and \$7.7 million for Tyee. The Capital Projects Fund balance at the end of December was \$127 million.

#### Debt Service Fund

The Budget Status Report shows Highline collected a little over \$483,000 in property tax and earned about \$162,000 in interest in December in the Debt Service Fund. \$28.4 million in bond principal payments and \$12.8 million in bond interest payments were made in December. The next bond debt payments are scheduled for June. The fund balance decreased to \$4.8 million.

#### ASB Fund

Total revenues collected for the month was a little over \$16,000, with expenditures reaching almost \$33,000. The fund balance decreased by nearly \$17,000, accordingly, for the month of December. The ending total ASB fund balance was about \$1.3 million.

#### Transportation Vehicle Fund (TVF)

The TVF earned \$11,495 in interest. The fund balance for December was \$3.2 million.

#### Investment Earnings

Investment earnings in December totaled \$954,097. The interest rate in December was 4.36%, 12 basis points lower compared to November.

#### BOARD ENROLLMENT REPORT December 2024

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,240	1232	-8
Grade 1	1,270	1357	87
Grade 2	1,257	1328	71
Grade 3	1,259	1309	50
Grade 4	1,203	1281	78
Grade 5	1,182	1234	52
Grade 6	1,217	1205	-13
Grade 7	1,111	1140	29
brade 8	1,095	1124	29
irade 9	1,253	1353	100
irade 10	1,422	1419	-3
irade 11	1,234	1277	43
Grade 12	1,307	1257	-50
Total K-12 less Running Start, Dropout, ALE	16,050	16,516	466
Total K-12 (BEA Resident FTE Enrollment)	17,157	17,727	570

#### Student Enrollment Details Per Apportionment Report & P223 Summary

Running Start	Projected FTE	Average FTE to date	Difference	
Academic (Non CTE)	470	525		55
Vocational (CTE)	55	60		5
Total Runnng Start	525	585		60
Dropout Reengagement (Open Doors 1418)	Projected FTE		Difference	
Academic (Non CTE)	234	202		-32
Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference	
Grades K-6 ALE	96	70		-26
Grades 7-8 ALE	42	50		8
Grades 9-12 ALE	210	303		93
Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference	
Grades 7-8 CTE Exploratory	90	85		-5
Grades 9-12 CTE Exploratory	638	723		85
Grades 9-12 Skill Centers	450	519		69
Total CTE & Skill Center	1,178	1,327		149
Transition to Kindergarten	Projected FTE	Average FTE to date	Difference	
Transition to Kindergarten	50	54		4
Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference	
Eligible Kindergarten - Grade 6 Students	3,846	3,971		125
Eligible Grade 7 - Grade 12 Students	2,679	2,943	2	264
Eligible Exited Students	342	404		62
Special Education	Projected HC	Average HC to date	Difference	
Age 3-PreK Resident Special Education	302	254		-48
Age K-21 Resident Special Education LRE1	1,996	1,917		-79
Age K-21 Resident Special Education Other	775	672		103

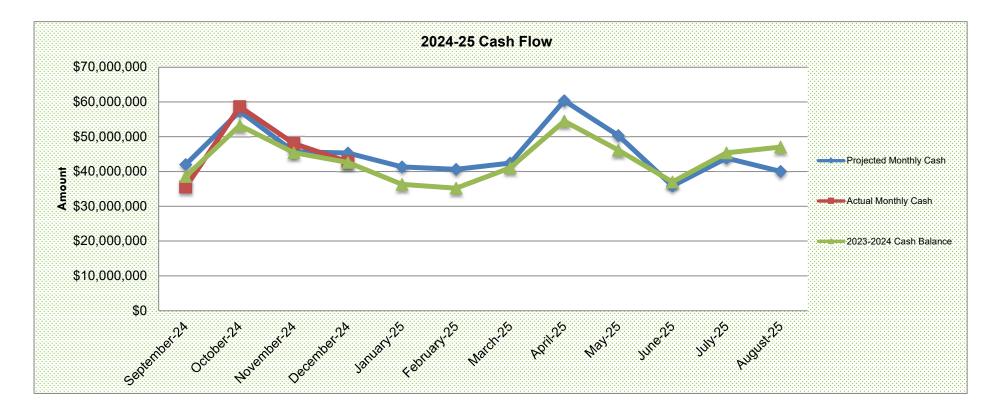
#### Highline School District No. 401 General Fund Budget Status Report For the Period Ended December 31, 2024

			2024-25		Actual		Actual			Percent
REVEN	UES		Budget		For Month		For Year	En	cumbrance	of Budget
1000	Local Taxes	\$	56,102,897	\$	416,442	\$	24,808,382			44.2%
2000	Local Nontax	Ŷ	10,117,100	Ŷ	393,355	Ť	1,882,712			18.6%
3000	State, General Purpose		196,191,719		17,655,485		60,836,447			31.0%
4000	State, Special Purpose		89,062,735		7,037,186		24,256,479			27.2%
5000	Federal, General Purpose		-		11,251		11,251			0.0%
6000	Federal, Special Purpose		32,317,768		1,052,284		3,893,918			12.0%
7000	Revenues From Other Districts		950,000		-		-			0.0%
8000	Other Agencies & Associations		5,945,544		250,841		724,728			12.2%
9000	Other Financing Sources		7,241,250		-		-			0.0%
	TOTAL REVENUES	\$	397,929,013	\$	26,816,844	\$	116,413,917			29.3%
-	DITURES									
00	Regular Instruction	\$	200,688,637	\$	15,723,194	\$	61,267,892	\$	6,864,220	33.9%
10	Federal Special Purpose (ESSER)		-		-		-		-	0.0%
20	Special Education		62,846,989		4,844,058		21,221,145		3,206,315	38.9%
30	Vocational Education		9,989,886		816,869		3,007,934		343,887	33.6%
40	Skills Center		6,533,301		594,039		1,997,849		170,940	33.2%
50&60	Compensatory Education		41,684,606		2,815,343		11,451,476		455,275	28.6%
70	Other Instructional Programs		5,265,692		152,246		553,560		355,564	17.3%
80	Community Services		3,688,817		373,109		1,435,384		144,181	42.8%
90	Support Services		73,943,347		6,266,507		22,473,463		16,114,338	52.2%
	TOTAL EXPENDITURES	\$	404,641,275	\$	31,585,367	\$	123,408,703	\$	27,654,721	37.3%
Other U	lses - Transfers to other funds	\$	-	\$	-	\$	-			
Revenu	es Over (Under) Expenditures	\$	(6,712,262)	\$	(4,768,523)	\$	(6,994,786)			
BEGIN	NING FUND BALANCE	\$	48,524,095			\$	48,090,442			
	G FUND BALANCE ACCOUNTS									
	1 Restricted for Carryover of Restricted Rev	¢	2,100,000			\$	2,060,309			
	3 RESTRICTED FOR TRANS TO KINDER	φ	2,100,000			φ	177,642			
	5 Restricted for Skills Center		- 1,095,577				1,305,309			
	3 Restricted for Food Service		3,609,980				4,156,038			
	) Restricted for Debt Service		3,009,900				4,130,030			
	) Nonspendable Fund Balance-Inventory		- 215,336				- 158,275			
	) Restricted for Uninsured Risks		500,000				500,000			
	) Committed to Other Purposes		5,000,000				7,500,000			
	3 Assigned to Other Purposes		3,000,000				6,133,292			
	) Unassigned Fund Balance		26,290,940				19,104,791			
	ENDING FUND BALANCE	\$	41,811,833			\$	41,095,656			
		•	,,				,,			

#### Highline School District No. 401 Balance Sheet As of December 31, 2024 General Fund

Cash on Hand	\$	218,858	
Cash on Deposit with County	\$	47,505,445	
Warrants Outstanding	\$	(4,930,669)	
Accounts Receivable	\$	1,350,103	
Taxes Receivable	\$	1,368,469	
Inventory	\$	203,302	
Prepaid Expenses	\$	3,526,376	
Cash with Trustee (SUI)	\$	-	
	·		\$ 49,241,885
Accounts Payable	\$	752,352	
Payroll and Benefits Liabilities	\$	6,022,505	
Taxes and Other Deferred Revenues	\$	1,371,372	
			\$ 8,146,229
Restricted Fund Balance	\$	8,199,298	
Nonspendable Fund Balance	\$	158,275	
Committed Fund Balance	\$	7,500,000	
Assigned to Other Purposes	\$	6,133,292	
Unassigned Fund Balance	\$	19,104,791	
			\$ 41,095,656

Highline School District No. 401 General Fund 2024-25 Cash Flow As of December 31, 2024



#### Highline School District No. 401 Three-Year Comparison of Revenues By Funding Source As of December 31, 2024 Year To Date

					% of budget					% of budget				% of budget
Major Revenue				2022-23 Year to Date	received YTD**		2023-24 Budget		2023-24 ∕ear to Date	received YTD**	2024-25 Budget	١	2024-25 /ear to Date	received YTD**
1000	Local Taxes	\$ 52,106,5	61 \$	23,166,085	44.46%	\$	55,727,873	\$	25,485,861	45.73%	\$ 56,102,897	\$	24,808,382	44.22%
2000	Local Support	8,274,9	50 \$	1,154,945	13.96%		10,645,995	\$	1,585,502	14.89%	10,117,100	\$	1,882,712	18.61%
3000	State Apportionment	185,598,9	80 \$	57,555,310	31.01%		189,781,919	\$	58,846,178	31.01%	196,191,719	\$	60,836,447	31.01%
4000	State Grants	69,462,4	09 \$	19,406,110	27.94%		76,527,175	\$	21,087,874	27.56%	89,062,735	\$	24,256,479	27.24%
5000	Federal Grants - General Purpose	-	\$	-	0.00%		-	\$	-	0.00%	-	\$	11,251	0.00%
6000	Federal Grants - Special Purpose	80,115,2	33 \$	9,269,049	11.57%		39,981,377	\$	9,032,010	22.59%	32,317,768	\$	3,893,918	12.05%
7000	Other School Districts	950,0	00 \$	37,026	3.90%		1,220,000	\$	305,973	25.08%	950,000	\$	-	0.00%
8000	Other Entities	2,535,9	65 \$	1,448,536	57.12%		6,965,107	\$	1,218,205	17.49%	5,945,544	\$	724,728	12.19%
9000	Other Financial Resources	12,292,0	58 \$	-	0.00%		9,874,361	\$	-	0.00%	7,241,250	\$	-	0.00%
		\$ 411,336,1	56 \$	112,037,061	27.24%	\$	390,723,807	\$	117,561,603	30.09%	\$ 397,929,013	\$	116,413,917	29.25%

\*\*1 month = 8.33%

of budget

#### Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of December 31, 2024 Year To Date

Expend	diture by State Object		2022-23 Budget	Y	2022-23 ear to Date	% of budget expended YTD**	2023-24 Budget	١	2023-24 ∕ear to Date	% of budget expended YTD**	2024-25 Budget	Y	2024-25 ∕ear to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 1	169,241,364	\$	53,024,453	31.33%	\$ 168,206,691	\$	55,841,472	33.20%	\$ 179,246,523	\$	57,811,023	32.25%
3	Salaries - Classified Employees		70,744,893	\$	21,122,083	29.86%	74,130,197	\$	22,862,253	30.84%	77,528,575	\$	23,931,854	30.87%
4	Employee Benefits and PY Taxes		89,340,308	\$	27,112,842	30.35%	87,105,930	\$	26,393,336	30.30%	89,982,384	\$	27,692,969	30.78%
5	Supplies, Inst. Resources		28,165,663	\$	4,821,447	17.12%	22,672,896	\$	3,973,854	17.53%	20,085,782	\$	3,223,729	16.05%
7	Purchase Services		59,423,404	\$	11,564,757	19.46%	39,201,694	\$	10,335,247	26.36%	37,596,070	\$	10,684,871	28.42%
8	Travel		145,525	\$	124,608	85.63%	275,503	\$	65,324	23.71%	151,941	\$	64,257	42.29%
9	Capital Outlay		885,000	\$	275,852	31.17%	50,000	\$	758,232	1516.46%	50,000	\$	-	0.00%
		\$ 4	417,946,157	\$	118,046,042	28.24%	\$ 391,642,911	\$	120,229,720	30.70%	\$ 404,641,275	\$	123,408,703	30.50%

\*\*1 month = 8.33%

of budget

#### Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended December 31, 2024

REVENUES			2024-25 <u>Budget</u>		Actual For Month		Actual For Year	<u>Er</u>	<u>icumbrance</u>	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$	-	\$	2,804	\$	38,915			0.0%	\$ (38,915)
2000	Local Nontax		6,704,973		574,768		3,038,739			45.3%	3,666,234
3000	State, General Purpose		-		-		-			0.0%	-
4000	State, Special Purpose		17,794,845		-		3,075,349			17.3%	14,719,496
5000	Federal, General Purpose		-		-		-			0.0%	-
6000	Federal, Special Purpose		-		-		-			0.0%	-
7000	Revenues From Other Districts		-		-		-			0.0%	-
8000	Other Agencies & Associations		-		-		-			0.0%	-
9000	Other Financing Sources		138,000,000		-		1,250,230			0.9%	136,749,770
	TOTAL REVENUES	\$	162,499,818	\$	577,571	\$	7,403,233			4.6%	\$ 155,096,585
10 20	<u>IDITURES</u> Sites Buildings	\$	2,855,817 227,764,654	\$	286,169 19,259,407	\$	1,848,312 66,514,334	\$	2,317 13,585,399	64.8% 35.2%	1,005,188 147,664,921
30	Equipment		17,275,511		-		42,239		-	0.2%	17,233,272
40 50	Energy Sales & Lease Expenditures		320,000 4,000		- 2.132		- 7.825		-	0.0% 195.6%	320,000 (3,825)
60	Bond Issuance Expenditures		1,317,525		2,132		- 1,025		-	0.0%	1,317,525
90	Debt Expenditures		-		-		-		-	0.0%	-
	TOTAL EXPENDITURES	\$	249,537,507	\$	19,547,708	\$	68,412,709	\$	13,587,716	32.9%	\$ 167,537,082
Other I	Jses - Transfers to Other Funds	\$	7,241,250	\$	-	\$	-				
Reven	ues Over (Under) Expenditures	\$	(94,278,939)	\$	(18,970,137)	\$	(61,009,476)				
	NING FUND BALANCE	\$	145,495,264			\$	187,967,375				
	<u>G FUND BALANCE ACCOUNTS</u> Restricted from Bond Proceeds	¢	44.074.000			¢	70 040 000				
	2 Restricted from Levy Proceeds	\$ \$	14,374,203 4,061,770			\$ \$	78,913,030 11,500,473				
	Restricted for State Proceeds	φ \$	4,001,770			φ \$	-				
	Restricted from Federal Proceeds	\$	-			\$	-				
GL 865	5 Restricted from Other Proceeds	\$	-			\$	5,020,257				
	O Committed to Other Purposes (Waskowit	\$	-			\$	6,631,148				
	Assigned to Fund Purposes	\$	32,780,352			\$	24,892,991				
GL 890	) Unassigned	\$	-	-		\$	-				
ΤΟΤΑΙ	ENDING FUND BALANCE	\$	51,216,325	•		\$	126,957,899				

#### Highline School District No. 401 Balance Sheet As of December 31, 2024 Capital Projects Fund

Cash on Deposit with County Warrants Outstanding Impaired Investments Taxes Receivable Accounts Receivable	\$ \$ \$ \$ \$ \$	127,440,563 (20,552) 58,223 60,578 -	\$ 127,538,812
Accounts Payable	\$	-	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$	516,632	
Sales Tax Payable	\$	-	
Deferred Revenue Taxes Receivable	\$	60,578	
			\$ 580,912
Restricted From Bond Proceeds	\$	78,913,030	
Restricted From Levy Proceeds	\$	11,500,473	
Restricted From State Proceeds	\$	-	
Restricted From Other Proceeds	\$	5,020,257	
Commited to Other Purposes (Waskowitz)	\$	6,631,148	
Assigned Fund Purposes	\$	24,892,991	
Unreserved	\$	-	
			\$ 126,957,899

#### Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended December 31, 2024

REVENUES			2024-25 <u>Budget</u>		Actual For Month		Actual <u>For Year</u>	Encumbrance	Percent <u>of Budget</u>	I	Remaining <u>Budget</u>
1000 Local Taxes 2000 Local Nontax 3000 State, General Purpo		\$	66,021,704 -	\$	483,020 161,566	\$	28,865,935 367,299		43.7% 0.0%	\$	37,155,769 (367,299)
5000 Federal, General Pul 5000 Federal, General Pul 9000 Other Financing Sou	rpose		-		-		-		-		-
TOTAL REVENUES	; <u> </u>	\$	66,021,704	\$	644,586	\$	29,233,234		44.3%	\$	36,788,470
EXPENDITURES											
Matured Bond Exper	nditures	\$	31,212,563	\$	28,390,000	\$	28,390,000		91.0%	\$	2,822,563
Interest on Bonds			26,777,437		12,759,353		12,759,353		47.6%		14,018,084
Bond Issuance Cost	s _		-		-		1,750		0.0%		(1,750)
TOTAL EXPENDITU	JRES _	\$	57,990,000	\$	41,149,353	\$	41,151,103		71.0%	\$	16,838,897
5998 Other Financing Sou	irces/Uses	\$	(10,000)	\$	-	\$	-				
Revenues Over (Under) Exp	enditures	\$	8,031,704	\$	(40,504,767)	\$	(11,917,869)				
BEGINNING FUND BALAN	CE	\$	16,293,670			\$	16,682,518				
ENDING FUND BALANCE A	ACCOUNTS										
GL 830 Restricted for Debt S	Service	\$	24,315,374			\$	4,764,649				
GL 890 Unassigned Fund Balance \$		-	-		\$ -						
TOTAL ENDING FUND BALANCE		\$	24,315,374			\$	4,764,649				

#### Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended December 31, 2024

<u>REVE</u>	REVENUES		2024-25 <u>Budget</u>	<u>F</u>	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	339,110	\$	4,966	\$ 97,098		28.6%	\$ 242,012
200	Athletics		536,700		11,172	90,146		16.8%	446,554
300	Classes		35,300		-	1,023		2.9%	34,277
400	Clubs		222,500		-	1,120		0.5%	221,380
600	Private Monies		29,300		-	760		2.6%	28,540
	TOTAL REVENUES	\$	1,162,910	\$	16,138	\$ 190,148		16.4%	\$ 972,762
EXPE	NDITURES								
100	General Student Body	\$	362,490	\$	18,856	\$ 39,307	\$ 76,305	31.9%	\$ 246,878
200	Athletics		594,400		12,753	26,904	10,796	6.3%	556,700
300	Classes		61,200		247	1,363	-	2.2%	59,837
400	Clubs		236,990		615	2,115	6,868	3.8%	228,007
600	Private Monies		35,710		336	418	-	1.2%	35,292
	TOTAL EXPENDITURES	\$	1,290,790	\$	32,806	\$ 70,106	\$ 93,970	12.7%	\$ 1,126,714
Reven	ues Over (Under) Expenditures	\$	(127,880)	\$	(16,668)	\$ 120,042			
BEGI	INING FUND BALANCE	\$	1,039,569			\$ 1,146,398			
ENDIN	IG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$	911,689			\$ 1,266,440			
GL 84	0 Non-Spendable Fund Balance	\$	-			\$ -			
GL 89	GL 890 Unreserved Fund Balance		-			\$ -			
ΤΟΤΑ	TOTAL ENDING FUND BALANCE		911,689			\$ 1,266,440			

#### Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended December 31, 2024

REVENUES		2024-25 <u>Budget</u>		Actual For Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200	School Bus Revenue	\$ -	\$	-	\$ -		0.0%	\$ -
2300	Investment Earnings	-		11,495	43,193		0.0%	(43,193)
2800	Insurance Recovery	-		-	-		0.0%	-
4499	Transp. Reimbursement, Depreciation	800,000		-	-		0.0%	800,000
8000	Revenues From Other Agencies	 5,033,530		-	-		0.0%	5,033,530
	TOTAL REVENUES	\$ 5,833,530	\$	11,495	\$ 43,193		0.7%	\$ 5,790,337
<u>EXPEN</u> 33 34	NDITURES Transportation Equipment Purchases Transportation Equipment Major Repair	\$ 5,633,530 -	\$	-	\$ -	\$	0.0% 0.0%	\$ 5,633,530 -
	TOTAL EXPENDITURES	\$ 5,633,530	\$	-	\$ -	\$-	0.0%	\$ 5,633,530
Reven	ues Over (Under) Expenditures	\$ 200,000	\$	11,495	\$ 43,193			
BEGIN	INING FUND BALANCE	\$ 4,247,932			\$ 3,147,578			
ENDIN	IG FUND BALANCE ACCOUNTS							
GL 819	Assigned to Fund Purposes	\$ 4,447,932			\$ 3,147,578			
GL 890	) Unreserved	\$ -	_		\$ 43,193			
ΤΟΤΑΙ	- ENDING FUND BALANCE	\$ 4,447,932	-		\$ 3,190,771	1		

#### Highline School District No. 401 Investment Earnings 2024-25

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 161,296	\$ 782,934	\$ 61,154	\$ 4,424	\$ 8,469
October	166,803	696,912	62,279	4,271	11,551
November	134,438	634,126	82,300	4,485	11,678
December	201,657	574,768	161,566	4,611	11,495
January					
February					
March					
April					
Мау					
June					
July					
August					



## **December 2024 Board Financial Report**

Final Audit Report

2025-02-25

2025-02-25 (Pacific Standard Time)		
Andrew Burgess (andrew.burgess@highlineschools.org)		
Signed		
CBJCHBCAABAANA4yl657l9HJlwQWosCs8TKjv80eafDP		

## "December 2024 Board Financial Report" History

- Document created by Andrew Burgess (andrew.burgess@highlineschools.org) 2025-02-25 - 4:16:47 PM PST
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- Email viewed by Jackie Bryan (jackie.bryan@highlineschools.org) 2025-02-25 - 4:31:26 PM PST
- Document e-signed by Jackie Bryan (jackie.bryan@highlineschools.org) Signature Date: 2025-02-25 - 4:33:00 PM PST - Time Source: server

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