

Ellington's 6th Annual



Earth Day Celebration!

FOOD VENDOR FORM

We are excited to have you join our Annual Earth Day Event!

Saturday, April 26, 2025

10:00 A.M. to 2:00 P.M. on the Town Green

*Vendor set-up is from 8:00 a.m. to 9:00 a.m. **All vehicles must be moved from the set-up area by 9:15 a.m.**

*Vendors will be assigned a 10' x 10' area and they will be responsible for providing a table, chairs, tent, etc.

****NOTE** Vendors are required to remain set up until the event concludes at 2:00 p.m.**

ALL Food vendors are required to contact the North Central District Health Department **at least two weeks prior** to this event to ensure that all appropriate permits and forms are completed and approved.

- www.ncdhd.org > Forms > Temp Event Food Service Application
- OR call 860-745-0383
- Failure to comply may result in exclusion from the event.

For more information about Ellington's Earth Day Celebration, scan this QR Code:



Be part of the celebration by submitting this form before: Tuesday, April 1, 2025

PLEASE PRINT CLEARLY

Name/Business/Organization/Group: _____
Contact Person: _____ Phone: _____
Email to be used for ALL communications: _____
Mailing Address: _____
Notes/Comments: _____

Vendor Checklist

- Submit the completed **Food Vendor Application Form** by **Tuesday, April 1, 2025**.
- Apply for and secure the **Temporary Event Food Service Permit** from the Health Department by **April 11, 2025**.
- Provide proof of permit approval to the event organizer by **April 12, 2025**.
- Bring all necessary supplies for your booth, including tables, chairs, and equipment.
- Ensure that your setup is complete by **9:15 AM** on the day of the event and vehicles are removed from the green area.

This form and your sponsorship/donation can be mailed to:

Rebecca Einsiedel, PO Box 187, Ellington, CT 06029. Email: EarthDay@ellington-ct.gov

Checks payable to Town of Ellington - please indicate Earth Day Sponsor/Vendor in memo line.

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Sponsorship Opportunities

Select your preferred level of sponsorship and kindly return payment with this registration form.



Seed Level Sponsor = \$25.00

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- Included on sponsor banner.



Shrub Level Sponsor = \$50.00

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- Included on the sponsor banner.
- Earth Day T-Shirt.



Tree Level Sponsor = \$100.00

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- Included on sponsor banner and announced by band.
- Earth Day T-Shirt.
- Preferred spot assignment guaranteed.



Band Sponsor = \$500

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- First Come, First Serve.
- Separate Banner on Gazebo in addition to all above listed items.

• Rid-Litter Sponsor

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Adopt-a-Spot: _____

1. Bags are \$25.00 for 30, 13-Gallon bags and may be purchased at the DPW.
2. Write in the Park or Road name to be cleaned up. This will be advertised for one month with roadside signage provided by the DPW after completion.
3. Drop off the full bags during the event the onsite dumpster!

• Can/Bottle Drive Sponsor

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1. Set up a collection point at your booth for cans and bottles.
2. Leave the cans and bottles for our team to pick up at the end of the event.
3. The sponsor receiving the most cans & bottles will receive a social media post promoting their efforts!

Thank you for your continued support in this great event!