

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

January 30, 2025
Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Raven Banning
X	Pete Conrad
X	Elizabeth Barber
X	Patrick Albright
X	Mark Dollar
Absent	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
X	Assistant Principal Nancy Hoyer
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – December 19, 2024

Motion to approve the minutes from the regular meeting on 12/19/2024

Motion: Mrs. Timpe

Second: Ms. Banning

All in Favor

- Approve Minutes – Expansion Committee Meeting – January 14th, 2025

Motion to approve the minutes from the expansion committee meeting on 1/14/2025

Motion: Mrs. Timpe

Second: Ms. Banning

All in Favor

- Approve Minutes – Board Retreat – January 19th, 2025

Motion to approve the minutes from the board retreat on 1/19/25

Motion: Mrs. Timpe

Second: Mr. Conrad

All in Favor

DEPARTMENT REPORTS

- Foreign Language Department Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

UNFINISHED BUSINESS

- Second Reading - Adoption of the 2025-2026 school calendar

Motion to adopt the 2025-2026 calendar from previous meeting

Motion: Mrs. Barber

Second: Ms. Timpe

Y	Patrick Albright
abstain	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

- Adoption of the 2024-2025 Amended Budget (Mr. Dollar)

Motion to adopt the 2024-2025 Amended budget as submitted.

Motion: Mr. Dollar

Second: Ms. Timpe

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 6-0

NEW BUSINESS

- Adoption of Designated Public Place for Meeting Posts

Motion to adopt the Designated public posting places as submitted.

Motion: Mr. Albright

Second: Mr. Conrad

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 6-0

- Appointment of Board Member to Manage 2025 Board Election (Mrs. Timpe)

Motion to appoint Ms. Timpe as the 2025 board election manager.

Y	Patrick Albright
abstain	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

- First reading: Updated 7.14 Policy (Mr. Albright)

Motion to adopt the updated 7.14 policy as recommended by the AAC.

Motion: Mr. Albright

Second: Ms. Timpe

- First reading: Updated 1.8 Policy: Foundations Stones (Mr. Albright)

Motion to adopt updates to 1.8 policy foundations stones as submitted.

Motion: Mr. Albright

Second: Mr. Conrad

- Upcoming Board Election (Mrs. Timpe)

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Barber
- Advancement Committee – Ms. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Ms. Timpe
- Parent Education Committee – Dr. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

POLICY REVIEW

- Policy Review: 1.1 – 1.6

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Mr. Dollar (Due:02/11/2025, published: 02/14/2025)

ADJOURN

- Time 8:08PM