



It is anticipated the Board will call an Executive Session at 5:30 p.m.
to discuss the employment history of twenty-nine particular persons.

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. Board Meeting Minutes

(BOARD ACTION)

IV. Board Student Representative- Taryn Bjorling

V. President's Comments

VI. Superintendent's Report

VII. May 2024 Warrant Review (Mrs. Calabrese and Mr. Johnson)

(BOARD ACTION)

VIII. Strategic Plan Update

IX. Consensus Agenda

(BOARD ACTION)

Business

1. Treasurer's Report
2. Budget Status Report
3. Revenue Status Report
4. Liquidation of Tax Certiorari Reserve
5. Funding of Reserves
6. CPSE/CSE Chair
7. Attend Canandaigua Schools
8. Surplus Items
9. Budget Transfers
10. Agreements
11. Field Trips- Initial Approval
12. Canon of Literature- *Final Approval*
13. Volunteers
14. Election Inspectors
15. New Scholarship
16. Scholarship Amendment
17. Foreign Exchange Student
18. Fall 40 Hour Placements
19. Recommendations of the Committee on Special Education

Personnel

X. Board Committee Reports

- Audit Committee- Mr. Milton Johnson- June 7, 2024

XI. District Committee Reports

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson- May 23, 2024
- Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller- May 29, 2024
- Safety / Health / Security Committee- Mr. John Polimeni- May 16, 2024

XII. Closing Remarks

(President, Board of Education and/or Superintendent)

I. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Field Trips- Initial Approval

Mrs. Caroline Chapman, Athletic Director, is requesting initial approval of the following trip:

- Varsity Cheerleaders, August 27-30, 2024, Honesdale, PA

Personnel

1. Non-Instructional Personnel

A. Individual Contracts

- 1) For the Superintendent to have approval from the Board of Education to allow the Superintendent and the Board President to finalize the following individual contract.
Diane Kemp, Secretary to the Assistant Superintendent of Instruction

2. Instructional Personnel

B. Co-Curricular Position

The following individual is recommended to a stipend position at a rate in accordance with contract:
Grace Sainsbury – Band Technical Assistant

End of Consensus Agenda

It is anticipated the Board will call an Executive Session at 5:30 p.m.
to discuss the employment history of twenty-nine particular persons.

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. Board Meeting Minutes

(BOARD ACTION)

- May 13, 2024- Regular Meeting Minutes
- May 22, 2024- Regular Meeting Minutes

IV. Board Student Representative- Taryn Bjorling

V. President's Comments

- Recognition
- Remarks
- Correspondence

VI. Superintendent's Report

- Spring Athletes
- Retirement Recognition
- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

VII. May 2024 Warrant Review (Mrs. Calabrese and Mr. Johnson)

(BOARD ACTION)

A-112 General 18960-19066 (Check Print)
A-113 General 18947-18959 (In House)
A-114 General 13710591, 13846918, 13847083, 13847088, 13847091, 13847191 (Manual)
A-115 General 9010091-9010173 (ACH)
A-118 General 9010174-9010228 (ACH)
A-119 General 19081-19146 (Check Print)
A-120 General 19067-19080, 19147-19148 (In House)
C-22 Cafeteria 3091-3104
C-23 Cafeteria 3105-3122
F-42 Federal 9000494-9000495 (ACH)
F-43 Federal 957 (Check Print)
F-44 Federal 958-959 (Check Print)
F-45 Federal 9000496-9000497 (ACH)
H-41 Capital 9000235-9000236 (ACH)
H-42 Capital 691-694 (Check Print)
H-43 Capital 695 (Check Print)
HBU-2 Capital 10

VIII. Strategic Plan Update

The Board of Education will receive an update on the District's Strategic Plan goals. The presentation will highlight activities to date and will outline a series of next steps.

IX. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Treasurer's Report

The Treasurer's Report for the Period of April 1, 2024 – April 30, 2024. Additional information is included as an attachment and is filed.

2. Budget Status Report

The Appropriation Status Report, which is a summary, for the period of July 1, 2023 – April 30, 2024. Additional information is included as an attachment and is filed.

3. Revenue Status Report

The Revenue Status Report, which is a summary, for the period of July 1, 2023 – April 30, 2024. Additional information is included as an attachment and is filed.

4. Liquidation of Tax Certiorari Reserve

In accordance with section 3651 of education law, the district has reviewed the balance in the Tax Certiorari Reserve, and the district identified \$723,229 which might reasonably be deemed necessary to meet anticipated judgments and claims arising out of such tax certiorari proceedings. Based on the recommendations of the Superintendent of schools the Board of Education authorizes the liquidation of the tax certiorari reserve fund by \$250,000 and return any balance to the general fund unassigned fund balance.

5. Funding of Reserves

WHEREAS, in compliance with Education Law Section 3653, the Board desires to authorize the transfers pursuant to its Reserve Fund Plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Canandaigua City School District does hereby approve the following reserve funds transfers:

Transfer of up to \$1,000,000 to the Retirement Contribution Reserve Fund created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;

Transfer of up to \$250,000 to the Teacher Retirement Contribution Reserve Fund created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;

Transfer of up to \$100,000 to the Employee Benefit Accrued Liability Reserve Fund created in accordance with General Municipal Law Section 6-p from unappropriated fund balance;

Transfer of up to \$2,737,674 to the 2021 Capital Reserve Fund created in accordance with Education Law Section 3651 from unappropriated fund balance;

Transfer of up to \$1,000,000 to the 2023 Vehicle Purchase Capital Reserve Fund created in accordance with Education Law Section 3651 from unappropriated fund balance;

Transfer of up to \$333,000 to the Workers' Compensation Reserve Fund created in accordance with General Municipal Law Section 6-j from unappropriated fund balance.

6. CPSE/CSE Chair

The Director of Special Programs request that the Canandaigua City School District's Board of Education appoint the District's school psychologists and administrative intern to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."

Administrative Team- Tammy Wood

7. Attend Canandaigua Schools

Mrs. Gabrielle Seeber, Middle School Spanish Teacher, is requesting approval for her son, Joshua Seeber, to attend Canandaigua Schools in kindergarten in the 2024-2025 school year.

8. Surplus Items

Ms. Kris VanDuyne, Interim Middle School Principal, is requesting approval to declare the listing of books at the Middle School as surplus items.

Mr. Brian Amesbury, Elementary School Principal, is requesting approval to declare the listing of books as surplus.

Mr. Matt Schrage, Assistant Superintendent for Instruction, is requesting approval to declare the listing of private school books as surplus.

Approval to declare as surplus items up to 250 Lenovo 300e Chromebooks with chargers and 50 iPads with chargers. They will be offered to students and staff for \$20 each.

9. Budget Transfers

The below budget transfer is over \$20,000 and requires Board approval. This is to cover nursing services contract through BOCES while the district was short on nursing staff.

From: A2815.150-12-1450	Health Services Instructional Salaries - PES	\$15,000
From: A2815.150-22-1450	Health Services Instructional Salaries - HS	\$15,000
To: A2110.490-00-0000	Instructional BOCES Services	\$30,000

The below budget transfer is over \$20,000 and requires Board approval. This is to cover tuition costs for Mary Cariola student placements.

From: A2250.490-00-0000	Special Programs BOCES	\$54,600
To: A2250.470-00-PRVT	Special Programs Tuition Private Schools	\$54,600

10. Agreements

A Partnership agreement with the Commonwealth University of Pennsylvania.

A Partnership agreement with Keuka College for hosting clinical experience for students.

A Professional Services Agreement with Propio LS, LLC. for written and oral translation services for the 2024-2025 school year.

11. Field Trips- Initial Approval

Mrs. Caroline Chapman, Athletic Director, is requesting initial approval of the following trip:

- Camp Stella Maris, August 30-31, 2024, Livonia, NY
- Varsity Girls Volleyball, October 12-13, 2024, Springfield, MA

12. Canon of Literature- *Final Approval*

Kindergarten is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on April 10, 2024.

- *Chalk* by Bill Thompson
- *Good Dog Carl Goes to School* by Alexandra Day

Third grade is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on April 10, 2024.

- *A Boy Called Bat* by Elana K. Arnold

13. Volunteers

Ms. Kris VanDuyne is requesting approval of sixth grade camp volunteers.

Approval for Sara Scharr to volunteer at the Primary School the week of June 10 for the annual Outdoor Power of Play.

14. Election Inspectors

Vernon Tenney to serve as an election inspector.

15. New Scholarship

Mrs. Marissa Logue, Academy Principal, is requesting approval for a new scholarship, the Rachel Lyttle Memorial Scholarship. This \$500 scholarship aims to commemorate a senior cheerleader who embodies Rachels's spirited nature and lively presence.

16. Scholarship Amendment

Approval for the Jean and Don Burgan Scholarship to continue under the financial custody of the District. This award has been active in previous years with funds being distributed directly to the recipients by an individual donor. The donor will now send the funds to the District to be distributed to recipients annually. This scholarship will continue until there are no funds available."

17. Foreign Exchange Student

Mrs. Marissa Logue is requesting approval for as AFS exchange student **Nanon Kittiampanonte** from Thailand, for the 2024-20253 school year. Additional information is included in packet.

18. Fall 40 Hour Placements

Mrs. Emily Bonadonna and Mr. Brian Amesbury are requesting approval of the below:

- Jacqueline Connolly, Hobart William Smith with Erin Hopkins- September 6, 2024-December 6, 2024
- Madelyn Kilmer, Hobart William Smith with Melinda Arist- September 6, 2024-December 6, 2024
- Lydia Rudnik, Hobart William Smith with Katherine Parker- September 6, 2024-December 6, 2024

19. Recommendations of the Committee on Special Education

Recommendations of the Committee on Special Education meeting dates of January 4, 9; February 5, 9, 12, 14, 15, 27; March 1, 5, 6, 8, 10, 11, 14, 19, 20, 21, 22, 25, 26, 27; April 9, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 29, 30; May 1, 2, 3, 6, 7, 9, 10, 13, 14, 15, 16, 20, 21, 23, 28, and 29, 2024

Personnel

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Christa Schneider	School Monitor, Middle School	6/26/2024	15
Linda Eames	Confidential Secretary to the Assistant Superintendent of Business	6/28/2024	26

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Harold White	School Bus Driver	Resignation	5/20/2024
Matt Rodgers	Audio Visual Technician	Resignation	7/31/2024
Sarah Coene	Typist	Resignation in order to accept another position in the District	5/31/2024
Sandra Calabrese	School Monitor	Resignation	5/22/2024
Ashley Cooley	Teacher Aide	Termination	6/7/2024
Kevin McGlynn	School Bus Driver	Resignation	6/30/2024
Caleb Friel	Custodial Worker	Resignation in order to accept another position in the District	6/25/2024
Noah Ingalls	Custodian	Resignation in order to accept another position in the District	6/25/2024
Coletta Perkins	Payroll Specialist	Transfer per Civil Service Law	6/30/2024

C. Classification of Position

In order to stay in compliance with Civil Service, it is requested that the Board of Education approve the classification of four (4) positions of **Secretary I**.

D. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Deb Gordner	Substitute Secretary	6/3/2024	Per Agreement
Sarah Coene	Secretary I	6/1/2024	\$18.00/hr.
Stacey Mannix	School Bus Monitor	5/28/2024	\$15.07/hr.
Christopher Bailey	Custodial Worker	6/5/2024	\$16.00/hr.
Caleb Friel	Building Maintenance Assistant	6/26/2024	\$20.50/hr.
Noah Ingalls	Building Maintenance Assistant	6/26/2024	\$20.50/hr.
Roy Brown	Substitute Food Service Helper	6/4/2024	\$15.00/hr.
Linda Eames	Confidential Secretary to the Assistant Superintendent of Business	7/1/2024	Per Contract



Adele Romeo	Sub Food Service Helper	6/12/2024	\$15.00/hr.
Michel McClain	Substitute Building Maintenance Ass't	6/4/2024	\$18.00/hr.
Mia Coleman Lawrence	Summer Custodial	5/28/2024	\$15.00/hr.
Micah Bennett	Student Helper – CSMT	5/28/2024	\$15.00/hr.
James Everett	Student Helper – CSMT	6/25/2024	\$15.00/hr.
Nick Fustanio	Student Helper – CSMT	7/1/2024	\$15.00/hr.
Randy Cook	Summer Custodial	7/5/2024	\$15.00/hr.
Bobbette Bailey	Summer Custodial	7/5/2024	\$15.00/hr.
Chad Egan	Summer Custodial	6/25/2024	\$15.00/hr.
Laura Jo Smith	Summer Custodial	6/25/2024	\$15.00/hr.
Steven Lloyd III	Student Helper – CSMT	6/25/2024	\$15.00/hr.
Brock Years	Student Helper – CSMT	6/25/2024	\$15.00/hr.

(1) Summer Transportation

The following transportation staff are recommended for summer work at the 2024-2025 rate:

Charles Montaque	Pam Rood	Max Ester
Tiffany Manaco	Loni Dietsche	John Power
Kelly McIntosh	Donovan Smith	Eric Chrisman
Diane Hixson	Taylor Meade	Jim Henning
Judy Chambers	Brian LaBerge	Chad Egan
James Garling	Linda Lapresi	Mark Bonk
Wayne Conklin	Nathan Hedger	Marco Fantauzzi
Don Morrill	Patrick Johnson	Joan Williams
Jill Slack-Johnston	Robin Dietschler	Jim Hecker
Tim Cedar	Jack Bement	Jim Kuczma
Lisa Cedar	Jeremy Sager	Keri Blauvelt
Ben Murnan	Rick Gollaher	Matthew Bradshaw
Donna Dillon	Shanon Tones	William Bement
Deb VanBortel	Jen Hedworth	
Fred Gantz	Cortni Briggs	

(2) Summer Food Service Program

The following staff are recommended to work in food service for summer programs at the 2024-2025 rate:

Brenda Hoff	Toby Evans	Alyssa Brickey
Mary K Spanagel	Shayne Cooke	Arleen McWilliams
Rochelle Deleo	Siu Tsui Chuk	Christine Shay
Soon Jo	Jessica Pulver	
Teresa Pulver	Carolyn Blair	

(3) Special Programs Extended School Year

The following staff are recommended for the ESY Special Programs Summer Program at the 2024-2025 rate as Program and Ratio Aides:

Bergandy Benitez	Amy McCarthy	Corey Sliwka
Stephanie Boylan	Sharon McMillan	Elise Tarlach
April Burke	Emma Mincer	Vicki White
Dana Burpee	Bridgett Mussaw	Danielle Consaul
Suzanne Debs	Shelly O'Brien	Yaite Henrique Morena
Mariah Defilippo	Linda O'Shea	Wendy Buskey
Linda Gerstner	Stephanie Parsell	Becca Lampley
Sue Hockenberry	Amanda Prinzi	Heather Gustafson
Sue Jokinen	John Rivera	Jenn Conklin
Cyndi Lyke	Mary Santella	

(4) Individual Contracts

For the Superintendent to have approval from the Board of Education to allow the Superintendent and the Board President to finalize the following individual contracts, copies of which will be in the Supplemental Minutes file:

Dennis Bradley, Information Technology Network Analyst II
Deborah Sundlov, Confidential Secretary to the Superintendent & District Clerk

2. Instructional Personnel

A. Resignation

- 1) Aaron Mundell, Contract Substitute Teacher at the Middle School, has resigned from the District effective May 16, 2024.
- 2) Olivia Cosquer, Elementary School Teacher, has resigned from the District effective June 30, 2024.
- 3) Diana Chase, Academy Music Teacher, has resigned from the District effective June 30, 2024.
- 4) Franco Walls, Middle School Special Education Teacher, has resigned from the District effective June 30, 2024.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Frank Straub earned his Bachelor's degree in Biology from the University of Colorado, his Master's degree in Adolescence Education from SUNY Cortland, and his CAS from the University of Rochester. He has been teaching for the past 16 years. Mr. Straub will be appointed to a 1.0 FTE, 3-year probationary Science Teacher with a tenure area of Science, effective September 1, 2024.
- 2) Calee Prindle received her Bachelor's degree in English Education SUNY Fredonia and her Master's degree in Educational Leadership from New York University. She has been working in public education for 12 years with 7 of those years in Administration. Ms. Prindle will be appointed to a 1.0 FTE, 3-year probationary Assistant Principal with a tenure area of Assistant Principal effective July 1, 2024.
- 3) Lydia Wizeman attended Nazareth University where she received her Bachelor's degree in Early Childhood & Childhood Education and her Master's degree in Literacy. Ms. Wizeman will be appointed to a 1.0 FTE, 4-year probationary Special Education Teacher with a tenure area of Special Education effective September 1, 2024.

<u>Name</u>	<u>Certification</u>	<u>Appt. Effective</u>	<u>Step/Rate</u>
Frank Straub	Biology 5-12; General Science 7-12 Ext.; SDL	9/1/2024	Step 17
Calee Prindle	SBL; English 7-12	7/1/2024	Per Contract
Lydia Wizeman	Childhood Ed 1-6; Students w/ Disabilities 1-6; Early Childhood Ed B-2; Students w/ Disabilities B-2	9/1/2024	Step 1



4) Tenure Appointments

The following staff members are being recommended for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Deanna Bagley	Elementary	9/1/2024
Mary Cywinski	School Social Worker	9/1/2024
Genevieve Hamilton	Elementary	9/1/2024
Erin Landcastle	Mathematics	9/1/2024
Amanda Sawall	Library Media Specialist	9/1/2024
Abbey Baccari	Elementary	9/1/2024
Jennifer Coles-Lloyd	Special Education	9/1/2024
Meghan Glover	Special Education	9/1/2024
Tabitha Metz	Elementary	9/1/2024
Jack Wallwork	Physical Education	9/1/2024
Leelanee Wink	Elementary	9/1/2024
Alexander Hennessy	Social Studies	9/1/2024
Michael LaFave	Mathematics	9/1/2024
Chelsea Northrop	Mathematics	9/1/2024
Teresa Casper	Elementary	9/1/2024

5) Stipend Position

Communications Liaison, Middle School; Theron Chinn; Effective 5/11/2024 – 6/30/2024

6) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

Jaclyn Jorolemon
Faith Hoyt
Mariena Schneider
Sara Scharr

7) Special Programs Extended School Year

The following professional staff and service providers are recommended for the ESY Special Programs Summer Program at a rate in accordance with contract:

Beth Doud	Angel Clark	Sherry Sanderson
Alex Benza	Chris D'Amato	Laura Corey
Carly Camp	Hannah Redington	Deb VanDeMortel
Lisa Cooke	Jenna Bonvell	Megan Myers
Alex Hennessey	Kim Hassett	Chris Rodriguez
Matt Groot	Dana Olson	Katie Estes
Julie Lawrence	Megan Myers	Amy Vaughn
Erin Daul	Angela Osso-Carbonaro	
Carol Nicholson	Deanna Dramer	



8) Summer School

The following staff are recommended for Summer School positions at a rate in accordance with contract:
Kelly Godfrey – Summer School Coordinator, Middle School

9) Summer Reading and Math Program

The following staff are recommended for the Summer Reading and Math Program at a rate in accordance with contract:

Kimmie Badger
Katie Beaudoin
Haley Bickel
Kristina Cahoon
Genial Close
Regina Czora
Ann Gleason
Genevieve Hamilton
Kathryn Hanford
Brandon Herod
Erin Hopkins
Lori LaFave
Lisa Lupton
Jen Manning
Michael McCarthy
Katherine Parker
Kerri Ross-McGuire
Kellie Simpson
Meghan Smith
Sara Kelly
Lora Prebalick
Marre Benoit
Tess Casper
Casey Gross
Christine McClain
Kathy Tyler
Deb VanDeMortel
Stephanie Scheemaker
Leelanee Wink

10) Resignation

John Arthur for purposes of retirement from the District effective June 30, 2025.

End of Consensus Agenda



X. Board Committee Reports

- Audit Committee- Mr. Milton Johnson- June 7, 2024

XI. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- **Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson- May 23, 2024**
- Council for Instructional Excellence (CIE)- Dr. Jen Schneider/ Mrs. Beth Thomas
- **Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller- May 29, 2024**
- **Safety / Health / Security Committee- Mr. John Polimeni- May 16, 2024**

XII. Upcoming Events

- June 10- 5th Grade Band & Orchestra Concert
- June 11- Transitional & Kindergarten Parent Night
- June 11- Middle School Choir Concert
- June 12- Policy Committee Meeting
- June 12- 4th Grade Band and Orchestra Concert
- June 13- Senior Awards Ceremony
- June 14- Flag Day Ceremony
- June 15- Culture Fest
- June 19- Juneteenth- No School
- June 23- Class of 2024 Commencement

XIII. Closing Remarks

(President, Board of Education and/or Superintendent)

The 2024-2025 Budget Hearing was held at 6:00 p.m.

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, May 13, 2024 at 5:15 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file
Executive Session

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider with all present voting yes, the Board of Education approved calling an Executive Session at 5:15 p.m. discuss the employment of one particular person.

Return to Open Session

Upon a motion made by Mrs. Personale, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 5:55 p.m.

The Board took a break from 5:55 p.m. to 6:30 p.m.

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Mrs. Personale, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the April 24, 2024 Regular Board Meeting minutes.

APPROVED: MINUTES

April 2024 Warrant Review

Upon a motion made by Mrs. Thomas, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the September Warrants.

APPROVED: APRIL WARRANTS

A-102 General 009971-9010022 (ACH)
A-103 General 18758-18776, 18788-18828 (Check Print)
A-104 General 18749-18757, 18777-18787 (In House)
A-107 General 9010023-9010090 (ACH)
A-108 General 18839-18945 (Check Print)
A-109 General 18829-18838, 18946 (In House)
C-20 Cafeteria 3063-3075
C-21 Cafeteria 3076-3090
F-39 Federal 953-954 (Check Print)
F-40 Federal 9000491-9000493 (ACH)
F-41 Federal 955-956 (Check Print)
H-36 Capital 684, 686-688 (Check Print)
H-37 Capital 9000231-9000232 (ACH)
H-38 Capital 685 (In House)



H-39 Capital 9000233-9000234 (ACH)
H-40 Capital 689-690 (Check Print)

Board Student Representative

Taryn Bjorling reported that National Honor Society (NHS) inductions were recently held, NHS will be hosting a blood drive soon, art students held an art showcase, sports season is coming to an end.

President's Comments

Mrs. Grimm thanked Taryn for all her reports and dedication this school year.

Superintendent's Report

Superintendent Farr began his report with an acknowledgement for Taryn receiving Eagle Scout Honor. She created a disc golf course for her church camp site on Seneca Lake logging 188 service hours.

Student Government

Ashley Fisher and Jen Miller along with Lindsey LeTran, Shirley Chen, Jeremy Loblaw and Helin Engin talked about the work student government this school year.

Presentation- Comprehensive Counseling Plan

The Board of Education received an update about the content and activities associated with our Comprehensive Counseling Plan. This annual update was facilitated by Mrs. Leanne Ducharme, Curriculum Area Lead Teacher for Counseling K-12.

Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS

Business

1. Election Inspectors

the following to serve as election inspectors: Dick Onze, Elaine Williard, Larry Williard, Diane Olivet, Karen Demay, Jim Demay, Judith Flamini, Patricia Neprud-Mehls, Joan Houle, Sandy Delmonte, Pam Gilison, Dolores Thompson, Diane Rocca, Mike Mahar, Anne Olvany, Aline Clement, Lisa Brunelli, Diane Kemp and others as need will be approved for May 21, 2024 at a future Board meeting.

2. Canon of Literature- Initial Approval

Kindergarten is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on April 10, 2024.

- *Chalk* by Bill Thompson
- *Good Dog Carl Goes to School* by Alexandra Day

Third grade is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on April 10, 2024.

- *A Boy Called Bat* by Elana K. Arnold

3. School Social Worker Internship/Field Placement

the request of Mrs. Emily Bonadonna, Primary School Principal, and Mr. Brian Amesbury, Elementary School Principal for:

- Taylor Dixon, Nazareth University with Deanna Dramer- Early September 2024-Early May 2025

4. Fall 2024 Student Teacher Placement

the request of Mr. Matt Schrage, Assistant Superintendent for Instruction, to change:

- Replace Rachel Kugler (*approved March 25, 2024*), with Charlotte Salotto, SUNY Geneseo with Julie Leahey- September 3, 2024-October 18, 2024

5. Surplus Books

the request of Mrs. Marissa Logue, Academy Principal, to declare as surplus items the listing of books.

6. Donation

of a donation from The American Dairy Association a mobile milk cooler valued at \$3,679.

7. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is related to pre-referendum architectural design work.

From: A9711.700-00-0000	Serial Bond Interest	\$120,000
To: A1621.400-00-CAPT	Maintenance-Capital Projects	\$120,000

8. Agreement

the negotiated agreement between the Superintendent of Schools of the Canandaigua City School District and the Canandaigua City School District Bus Drivers Association for the 2024-2025, 2025-2026 and 2026-2027 school years and authorization for the Superintendent to sign the contract for the District.

9. Professional Services Agreements

an agreement with Randall Standridge, Composer, to work with school band students. This will be paid through an Educational Enrichment Fund grant.

an agreement with Berline Beauvais as a Haitian Creole and French interpreter for the district.

10. 2024 Capital Improvement Pre-Referendum

WHEREAS, the Board of Education of the Canandaigua City School District (the "Board of Education") has determined that it is in the best interest of the Canandaigua City School District (the "School District") to retain an architect/engineer to provide architectural and engineering consultation and services as set forth herein prior to a voter referendum, including but not limited to: preliminary conceptual design and project planning; prepare and update as needed a proposed project milestone schedule; assist with market analysis in connection with the required competitive bidding process; provide status reports; provide assistance with compliance with applicable environmentally related laws and regulations; and provide related professional services ("Pre-Referendum Services") in connection with its 2024 Capital Improvement Project (the "Project"); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with LaBella Associates, DPC ("LaBella") for the purpose of providing Pre-Referendum Services for the Project; and



WHEREAS, the Board of Education authorizes the Superintendent of Schools to negotiate one or more contracts with LaBella for Architectural Services in connection with the Project for Board of Education review and approval; and

WHEREAS, LaBella has proposed a contract for Pre-Referendum Phase Architectural Services for the Project (the "Pre-Referendum Contract") which has been reviewed by the District's legal counsel and approved as to form and submitted to the Board of Education for consideration; and

WHEREAS, the School District's Superintendent recommends approval of the Pre-Referendum Contract as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of LaBella to provide Pre-Referendum Services for the Project in accordance with the terms and conditions of the Pre-Referendum Contract.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the approved Pre-Referendum Contract with LaBella on behalf of the Board of Education in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a material change to the fees or reimbursable expenses) as may be approved by the Superintendent of Schools, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Pre-Referendum Contract in connection with the Pre-Referendum Phase of the Project.
3. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, and the School District's legal counsel, Ferrara Fiorenza, PC, to negotiate one or more contracts with LaBella for Architectural Services in connection with the Post-Referendum Phase of the Project for Board of Education review and approval.
4. Upon Board of Education approval, this Resolution shall take effect immediately.

11. Athletic Hall of Fame

of the inductees to the 2024 Athletic Hall of Fame class. Induction October 17, 2024.

12. Field Trip- Initial and Final

of the eighth-grade trip to Albany, June 6-7, 2024.

13. Alternative CSE Chairperson

Megan Meyers to serve as an alternate CSE Chairperson (K-5).

14. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of: January 22, 30, February 1, 2, 3, 5, 6, 7, 8, 9, 12, 13, 27, 28, 29, March 1, 4, 5, 6, 8, 11, 14, 17, 18, 19, 20, 21, 22, 27, 28, April 9, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 29, May 1, and 2.



Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Alvin Wolfanger Jr.	Custodial Worker	Resignation	4/24/2024
Michael P. Smith	Building Maintenance Assistant	Resignation	4/25/2024
Advije Cakolli	School Monitor	Resignation	6/30/2024
Rebecca Naylor	School Monitor	Resignation	5/3/2024
Karolyn Gaydosh	Secretary I	Resignation	5/17/2024

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Theophile Santos	Information Technology Support Technician I	5/20/2024	Per Contract
Mari Lynn Shaw	Substitute Teacher Aide	4/22/2024	\$15.00/hr.
Samantha Cook	School Monitor	5/6/2024	\$15.07/hr.
Steven Lloyd	Substitute Teacher Aide	5/15/2024	\$15.00/hr.

2. Instructional Personnel

A. Resignation

- 1) of Morgan Preston, Special Education Teacher at the Elementary School, her resignation from the District effective June 30, 2024.
- 2) of Korina Farwell, Interim Substitute 4th Grade Teacher, has resigned from the District effective May 10, 2024.

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Matthew Groot received his Bachelor's degree in History Education from Nazareth College. He earned his Master's degree in Special Education from National University. He has been working in public education for the past 18 years. Mr. Groot is appointed to a 1.0 FTE, 3-year probationary Special Education Teacher with a tenure area of Special Education effective September 1, 2024.
- 2) of Sarah Ducar received her Bachelor's degree in Childhood/Inclusive Early Childhood Education from Nazareth College. She has been a Long-term Substitute 2nd Grade Special Education Teacher for the 2023-2024 school year. Ms. Ducar is appointed to a 1.0 FTE, 4-year probationary UPK Teacher with a tenure area of Elementary effective July 1, 2024.
- 3) of Melissa Armsden received her Bachelor's degree in History from SUNY Brockport where she also earned her Master's degree in Education and Human Development. She has been working in public education for the past 12 years. Ms. Armsden is appointed to a 1.0 FTE, 3-year probationary Special Education Teacher with a tenure area of Special Education effective September 1, 2024.



- 4) of Keyla Bay received her Bachelor's degree in Psychology from Fairfield University where she also earned her Master's degree in Elementary Education. She has been working for the District as a Long-term Substitute 4th Grade Teacher for the 2023-24 school year. Ms. Bay is appointed to a 1.0 FTE, 3-year probationary Elementary Education Teacher with a tenure area of Elementary effective July 1, 2024.
- 5) of Jessica Mahoney received her Bachelor's degree in Early Childhood Education from SUNY Geneseo. She earned her Master's degree in TESL from SUNY Brockport. She has been teaching full-time for the past year. Ms. Mahoney is appointed to a 1.0 FTE, 4-year probationary Elementary Education Teacher with a tenure area of Elementary effective September 1, 2024.
- 6) of Jennifer Rhode received her Bachelor's degree in Psychology from St. John Fisher University. She earned her Master's degree in Speech & Language Pathology from Nazareth University. She has been working in public education for the past 7 years. Ms. Rhode is appointed to a 1.0 FTE, 3-year probationary Speech Therapist with a tenure area of Speech effective September 1, 2024.

<u>Name</u>	<u>Certification</u>	<u>Appointment Effective</u>	<u>Step/Rate</u>
Matthew Groot	Social Studies 7-12; Students With Disabilities – Grades 7-12 – Social Studies	9/1/2024	Step 19
Sarah Ducar	Childhood Ed 1 – 6; Students w/ Disabilities 1 – 6; Students w/ Disabilities N – 2; Early Childhood Ed B – 2	7/1/2024	Step 2
Melissa Armsden	Students w/ Disabilities 7-12 Social Studies; Social Studies 7-12	9/1/2024	Step 13
Keyla Bay	Childhood Ed 1 – 6	7/1/2024	Step 2
Jessica Mahoney	Childhood Ed 1 – 6; Early Childhood Ed B – 2	9/1/2024	Step 2
Jennifer Rhode	Speech & Language Disabilities	9/1/2024	Step 8

7) Substitute Dean of Students at Middle School

Kelly Edinger-Scammell

8) Tenure Appointments

for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Stephanie Scheemaker	Elementary	1/15/2024

9) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Sydney Close
Margaret Adams
Julia Ross-McGuire
Emma Landrigan
Quinn Nolan
Allison Drake
Emma Grace Wade



Matthew Belles

10) Co-Curricular Position

Heidi Reybrouck – Assistant Musical Director for the Academy Spring Musical.

11) Spring Coach

the following individual to a Spring Coach position at a rate in accordance with contract:

Kyle Stanney – Assistant Varsity Boys Lacrosse; Step 7C

12) New Compensated Club

the following club to be added to the CTA Contract, Co-Curricular, Appendix A as compensated club under Group A beginning the 2024-2025 school year:

Primary-Elementary School Student Musical Production

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on May 10, 2024. The Committee had a pre-audit discussion with Mr. Tom Zuber, Mengel, Metzger & Barr, a quarterly claims audit report and discussed fund balance projections.

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Beth Thomas reported out on behalf of CIE which met on May 8, 2204. The Committee reviewed a Pilot program for K-5 called Great Body Shop which will return with further information, membership for the 2024-2025 school year was reviewed and Ms. Kris VanDuyne provided a professional development update.

Upcoming Events

- May 16- District Health and Safety
- May 21- District Budget and Board of Education Vote
- May 22- Board Meeting
- May 23- Middle School Small Ensemble Concert
- May 27- Memorial Day- No School
- May 29- Middle School Orchestra Concert
- May 30- Academy Spring Concert I
- June 4- 4th and 5th Grade Chorus Concert
- June 5- Middle School Concert
- June 6- Academy Spring Concert II
- June 7- Audit Committee Meeting
- June 8-9 Madrigal Dinner
- June 9- Senior Sunset
- June 10- Board Meeting
- June 10- 5th Grade Band & Orchestra Concert
- June 11- Transitional & Kindergarten Parent Night
- June 11- Middle School Choir Concert
- June 12- Policy Committee Meeting
- June 12- 4th Grade Band and Orchestra Concert



Canandaigua City
School District

Minutes -May 13, 2024-

-
- June 13- Senior Awards Ceremony
 - June 14- Flag Day Ceremony
 - June 19- Juneteenth- No School
 - June 23- Class of 2024 Commencement

Adjournment

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:15 p.m. The next Regular meeting will be on June 10, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk



The Regular meeting of the Canandaigua City School District Board of Education was held on Tuesday, May 22, 2024 at 6:00 p.m. at the District Office, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr

LEADERSHIP TEAM ABSENT: Brian Nolan, Matt Fitch, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:00 p.m. by leading all in the Pledge of Allegiance.

Acceptance of Vote

Upon a motion made by Dr. Schneider, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education accepted the results of the 2024-2025 vote.

APPROVED: VOTE

Budget

1,654- Yes

533- No

Proposition 2- Transportation Purchase

1,654- Yes

537- No

Board of Education Candidates- Two positions open

1,122- Milton Johnson

1,459- Beth Thomas

543- Kent Gigles

542- Amber Valvano

596- Paul Harvey

Beth Thomas and Milton Johnson re-elected

Proposition 3- Wood Library

1,590- Yes

608- No

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

APPROVED: CONSENSUS



Personnel

1. Instructional Personnel

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Kristin Williamson received her Bachelor's degree in Early Childhood Development and Elementary Education from the University of Delaware. She received her Master's degree in Special Education from Springfield College. She earned her CAS in Educational Leadership from The University of Rochester. Ms. Williamson has been working in public and private education for 18 years including 9 years in Education Administration. Ms. Williamson will be appointed to a 1.0 FTE, 3-year probationary UPK-5 Director of Instruction with a tenure area of UPK-5 Director of Instruction effective July 1, 2024.

<u>Name</u>	<u>Certification</u>	<u>Appointment Effective</u>	<u>Step/Rate</u>
Kristin Williamson	SDL; SBL; Early Childhood Ed B-2; Childhood Ed 1-6	7/1/2024	Per Contract

2) Interim Substitute

The following individual has been recommended for an Interim Substitute position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Tammy Wood	Director of Special Programs	DW	5/22/2024 – 7/5/2024

3) Interim Principal

The following individual has been recommended for an Interim Principal position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kristine VanDuyne	Principal	Middle School	5/9/2024

4) Teacher On Special Assignment

The following staff member is recommended for a Special Assignment for the 2024-2025 school year and will remain on their current salary track and tenure area:

Amy Rothermel – K-5 Math/Science Instructional Coach

End of Consensus Agenda

Adjournment

Upon a motion made Mrs. Thomas, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:02 p.m. The next Regular meeting will be on June 10, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk

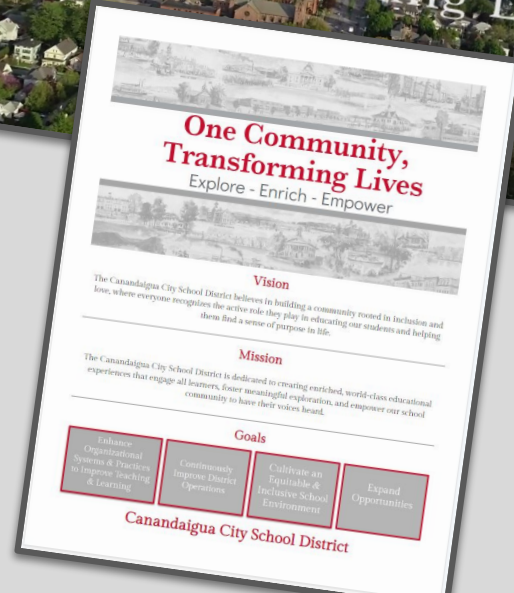
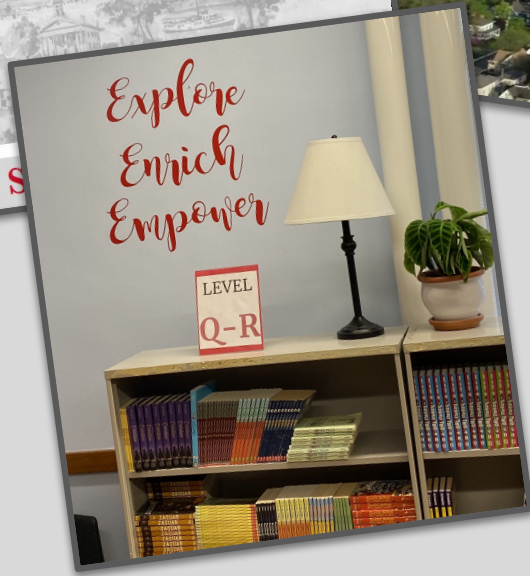
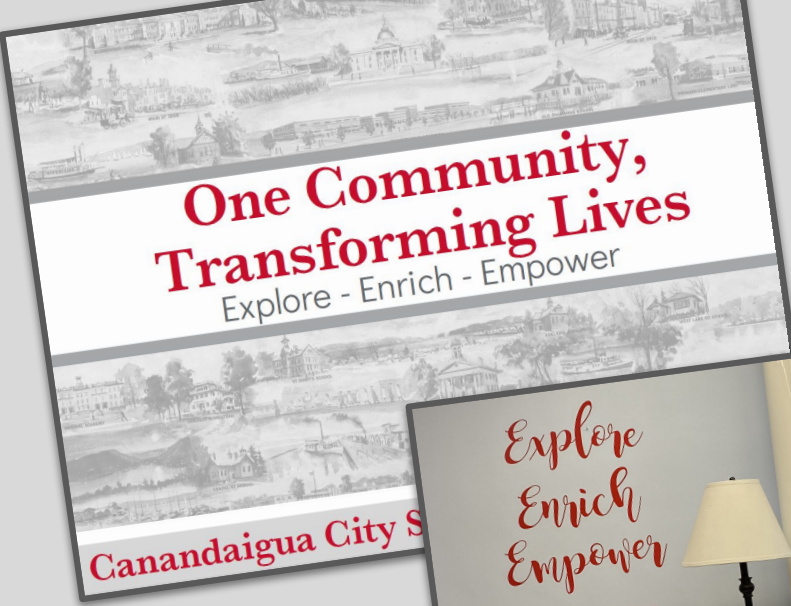
Strategic Plan Update to BOE

June 10, 2024



Canandaigua City School District

One Community. Transforming Lives



Canandaigua City School District

One Community. Transforming Lives

Canandaigua City School District

Vision Statement: One Community, Transforming Lives

The Canandaigua City School District believes in building a community rooted in inclusion and love, where everyone recognizes the active role they play in educating our children and helping them find a sense of purpose in life.

Mission Statement: Enrich - Explore - Empower

The Canandaigua City School District is dedicated to creating enriched, world-class educational experiences that engage all learners, foster meaningful exploration, and empower our school community to have their voices heard.

Values

Learning

- Educating and preparing our students for success in life
- Creative thinking and problem solving in authentic contexts
- Intellectual and academic curiosity and advancement through impactful pedagogy
- Organic professional learning for staff

Community

- Support and engagement
- Authentic and meaningful community experiences
- Inclusion
- Equity
- Community partnerships
- Climate and culture
- Effective and transparent communication

Whole-Child Development

- Social emotional learning
- Character education
- Comprehensive co-curricular offerings

Goals

1. Enhance Organizational Systems & Practices to Improve Teaching & Learning

2. Continuously Improve District Operations

3. Cultivate an Equitable & Inclusive School Environment

4. Expand Opportunities

Strategic Initiatives

Metrics



Canandaigua City School District

One Community, Transforming Lives

Strategic Plan Update

Goal #1 Enhance Organizational Systems & Practices to Improve Teaching & Learning

Evidence of Accomplishment

- Support and sustainability planning for 24-25- Post stimulus funding
 - Supporting K-5 Science Labs
 - Hiring of UPK-5 Director
 - Exploring future supports to meet data needs
- Continued Solution Tree partnership
 - Collaboration with Lyons CSD
 - Summer planning dates with building teams
- Professional Learning 24-25
 - Summer planning for Sept. conference days and 1-1 professional learning



Canandaigua City School District

One Community. Transforming Lives

Strategic Plan Update

Goal#2 Continuously Improve District Operations

Evidence of Accomplishment

- Final phases of the capital project (see images)



Elementary School Tile & Signage



Middle School Lockers & Tile Work



Academy Parking Lot Redesign



Elementary Gym

- Scheduled work at CACC this summer
- Engaged in targeted monitoring review of all ESSA funded programs



Canandaigua City School District

One Community. Transforming Lives

Strategic Plan Update

Goal #3 Cultivate an Equitable & Inclusive School Environment

Evidence of Accomplishment

- Monitored DEI (Diversity, Equity, and Inclusion) Management Plan. Advisory Committee will again convene this summer to create/update our 24-25 plan
- Continued expansion of translation services to support communication with families
- Admin team met today to reflect on celebrations and needs to support goals centered on Restorative Practices.
- Additional Learning: REN Summer Conference July 18 and 19



Canandaigua City School District

One Community. Transforming Lives

Strategic Plan Update

Goal #4 Expand Opportunities

Evidence of Accomplishment

- Teen Job Fair (March) 20 local businesses/companies represented
- Partnered with FLCC to explore a concept for micro credentialing for students at CACC (and possibly the Academy in the future)
- Greenhouse for CACC students and enhancement to building to support programming
- Engaged in local and regional Special Olympics events in May.



Canandaigua City School District

One Community. Transforming Lives

Questions?



Canandaigua City School District

One Community. Transforming Lives