

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Slatington, PA**

# Posting

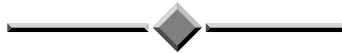
**#87-2025**

<b>POSTING DATE:</b>	<b>March 6, 2025</b>
<b>EXPIRATION DATE:</b>	<b>Until Filled</b>

TO: All Interested Parties

FROM: Dr. Matthew J. Link, Superintendent

SUBJECT: Director of Athletics and Student Activities



Northern Lehigh School District is seeking a **Director of Athletics and Student Activities** to oversee and enhance the district's athletic and extracurricular programs. This role involves managing daily operations, long-term planning, staffing, budgeting, and event coordination for grades 7-12 athletics and activities.

**Qualifications:**

- Bachelor's degree in education, Sports Management, Recreation, or a related field preferred.
- Minimum of five years of experience in event/activity management preferred.
- Strong leadership, communication, and organizational skills.
- Knowledge of PIAA policies, scheduling, and event planning.
- Ability to work flexible hours, including evenings and weekends.

**Primary Responsibilities:**

- Develop and oversee athletic and activity programs, ensuring student engagement and success.
- Supervise staff, coaches, and volunteers, providing training and guidance.
- Ensure compliance with PIAA, District XI, and league policies.
- Manage budgets, scheduling, and facility use for events and activities.
- Collaborate with neighboring districts and community stakeholders.
- Maintain safety standards and address emergency situations as needed

The Northern Lehigh School District is an Equal Opportunity Employer. Interested and qualified persons should submit a letter of interest, resume, transcripts, three letters of recommendation, and copies of clearances to: Human Resources Department, Administration Office, 1201 Shadow Oaks Lane, Slatington, PA 18080 or electronically to [hr@nlsd.org](mailto:hr@nlsd.org). Only application materials received by the Human Resources Department will be considered.

***AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION / TITLE IX EMPLOYER***

MJL: aj