

# **Unified School District of De Pere**

## **2025 Summer School, June 3-20**

***Course Request Period Begins Monday, April 7th at 8:00am***

Class offerings include exploratory, enrichment, sports, math and reading intervention classes.

Summer School catalogs are available to view online, along with important instructions about requesting courses. Go to the district website, [www.deperek12.org](http://www.deperek12.org), click on "Teaching and Learning", then on "[Summer Programs](#)."

Pre-K through grade 2 courses will be held at Heritage Elementary, and courses for grades 3 – 8 will be held at De Pere Middle School. Speed and Strength, ACT Prep classes, and some athletic programs will be held at the High School.

Parents/students will use the Infinite Campus Portal to **request** courses from those offered. The request/scheduling process will consist of a daily cycle during the registration window of April 7th through 11th (see details in the [Registration Guide](#)).

Summer School course requests will be accepted on the Infinite Campus Portal beginning **Monday, April 7** at **8:00 AM** and concluding on Friday, April 11. **The Portal request option will be closed between 6:00-8:00am each day** to allow the automated scheduler to process the previous day's requests.

**DO NOT LOG INTO THE PORTAL PRIOR TO 8:00AM EACH DAY.**

- **If your child is a current student in a De Pere school**, you will log in to your Parent Portal account between 8:00am Monday, April 7 through Friday, April 11, to enter your summer school class requests.
- **If your child is not currently enrolled at a Unified School District of De Pere school but did attend summer school in 2024**, you already have a Parent Portal account and a 2024 summer school enrollment was created for you. You will log in to your Parent Portal account between Monday, April 7 and Friday April 11, to enter your summer school class requests.

**If you require assistance accessing your Parent Portal, contact your child's school, the Summer School Secretary or the district office.**

- **If your child is not enrolled in a Unified School District of De Pere school and did not attend summer school in 2024**, you must complete a [Summer School Only enrollment](#). This option will be available on March 1. After your summer school-only registration is processed by our staff, an automated email will be sent to you that will include the user name and password for your Parent Portal account. **You must complete a summer school only enrollment by March 31 to ensure access to the Summer School course requests on April 7.**

### **More about the course request process**

- An automated system will honor as many requests as possible.
- It can be considered a daily lottery, as there is no preference given to any student when creating a class roster.
- However, there is some advantage to entering course requests on the first day of the course request period, prior to classes starting to fill up.
- It's also beneficial to enter alternate course requests, in case first choices aren't met.
- Grade levels listed in the catalog are for the CURRENT school year. Request courses based on your child's current grade in school.
- There are no exceptions for placing students in classes that don't match their current grade level.

**REMINDER: Do not log into the Portal before 8:00am each day during the course request period (April 7-11). The option to request summer school courses will not appear until 8:00am.**