

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, February 10, 2025 at 6:30 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Julianne Miller, Milton Johnson, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with fourth grader Ellieanah Hampton leading all in the Pledge of Allegiance.

Public Comments

No public comments.

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Dr. schneider, with all present voting yes, the Board of Education approved January 27, 2025 meeting minutes.

APPROVED: MINUTES

January 2025 Warrant Review

Upon a motion made by Mrs. Grimm on behalf of Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the January Warrants.

APPROVED: WARRANTS

A-69 General 9010975-9011027 (ACH)
A-70 General 20251-20321 (Check Print)
A-71 General 20234-20250 (In House)
A-72 General 14949826 (Manual)
A-75 General 9011028-9011065 (ACH)
A-76 General 20325-20408 (Check Print)
A-77 General 20322-20324 (In House)
C-13 Cafeteria 3308-3322
C-14 Cafeteria 3323-3339
F-20 Federal 9000532 (ACH)
F-21 Federal 983-985 (Check Print)
F-22 Federal 986 (Check Print)
H-3 Capital 723 (Check Print)
H-4 Capital 724 (Check Print)

Board Student Representative

Macy Schneckeburger reported out about National Honor Society and Read Across America event.

Superintendent's Report

Superintendent Farr noted the Bucket Truck Bid that was listed on the agenda has been pulled. The District will not be purchasing this vehicle.

Water Treatment Plant

Upon a motion made by Mrs. Miller, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved voting on the Water Treatment Plant.

APPROVED: VOTING ON WATER TREATMENT PLANT

WHEREAS, the Real Property Tax Law Section 406 authorizes the School District to grant a Real Property Tax Exemption for real property that is owned by a county, a city, town, or village and is located outside the municipal corporation's boundaries and such property is owned by a county, a city, town, or village having a population of less than one hundred thousand and is used as a water plant, pumping station, water treatment plant, watershed or reservoir, including necessary connections and appurtenances; provided that the governing board of the taxing jurisdiction in which the property is located agrees to the exemption in writing under Section 406(3); and

WHEREAS, the School District is a municipal corporation as defined by Real Property Tax Law Section 102; and

WHEREAS, the City of Canandaigua (the "City") which owns the property located at 3772 Co Rd 16, Canandaigua, New York 14424, Tax Parcel # 322400 112.00-01-18.100 (the "Property"), which is located outside of the geographic boundaries of the City, and inside the geographic boundaries of the School District, has requested the School District bestow the Real Property Tax Exemption; and

WHEREAS, according to the U.S. Census Bureau, the City's population was 10,480 as of July 1, 2023; and

WHEREAS, the Property is used for as a water treatment plant in the geographic area in which the School District is located; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The District hereby recognizes that the Property located at 3722 County Route 16, Canandaigua, New York, Tax Parcel # 322400 112.00-01-18.100, is owned by the City, located outside of the City's geographic boundaries and located in the geographic area in which the School District is located, is a water treatment plant.
2. The District hereby bestows to the City of Canandaigua a Real Property Tax Exemption for Tax Parcel #322400 112.00-01-18.100 pursuant to Real Property Tax Law Section 406(3).
3. This resolution shall take effect immediately upon its filing with the assessors of the City comprising the School District and the Ontario County Office of Real Property and shall be applicable to all assessment rolls prepared on or after March 1, 2025.

The question of adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Absent
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting No
Dr. Jen Schneider	Voting Yes
Ms. Jenny Tessendorf	Voting Yes

Mrs. Beth Thomas
Mrs. Jeanie Grimm

Voting Yes
Voting Yes

The resolution was thereupon declared adopted.

Presentation- Blue Ribbon Commission

Mr. Matt Schrage, Assistant Superintendent for Instruction, provided the Board with an update from the Board of Regents Blue Ribbon Commission on Graduation Measures and the timeline associated with the implementation of its recommendations.

Consensus Agenda

Upon a motion made by Mr. Johnson, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS

Business

1. Annual Election and Budget Vote

pursuant to Section 2606 of the Education Law that the date of May 6, 2025 be designated as the day of registration for the School Board Election and Budget Vote to be held on Tuesday, May 20, 2025; that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m. on May 6, 2025; and that the Board of Registration consist of Lisa Brunelli and Aline Clement.

That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Primary-Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Annual School Board Election and Propositions for Budget Vote and other Approved Propositions will be held on Tuesday, May 20, 2025 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.

2. Field Trip- Final Approval

the request of Mrs. Marissa Logue, Academy Principal, for final approval of the below trip:

- 1st Amendment 1st Vote, Rochester, NY- April 1-2, 2025 (*initial January 13, 2025*)

3. Donation

a donation from Canandaigua Rotary in the amount of \$4,000 for the Instrumental music club account. This is a result of the RPO Holiday Concert at Canandaigua Academy.

4. Agreement

an agreement for Free Application for Federal Student Aid (FAFSA) data collection to be used by families and counseling staff.

5. Architectural/Engineering Services

WHEREAS, the Board of Education of the Canandaigua Central School District (the "Board of Education") has determined that it is in the best interest of the School District to retain an architect/engineer to: provide architectural and engineering services; provide design, construction planning, and construction oversight; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis, and contract negotiation for work to be done under an exception to the competitive bidding requirements; provide status reports; and provide related



professional services ("Architectural/Engineering Services") in connection with its 2024 Capital Improvement Project (the "Project"); and

WHEREAS, LaBella Associates, DPC ("LaBella") was awarded a contract and provided pre-referendum Architectural/Engineering services for the Project; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with LaBella for the purpose of providing Architectural/Engineering Services for the post-referendum stage of the Project; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza, PC and LaBella have jointly prepared a contract and related documents for Architectural/Engineering Services for the Project (the "Post-Referendum Contract") which has been submitted to the Board of Education for consideration; and

WHEREAS, the School District's Superintendent has reviewed the Post-Referendum Contract and recommends approval as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of LaBella to provide Architectural/Engineering Services and proceed with the Project in accordance with the terms and conditions of the Post-Referendum Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Post-Referendum Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Post-Referendum Contract in connection with the Project.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

6. Canon of Literature- Initial Approval

an eighth-grade addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on January 8, 2025.

- *And Then Boom!* by Lisa Fipps

7. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of: December 18, 19, 20, 2024, January 7, 8, 9, 10, 13, 14, 15, 16, 17, 23, 27, and 28, 2025.



Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Roy Brown	Food Service Helper	Resignation	1/29/2025
Tara McClung	Teacher Aide	Resignation	1/30/2025
Natalia Matos	School Monitor	Declined job offer	2/3/2025
Mari Lynn Shaw	School Monitor	Resignation	2/14/2025
Caleb Friel	Building Maintenance Assistant	Resignation in order to accept another position in the District	2/9/2025

B. Leave of Absence

- 1) of Rebecca Hirschman, Teacher Aide, for a leave of absence from February 19, 2025 through June 30, 2025.

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Shayne Cooke	Substitute Cook	2/3/2025	\$17.91/hr.
Todd DeRycke	School Monitor	2/24/2025	\$15.50/hr.
Julia Friedman	Substitute Teacher Aide	2/24/2025	\$15.50/hr.
David Tuttle	School Bus Driver	2/3/2025	\$24.91/hr.
Hallie Martin	School Bus Driver	2/3/2025	\$24.91/hr.
Elizabeth Anton	Substitute RN	2/24/2025	\$22.00/hr.
Jessica Mulberger	Teacher Aide	2/24/2025	\$15.50/hr.
Caleb Friel	Custodial Worker	2/10/2025	\$16.66/hr.

2. Instructional Personnel

A. Resignation

- 1) of Taylor Fraser, Special Education Teacher, who has resigned from the District effective January 31, 2025.

B. Leave Of Absence

- 1) of Michael LaFave, Math Teacher at the Academy, who has requested a leave of absence for the 2025-2026 school year.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Caitlin Jasik who received her Bachelor's degree in Childhood and Special Education from St. John Fisher College. She earned her Master's degree in Literacy from Nazareth College. She



has been working in public education for 12 years. Ms. Jasik is appointed to a 1.0 FTE, 3-year probationary Elementary Education Teacher with a tenure area of Elementary effective March 13, 2025.

- 2) of Sara Kelly who received her Bachelor's degree in Inclusive Childhood Education from St. John Fisher University. She earned her Master's degree in Literacy from Roberts Wesleyan University. She has worked for the District since 2021 as a Teacher Aide and a Long-Term Substitute AIS Teacher since the 2023-2024 school year. Ms. Kelly is appointed to 1.0 FTE, 2.5-year probationary Special Education Teacher effective February 10, 2025.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Caitlin Jasik	Childhood Education 1-6; Students w/ Disabilities 1-6; Literacy B-6; Students w/ Disabilities B-2; Early Childhood Education B-2	3/13/2025	Step 13	3 years
Sara Kelly	Childhood Ed 1-6; Students w/ Disabilities 1-6	2/10/2025	Step 2	2.5 years

3) 2024-2025 Coach

the following staff for 2024-2025 Coaching positions at rates in accordance with contract:

Nate Gilligan – JV Wrestling Coach – 0.25 of Step 1D

4) Administrative Substitute

the following individual to a substitute position at an agreed upon rate:

Jennifer Marafioti Substitute CSE Chair

5) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Amy McCaffrey

Anders Namestnik

6) Certified Substitute Teachers

the following individual to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Leah Johnson

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mr. Milton Johnson reported out on behalf of the Audit Committee which met on February 7, 2025. The Committee reviewed the Request for Proposals for both Independent Audit and Internal Audit services, state aid, and tax collection update.



District Committee Reports

Safety / Health / Security Committee

Mr. John Polimeni reported on behalf of the Safety/Health/Security Committee which met on January 16, 2025. The Committee reviewed nurses reporting to bus accidents, the availability of EpiPens in AED boxes, annual update to the Safety Plan, temperature regulation and lice protocol.

Upcoming Events

- February 11- Frieda O'Hanlon District Spelling Bee
- February 13- MS Small Ensemble Concert
- February 17-21- February Break
- February 28- UPK Application Deadline
- March 1- Transitional Kindergarten Application Opens
- March 3- Board of Education Meeting
- March 7, 8, 9- Academy Players Spring Musical
- March 11- District Orchestra Concert
- March 14- Superintendent Conference Day
- March 14- Transitional Kindergarten Deadline
- March 14, 15- Academy Players Spring Musical
- March 17- Spring JV/Varsity Sports Begin
- March 18- 6th Grade Band and Chorus Concert
- March 19- College Night
- March 20- 7th Grade Band and Chorus Concert

Adjournment

Upon a motion made by Mrs. Personale, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:13 p.m. The next Regular meeting will be on March 3, 2025 at 6:30p.m. at the Operations Center.

Respectfully submitted,

Matt Fitch
District Clerk Pro Tem