

BEAR FACTS 2024-2025

CHERRY CREEK HIGH SCHOOL

VISION STATEMENT

We envision that each member of the CCHS community will be equipped Intellectually, socially, and emotionally in pursuit of their chosen path.

STUDENT CODE OF ETHICS

As a Cherry Creek High School student, I will not lie, cheat, or steal in any of my endeavors; I will respect school property and the property of others; I will respect the rights and opinions of students, faculty, and members of the community; I will promote ethical behavior within the school and the community.

OUR PLEDGE

I pledge to oppose prejudice at Creek and to stop those who violate the civil rights of anyone. I pledge to speak out against anyone who intimidates or hurts those of a different race, religion, ethnic group, sexual orientation, or those with disabilities. I pledge to support those who are targets of harassment. I pledge to tolerate others and be aware of my own biases. I pledge to embrace rather than fear diversity.

MISSION STATEMENT

Our mission is to ignite curiosity, empower intellectual growth, and foster engagement in an inclusive community that respects all identities while providing nurturing and expansive experiences.



BRUINS SPIRIT SONG

On Ye Bruins

On Ye Bruins

Fight on for your fame

Ra Ra Ra

Let's be true to the red, white and blue

Score one for your name Ra Ra Ra

On ye Bruins

On ye Bruins

Fight on for your fame, yeah!

Fight, Bruins, fight and we will win this game

Go, Fight, Win!



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FOR PARENTS AND GUARDIANS

BEST RESOURCES FOR SCHOOL INFORMATION?

The Bear Facts Handbook

Online @ Cherry Creek High School website

Week at Creek email newsletters

For Policy Translations <https://www.cherrycreekschools.org/Page/4104>-

WHO IS MY STUDENT'S COUNSELOR?

<u>Counselor</u>	<u>Alpha Assignment</u>
Lisa Wiese	A-Bo
Deana Tucker	Bp-Dat
Erin McClure	Dau-Garn
Christine Snow	Garo-Hue
Tyler Fischels	Huf-Lan
Shelly Johnson	Lanc-May
Craig Wittgrove	Maz-Noo
Chris Win	Nop-Ree
McCall Pace	Ref-Sn
Susan Swisher	So-Truo
Toni Cole	Trup-Z
Kacey Morgan	GT Resource Counselor
Stephanie Worrell	GT Resource Counselor
Renee Beck	GT Resource Counselor

WHO IS MY STUDENT'S DEAN?

Deans' Alpha:

A-Da	Dean Brittany Fadeyi720-554-2378
Db-Ho	Dean Maggie Pelz720-554-2328
Hp-Me	Dean Natasha Utterback ...720-554-2208
Mf-Sa	Dean Jamie Weber720-554-2416
Sb-Z	Dean Brock Felchle720-554-2203

HOW DO I GET MY STUDENT OUT OF CLASS?

Please provide a note to the teacher, **IN ADVANCE** of the class period requiring early dismissal. The note should be signed by the parent/ guardian and state the reason and time the student needs to be released from class. For the student to be excused

(E), the parent/guardian must also call the dean's attendance line **IN ADVANCE** of the class period requiring early dismissal.

WHAT NUMBER DO I CALL TO REPORT ATTENDANCE?

Deans' Alpha for recorded attendance message

A-Da	Dean Brittany Fadeyi	720-554-2591
Db-Ho	Dean Maggie Pelz	720-554-2592
Hp-Me	Dean Natasha Utterback ..	720-554-2593
Mf-Sa	Dean Jamie Weber	720-554-2594
Sb-Z	Dean Brock Felchle	720-5154-2595

Spanish Language Attendance Message 720-554-2596

WHAT DOES IT MEAN WHEN THERE IS A SCHOOL DELAY?

In the event of a delayed start (storm schedule), the bus pick-up is 90 minutes delayed and class (first period) will begin 90 minutes later than a regular school-day schedule.

HOW DOES MY STUDENT OBTAIN A PARKING DECAL?

Seniors and juniors can purchase a decal at check-in before the beginning of school. The student must complete the CCHS Parking Application. The student must have a valid driver's license and a copy of the vehicle registration. The cost of a parking permit is \$50.

WHERE IS THE CCHS LOST AND FOUND?

The Lost & Found is in the Security Office, located in the East Building.

HOW DO I ADD MONEY TO MY STUDENT'S CAFETERIA ACCOUNT?

To load money onto student accounts, cash or check may be submitted directly to the Food Manager in the cafeteria or parent/guardians may load money via the PAY PAMS system on the district website.

HOW DO I PAY FOR FEES AND FINES?

The Bookkeeping Office, located in the West Building (200C), is open every school day from 7:30 a.m. to 1:30 p.m. and 3:30 p.m. to 4:00 p.m. **Bookkeeping will be closed from 1:30 to 3:30 p.m. each school day.** Bookkeeping can be reached by calling 720-554-2397 or emailing at cchbookkeeping@cherrycreekschools.org.

Fees can be paid through RevTrak which can be accessed through the payment link on the CCHS homepage. Fines can be paid through the Parent Portal-PowerSchool tile, which links to RevTrak.

HOW DO I GET AN UNOFFICIAL TRANSCRIPT FOR MY STUDENT?

An unofficial transcript can be obtained through the Registrar's Office (IC700) 720-554-2343.

WHO SHOULD I CONTACT ABOUT MENTAL HEALTH CONCERNS FOR MY STUDENT?

Alexis Toussaint	A-Dat	720-554-2445
Nancy Patrick	Dau-May	720-554-2479
Lisa Geissler	Maz-Z	720-554-2268
Meli Holohan	ILC	720-554-2350

WHERE CAN I FIND INFORMATION FOR THE SENIOR CLASS

Important dates and information about the senior class can be found on the CCHS website, under Students/Senior information.

WHEN IS FALL, WINTER, AND SPRING BREAK

Fall- October 14-18, 2024

Winter- December 23, 2024 -January 7, 2025

Spring- March 17-21, 2025

CHERRY CREEK HIGH SCHOOL ADMINISTRATIVE DIRECTORY 2024-2025

BOARD OF EDUCATION

Kelly BatesPresident, District D
Janice McDonald Vice President, District B
Anne Egan Treasurer, District A
Angela GarlandSecretary, District C
Ruthie Knowles..... Asst. Secretary-Treasurer, District E

DISTRICT ADMINISTRATIVE STAFF

Chris SmithSuperintendent
Jennifer Perry.....Deputy Superintendent
Diana Roybal.Asst. Super; Perf. Improvement
Tony PooleAsst. Super; Special Populations
Dereck Muellner.....Asst.Super; Education Operations
Brenda Smith Chief Human Resource Officer
Abbe SmithChief Communications Officer
Scott Smith.....CFO/COO, Finance & Operations
Sonja McKenzie.....General Legal Counsel
Joe Glover..... Executive Director of High School Education
La Toyua Tolbert..... Asst. Super, Equity, Culture,
Community Engagement

SCHOOL ADMINISTRATIVE STAFF

Ryan T. Silva, Principal720-554-2281
Krista Keogh, Asst. Principal720-554-2255
Marcus McDavid, Asst. Principal.....720-554-2343
Jessica Robinson, Asst. Principal720-554-2308
Kevin Uhlig, Asst. Principal/Equity Officer720-554-2222
Kelly Devitt, Activities Director Admin720-554-2393
Brynn Thomas, Campus Administrator720-554-2175
Jason Wilkins, Athletic Director720-554-2461

IMPORTANT PHONE NUMBERS

Activities Office720-554-2393

Attendance Office720-554-2242

Athletic Department720-554-2461

Bear Necessities Book Store.....720-554-2029

Bookkeeping Office.....720-554-2396

Business Department720-554-2412

Counseling Office 720-554-2250/2260

Post Graduate Center.....720-554-2340

Deans' Offices:

A-Da**Dean Brittany Fadeyi**.....720-554-2378

Db-Ho**Dean Maggie Pelz**720-554-2328

Hp-Me**Dean Natasha Utterback**...720-554-2208

Mf-Sa.....**Dean Jamie Weber**.....720-554-2416

Sb-Z.....**Dean Brock Felchle**720-554-2203

English Department720-554-2332

Fine Arts Department720-554-2307

Fine Arts Theater720-554-2306

World Language Dept.720-554-2379

Smith Library/Media Center.....720-554-2398

Attendance/Facilities (East).....720-554-2222

Main Office (West)720-554-2285

Math Department720-554-2300

Nurse (East) A-La & ILC.....720-554-2206

Nurse (West) Le-Z720-554-2220

Physical Education Department720-554-2461

Registrar's Office 720-554-2343

School Resource Officers.....720-554-2440/2926/2215

Security720-554-2287

Science Department720-554-2274

Social Studies Dept.720-554-2258

Student Achievement Services720-554-2219

Tech/Help Desk720-554-2499

Safe-To-Tell Line877-542-7233

PARENT-TEACHER-COMMUNITY ORGANIZATION (PTCO)

Jeff Costello (Co-President).....	720-756-8317
Craig Goettsch (Co-President)	303-303-3696
Kim Lacob, Secretary	303-882-3806
Elizabeth Bruff, Treasurer.....	720-266-7589
Brandy Schmiedel, Treasurer-incoming.....	720-592-9549
Stacy Johnson, VP Fundraising.....	720-201-5732
Katie Briggs, VP Communications.....	720-980-5899

REGULAR SCHOOL DAY SCHEDULE

Mon., Tuesday, Thursday, Friday 8:20 a.m.-3:30 p.m.

PERIODS	TIMES
1.....	8:20 – 9:12
2.....	9:19 – 10:06
3.....	10:13 – 11:00
4.....	11:07 – 11:54
5.....	12:01 – 12:48
6.....	12:55 – 1:42
7.....	1:49 – 2:36
8.....	2:43 – 3:30

ADVISORY SCHEDULE

Wednesday 8:20 a.m. -3:30 p.m.

PERIODS	TIMES
1.....	8:20 – 9:00
2.....	9:07 – 9:47
Advisory	9:54 – 10:48
3.....	10:55 – 11:35
4.....	11:42 – 12:22
5.....	12:29 – 1:09
6.....	1:16 – 1:56
7.....	2:03 – 2:43
8.....	2:50 – 3:30

ASSEMBLY SCHEDULE

PERIODS	TIMES
1.....	8:20 – 9:01
2.....	9:08 – 9:49
ASSEMBLY	9:56 – 10:41
3.....	10:48 – 11:29
4.....	11:36 – 12:17
5.....	12:24 – 1:05
6.....	1:12 – 1:53
7.....	2:00 – 2:41
8.....	2:47 – 3:30

STORM DELAY SCHEDULE (REGULAR)

In the event of a delayed start (storm schedule), bus pick-up and school starting times are delayed 90 minutes.

PERIODS	TIMES
1.....	9:50 – 10:29
2.....	10:36 – 11:12
3.....	11:19 – 11:55
4.....	12:02 – 12:38
5.....	12:45 – 1:21
6.....	1:28 – 2:04
7.....	2:11 – 2:47
8.....	2:54 – 3:30

STORM DELAY (ADVISORY WED. ONLY)

PERIODS	TIMES
1.....	9:50 – 10:20
2.....	10:27 – 10:57
Advisory	11:04 – 11:48
3.....	11:55 – 12:25
4.....	12:32 – 1:02
5.....	1:09 – 1:39
6.....	1:46 – 2:16
7.....	2:23 – 2:53
8.....	3:00 – 3:30

Snow Delay and Closures Information

Hotline: 720-554-4701/www.cherrycreekschools.org

STORM DELAY FINAL EXAM SCHEDULE

In the event a storm closes school during an exam schedule, exams will continue at the point that they were interrupted, when school resumes.

Cherry Creek High School Final Exam Schedule 2024-2025

	Day 1		Day 2		Day 3		Day 4
1st Semester	12/17/2024		12/18/2024		12/19/2024		12/20/2024
2nd Semester	5/19/2025		5/20/2025		5/22/2025**		5/23/2025
8:20-9:05	**PREP**		**PREP**		**PREP**		Make-Up Exams (With prior approval from teacher)
	Sem. 1	Sem. 2	Sem. 1	Sem. 2	Sem. 1	Sem. 2	
9:15-10:45	2	5	1	1	3	3	Make-Up Exams (With prior approval from teacher)
10:55-12:25	5	8	4	4	7	7	End of Semester Assembly
LUNCH	-	-	-	-	-	-	-
1:10-2:40	6	2	8	6	**PREP**	**PREP**	Student Confer- ences
2:40-3:30	**PREP** Stu- dent Confer- ences		**PREP** Student Confer- ences		**PREP** Student Conferences		Student Conferences

*Prep includes study time and /or the opportunity to meet with teachers.

**There will be no school on May 21, 2025, due to CCHS Graduation Ceremony.

***Changes made to the Finals Schedule are published on the CCHS website.

IMPORTANT DATES 2024-2025

***Dates subject to change, please check the CCHS website.**

August 6.....Senior Check-In

August 7.....Junior Check-In

August 8.....Sophomore Check-In

August 9.....Freshmen Check-In

August 14.....Late Check-In (All Grades)

August 12.....New Student (10th, 11th, 12th) Orientation

August 12.....Freshman Orientation

August 14.....First Day of School, All Students

August 15 New-Student Parent's Night, 6-8 p.m.
August 21 Back-to-School Night, 6:30-9 p.m.
August 28Club Fair
September 2 Labor Day – No School
September 23-27Homecoming Spirit Week
September 28Homecoming Dance, South Gym
October 9 College Readiness Day
October 14-18.....Fall Break
November 6 Future Bruins Night, 6-9pm
November 27 Non-Contact Day
November 27-29 Thanksgiving Vacation
December 17-20 Final Exams for 1st Semester
December 23 - January 7 Winter Break
January 7 Non-Contact Day
January 20Martin Luther King Day – No School
February 10 -14Power Week
February 17..... President's Day- No School
February 18..... Non-Contact Day
February 5..... Academic Awards Night
March 17-21..... Spring Break
May 17Prom
May 12 Senior Awards Night
May 13 Bruins' Choice Awards
May 5-9 & 13-17AP Testing
May 12 Senior Check Out
May 20 CCHS Graduation Rehearsal
May 21 CCHS Graduation, Stutler Bowl
May 19, 20, 22 Final Exams for 2nd Semester
May 23Last Day of School

DEPARTMENT HOMEWORK PHILOSOPHIES

BUSINESS DEPARTMENT

Due to the nature of our co-curricular clubs requiring so much time out of class, the Business, Family and Consumer Sciences Departments do not routinely assign homework. We hope that this gives our students an opportunity to spend time participating in the social and community service offerings and developing project management skills while working on their professional portfolios for DECA, FBLA and FCCLA.

ENGLISH DEPARTMENT

The English Department strives to develop critical thinking skills in all our students. Reading is the foundation of this goal. Students were first assigned reading in elementary school, and this continues through high school. Our reading assignments purposefully drive classroom discussions, vocabulary development, and writing practice and assessments. Teachers consider

ability level when assigning reading.

In addition to reading, students will practice their writing skills beyond class through journaling, comprehension questions and/or notes. Students will draft and edit writing assignments. Students will review grammatical rules to improve their editing

and standardized test taking skills.

FINE ARTS DEPARTMENT

Homework should be purposeful, relevant, and allow for individualized feedback. It should reinforce learning or help prepare students for future learning.

Homework should not require extra resources or excessive adult support for the student to successfully complete it.

Homework should be succinct and assigned to be due after several days, or more. That allows students to schedule time to complete it in a manner that does not make it stressful for them to complete other homework and to be involved in sports, after school activities, evening performances, or family events and responsibilities.

Homework should not be assigned during school breaks.

MATH DEPARTMENT

Math homework at CCHS is intended to help students achieve greater understanding of class content. Homework is intentional, purposeful, and meaningful and has been discussed by each content area PLC. Redundancy has been minimized, except when needed for skill and mechanical development. Homework supports current class content, helps to support, and connects past content and is used to develop future content. Homework is assigned most nights and should be completed for use in the next day's class. Students are expected to take ownership of this process and be ready with questions from the homework. It is important students do homework on time and ask questions when needed so that problems do not accumulate. Completion of homework includes checking with provided resources. Homework participation is an important part of mathematical success.

P.E./HEALTH DEPARTMENT

Adventure Education:

The Adventure Program will assign homework to complement the daily curriculum as needed. The purpose is to reinforce proficiency in safety skills and personal student growth.

Fitness/Individual/Team Sports (FIT Classes):

Homework is not assigned but we encourage students to be active learners outside of class. Resources such as vocabulary or unit study guides are posted on Schoology for outside of class time and home references.

Health Education:

Health Education assigns limited to no homework. Students will have an opportunity to complete work in class. Class work that is not completed may become assignments to be completed as homework.

SCIENCE DEPARTMENT

In the Science Department, homework falls into one of three categories: as practice or review of material already presented in class, as a continuation of work that was started in class but wasn't finished, or as regular reading assignments that are necessary preparation for the next day's class. The purpose of homework, then, is to reinforce what is learned during a class period or to provide an initial exposure to concepts before students then work through those concepts in detail with their teacher. For most students, homework should not take more than 20 to 30 minutes per night and is worth anywhere from 5% to 25% of the final grade, depending on the course.

SOCIAL STUDIES DEPARTMENT

The general purpose of homework in social studies classes is to enhance and reinforce student learning as prescribed by both state social studies standards and the specific course curriculum of the various social studies classes offered at Cherry Creek High School.

More specifically, homework in social studies is designed to address several goals including:

- 1) Developing specific skills such as literacy, critical reading, note-taking, and test preparation.
- 2) Allowing for differentiation by giving students the ability to work at their own pace.
- 3) Increasing engagement and efficient use of classroom time by having students prepared with background knowledge through reading from the textbook or from relevant articles.
- 4) Providing opportunities for practice and the reinforcement of complex concepts.
- 5) Enhancing research and writing skills through independent research and individual writing assignments.
- 6) Developing self-discipline and time management skills needed for future success.

STUDENT ACHIEVEMENT SERVICES DEPARTMENT

In the Student Achievement Services department, we believe that the intention of homework is to provide materials that differentiate learning, reinforce concepts, and allow students to practice and sharpen their skills. Given this shared perspective, homework will support students in achieving their post-secondary aspirations.

WORLD LANGUAGES

World Languages utilizes homework as a tool for students to practice, at their own pace, concepts/information/skills that are learned in class. It provides time for self-assessment and reflection, to identify questions to bring to class for clarification. Sometimes homework is also used to enrich and stimulate learning.

ADVISORY

Advisory provides an opportunity to create space and time within the school environment to allow students and staff to build caring, stable, trusting relationships that support the social-emotional and academic growth of students. Advisory is mandatory, once a week class, and attendance is taken.

GRADING SYSTEM

A	–	90-100	(Excellent)
B	–	80-89	(Above Average)
C	–	70-79	(Average)
D	–	60-69	(Below Average)
F	–	0-59	(No Credit)
E	–	Grants credit, indicates effort rather than mastery	
		This calculates into GPA as a failing grade.	
S	–	Pass (Pass/Fail)	
US	–	Fail (Pass/Fail)	
AU	–	Audit, No Credit	
I	–	Incomplete	
WD	–	Withdraw	
WF	–	Withdraw Fail	
WP	–	Withdraw Pass	

GRADE POINT AVERAGE

1. All courses receiving a letter grade will be used in computing the student's grade point average (GPA).
2. The following grade points are used to compute grade point average:

<u>Weighted Classes</u>	<u>Unweighted Classes</u>
A – 5 points	4 points
B – 4 points	3 points
C – 3 points	2 points
D – 1 point	1 point
E – 0 points	0 points
F – 0 points	0 points

Pass/Fail courses will be graded by:

S – Satisfactory (D or better work)

US – Unsatisfactory

3. Pass/Fail courses will not be calculated as part of a student's GPA.
4. Honors and Advanced Placement (AP) courses are accelerated courses that are identified on the student's permanent

record with an “**” and grades in these classes are weighted. Report cards and transcripts will reflect both weighted and unweighted GPAs for each semester of study.

5. Incomplete grades may be given at the discretion of the teacher if the student is unable to complete the course requirements by the end of the grading period due to extenuating circumstances. An “I” grade will be recorded and calculated into the grade point average with zero grade points. Upon completion of the missing work, the “I” will be changed to the new letter grade and the cumulative information (GPA, etc.) updated accordingly. The student has until the end of the next grading period to turn in any outstanding work; any incomplete grade that is not updated by that time will be recorded as an F (Fail/No Credit).

RECORDING GRADES/EARNING CREDIT

1. A grade for each course carried out is recorded on the student’s permanent record and may not be changed without the request of the teacher.
2. Students wishing to audit a course must complete a “Permission to Audit” form and submit it to the Registrar’s office, for approval, prior to the fifth week of the semester. This form must be completed for each semester separately. Courses taken on an “Audit” basis do not earn credit; however, students are required to attend class and complete all assigned coursework. AP courses cannot be audited.
3. Students entering after three weeks of the semester, from another school district, and/or with no proof of prior enrollment in a similar class, may also be placed on “Audit” status until withdrawal grades are received from the previous school.
4. If a student repeats a course, the most recent grade will be used for credit and GPA purposes. Students should consult the Registration Guide to determine if the course is repeatable for credit.
5. If a course is not repeatable and a student repeats the course the most recent grade will be used for credit and GPA purposes. Students are not permitted to repeat a course to improve a grade unless the initial grade was a D or F. Grades for courses repeated will remain on the permanent record but will not be calculated into the GPA.

REPORT CARDS-PROGRESS REPORTS

Report cards are emailed home at the end of each semester. Progress grades are available at the end of each quarter in PowerSchool. Progress grades are not part of a student’s overall credits or GPA. Parents may view their students’ academic progress at any time after **PowerSchool is activated the first week of the new school year**. Teachers are required to update grades in PowerSchool at least every two weeks. Throughout the year, parents are encouraged to contact teachers if they have questions or concerns about their students’ progress.

PASS-FAIL COURSES

Students who wish to take a course on a pass/fail basis rather than for a letter grade must pick up the application from the Registrar’s office and get permission from the teacher. Students must earn a D or better to receive a passing or satisfactory grade (designated on the transcript as “S”). Students who fail the course will receive an unsatisfactory grade (designated as “US” on the transcript). Students will receive credit for “S” grades; no credit is granted for “US” grades.

1. Course cannot be a specific graduation requirement as noted in the Registration Guide.
2. The grade will not be calculated into GPA.
3. Ninth, tenth, and eleventh graders, and/or transfer students may take one course per semester, (.5 credits per semester), on an S/US basis. If a 12th grader has not taken any S/US courses, 12th graders may take two S/US courses per semester (1.0 credits per semester). This includes Office and Teacher Assistants.
4. Students may take a maximum of 2.0 credits S/US while at Cherry Creek High School.
5. Students may not take more than one credit per academic area on an S/US basis.
6. A grade of S/US is not eligible for grade replacement.
7. There may be differences in the way colleges recalculate a course taken for S/US credit rather than for a traditional letter grade, including schools which may not accept the grade or may recalculate it as a “D” (with the lowest passing grade to earn an “S”).
8. The NCAA, (organization governing college athletics) will assign the lowest passing grade (“D”) in core course to meet

the NCAA eligibility requirements.

9. The following courses cannot be taken pass/fail*:
 - a. Any course is required to fulfill graduation requirements.
 - b. Advance Placement (AP) or Honors Courses.
10. Students who enroll as teacher/office assistants will receive "S" or "US" grades.
11. Pass/Fail grades cannot replace nor be replaced by a letter grade in the same class.
*Certain restrictions apply to CTE/CE/CCIC courses.

PHYSICAL EDUCATION (PE) WAIVERS *

Per School Board Policy IKF-2, students are required to complete all course requirements for graduation. Students may apply for a waiver of .5 (one semester class) of PE if they meet the following criteria. **Please note that the maximum number of PE credits that can be waived is .5 credits regardless of the number of years and/or sports in which the student participates.** A PE waiver does not decrease the total number of credits required for graduation.

1. **Athletic Waiver:** If a student in grades 9-12 participates at any level for one full season in a Cherry Creek School District sanctioned sport, the student can apply for a .5 credit PE waiver.
2. **Marching Band Waiver:** Students who participate in the Marching Band for **two** semesters may apply for a .5 PE waiver.
3. Students may also qualify for a PE waiver, depending on the overall number of credits earned at the end of their junior year. Students should discuss this option with their counselor.

CONTRACT COURSE OF STUDY (INDEPENDENT STUDY)

A Contract Course of Study (Independent Study) is an additional course not offered in the regular curriculum. This course of study must be arranged with the department coordinator and at the teacher's discretion. The student and teacher can agree, within certain guidelines, to assign a letter grade or a pass/fail grade.

*Honors or AP courses cannot be taken as independent study courses.

1. Student Responsibilities:

- a. Obtain and complete the Contract Course of Study petition. (These forms are available in the Registrar's Office.)
- b. Obtain the department coordinator and teacher signatures. The forms must be completed and returned to the Registrar's Office **within two weeks of the beginning of the semester**. All Contract Courses of Study must be completed during the regular school year (or current semester).
- c. A student may have only one independent study course per semester.

2. Teacher Responsibilities

- a. Meet with the student to discuss guidelines and course expectations prior to the student's enrollment in the independent study.
- b. Meet with the student on an ongoing basis for instruction and evaluation.
- c. Assign a grade at the end of each grading period per the agreement on the Contract Course of Study petition.

All independent study courses must be taught by Cherry Creek High School faculty or certified personnel approved by the department coordinator and the Assistant Principal in the Registrar's office. These courses will be approved only for students taking courses utilizing Cherry Creek High School facilities.

PLATO Computer Academy is an on-line computer program giving students an opportunity to retrieve credit for a class they previously failed. Students will earn an "S" for Satisfactory or "US" for Unsatisfactory. PLATO courses are not NCAA approved. Students are limited to 2.0 credits of PLATO courses during their high school career. CCHS has limited spots available in the program and offers only certain classes. Please see your counselor for more information.

Student responsibilities:

1. Obtain and complete the PLATO contract (forms are available in the Counseling Office).
2. Obtain the counselor and teacher signatures. The forms must be completed and returned to the Registrar's Office. All

contract courses of study must be completed during the regular school year (or current semester). According to CCHS grading policy, a grade of Incomplete will be issued if a semester class is not completed within the assigned semester. Once the course is completed the grade will be updated. The student has until the end of the next grading period to turn in any outstanding work; any incomplete grade that is not updated by that time will be recorded as an "US" (Unsatisfactory) with no credit.

3. Students may have only one independent study course per semester and must attend the class each day until the course is completed (or as specified by the contract).
4. If the Independent study course is dropped before 9/18/2024 (S1) or 2/14/2025 (S2) the class will not show on the student's transcript. After these dates, the transcript will show a WD.
5. The last day to add a PLATO class is three weeks prior to Senior checkout.

TERM DATES

2024/2025 Terms	Start Date
Semester 1	8/14/2024
Semester 2	1/7/2025
Quarter 1	8/14/2024
Quarter 2	10/21/2024
Quarter 3	1/7/2025
Quarter 4	3/24/2025

SCHEDULE CHANGE POLICY

	Event	Semester 1	Semester 2
	Arena Schedule Changes <i>Tentative</i>	8/14/2024 11 th & 12 th 8/15/2024 10 th only	1/8/25 11 th & 12 th 1/9/2025 9 th & 10 th only
	Last day to drop a course with no record on transcript.	8/21/2024	1/15/2025
	Last day to add a class or level change up.	9/4/2024	1/29/2025
	Last day to drop a course with a “WD” on transcript.	9/5/2024	1/30/2025
	Last day to submit Pass/Fail & Audit Applications to Registrar's Office.	9/18/2024	2/14/2025
	Progress grades collected	9/20/2024	2/14/2025
**	Last day to level change down for semester.	9/27/2024	2/14/2024
	Last day to level change down a year-long class	9/27/2024	1/10/2025
*	Last day to drop a course with a “WP” or “WF” on transcript.	11/4/2024	4/4/2025
**	Last day to withdraw from CCHS with transfer grades.	12/2/2024	5/2/2025
	Semester grades Collected.	12/20/2024	5/23/2024

* Please note: Any course dropped after WP/WF deadline will receive an automatic 'F'. Any course added after WP/WF deadline will be taken as an “audit” and will earn no credit. Withdrawal grades do not impact GPA.

** Students wishing to change a year-long class must either make the change by the Semester 1 date or wait until after the end of Semester 1.

***Students wanting to withdraw from CCHS and receive transfer grades must do so by this date.

A grade of WF has implication for a student CHSAA eligibility.

ARENA SCHEDULE CHANGE GUIDELINES

Students may drop classes from their schedule **only** if this does not put them below the minimum number of classes required (5 for grades 11 and 12; 6 for grades 9 and 10) **and** does not affect the required number of 4 core classes. Students in grades 9, 10, 11 and 12 may add or change classes during arena schedule changes for the following reasons only (9th graders are only eligible to attend 2nd semester arena schedule changes):

- Graduation requirement (**grade 12 only**)
- Fewer than four core classes (**must add a class**)
- Short the required number of classes (**must add a class**)
- College admissions requirement (**grade 12 only**)
- Strengthening of schedule (**adding a class to an open period only**)
- Level Changes.
- Elective changes. A student may change semester long classes and/or elective classes only if the change does not impact other class periods and if there is room in the class the student wishes to add.

LEVEL CHANGES

Students may make a level change by working directly with the department coordinator prior to arena schedule changes. If the change involves moving multiple classes and/or class periods, the coordinator may direct the student to attend arena schedule changes. Students may move a core class to an open period with the permission of the department coordinator and there is room in the class.

A student may change semester long classes and/or elective classes **only** if the change does not impact other class periods **and** if there is room in the class the student wishes to add.

After arena schedule changes, students may see an on-call counselor during periods 4-6 to discuss schedule changes. Schedule changes due to medical or health concerns will require documentation from a medical provider. Changes will **only** be available for the reasons listed above. Students who want to make a level change may work directly with the respective department coordinators.

If a student wants to request a teacher change for any reason, the student should contact the department coordinator to discuss his/her concerns. Teacher changes will not be made without the opportunity for the student, parent, and teacher to discuss any concerns. The coordinator will only recommend a teacher change if she/he believes the change is in the best interest of all parties concerned.

A student who intends to drop a class must continue to attend the class until the drop/add paperwork has been signed and turned into the Registrar's Office and the class no longer appears on the student's schedule. Students who do not attend all classes on their schedules will be referred to the Dean for appropriate disciplinary action.

FOUR CORE REQUIREMENTS

1. School Board Policy IKF-1-E requires that all full-time students carry a minimum of four core classes each semester (English, Social Studies, Math, Science, World Language.). This policy is in support of the Colorado Commission of Higher Education requirements that regulate admission to Colorado universities and colleges.
2. Freshmen and sophomores must carry a minimum of three units of credit per semester (6 classes) as listed in the Registration Guide. Juniors and seniors must carry a minimum of two and one-half units of credit per semester (5 classes) as listed in the Registration Guide.
3. Students may apply for a waiver of the four core requirements according to specific criteria listed in the policy.

OUTSIDE CREDITS

In limited circumstances, students may request that credit taken at an accredited academic institution that is not part of the Cherry Creek School District be added to their Cherry Creek High School records and transcript. In most cases, these cases will be limited to elective courses that a student is unable to take due to scheduling conflicts during the regular school year or during the summer.

1. Any student who wishes to take coursework for CCHS credit at an institution that is not part of the Cherry Creek School District **must receive approval from the Assistant Principal in the Registrar's Office prior to enrolling in the course.**

Outside coursework will be awarded credit **only** if documentation is received on an official transcript from the accredited school.

2. A maximum of two units of outside credit may be applied toward graduation. However, if the student's class has graduated and the student is a continuing student, additional credit needed to complete graduation may be earned by a variety of means.
3. Transcripts for credit earned outside of Cherry Creek High School must be submitted prior to May 1st of the student's senior year to count toward graduation.

TRANSFER CREDITS

1. Students who transfer to Cherry Creek High School from outside the district will have their transcript evaluated by the Registrar's office. Although CCHS will accept all credits coming from another accredited district, the specific category in which these credits are applied is at the discretion of the Registrar.
2. Honors credit (weighted grades) will only be given if CCHS offers the same class at the honors level.
3. Transfer grades coming from an accredited academic institution will receive point values towards a GPA that correspond to that letter grade. Transfer grades coming from non-academic accredited programs will receive credit on a pass/fail basis.
4. Students who bring in transfer credits from a foreign school will receive pass/fail credit only.

TRANSFER PROGRESS GRADES

1. Students who transfer to Cherry Creek High School within the first three weeks of the semester will be responsible for appropriate make-up work. Students who transfer from one CCH teacher to another in the same course will bring the progress grade with them to the new teacher. The grade will be calculated into the semester grade.
2. Students who transfer after the first three weeks of the semester must bring transfer grades with them or they will be placed on audit status for the remainder of the semester and will not earn credit. Transfer grades will be applied to the corresponding courses at CCHS and will calculate into the semester grades for those courses.
3. Students who do a level change from an unweighted to a weighted course at CCHS will bring the progress grades to the new course. Students level changing from a weighted to an unweighted class will receive a transfer grade that will be increased by 10 (percentage points i.e., 71% in English 9 Honors will transfer to CP English 9 as 81%).
4. In all the above situations, the transfer grades will appear in the grade book. However, at the end of the grading period, the teacher may use professional judgment when calculating the final grade.

SUMMER SCHOOL

1. Advanced approval of a student's counselor is required before a student register for summer school.
2. Courses taken for credit in an approved accredited summer school program will be recorded on the student's permanent record, and grades and credits received will apply toward graduation.
3. Only those students who have matriculated to high school may earn credit toward graduation in summer school. Students who have completed eighth grade, and have not yet begun ninth grade, **may not** enroll in high school summer school courses and receive credit.
4. Summer school credits cannot fulfill specific graduation requirements (i.e., English, U.S. History, Math, etc.) unless the course is taken to replace a prior "D" or "F" grade. Health, PE, American Government, and district online courses are the only exceptions to this rule. However, if the student's class has graduated, the student may take any necessary class to meet graduation requirements with prior approval.
5. Only grades of "D" and "F" may be replaced by completing courses in summer school. If a student wishes to complete a summer school course to replace a "D" or "F", this course must be completed the summer immediately following the completion of the academic year where the "D" or "F" was earned.
6. All letter grades earned in summer school classes approved by the Registrar will be calculated in the GPA. All CCSD summer school grades will automatically replace the previously earned grade.

GRADUATION

For a student to graduate from Cherry Creek High School, he/she must be a full-time student the full semester prior to graduating. Seniors may participate in the commencement ceremony only if they have completed all required credits and do not

have any fines on their PowerSchool account. There are no exceptions to this requirement. Students will receive their diploma upon completion of all credit and payment of any outstanding fines or fees.

EARLY GRADUATION

A student who requests early graduation must meet all graduation requirements prior to terminating enrollment at CCHS. Students wishing to apply for early graduation must comply with the following:

1. Discuss the request with your counselor to discuss credits earned to meet graduation requirements as well as plans to meet any additional credits. If the counselor, student, and parents/guardians feel that early graduation can be completed, the student must fill out an application with the Registrar's office.
2. Junior graduates may be considered for Senior Awards presented at Senior Awards Night in April.
3. If a junior graduate's cumulative weighted GPA after 6 semesters (the sixth semester is the last semester for a Junior Graduate) is 3.75-5.0, the junior grad will earn a gold cord to wear to graduation. If the junior graduate's sixth semester cumulative weighted GPA is 3.5-3.7499, they will earn a blue cord to wear at graduation.
4. Junior and early graduates will complete check out procedures on the same day that graduating seniors check out. This is the last day of classes for graduating students.
5. Junior graduates may participate in senior events in the spring (such as yearbook signing), but not in the fall (such as the senior photo)
6. Junior graduate names will be printed in the commencement program; junior graduates may participate in the graduation ceremony if they have earned the required number of credits by check out.
7. A junior who wishes to graduate early must be in attendance three full quarters prior to graduation.

HONOR ROLL

Students in grades 9-12 may qualify for Honor Roll following each semester. Students who earn a 3.75 (weighted or unweighted) qualify for High Honor Roll. Students who earn a 3.5 (weighted or unweighted) will be placed on Honor Roll. Transfer students must complete a full semester at Cherry Creek High School before being eligible for either honor roll.

CRITERIA FOR CCHS ACADEMIC LETTER

1. A student is eligible to receive an academic letter after completing four semesters at CCHS. (Transfer students must complete four semesters of high school with a minimum of two full semesters at CCHS to be eligible for an academic letter.)
2. A student may obtain an academic letter if the student meets one of the following criteria:
 - Earned a cumulative 3.75 GPA, weighted or unweighted, and carried a full course load*
 - Carried a full course load and earned straight A's in the last semester. Eligibility starts the second semester of the sophomore year based on that criterion.
3. Students will be awarded "bars" for:
 - Each additional semester in which the student carries a full course load and has an accumulative 3.75 GPA weighted or unweighted.
 - Each additional semester for which the student carried a full course load and earned straight A's in all classes.
 - *Full Course load means a student has carried five or more courses which receive academic letter grades (A, B, C, D, F).

Letters and or bars will be awarded for achievement based on sophomores' second semester, juniors' first and second semesters and seniors' first semester GPA. Academic letters will be awarded at an awards program.

CRITERIA FOR SENIORS EARNING HONOR CORDS

1. Seniors must have attended CCHS for two semesters to qualify for gold cords (high Honors) or blue cords (honors). This includes Junior Escorts.
2. Seniors with a cumulative GPA of 3.75 -5.0 (weighted) after seven semesters of high school work qualify for a gold cord. Seniors with a cumulative GPA of 3.5-3.7499 will receive a blue cord. Honor cords and certificates will be presented to qualifying seniors at Senior Awards Night and will be noted in the graduation program.
3. Seniors may also qualify for honor cords after eight semesters; they will also be recognized in the graduation program.

WITHDRAWAL PROCEDURES

1. Students withdrawing from Cherry Creek High School must follow this procedure:
 - a. The parent or guardian **must** sign a student withdrawal form and provide the reason for withdrawal and the name of the school to which the student is transferring. If this form is not completed, the student cannot be withdrawn and will be counted as absent until it is received.
 - b. The student **must** obtain a check-out form from the Registrar's Office on their last day of school. He/she must obtain all required signatures, return all materials, and take the completed form to the Registrar's Office. The student must pay all fines for lost materials, and turn in their student ID.
 - c. The checkout form must be returned to the Registrar's Office. This form reflects withdrawal grades for the transcript.
 - d. Students who withdraw before the end of a semester will receive progress grades only posted on the transcript.
If a student withdraws with fewer than 10 days remaining in the semester, schedule change policies for the last day to drop will apply. (*See schedule change guidelines*)
If a student withdraws between semesters, the transcript will show end of semester grades.
2. If this procedure is not followed to completion, the Registrar will do the following:
 - a. Attempt, through contact with the parents, to obtain a signed withdrawal form and obtain any outstanding school materials as indicated by the teachers, coaches, or club sponsors.
 - b. Any materials not returned will show as "Fines due". Parents will be notified of these fines.

STUDENT RECORDS/RELEASE OF INFORMATION ON STUDENTS

According to School Board Policy JRC, parents, guardians, or legal custodians of students have the following rights regarding student records and release of information on students.

1. The right of parents and eligible students to inspect and review the student's education records.
2. The intent of the district as stated below to limit disclosure of information contained in a student's education record except by prior written consent of the parent of eligible student as directory information or under certain limited circumstances as permitted by federal law.
3. The right of a parent or eligible student to seek to correct parts of the student's educational record which he believes to be inaccurate, misleading or in violation of student rights. This right includes the right to a hearing to present evidence that the record be changed if the district decides not to alter it according to the parent or eligible student's request.
4. The right of any person to file a complaint regarding violations of rights accorded parents and eligible students pursuant to the Family Rights and Privacy Act with the local Office for Civil Rights of the U.S. Department of Education.
5. The procedure that a parent or eligible student may follow to obtain copies of this policy and the locations where copies may be obtained.
6. The school district shall arrange to provide translations of this notice to non-English speaking parents in their native language.

Revised: November 12, 2007

Adopted: December 10, 2007

GUIDANCE AND COUNSELING

According to the American School Counselor Association, "High school is the final transition into adulthood and the world of work as students begin separating from parents and exploring and defining their independence. Students are deciding who they are, what they do well, and what they will do when they graduate." Cherry Creek High School counselors are available to all students as they make decisions regarding their academic experience, social behaviors, and future college and career plans. From the first day of the first year to the final moments of graduation, Creek counselors enhance the learning process and help students achieve optimal personal growth, acquire positive social skills and values, set appropriate goals and realize full academic potential to become productive, contributing members of the world community.

Beginning in the ninth grade, each student is involved in a required course called Advisory. Through this course, teacher advisors and counselors provide information and support to first-year students on subjects like the transition to high school, study skills, making good decisions, and learning Creek systems. Students create a Four-Year Academic Plan and meet with their counselor as part of the Creek 101 curriculum.

In the sophomore year, counselors will work with students as they begin to explore career and college options. Sophomores will be required to complete a set of specific tasks, such as an interest inventory, career exploration, and meeting with their counselors, as part of Creek 201.

Junior year signals the beginning of the college application process and Creek 301. Counselors meet individually with students and families in the Junior Conference to guide and advise students as they face testing, competitive admissions, and the scholarship and financial aid process.

Finally, counselors collaborate closely with seniors in Creek 401, as they make post-graduation plans, offering support and resources as they navigate the college process, and work toward meeting graduation requirements.

In addition, the Cherry Creek Counseling Department offers the following resources:

- Peer Ambassadors, a specially trained group of seniors who offer support to new and struggling students.
- School psychologists who work with the Counseling Department to help counselors and deans evaluate problems and seek solutions.
- The Post Grad Center and Coordinator provides guidance in all matters related to college and careers.

As well, counselors have direct contact with and refer many students to community resources such as social workers, community agencies, health agencies, drug rehabilitation centers, courts, law enforcement agencies, private schools, and other educational resources. The Counseling Department works closely with the Student Achievement Services Department in identifying students who may require additional programming and/or support through the Child Find Team process. If intensive assistance is needed and hospitalization may be required, we recommend that parents contact their student's counselor so that an educational plan can be developed for the time the student is out of school.

Most students are assigned, alphabetically, to a counselor who collaborates with them and their families to make appropriate academic plans, handle social/emotional issues, to make and pursue post graduate plans, and to access additional resources, if necessary. Some students in the Gifted and Talented Program are assigned to a GT Resource Counselor. Due to fluctuations in school enrollment and in the number of counselors, the alphabetical assignments may change during a student's four years at CCHS. Since all counselors work in similar ways and with similar goals in mind, students affected by a change are encouraged to get to know their new counselor as soon as possible.

COUNSELING ASSIGNMENTS 2024-2025

<u>Counselor</u>	<u>Alpha Assignment</u>
Lisa Wiese	A-Bo
Deana Tucker	Bp-Dat
Erin McClure	Dau-Garn
Christine Snow	Garo-Hue
Tyler Fischels	Huf-Lan
Shelly Johnson	Lanc-May
Craig Wittgrove	Maz-Noo
Chris Win	Nop-Ree
McCall Pace	Ref-Sn
Susan Swisher	So-Truo
Toni Cole	Trup-Z
Kacey Morgan	GT Resource Counselor
Stephanie Worrell	GT Resource Counselor
Renee Beck	GT Resource Counselor

POST GRADUATE PLANNING CENTER

www.cchspostgrad.com

The Post Graduate Center provides students with knowledge and resources needed so that each individual student feels that he or she is empowered to make an appropriate choice for their post-graduate plan. The center provides opportunities and education to all students, parents, and families concerning college searches, admissions, financial aid, military, career & tech,

vocational, gap year, and scholarship opportunities. Two full-time Post Graduate Specialists, one Post Graduate Coordinator, and thirteen counselors work closely with a broad variety of colleges to provide accurate information, foster relationships, and meet the needs of the individual student. **Naviance Student**, a platform customized to individual students, offers historical CCHS data pertaining to college admissions, as well as numerous other features, and is available to students and parents. Access Naviance Student from the Cherry Creek High School website under Resources or from the Post Grad website under Applying to College. Information and support utilizing this platform is also found in the Post Graduate Center.

Other resources available in the Post Graduate Center:

- Writing Center; English faculty support
- College Materials: Reference books, essays prompts, college maps, historical data and trends
 - Testing Materials: ACT, SAT, and test prep information
 - Financial Aid and Scholarship Information: FAFSA, CSS Profile, scholarship applications
 - Athletic Information: N CAA release forms, NCAA Eligibility, reference books
 - Career Information: Military, apprenticeship, and internship programs

COLLEGE STANDARDIZED TESTING SCHEDULE FOR 2024 - 2025 SCHOOL YEAR

SAT TEST DATES (Hosted at CCHS) Questions may be directed to Tim Swanson, tswanson6@cherrycreekschools.org

August 24, 20224,	October 5, 2024
November 2, 2024	December 7, 2024
March 8, 2025	May 3, 2025

For SAT Testing Registration:

www.sat.collegeboard.org/register

ACT TEST DATES (HOSTED AT CCHS)

September 14, 2024	October 26,2024
December 14, 2024	February 8, 2025
APRIL 5, 2025	

For ACT Testing Registration:

www.actstudent.org

Cherry Creek High School will serve as a test center for most test dates for the 2023-2024 school year. **Cherry Creek High School's Code is 060-515.** Standardized tests are not reported on the transcript. Official scores need to be sent directly from the testing agencies listed above.

2024-2025 TRANSCRIPT REQUEST DEADLINES FOR COLLEGE/SCHOLARSHIP APPLICATIONS

Request forms due in Post Grad by.....if college deadline is:

October 2	October 15
October 4	November 1
October 25	November 15
November 6	December 1
December 2	December 15
December 4	January 1
December 11	January 15
January 17	February 1
February 3.....	February 15
February 21.....	March 1
March 3.....	March 15
March 24	April 1
April 7	April 15

2024-2025 TESTING SCHEDULE

****Specific dates can be found online at the CCHS homepage and in the Week at Creek emails.***

College and Career Readiness – October 1, 2024

PSAT NMSQT: October 9, 2024

ACT Aspire: 9th Grade – TBD, April 2025*

Pre ACT: 10th Grade – TBD, April 2025*

Practice SAT: 11th Grade – April 16th, 2025*

State Testing: 9th Grade: PSAT 9 – April 16th, 2025*

State Testing: 10th Grade: PSAT 10 – TBD, April 2025*

State Testing: 11th Grade: CMAS Science/Social Studies – April 2025*

AP Exams: May 5-9 and May 12-16, 2025

THE KATHLEEN D. SMITH LIBRARY/TECHNOLOGY CENTER

www.cherrycreekschools.org/domain/5150

The Kathleen D. Smith Library is open from 8:00 AM to 4:30 PM Monday through Thursday. It closes at 3:30 PM on Friday.

The library is dedicated to accommodating the academic needs of all students. Our team of teacher librarians, support staff, and volunteers is available throughout the school day and during extended hours to help ensure that students and staff are effective and ethical users of ideas and information. We are committed to providing equitable access to information, resources, digital devices, special programs, and collaborative spaces.

The library website is **www.cherrycreekschools.org/domain/5150**. Remote access to our proprietary academic databases is available on our website under the Databases and Digital Resources menu. Most of our databases can be accessed remotely with the username **creek** and password **bear**.

Services Available

Copying

Drop-in computer access

Interlibrary loans

Laminating

Peer tutoring and silent study

Printing

Studio B (provided by a grant from PTCO)

Study rooms for small groups

Video editing

Circulation Information

Students must provide their CCHS ID to check out materials from the library and technology center.

The loan period for materials is two weeks. Items may be renewed for additional time if needed.

DISCIPLINE, ATTENDANCE & STUDENT POLICIES

At Cherry Creek High School, we believe that students should have the freedom to manage their personal and academic affairs. In return, we expect an elevated level of responsibility and accountability. Most of our students act responsibly and conduct themselves in an appropriate manner on our campus and in the community. When a student does not demonstrate mature judgment or makes a poor decision, we employ a progressive and supportive disciplinary model. Our goal is to use the appropriate disciplinary consequences to help guide the student toward more appropriate and responsible behavior.

Students remain with the same dean according to the following alphabetical division for their entire high school career:

Mr. Brittany Fadeyi (W)	A-Da	4-2378
Ms. Maggie Pelz (IC)	Do-Ho	4-2328
Ms. Natasha Utterback (FA)	Hp-Me	4-2208
Ms. Jamie Weber (West)	Mf-Sa	4-2416
Mr. Brock Felchle (East)	Sb-Z	4-2203

USE OF VIDEO CAMERAS TO MONITOR STUDENT BEHAVIOR (JICA)

NOTICE TO STUDENTS AND PARENTS REGARDING THE USE OF VIDEO CAMERAS TO MONITOR STUDENT BEHAVIOR (JICA-E)

USE OF VIDEO CAMERAS TO MONITOR STUDENT BEHAVIOR (JICA-R)

OFF CAMPUS PRIVILEGES

Freshmen (all 9th graders) will begin the year with no off-campus privileges. All Freshmen (9th graders) will be required to earn the privilege of going off-campus. Criteria to determine off-campus privileges will include but is not limited to attendance, tardies, behavior and grades. The date Freshman may begin earning off-campus privileges is to be determined.

- **7 or more unexcused absences**
- **9 or more tardies**
- **1 or more out-of-school suspensions**
- **2 or more discipline referrals to the dean**

All students are expected to abide by the rules and expectations of Cherry Creek High School when off campus during the school day. Students who misbehave off campus can face school disciplinary consequences and have their off-campus privileges revoked. If a student goes off-campus

without privileges, the student will be required to attend a Saturday School.

Only students whose parents/guardians have signed the Off-Campus Privileges permission form are eligible to leave campus during the school day. Students may leave only during their free or unscheduled time. Students who do not have off-campus privileges may not leave

campus during the school day.

Those who do leave without permission face disciplinary consequences.

Cherry Creek High School may revoke off-campus privileges at any time throughout the school year. Changes to a student's off-campus privileges may be made by contacting the student's dean. An updated, signed form must be submitted to the dean's office before the new I.D. is issued.

When a parent signs the Off-Campus privileges form, he/she releases the school district from accountability for a student's action during the time the student is off-campus. The signee further releases the School District from any liability in the event the student should be involved in any type of accident going to or from an off-campus destination. The signee accepts responsibility for student passengers that a son/daughter permits to ride in a vehicle owned by the parent.

STUDENT IDENTIFICATION CARDS

Each student will receive two free CCHS Identification Cards (I.D.) at the beginning of each school year. Students are only allowed to wear their I.D. for the specific school year. **Students are expected to present either a physical I.D. OR an electronic I.D. at any point throughout the CCHS school day.** At school sponsored extracurricular events, students should be able to present their CCHS I.D. whenever requested by CCHS/CCSD personnel. Broken, lost, or stolen identification cards should be replaced immediately at the CCHS/Activities office, the Main Office, or the Attendance office. The replacement cost for a broken, lost, or stolen CCHS I.D. is \$5.00. CCHS considers the use of another student's CCHS identification card as inappropriate behavior and subject to disciplinary consequences. A student not properly retrieving their physical or electronic identification card while on campus is in violation of the student identification rule and will face consequences. Students are required to possess their I.D. between 7:30 a.m.-3:30 p.m. while on campus. If a student refuses to present their student identification card, they will immediately be sent to their dean.

- **1st infraction** will result in a written warning and a conference with student's assigned dean. The student will get a one-time, temporary I.D. from their dean for that school day.
- **2nd infraction** will result in one week of supervised study, for one off period, to be served in the dean's office. The student will be required to purchase a new I.D.
- **3rd infraction** will result in one week of supervised study during all off periods to be served in the dean's office during the students off periods, and the student will get a temporary I.D. from their dean for that school day.
- **4th infraction** will result in a one day out of school suspension and the student will not be able to return to school without an I.D.
- **5th and subsequent infractions** will be an additional progressive suspension up to five days out of school and the student will not be able to return to school without an I.D.

A Student I.D. is also required to check out books from the library and resource centers, for admission to all regularly scheduled home athletic events, for reduced priced tickets for away games and state play-off athletic events, for admittance to all school sponsored activities, to pre-register guests for dances and special events, to pick up yearbooks in the spring, and to vote in school elections.

CAMPUS SECURITY OFFICE

The Security Office, located in East 102A, is open from 7:20am to 3:50p.m. The Security Office phone number is 720-554-2287. The school Lost & Found is in the Security Office and parking permits may be obtained there, as well.

BOOKKEEPING OFFICE

The Bookkeeping Office, located in the West Building (200C), is open every school day from 7:30 a.m. to 1:30 p.m. and 3:30 p.m. to 4:00 p.m. **Bookkeeping will be closed from 1:30 to 3:30 p.m. each school day.** Bookkeeping can be reached by calling 720-554-2397 or emailing at cchbookkeeping@cherrycreekschools.org

Fees can be paid through RevTrak which can be accessed through the payment link on the CCHS homepage. Fines can be paid through the Parent Portal-PowerSchool tile, which links to RevTrak.

BEAR NECESSITIES BOOKSTORE

The campus bookstore, also known as Bear Necessities, is a DECA student-run operation offering class workbooks, school supplies, snacks, and spirit wear. Located in the IC Building (IC713), it is open every school day from 2nd period through 8th period. (Finals and testing days may impact these hours). You can also find spirit wear online at www.cchs-bear-

necessities.myshopify.com. Cash, check, and credit cards are accepted. Bear Necessities can be reached by calling 720-554-2029.

ATTENDANCE

Attendance is an integral part of the educational process. Students who are absent miss experiences that cannot be recreated through makeup assignments or short discussions with the teacher. Interactions between student and teacher and among students are critical to learning. Students who are absent sometimes find it difficult to catch up. The correlation between student performance and attendance is vital.

Attendance records serve as legal documents and must be maintained and reported. Teachers will take attendance in PowerSchool within the first 10 minutes of each class and will make individual changes by the end of the period.

Absences/Tardies:

“E” – Excused absences under School Board Policy JH:

1. A student who is temporarily ill or injured.
2. A student who is absent for an extended period due to physical, mental, or emotional disability.
3. A student who is pursuing a work-study program under the supervision of the school.
4. A student who is attending any school-sponsored activity or activities of an educational nature with advanced approval by the administration.
5. A student who is absent in observance of an established religious holiday.
6. A student whose absence is approved by the building principal at the request of the parent or guardian.
7. A student who is suspended or expelled.

Absences due to bereavement, court appearance, immediate family member illness, and medical appointments are also considered excused. If students are excused from class, they should not be on campus. Students cannot be excused for making up work or to take tests for another class.

“U” – Unexcused absence is defined as missing a class without a guardian/parent calling the Attendance Line with one of the above reasons. If no reason is given at the time of the call, the student will remain unexcused.

“UP” – Unexcused Present is defined as arriving to class after 11 minutes or more.

“T” – Tardy is defined as arriving late to class 10 minutes or less.

The Dean's Offices and the Attendance Offices do not issue passes to class for tardiness. If a student has a note from a doctor explaining the reasons for the tardy, they should bring the note directly to their teacher.

- Teacher should report six or more classroom tardies to the dean's office.
- A tardy due to a late bus is excused.

ATTENDANCE PROCEDURES 2024-2025

If your student is absent from school, **PLEASE CALL THE ATTENDANCE OFFICE AT 720-554-2242 WITHIN 24 HOURS OF THE ABSENCE.** The following is a list of the alphabetically assigned dean's attendance phone extensions:

Ms. Brittany Fadeyi (W)	A-Da	4-2591
Ms. Maggie Pelz (IC)	Do-Ho	4-2592
Ms. Natasha Utterback (FA)	Hp-Me	4-2593
Ms. Jamie Weber (West)	Mf-Sa	4-2594
Mr. Brock Felchle (East)	Sb-Z	4-2595

1. You will need to give your student's name, spell the student's last name, and give the date(s) and/or the class period (s) missed and the reason(s) for the absence(s). Leave your name and contact number for questions or concerns regarding your student's absence and then call the respective dean's office.
2. A student calling and excusing their own absence is grounds for disciplinary consequences, as is forging a parent signature on an absence note.

*Reference: Cherry Creek School District Policy #JH

GUIDELINES ON LATE WORK AND TESTS

Teachers will develop a plan for grading, attendance, and make-up work that meets the following criteria:

1. Supports the vision and mission of Cherry Creek High School.
2. Allows the teacher to determine learning of the content and growth.
3. Student accountability for academic growth.

ATTENDANCE CONCERNS

Parents should contact their student's teachers directly, with any attendance concerns. Teachers should refer students to their dean if the student accrues two (2) unexcused class absences in a semester.

If you believe your student was marked tardy or absent in error, the student or parent must communicate directly with their teacher regarding the discrepancy. If any correction needs to be made, the teacher will contact the Attendance Office directly. Due to call volume, the Attendance Office cannot contact your student's teacher for you.

Students under the age of seventeen (17) years and whose record of attendance is in violation of the mandates of the Compulsory School Attendance Law will be served, through their parents, a properly executed notice of failure to comply with the Colorado Compulsory School Attendance Law.

EARLY DISMISSAL FROM CLASS

If your student needs to be released early from class, please provide a note, in **ADVANCE** of the class period requiring early dismissal. The note should be signed by the parent/guardian and state the reason and time the student needs to be released from class. For the student to be excused ("E"), the parent/guardian must also **CALL THE ATTENDANCE OFFICE IN ADVANCE 720-554-2242. The following is a list of the alphabetically assigned dean's attendance phone extensions:**

Mr. Brittany Fadeyi (W)	A-Da	4-2591
Ms. Maggie Pelz (IC)	Do-Ho	4-2592
Ms. Natasha Utterback (FA)	Hp-Me	4-2593
Ms. Jamie Weber (West)	Mf-Sa	4-2594
Mr. Brock Felchle (East)	Sb-Z	4-2593

State and spell the student's first and last name, the class period that the student will need early dismissal from, and the reason for the early dismissal. If calling with less than (1) one-hour advance notice of the early dismissal, please contact your student's dean, directly. A student assistant may be sent to notify your student and the teacher of the appointment. It is not guaranteed that a student assistant will always be available.

If a student becomes ill at school, he/she must report to the nurse's office with a note from the classroom teacher. If the nurse deems it necessary for the student to be dismissed from school, the nurse will contact the student's parent/guardian and make arrangements for the student's dismissal from school.

DISMISSAL FROM CLASS

If a student's behavior becomes detrimental to the welfare of the class or is interfering with the learning environment, the teacher may instruct the student to leave the class and immediately report to the dean's office.

1. A student instructed to leave a class because of behavior or a conflict between that student and the teacher is to report **directly** to the dean. **Under no circumstances is the student to make a decision contrary to this rule,** such as to go home or report to his/her next class without having first reported to the dean.
2. The student will remain in the dean's office until the end of the class period. The teacher should send a written statement to the student's dean outlining the behavior as soon as possible. The dean will follow up with the student after discussing the incident with the teacher.

CONDUCT AND DISCIPLINE CODE: (JICDA)

DISCIPLINARY REMOVAL FROM CLASSROOM (JKBA)

DISCIPLINARY REMOVAL FROM CLASSROOM (JKBA-R)

SUSPENSION OR EXPULSION OF STUDENTS (JKD-1)

GROUND FOR SUSPENSION, EXPULSION, OR DENIAL OF ADMISSION (JKD-1-E)

SUSPENSION OR EXPULSION OF STUDENTS (JKD-1-R)

DISCIPLINE OF STUDENTS WITH DISABILITIES (JKD-2)

SUSPENSION OR EXPULSION OF STUDENTS WITH DISABILITIES (JKD-2-R)

CHERRY CREEK SCHOOL DISTRICT #5 CIVIL RIGHTS AND ETHNIC INTIMIDATION GRIEVANCE PROCEDURE

CHERRY CREEK SCHOOL DISTRICT #5

NOTICE OF NONDISCRIMINATION/EQUAL OPPORTUNITY: AC-E-1

INTIMIDATION, HARASSMENT AND HAZING POLICY: ACC

INTIMIDATION, HARASSMENT AND HAZING POLICY: ACC-R

VIOLENT AND AGGRESSIVE BEHAVIOR (JICDB)

SEXUAL HARASSMENT OF STUDENTS (AC R-4)

SEXUAL HARASSMENT OF STUDENTS (GRIEVANCE PROCEDURE: AC R-5)

NONDISCRIMINATION ON THE BASIS OF ETHNICITY AND RACE (AC R-6)

NONDISCRIMINATION ON THE BASIS OF HANDICAP/DISABILITY: AC R-7

ALCOHOL AND OTHER DRUG USE BY STUDENTS: POLICY JICH

ALCOHOL AND OTHER DRUG USE BY STUDENTS' REGULATION JICH-R

USE OF TOBACCO BY STUDENTS

(POLICY: JICHA)

STUDENT INTERROGATIONS, SEARCHES

AND ARRESTS (JIH)

HALLWAY BEHAVIOR

1. Students' behavior and language should be appropriate to the learning environment. Students who are disrupting the learning environment will be required to move to a cafeteria or outside at minimum.
 2. Students must always wear shoes on the school campus.
 3. Physical demonstrations of affection are not acceptable hallway behavior.
 4. Students may not sit in the hallways in a way that blocks traffic flow or interferes with academic activity in classrooms.
 5. Students may not eat in the hallways. Food should be eaten in the IC Lounge, West Cafe or outside unless given permission by a staff member.
 6. Students must WALK in the hallways during the school day. Running and other forms of physical activity will not be tolerated.
-

CAFETERIA

Students who violate the following behavior expectations may be restricted from using the cafeteria for a period of time.

1. **Students shall clean up any spilled food or drink.**
2. Food or drink is to be consumed in the cafeterias or the designated outside eating areas. No food or drink may be consumed in the hallways. Opened food/containers may not be carried through the hallways.
3. A teacher may give permission for food and/or drinks to be consumed in his/her classroom. That teacher assumes the responsibility to insure cleanliness of the area.
4. Tables and chairs will remain in place, in the cafeteria always.
5. Throwing food and/or drink is immediate grounds for suspension from school and for the forfeiture of a student's privilege to eat in the cafeteria.
6. Complaints about the quality of food and service are filed with the cafeteria manager, and not with the personnel hired to serve the food.

CELLULAR PHONES

The use of cell phones on the campus of Cherry Creek High School during the school day is permitted outside of the classroom. The term 'use' refers to any student who is texting or speaking, but does not include projecting, such as FaceTime or speakerphone. The school day begins with the first class of the day (Period 1) and is over when the last class of the day (Period 8) concludes.

Cell phones, for any use, are not permitted in a classroom unless the teacher gives permission to a student or, to the class as, a whole. All electronic devices, including headphones/ear pods, must be in a backpack or put away prior to the start of class.

If a violation occurs, **students will give their cell phone and name to the faculty or staff member requesting it.**

- **First infraction** will result in a written warning from the dean.
- **Second infraction** will result in supervised study to be served in the dean's office during the students off periods.
- **Third infraction** will result in mandatory attendance of Saturday School.
- **Fourth infraction** will result in a one day, out-of-school suspension.
- **Every infraction after the 4th** infraction will result in a one-day suspension.

DEVIATION FROM ACCEPTABLE SCHOOL BEHAVIOR

Any deviation from acceptable school behavior that is serious enough to warrant disciplinary action may result in a student's suspension from classes according to School Board Policy JKD-1. Such behaviors include but are not limited to misconduct in class, use of profanity, fighting, theft, **possessing any type of pocket knife**, wallet chains longer than four inches, Vapor, Hookah pens, Juuls, e-cigs, extreme defiance or disobedience, intentional damage to school property, "pranks" of any type, pantsing, mooning, streaking, possessing continuous laser light pointers, external speakers to radios, skateboards, rollerblades, hoverboards, card playing, gambling in any form, hazing, unauthorized initiation, inappropriate scripted behavior, unauthorized entry or loitering after school hours (3:35 p.m.), i.e., offices, vehicles, classrooms, theatre, gymnasiums, cafeterias, concession area, storage rooms, and stadium.

Further, any violation of school board policies which address weapons or drug, and alcohol use shall result in an immediate suspension and/or expulsion from school.

CCHS STUDENT COMPUTER NETWORK GUIDELINES

A computer network is available for student use at Cherry Creek High School. The computer network is to be used for educational purposes related to the Cherry Creek School District educational mission. It is expected that use of the computer network will conform to local, state, and federal law and all applicable CCSD policies, including CCSD Board Policy EHC. Copies of the EHC are available in administrative offices. Students may be granted access to the district's networked electronic resources only after signing the Cherry Creek School District Network Resources Acceptable Use Agreement.

The following guidelines shall apply to all use of the district's networked electronic information resources (CCSD NET):

1. Use of CCSD net must be consistent with the educational objectives of the Cherry Creek School District. Transmission of any material in violation of any federal or state law or regulation is prohibited. Use for commercial activities is prohibited

unless prior written consent from the Cherry Creek School District has been granted.

2. The district does not represent or warrant that the functions of the system will meet any specific requirements, or that it will be error free or uninterrupted; nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data and information) sustained or incurred in connection with the use, operation, or inability to use the system.
3. It is acknowledged that not all students access to the Internet can or will be supervised; however, any action by a user that is determined by Cherry Creek School District to constitute an inappropriate use of CCSD Net or to improperly restrict or inhibit other members from using CCSD Net is strictly prohibited and may result in termination of privileges and/or disciplinary action. Disciplinary action for students will be in accordance with existing policies and may include suspension and/or expulsion. Appropriate legal authorities will be contacted if there is any suspicion of illegal activity. Users must specifically agree not to access, submit, publish, or display over CCSD Net any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material. Users must further agree to use CCSD Net in accordance with all copyright laws. Copying, saving, or redistributing copyrighted material is not allowed and users should assume material is copyrighted unless explicitly noted.
4. Cherry Creek School District shall not be responsible for any material or information accessed on the Internet by any user and shall not be responsible for the impact/effect of the information on the user. Use of information obtained via CCSD Net is at the user's own risk. Files stored on district servers, electronic mail, and the use of CCSD Net are not private. They may be subject to inspection and/or monitoring.
5. Vandalism shall result in cancellation of privileges. Vandalism includes any malicious attempt to harm, destroy or alter data on CCSD Net. Any attempt to access restricted data will result in termination of privileges and/or disciplinary action in accordance with existing discipline policies and may include suspension and/or expulsion.

Electronic mail is an electronic message sent from one user to another via the network. Users should not expect that files stored on district servers, including electronic mail, will be private.

Using the computer network allows one to access a variety of information. Inappropriate use of the computer network will result in disciplinary action.

STUDENT USE OF PERSONAL LAPTOPS AND/OR ELECTRONIC DEVICES AT CHERRY CREEK HIGH SCHOOL

Effective January 19, 2010, students will be allowed to access the wireless network at Cherry Creek High School with their personally owned laptops and/or electronic devices. For this policy, a laptop and/or electronic device is defined as an electronic communication device capable of internet access, word processing, and other school related applications. The use of a laptop and/or electronic device for non-scholastic communication during the school day is prohibited.

Management and Supervision of Laptops

- Each student is given a laptop for use during their four years as a Cherry Creek. ***Students will receive a fine for lost or stolen laptops, cords, etc.***
- Permission to use laptops and/or electronic devices and charging of such devices in any instructional area, including but not limited to classrooms, will be at the sole discretion of the supervising adult and/or classroom teacher.
- Use of laptops and/or electronic devices in the common areas will be allowed but subject to the restrictions stated in the district policies. If a student is in violation of any district policy, staff members should refer the student to a dean.
- Safeguarding laptops and/or electronic devices is the sole responsibility of the user.
- A limited number of access points for charging will be made available in the resource centers and in the library and tech center.

CHERRY CREEK HIGH SCHOOL CHEATING POLICY

Cherry Creek High School does not tolerate cheating. Cheating is defined as dishonesty on homework or in test taking, including the attempt to get credit for another's work, assisting another student in such an attempt or otherwise obtaining answers illicitly or illegally. If a student chooses to use Generative AI, such as ChatGPT, on an assignment or assessment, teachers will view this as an act of academic dishonesty. Teachers will define and enforce department policy determining consequences for cheating. School administrators will address legal issues of theft associated with cheating.

CHERRY CREEK HIGH SCHOOL ACADEMIC DISHONESTY POLICY

Student Code of Ethics:

As a CCHS student, **I will not lie, cheat, or steal in any of my endeavors**; I will respect school property and the property (including intellectual property) of others; I will respect the rights and opinions of students, faculty, and members of the community; I will promote **ethical behavior** within the school and the community.

Definitions: Academic dishonesty or cheating is unethical behavior and is a violation of School Board Policy JICDA, **Student Conduct and Discipline Code**. JICDA states specifically that "scholastic dishonesty...includes but is not limited to cheating on a test, plagiarism, or unauthorized collaboration with another person in preparing written work."

Plagiarism is copying or accepting another person's work without acknowledging it, whether the work is published or unpublished, professional, or amateur. If a student uses another's words, ideas, opinions, studies and/or facts, she/he must document or cite them. Paraphrasing another's words is not enough to avoid plagiarism. Additionally, any student who provides information (either verbally or in writing) to another student for use on any assignment, unless directed to do so by the teacher, also engages in academic dishonesty.

Consequences for Academic Dishonesty:

NOTE: Instances of academic dishonesty shall be cumulative and across all disciplines during the student's tenure at Cherry Creek High School. The school administration may assign additional disciplinary consequences in a situation, depending upon the individual circumstances of the incident. These additional consequences are not intended to preclude the consequences assigned in accordance with the academic dishonesty policies.

First Offense:

The teacher will have a conference with the student and ask the student to complete a written statement about the incident. The student will receive no credit for the assignment, and/or test, as applicable. The teacher will contact the student's parent or guardian to discuss the incident and inform the parent or guardian about the student's loss of credit. Written documentation of the incident will be forwarded to the department coordinator. The department coordinator will disseminate the information to the student's counselor and to the dean. The student's dean will meet with the student and give notice that subsequent offenses will result in disciplinary action from the dean's office.

Second Offense:

The teacher will have a conference with the student and ask the student to complete a written statement about the incident. The student will receive no credit for the assignment. The teacher will contact the student's parent or guardian to discuss the incident and inform the parent or guardian about the student's loss of credit. Written documentation of the incident will be forwarded to the department coordinator, the student's counselor, and the student's dean. The student's dean will meet with the student and the student will be placed on supervised study.

Third Offense:

The teacher will have a conference with the student. The student will receive no credit for the assignment. The teacher will contact the student's parent or guardian to discuss the incident and inform the parent or guardian about the student's loss of credit. Written documentation of the incident will be forwarded to the department coordinator, the student's counselor, and the student's dean. The dean will then investigate the incident further and interview the student. If the dean's investigation determines that, in fact, the student has engaged in a third violation of the academic dishonesty policy, the student will be suspended from school for one day (the suspension may be longer depending on the circumstances of the incident- i.e., if theft or any other violations of the student code of conduct (School Board Policy JICDA) have occurred in connection with the incident).

Subsequent Offenses:

Any subsequent offenses will be handled as described above. Subsequent violations will result in additional suspensions in one day increments with the possibility of additional days of suspension depending on the circumstances of the incident (i.e.,

theft or other violations of School Board Policy JICDA).

Please note that state law requires that a student's teacher be notified about any disciplinary issues involving a student with whom they have contact. In cases of academic dishonesty or cheating, the student's other teachers will be notified about the behavior and any disciplinary consequences.

WEAPONS IN SCHOOL (JICI)

STUDENT VEHICLE REGISTRATION, OPERATION AND PARKING

Parking on the CCHS campus is restricted to eligible students who:

- ✓ Register their vehicle(s) with campus security. Only students with a valid driver's license may apply for a parking permit (decal label). Learner's permits will not be accepted.
- ✓ Complete the CCHS Parking Application (available in the security office or on the CCHS website > Students > Parking Application). Include a copy of your current valid driver's license and a copy of the vehicle registration. The student and parent must sign and date the application.
- ✓ Pay for and obtain a parking decal. The cost of a parking permit is \$50 for the school year and is reduced to \$25 at the beginning of the second semester. The cost for a permit after January will be prorated (February= \$20, March= \$15, April= \$10, May=\$5).
- ✓ **Seniors and juniors can begin purchasing parking passes during the designated windows beginning in July. Seniors beginning July 8, 2024, and Juniors beginning July 22, 2024.**
- ✓ **All seniors and juniors, without previous parking restrictions or any outstanding school fines are eligible to purchase a parking decal.**
- ✓ **SOPHOMORES ARE NOT ELIGIBLE TO OBTAIN A PARKING DECAL OR PARK ON CAMPUS AT ANY POINT THROUGHOUT THE YEAR.**
- ✓ Any vehicle parked on campus without a proper CCHS parking decal will be booted and may be towed at the owner's expense.

Information about decals:

- Affix the decal to the lower right (passenger side) front windshield of the vehicle. The decal may not be taped onto the windshield or affixed in any manner other than with the decal adherent.
- Parking decals are non-transferable. Each decal is issued to an individual student for a specific vehicle. If a student who has received a parking decal drives any vehicle other than the vehicle to which the decal is registered, he/she must obtain a temporary decal from the security office. **The temporary decal must be placed in the lower right-hand corner of the windshield prior to the beginning of the student's school day.**

Loss of parking privileges:

- ◆ Any student who obtains a parking decal, whether temporary or permanent, and transfers it to another student will lose his/her parking privileges for the remainder of the school year. The student who received the transferred decal(s) will receive consequences for dishonesty. Any vehicle parked on campus without a valid parking decal is subject to a parking boot, fine, and/or towing at the owner's expense.
- ◆ Students who falsify any information on their applications will have their applications withdrawn and will be referred to their dean. Parking on campus is a privilege. To maintain the parking privilege and ensure we have adequate parking spaces for those students who have purchased parking permits, our parking policies will be strictly enforced.
- ◆ In the event siblings are involved with a parking or moving violation, the sibling operating the vehicle will receive consequences. The vehicle may be subject to being booted and/or towed. During the time of revocation, the registered vehicle cannot be on campus.
- ◆ Due to limited on-campus parking, **sophomores are NOT able to park on campus.** Any sophomore student receiving a parking violation will follow the protocol for students who **do not have** a parking decal. (See **Loss of Parking Privileges**) **Any student who does not have a parking decal, and receives three or more parking violations, will not be allowed to park on campus during the fall of the 2024-2025 school year.**

Parking expectations:

- ◆ Students may only park in the lots designated for student parking. Students must always park between the two white lines. Students can never park in yellow-lined faculty parking or visitor areas. Students must not park on sidewalks, grass, dirt, "snow mountains" during the winter or next to curbs designated "no parking" zones. Students may not park in bus lanes. Students are not allowed to drive on sidewalks on campus unless authorized to do so. 62
- ◆ Student operated vehicles are subject to visual inspection and may be subject to search by school security personnel, school administration and/or police.
- ◆ Students may not remain in any vehicles that are parked on campus during the school day
- ◆ Parking is available on a first come, first served basis. Students are not guaranteed a parking space in a specific location.
- ◆ Students who drive multiple vehicles throughout the year will be required to adhere to parking regulations and expectations regardless of vehicle driven and parked on campus. Student parking and moving violations are cumulative and based on the student, not on separate vehicles.
- ◆ **Available parking includes designated areas to the west of the Stutler Bowl.**

Loss of parking privileges:

The following parking policy will be enforced for those students who **do not** have a parking decal and park illegally on the CCHS campus.

- ◆ **First offense:** Vehicle will be ticketed. The student will meet with the dean and will be assigned supervised study.
- ◆ **Second offense:** Vehicle will be ticketed, and a \$10 fine will be assessed. Vehicle may be booted. Students will meet with the dean.
- ◆ **Third offense:** Vehicle will be ticketed, and a \$20 fine will be assessed.
- ◆ **Additional offenses:** Vehicle will be ticketed, and a \$30 fine will be assessed. Vehicle may be booted and/or towed at the owner's expense. This process will repeat for subsequent offenses.

The following parking policy will be enforced for those students with a valid parking decal who park illegally on the CCHS campus.

- ◆ **First offense:** Vehicle will be ticketed, and student will receive a warning letter from the dean.
- ◆ **Second offense:** Vehicle will be ticketed, and a \$10 fine will be assessed.
- ◆ **Third offense:** Vehicle will be ticketed, and a \$20 fine will be assessed.
- ◆ **Additional offenses:** Vehicle will be ticketed, and a \$30 fine will be assessed. Vehicle may be booted and/or towed at the owner's expense.
- ◆ **Vehicle Booting Protocol/Procedures**

When a vehicle is booted, the boot will not be removed until the end of the day, after the owner has met with the dean.

Vehicle boots will be removed at the end of the day, upon the conclusion of a meeting with the dean.

Any student who operates his/her vehicle in a reckless or unsafe manner is subject to sanctions, in addition to school consequences. Serious moving violations such as speeding or operating a vehicle in any manner that presents imminent danger to the student or others may result in immediate revocation of parking privileges.

Students may be subject to additional school consequences (i.e., Supervised Study, Saturday School Detention, Out-of-School Suspension, etc.) for any parking/moving violations that happen on Cherry Creek School District property.

MOTORCYCLES/MOTORIZED SCOOTERS

All the rules regarding student vehicles above also pertain to motorcycles. Students who have questions about decals for motorcycles without windshields should consult the Security Office for guidance.

BICYCLES/ELECTRIC BICYCLES

Student bicycles must be secured in designated bicycle racks **only**. Any bicycle not stored in the designated rack will be confiscated and any lock used to secure it will be cut. Bicycles must not be ridden on sidewalks or pedestrian areas on the campus.

LOCKERS AND LOCKS

Each student is provided with a locker and lock for individual use only. Students may not use any lock other than the one issued by the school. The school is not responsible for thefts that occur from unlocked lockers or because students share lockers and/or lock combinations with other students. Security personnel are available to assist students who have trouble getting access to their lockers. A lost or forgotten combination will only be provided to a student who presents a valid school ID.

School lockers are the property of the school. The school administration reserves the right to inspect and search the locker and contents of the locker at any time.

PARKING LOT/VEHICLE SEARCHES

If a school official has a reasonable suspicion that a student vehicle parked on campus contains contraband, he/she will request permission to conduct a search of the vehicle. Refusal to grant access to the vehicle will result in a permanent revocation of the student's privilege to park any vehicle on campus for the remainder of the student's tenure at Cherry Creek High School. A parent, as the legal owner of the vehicle, may grant permission for a search of the vehicle even if the student driver refuses. Security officials routinely patrol student lots and may conduct a visual inspection of any vehicle at any time.

STUDENT DRESS CODE

Cherry Creek High School expects that all students will dress in a way that is appropriate for the school day or for any school sponsored event. Student dress choices should respect the district's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, that student attire does not contribute to a hostile or intimidating atmosphere for any student, and that dress code enforcement does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size. Any restrictions on the way a student dresses must be necessary to support the overall educational goals of the school and must be explained within this dress code.

1. Basic Principle: Certain body parts must be covered by all students, always.

Clothes must be worn in a way such that genitals, buttocks, breasts, and nipples are fully covered with opaque fabric. All items listed in the "must wear" category below must meet this basic principle.

2. Students Must Wear*, while following the basic principle of Section 1 above:

- **A Shirt** (with fabric in the front, back, and on the sides under the arms), **AND**
- **Pants/jeans or the equivalent** (for example, a skirt, sweatpants, leggings, a dress, or shorts), **AND**
- **Shoes**

*Courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific attire that should not focus on covering bodies in a particular way or promoting culturally-specific attire. Activity-specific shoe requirements are permitted (for example, athletic shoes for PE).

3. Students Cannot Wear:

- Clothes with violent language or images.
- Clothes with images, or language depicting drugs, weapons, or alcohol (or any illegal item or activity).
- Clothes that contain hate speech, profanity, or pornography.
- Clothes with images or language that create a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed if this is done in a way that does not violate Section 1 above).
- Swimsuits (except as required in class or athletic practice).
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face (except as a religious observation).

4. Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using

the requirements below. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

- A. Students will only be removed from spaces, hallways, or classrooms, because of a dress code violation as outlined above. Students in violation of the dress code will be provided three (3) options to be dressed more to code during the school day:
 - 1. Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.
 - 2. Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day.
 - 3. If necessary, the students' parents may be contacted during the school day to bring alternative clothing for the student to wear for the remainder of the day.
- B. No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.
- C. School staff shall not enforce the school's dress code more strictly against transgender and gender nonconforming student than other students.
- D. Student should not be shamed or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to:
 - 1. Kneeling or bending over to check attire fit.
 - 2. Measuring straps or skirt length.
 - 3. Asking students to account for their attire in the classroom or in hallways, in front of other people.
 - 4. Calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others; in particular, directing students to correct sagged pants that do not expose the entire undergarment, or confronting students about visible bra straps, since visible waistbands and straps on undergarments are permitted; and,
 - Accusing students of "distracting" other students with their clothing.

These dress code guidelines shall apply to regular school days, as well as any school-related events and activities, such as graduation ceremonies, dances, and prom.

Students who feel they have been subject to discriminatory enforcement of the dress code should contact their dean.

SAFETY DRILLS

Cherry Creek High School is committed to providing a learning environment where students, staff, and community members feel safe. This includes attention to both physical and psychological school safety. Each year, we revise our Readiness and Emergency Management for Schools (REMS) Template, which outlines important safety procedures we follow. This includes items such as our drill schedules and plans for preparation and response to potential school emergencies. On a regular basis we conduct Evacuation, Secure Perimeter, and Lockdown drills, and continuously revisit and revise all safety procedures. All procedures are designed in accordance with recommendations of best practice made from both external agencies and the Cherry Creek School District. By establishing such initiative-taking measures, and continually reflecting upon and adjusting our plans as needed, Cherry Creek High School strives to promote and maintain a safe learning environment.

VISITORS TO SCHOOLS (KI)

VISITORS CENTERS

Visitors to Cherry Creek High School are expected to check in at one of the three Visitors Centers, where a Visitor ID is issued and **will be worn, always**. The **North Visitors Center** is located on the Northwest perimeter of campus between the West and IC buildings, across from the Registrar's office; the **South Visitors Center** is located on the Southwest perimeter of campus between the West building and the tennis courts, by the South gym; the **East Visitors Center** is located on the Northeast perimeter of campus between the East and Fine Arts buildings, near the Attendance Office. The **Quad Visitors Center** is located at the south edge of the Quad, across from the baseball field.

Student Visitors

The primary function of Cherry Creek High School is to provide and maintain a suitable educational environment. Therefore, certain limitations, restrictions and guidelines are established to maintain order, protect the health, safety, and welfare of

students, and to insure minimum disruption of the educational process and function of the schools. **No student visitors will be allowed on campus during regular school hours.**

Prospective students:

1. Must be currently enrolled in grades 8 – 12, must live in the Cherry Creek High School feeder area and/or with interest in attending CCHS. Prospective students may not currently attend CCHS feeder middle schools West, Campus, Cherry Creek Academy or Challenge School.
2. A parent must contact Daniele Dattilo or Abby Clark in Ms. Brynn Thomas's office at 720-554-2328 to request a visit/tour.
3. The prospective student's parent(s) must meet with Ms. Thomas prior to the visit.
4. Ms. Thomas will assign a Cherry Creek High School student host.
5. The prospective student will remain with the student host, always.
6. A prospective student may visit Cherry Creek High School for only one day.

STUDENT DISTRIBUTION OF NONCURRICULAR MATERIALS – (JICE-C)

STUDENT DISTRIBUTION OF NONCURRICULAR MATERIALS (JICEC-R)

STUDENT CONCERNS, COMPLAINTS AND GRIEVANCES (JIIR)

ATHLETICS

Interscholastic athletics for boys and girls have an important place in modern secondary school and are a vital part of the overall education program. Athletic participation has value to the participants, the student body, and our community.

The values to participants are many. The student who desires to excel in sports is provided the opportunity for advanced study and participation under expert guidance in an environment conducive to learning. This is highly essential from an emotional and social standpoint as well as physical development.

We believe that the experience of playing athletic games should be a part of the education for all students who attend Cherry Creek High School. ATHLETICS/ACTIVITIES are the other half of the high school experience. Cherry Creek High School is a member of the 5A Centennial League.

ATHLETIC DIRECTOR

Please contact the Athletic Director, Jason Wilkins, regarding all matters relating to the Cherry Creek High School athletic program. The office is room 89A in the West Building. Telephone number: 720-554-2461. FAX: 720-554-2463. Specific information concerning daily game schedules can be obtained by visiting the centennialleagueco.org website.

The following sports are offered at Cherry Creek High School during the 2024-2025 school year. Note: Cut/No Cut policies may change due to future legislative and/or budget decisions.

FALL SPORTS (AUG. 12th) CUT POLICIES

*Cheerleading	Co-ed – cut (9-12)
Cross Country	Co-ed – no cut
Field Hockey	Girls – cut
Flag Football	Girls-cut
Football	Co-ed – no cut
Golf (start date July 5th).....	Boys – cut
Gymnastics	Girls – cut
*Pom Pons	Co-ed – cut (9-12)
Soccer	Boys – cut
Softball	Girls – cut
Tennis	Boys – no cut

(Not all participants get a P.E. waiver)

Unified Bowling	Co-ed-no cut
Volleyball	Girls – cut

WINTER SPORTS (NOV 18th).....CUT POLICIES

Basketball.....	Boys – cut
Basketball.....	Girls – cut
Cheerleading.....	Co-ed – cut (9-12)
Ice Hockey (start date November 11th	Coed-cut
Pom Pons.....	Coed – cut (9-12)
Swimming/Diving	Girls – cut

(Not all participants get a P.E. waiver)

Unified Basketball	Co-ed-no cut
Wrestling	Co-ed – no cut

SPRING SPORTS (FEB. 24th).....CUT POLICIES

Baseball	Boys – cut
Golf	Girls – cut
Lacrosse.....	Boys – cut
Lacrosse.....	Girls – cut
Soccer	Girls – cut
Swimming/Diving (start date February 17th)....	Boys – cut

(Not all participants get a P.E. waiver)

Tennis	Girls – no cut
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(Not all participants get a P.E. waiver)

Track and Field	Boys/Girls – no cut
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(Not all participants get a P.E. waiver)

Unified Track and Field.....	Co-ed no-cut
Volleyball (April 17 th).....	Boys - cut

(Not all participants get a P.E. waiver)

*Fall and Winter Seasons

Note: Co-ed = Boys and girls competing on same team

Cherry Creek High School offers the most complete athletic program in the State of Colorado. It also enjoys one of the most successful programs in the United States.

GENERAL ATHLETIC PROCEDURES

1. Reporting for a Sport

Students are expected to report for practice at the beginning of each season. Unless they have made prior arrangements with the coach, those who report late will jeopardize their chances of participation. Students who are barred from sports for reporting late may use the appeals procedure in school board policy JJI and regulation JJI-R.

Students must be cleared to report for tryouts. Failure to do so may jeopardize chances for participation.

2. Attending Practices

Team members of all sports are expected to attend all scheduled practices and meetings. Those who miss a practice, or a meeting may jeopardize their chances for participation. If circumstances should prevent a student from attending a practice or meeting, the validity of the reason will be judged by his/her individual coach. Whenever possible the coach should be notified prior to the practice or meeting by personal contact, phone call, or written statement from the parent or guardian.

3. Being Cut from One Sport

In some sports, facilities and team size limit the number of students who can participate. Any student who does not make the squad in one of these sports remains eligible for other sports offered in the same season. Furthermore, he/she is encouraged to go out for another sport. **Please note** that each sport may have a specific mandatory time frame, in which you must try out.

4. Dropping a Sport

- A. A student may drop a sport in good standing prior to the first contest by making his/ her intentions known to the coach.
- B. The student must make his/her reasons known to the coach personally, on or before the day on which he/she intends to quit.

5. Student Responsibility for Athletic Equipment

When equipment has not been checked in or accounted for between the end of one season and the beginning of the next, the student may jeopardize his/her eligibility until the problem has been resolved with the athletic office. Student athletes are responsible for payment for lost or stolen equipment. The fine will be added to the student's Power School account. Failure to pay the fine may prohibit participation in prom and/or graduation.

6. Athletic Injury

If at any time during participation, a doctor removes an athlete from participation because of an illness or injury, the athlete must have a written release from a doctor before participating again. The written release must be given to the Athletic Trainer. The Athletic Trainer will notify the athlete's coach in writing that the athlete is physically fit and able to resume participation and/or competition. The student must be cleared by their doctor and the CCHS Athletic Training Department.

Note: The release may be satisfied if upon removal the doctor specifies the duration of the student's restriction from participation and/or competition.

7. Athletic Insurance

- A. The school district is relieved of all liability for accidents or injuries connected in any way with the competitive athletic program
- B. It is the responsibility of the parent or guardian to provide insurance protection for the athlete while he/she is participating in competitive athletics
- C. The school district makes available a student accident insurance plan through an authorized agent which offers coverage for injury resulting from participation in competitive athletics. Information will be made available prior to each sport season and at fall registration.
- D. If the student does not choose to buy the school-offered insurance, parents will be required to sign a waiver, indicating they have their own personal insurance which covers the student, or that they do not carry accident or health insurance on the student and that they are fully responsible for any medical bills related to his/her participation in competitive interscholastic athletics/activities. Forms are available in the office of the Athletic Director. Parents and students are encouraged to retain the benefit schedule of any insurance purchased.

8. Initiations-Hazing

The Cherry Creek Public School District recognizes any form of initiation that occurs on school district property and is not preapproved by the sponsor and the principal or designee as a violation of School Board Policies "ACC, Intimidation, Harassment and Hazing" and JJAB, Student Organizations (High Schools)". Appropriate disciplinary consequences will

be imposed on any student who is a participant in an initiation activity that has not been preapproved by the principal or designee. Such consequences may include, but are not limited to, a suspension of the privilege to participate in athletics/activities program, or suspension from school. For the purposes of this policy, a "participant" in a non-approved initiation activity is both the student that is imposing his/her will on other students, as well as the student that is being expected to capitulate to the will of others. If a student is asked to participate in a non-approved initiation activity, the student is expected not to participate and is to report the circumstances to an adult in proper authority as soon as possible. It is the student's responsibility to confirm that an activity has been pre-approved by the sponsor and the principal or designee prior to participating in the activity.

Parent permission to participate in a non-approved initiation activity will not exonerate the student from consequences for their participation. Parents are requested to report any information on initiations to a teacher/coach/sponsor, the activities director, athletic director, or principal.

9. Appeals

Any appeals for imposed athletic sanctions will be handled in accordance with policy JJI and regulation JJI-R (below).

Visit Colorado High School Activities Association at www.CHSAANow.com to view CHSAA Handbook Constitution and By-laws for further detail.

ATHLETIC PARTICIPATION

Student-athletes are not allowed to practice or compete on any athletic team during the official sports season until the registration process is complete. Registration forms, physician clearance and payment options are located on the Cherry Creek High School website at: www.cherrycreek.cherrycreekschools.org Click on 'Athletics,' then click on the tab, 'Athletic Registration,' to begin the online registration process. Please note that the CCSD's Physician's Clearance Form must be completed.

CCHS ATHLETIC ELIGIBILITY

Every athlete at Cherry Creek High School will have his/her academic performance and citizenship monitored on a weekly basis during his/her sport(s) season(s). Grades of "D" or "F" will be turned into the Athletic Office by our teaching staff. If an athlete has two failing/unsatisfactory academic grades reported to the Athletic Office, that athlete will be declared ineligible to represent Cherry Creek High School in any interscholastic competition or scrimmages the following school week. Eligibility reports will be run every Tuesday afternoon and distributed to the coaches. Make-up work will not be accepted for eligibility purposes after 3:30 P.M. on Thursday. An email from the teacher, updating the status change of the grade, is necessary. Exceptions: medical or emergency absence, approved by the teacher, in writing.

To be eligible to represent Cherry Creek High School in athletic activities, a student must:

1. Not failing more than one class.

NOTE: The purpose of athletic eligibility – "I" (incomplete); "WF" (withdrawal failing); or "U" (unsatisfactory) are considered "F" (Failing).

2. Be enrolled in and attending five classes during the semester in which he/she is competing and must have taken five classes the previous semester. (Five classes or a program equivalent to five classes that meet daily.) If an athlete drops his/her course load to less than five classes, he/she immediately becomes ineligible.
3. Have had a physical examination from a medical doctor within the last calendar year.
4. Have a signed parent permit, insurance waiver, emergency card, and transportation awareness form completed on-line.
5. Have not changed schools (transferred) unless there is an accompanying change of domicile by the parents or legal guardian.
6. Have not turned 19 before August 1.
7. Not have dropped out of school.
8. Not play more than four seasons in any sport during high school (three seasons in a 3-year high school).
9. Not compete in any non-school events in his/her sport once he/she has reported for the Cherry Creek High School team unless, he/she has received the express written permission of the principal.
10. Not practice with a non-school team in his/her sport while he/she is a member of a Cherry Creek High School team unless he/she has received prior written consent from the Cherry Creek High School principal/designee.

NOTE: A student becomes subject to the outside competition rules when he/she reports out for practice and is in contention

for a berth on the team.

If you are not in compliance with any of the 10 items mentioned above, see the Athletic Director or Principal immediately.

If an ineligible player participates on a Cherry Creek High School team in any athletic contest(s), the contest(s) must be forfeited according to League and Association rules.

ATHLETIC CLASS ATTENDANCE

As with all students at Cherry Creek High School, athletes are expected to establish regular and punctual patterns of attendance while attending Cherry Creek High School.

Student athletes must be in attendance for at least one-half of their daily classes in order, to compete or practice that day, unless an advance approval for absence is on file in the Attendance Office. For example, if a student has five classes, they must attend three classes that day to participate.

ATHLETIC FEES

2024– 2025 Athletic Fees for High School

1. A \$90.00 athletic fee will be charged an athlete for each sport that the athlete participates in. There is no family maximum.
2. The \$90.00 athletic fee for all participating athletes for each sport must be collected **PRIOR** to an athlete's participation in any sport.
3. Athletes who have financial hardship may apply for a waiver of this fee by submitting a request to officials at their school. At each district high school, the Athletic Director will present alternatives to the fee schedule after reviewing the individual circumstances. **Finances should not prevent a student from participating in the athletic program.**
4. **REFUND POLICY** - A full refund will be made to the athlete who is cut or leaves the sport on or before the fifteenth (15th) calendar day from the starting date of that sport. The athlete or parent must request a refund **within fifteen days**.

2024-2025 Last Refund Dates*

Fall Sports September 12th, 2024

Winter Sports December 18th, 2024

Spring Sports..... February 24, 2025

*If an athlete leaves the team after these dates, or is removed from the team, no refund will be given.

The athletic fee refund must be requested by the athlete on or before the refund date of the season that his/her sport was offered. If the athlete does not request the refund by the dates listed above, no monies will be refunded.

DUAL SPORT PARTICIPATION IN SAME SEASON

A student may participate in two sports during the same season provided the parents, coaches and school athletic director approve. Requirements for dual participation include the following:

- The student must register and pay for both sports. The athletic director and head coaches will determine how to proceed.
- The same process will be used for students choosing to participate in a sport and activity in same season and/ or multiple activities.

INTERSCHOLASTIC ATHLETIC/ ACTIVITIES

2024-2025

SPECIAL NOTE TO STUDENTS AND PARENTS: Your student may get off to a good start in more than one sport or activity and enjoy participation in all. It is the Cherry Creek School District philosophy to encourage our students to participate in a variety of activities/athletics and not limit themselves in their potential growth through experiences. Specialization is not encouraged at our high schools. It may occur through the student's choice, but it is not encouraged.

It is a violation of the Colorado High School Activities Association rules for a high school coach to coerce or attempt in any way to influence a student, who would otherwise go out for another sport, or participate in an activity in their sport after their high school sport season is completed.

Students should not be made to believe that summer camps and off-season work in one coach's sport is the only way to make their varsity team. Occasionally, activity and athletic participation does conflict in their respective times or dates. Our staff members are encouraged to resolve any conflict of this nature without penalties to the participant.

CENTENNIAL LEAGUE

Cherry Creek School District No. 5

CHEROKEE TRAIL

CHERRY CREEK

EAGLECREST

GRANDVIEW

OVERLAND

SMOKY HILL

Additional Members of the Centennial League Are:

ARAPAHOE

MULLEN

CHERRY CREEK SCHOOLS ATHLETIC/ACTIVITY CODE OF ETHICS

It is the duty of all concerned with high school athletic/activities:

1. To emphasize the proper ideals of sportsmanship, ethical conduct, and fair play.
2. To eliminate all possibilities which tend to destroy the best values of the game.
3. To stress the values derived from playing the game fairly.
4. To show cordial courtesy to visiting teams and officials.
5. To establish a happy relationship between visitors and hosts.
6. To respect the integrity and judgment of sports officials.
6. To achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.
7. To encourage leadership, use of initiative, and good judgment by the players on a team.
8. To recognize that the purpose of athletics is to promote the physical, mental, moral, social, and emotional well-being of the individual players.
9. To remember that an athletic contest is only a game – not a matter of life and death for player, coach, school, officials, fan community, state, or nation.

SPORTSMANSHIP

An entire community takes pride in the success of a local sports program. All people: coaches, players, parents, school personnel and fans – recognize that such success results from a lot of hard work and a commitment to a number of goals.

Primary among those goals is the development of good sportsmanship amongst all people involved. Schools can take justifiable pride in the fact that few coaches or players lose sight of good sportsmanship even during the stress of a hard-fought game.

Fans, however, are often another issue. Few, if any, fans would dare admit they do not support good sportsmanship as a concept. It is in practicing that concept that the sportsmanship goal sometimes leaves much to be desired. Good sportsmanship is not an inborn quality, but it can be developed by following just a few simple guidelines. The basic, fundamentals, of good sportsmanship include:

1. Knowing and understanding the rules of contest.
2. Showing respect for the officials, including accepting their decisions.
3. Showing respect for the opponents, always.
4. Recognizing and appreciating the skills of all students participating in the contest.
5. Maintaining self-control, always.
6. Showing a positive attitude in cheering.
7. Censure those whose behavior is unbecoming.

The most common type of inappropriate behavior shown by fans is trying to intimidate the opposing team. Unfortunately, college and professional game crowds lead the way in this area. In high school athletics, however, any means in which

spectators make fun of or disrupt the other team or officials has no place. The coaches and/or players get fouls called on them for such actions.

In the event of inappropriate behavior, the fans will receive a warning by the school administration or the officials responsible for the game. Continued inappropriate behavior will result in disciplinary action.

WARNING: Discriminatory remarks, sexual harassment and/or inflammatory remarks or signs will result in swift and appropriate disciplinary action.

BOOSTER CLUBS 1640.12

Booster clubs, athletic/activity foundations, or similar named outside organizations may be formed for the purpose of providing additional financial assistance to specific teams or general athletic/activity programs.

Any benefits provided by the outside organizations which can include monetary contributions, facility improvements, equipment, transportation, awards, additional team support, etc., are subject to applicable State/Federal Regulations. All booster club or similar donations to sport specific teams or general athletic/activity funds by outside organizations must be approved by school and/or district administration. Each member school is responsible for the activities of its booster clubs and any violations and penalties that result from lack of oversight.

CCHS RECOGNIZED BOOSTER CLUBS AS OF MAY 2024:

Cross-Country	Tennis (Boys & Girls)
Field Hockey	Basketball (Boys & Girls)
Gymnastics	Swimming (Boys & Girls)
Soccer (Boys & Girls)	Wrestling
Softball	Lacrosse (Boys & Girls)
Baseball	Track (Boys & Girls)
Cheer	Pom Poms
Football	Volleyball (Boys & Girls)

ATHLETICS PHILOSOPHY

Students who desire the opportunity to challenge their interests and skills are encouraged to participate. There is no discovery for the student unwilling to say, "I will try." The Cherry Creek Board of Education has made a broad variety of athletic/activities available to allow students the opportunity of experimentation, the heart of secondary education. Students are encouraged to explore their potential, for without the experience of trial, one will never know, limiting their growth experiences.

Participation in activities and athletics has proven to be a major contributor to wholesome lifetime values, a step toward achieving successful adulthood, but never without self-discipline. Those who participate are representing not only themselves but also their student body, faculty, family, and parents of their school. Where else can individual identity equal this opportunity when shared with a common knowledge that individual responsibilities go hand in hand as related to voluntary participation? Commit to prepare for life rather than repair.

The interscholastic athletic and activity program may benefit the entire student body and community in the following way:

1. by developing an understanding and appreciation of the values which interscholastic athletic/activities occupy in the American culture and developing sound educational attitudes toward them.
2. by educating the student body, as participants, in their appreciation of the athletic/activity opportunities at the high school level.
3. by serving as a focal point for the morale, spirit, and loyalty of students and parents by providing a common meeting ground and enthusiasm which is shared by all.
4. by providing a wholesome program of interscholastic athletic/activities in which students, parents, patrons, and friends of the school may share, to the end that the loyalty of these groups to the school may be constantly renewed and strengthened.
5. by extending the opportunity for emotional, social, and physical development with guidelines established for the supervision of the same.
6. by providing the best-known means for predicting student success in later life through successful participation in high

school athletics and activity programs.

General expectations for students participating in athletics and activities and representing their school.

1. A student is expected to abstain from being under the influence of, using, possessing, distributing, selling, giving, or exchanging alcohol, tobacco/vaping, marijuana, anabolic steroids, other controlled substances, or counterfeit drugs. Furthermore, the student is expected to abstain from using, possessing, distributing, selling, giving, or exchanging any drug paraphernalia. Peer pressure and media coverage of how many young adults have ruined their career have diminished the expectation that high school students will abstain from substance abuse. Our expectation has not changed, and the Cherry Creek Schools will remain firm in our desires to establish student leadership that rejects substance use or abuse.
2. All participating students are expected to place their academic school day more than anything else and devote their attention to achieving in the classroom. Activities/athletics are considered a supplement to their overall education.
2. As a representative of a Cherry Creek District school, a participating student is expected to act on, as well as off campus, in a way which will not bring discredit upon himself/herself or the school.
3. The participating student's personal appearance should reflect cleanliness and concern for his/her well-being, as well as concern for those with whom he/she is associated.
4. All participating students are expected to set a positive example for the total student body, conducting him/herself always as a prudent human being, and endeavoring to be a leader regarding all school policies governing student behavior.

The above information will be perceived as a strength or weakness by each student depending on their willingness to escape from being mediocre to genuinely wanting to be the best they can achieve.

STUDENT ACTIVITIES (CO-CURRICULAR/EXTRACURRICULAR POLICY JJ)

CHSAA ADMINISTRATIVE PROCEDURES—ATHLETICS-ACTIVITIES

1. **General Eligibility Rules** for All Athletes and Activities as a student shall be eligible to represent his/her school in an interscholastic activity sanctioned by the Colorado High School Activities Association if such student meets the following specific requirements:
 - A. The student is a bona fide undergraduate member of his/her high school.
 - B. In the judgment of the principal of the student's school he/she is representative of the school's ideals in matters of citizenship, conduct and sportsmanship.
 - C. **EXPULSIONS** - A student who would be ineligible in any school because of expulsion, denial of admission or negotiated withdrawal may not become eligible for competition at any level by transferring. The period of ineligibility is determined by the school at which the ineligibility occurred. A transfer at the beginning of the school year does not decrease or eliminate the period of ineligibility caused by the expulsion. A student may not transfer schools to avoid expulsion time periods.
 - D. During the period of participation, the student must be enrolled in courses which are offered, in aggregate, a minimum of 2 1/2 Carnegie units of credit per semester and must not be failing more than the equivalent of one-half Carnegie unit of credit.
 - E. (For purposes of this paragraph, academic eligibility shall be determined by the student's grade in progress from the beginning of the grading period of each class, as determined by the policy of the student's school, to the close of the certification day for the interscholastic activity in question. In all cases, the periods of eligibility and ineligibility must be equal and at no time may the two groups be eligible on the same day.)
 - F. He/she must have been eligible in accordance with paragraph "D" above at the close of his/her last prior semester of attendance.
 - G. During the semester preceding the semester in which the student wished to participate in any interscholastic activity, the student must not have failed more than the equivalent of one-half Carnegie unit of credit. (Note: For purposes of eligibility, a semester is considered to begin on the first pupil contact day, as defined by the Department of Education, following the completion of the preceding semester.)
 - H. **Regaining Eligibility**—Based on the CHSAA rules and the sport the athlete is participating in, students who have not met the general eligibility requirements at the close of a semester, may regain academic eligibility on the dates listed in the CHSAA bulletin.

- I. In-season student athletes must be in attendance for at least one-half of their daily classes, to be eligible to compete or practice on that day unless an advanced approval for absence is on file in the Attendance office.
 - 1) The number of credits failed or passed during a semester shall be determined from the student's school transcript and shall include all classes taken during the semester. Fractional credits awarded or not awarded by the school shall be arithmetically added at the end of each semester to determine eligibility for the succeeding semester. If, after credits are totaled and failing credits total more than one-half credit, (.50), students will not be eligible according to Paragraphs (d) or (e) of Article 16- General Eligibility. The purpose of athletic eligibility, an 'I' (Incomplete) is considered an "F" (Failing).
 - 2) A student who drops out of school after having been enrolled and in attendance fifteen days will not be eligible for the following semester of his/her attendance. If the student attends fifteen days or more during the semester he/she must complete the required number of credits for the whole of that semester to be considered for eligibility during the next semester.
 - 3) Summer school courses completed after the close of the second semester may be used to replace any Carnegie units that are F's. Equivalent courses taken must be accepted by the school toward graduation. The Thursday prior to Labor Day must complete the equivalent credits. Credits made up through summer school must be in the same curricular area, be accepted to meet graduation requirements of classes previously failed and be recorded on the student's transcript. A class in an area required for graduation may be taken to replace Carnegie units failed in an elective class. Written notification of a student(s) regaining eligibility, through summer school, must be included with the first semester eligibility report.

No make-up work shall be permitted after the close of the semester and/or the designated periodic eligibility check for the purpose of becoming eligible; and a "condition" (incomplete, unfulfilled outcome, etc.) shall, for the purpose of becoming eligible; and a "condition" (incomplete, unfulfilled outcome, etc.) shall, for the purpose of determine eligibility, count as a failure.

MANIFEST HARDSHIP FOR INCOMPLETE - A student failing to complete work during the normal semester because of a manifest hardship (injury, illness, or other circumstances beyond his/her control) may be permitted, at the discretion of his/her high school principal, to make up the work within a reasonable time following the student's recovery. A "reasonable time" in most cases would be a like number of days which the student was absent from school. Notification must be filed with CHSAA.

Dropping out of school for work or financial reasons does not constitute manifest hardship.

Note: Before enrolling in summer school classes, CONTACT the Registrar's office to verify that the courses you are taking will be accepted by your school.

1. **High School Weekly Eligibility for All Athletes**

Teachers are required, through the guidance of the athletic office, to provide a weekly summary of all athletic participants who are doing failing work. Two failing grades during any reporting period constitute ineligibility for the following week and/or until at least one failure has been removed following a one- week ineligibility. Also, two unsatisfactory behavior grades during any reporting period constitute ineligibility for the following week.

2. **Age and Attendance Requirements for Athletes**

- A. You are eligible to enter interscholastic competition if your nineteenth birthday falls on or after August 1st.
- B. In a three-year high school, you are eligible to compete for six consecutive semesters; in a four- year school, you are allowed eight consecutive semesters. (Cases involving unusual circumstances should be submitted to your building athletic director)

3. **See Athletic Director for Transfer Rule, or www.CHSAANow.com for transfer rules.**

Eligibility below the Varsity Level

A student declared ineligible based on "E", may be granted Restricted Eligibility following the approval of a Restricted Residence Waiver by the CHSAA Commissioner. The waiver must be signed by the principals of the sending and receiving schools.

Undue Influence—Recruited Students

A student who transfers schools because of the recruiting efforts of school athletic staff members and/or school representatives of athletic interests (as defined in Article 18 of the CHSAA by-laws) shall be declared ineligible for a period to be determined by the commissioner. Such a period may exceed one year.

- A. **HARDSHIP:** If questions arise or you are in doubt, consult your building Athletic Administrator. Exception: The Commissioner, after receiving the recommendation of the school, the league and the losing school may grant eligibility for transfer due to hardship. A hardship is an unforeseeable, unavoidable, AND uncorrectable act, condition or event which causes the imposition of severe and nonathletic burden upon the student or his/her family.
 - 1) This is to include the case of orphans, children of overseas military transfers, foreign exchange students, children who are wards of the state or of a court and children from broken homes.
 - 2) No consideration for waiver may be granted if by doing so the action will result in a student who was ineligible in the sending school becoming eligible in the receiving school.
 - 3) Hardship appeals must be processed by the principal of the receiving school on the appropriate CHSAA form and in concert with the specific guidelines.
- B. Check with your building athletic director for CHSAA Transfer rule updates.
- C. All foreign students need to check in with the athletic director before going out for a sport. This includes Foreign Exchange Students.

5. **Definitions**

Specialized Sports Camps (9-12)

- A. A sports camp is defined as an instructional class limited to one sport involving physical participation by the individual student.
- B. No coach or school representative may directly, or by implication, direct a student to attend said camp/camps as a condition to practicing, participating, or otherwise influencing a student's opportunity to participate in any school sport/activity.
- C. All registration, fees, and scheduling are to be coordinated through Cherry Creek Schools Summer Recreation Program.
- D. All winter or spring sport activity must conclude by the end date of Summer School. In addition, proper maintenance cannot occur unless this time frame is maintained. Legion Baseball is an exception (grandfather clause.)

Use of School District Athletic Equipment

School district-owned athletic equipment is not to be issued to individuals or groups outside the date of the formal practice season of each respective sport during the school year unless school-owned athletic equipment related to the function of the Cherry Creek Schools Summer School Recreation Programs or American Legion Baseball has been approved for use by the local building Principal and Athletic Director. Exception is made for athletes traveling to commercial football camps.

Competitive Season

The competitive season is that time designated in the CHSAA Bylaws for each sport during which interscholastic games may be held. There may be no sanctioned inter-school competition except during the competitive season.

Practice Season

The season designated in each sport Bylaws of the CHSAA is the sports season during which formal practice sessions may be held. Practice is defined as that time during which FORMAL PRACTICE is authorized by CHSAA bylaws and the school administration during which an assigned coach is instructing one or more of his/her team members.

Fall Sports	August (Boys Golf start date, August)
Winter Sports	December 18, 2024
Spring Sports	February (Boys Swim and Dive start date, February)

Outside Competition

Sports Season Defined: A sports season begins with the first formal practice session as established in the CHSAA bylaws and ends with the final state championships in that sport.

EXCEPTION: The sport season ends for a member of a high school athletic team on the day following the completion of his or her school's competition at the level which the student competes in.

NOTE: Players certified to participate as members of any high school sport team may compete on any other team in any non-school activity or event in the sport during that sports season with the express written permission of the principal, which permission shall be granted if:

A. The student's class attendance is not compromised; and

B. The student is in good academic standing under the school's activities policy applicable to all students:

*Section B) includes team rules and other school policies that are applied and adhered to by all students.

The principal may deny permission only when the student fails to meet the requirements of (A) and (B) above.

Members of any high school sport may not practice with any individual or non-school group without prior written permission of the high school principal. NOTE: This is not to be construed to allow non-school people to participate in school practices or scrimmages.

CHSAA VIOLATION OF OUTSIDE COMPETITION/PRACTICE RULE

Any student who does so participates in violation of CHSAA Bylaws 2100.2 and/or 2110 shall be ineligible to participate in a specific, or all interscholastic athletic activity for a period, to be determined by the CHSAA Commissioner.

Scrimmage

All sports may conduct interscholastic scrimmages on two dates between the tenth day (including the first day of practice, but not including Sundays) after the start of formal practice in fall sports and may be held on the 6th day (including the first day of practice, but not including Sundays) after the start of formal practice in a winter and spring sport until the conclusion of the sport season.

EXCEPTION — Golf, softball and tennis scrimmages may be conducted from the start of the competitive season until the final state championship. A sophomore, junior varsity and varsity may all scrimmage on the same date. This will count as one scrimmage.

All participants in interscholastic scrimmages must have completed nine/five days of formal practice in the sport they are representing. Scrimmages may not be held with non-high school teams or individuals.

PARENTAL ADVISEMENT—WARNING OF RISK

Serious catastrophic and perhaps fatal injury may result from athletic participation

Many forms of athletic competition result in violent physical contact among players, the use of equipment which may result in accidents, strenuous physical exertion, and numerous other exposures to the risk of injury.

Students and parents must assess the risks involved in such participation and make their choice to participate, given those risks. No amount of instruction, precaution or supervision will eliminate all risk of injury. Just as driving an automobile involves chance of risk, the athletic obligation of parents and students in making this choice to participate cannot be overstated. There have been accidents resulting in death, paraplegia, quadriplegia, and other profoundly serious permanent physical impairment from athletic competition.

By granting permission for your student to participate in athletic competition, you, the parent, or guardian, acknowledges that such risk exists. Students will be instructed in proper techniques to be used in athletic competitions and in the proper utilization of all equipment worn or used in practice and competition.

Students must adhere to that instruction and utilization and must refrain from improper uses and techniques.

As previously stated, no amount of instruction, precaution and supervision will eliminate all risk of serious, catastrophic, or even fatal injury.

If any of the foregoing is not completely understood, please contact your school principal or athletic director for further information.

ATHLETIC SUSPENSION – VIOLATIONS OF ATHLETIC POLICIES (JJI-R)

SIGNING DAY

Cherry Creek High School recognizes all student athletes that have participated in a CHSAA sanctioned sport and have signed up to play at the collegiate level. This includes Division 1, 2, and 3 as well as junior college and preferred walk-ons. We also

recognize anyone that will be participating at the collegiate level whether that means it is a sport that is not offered such as rowing or the student-athlete played a sport, just not at Cherry Creek, such as soccer. We do require documentation from the future school/athletic program, and we require a student to finish the athletic season in good standing.

We do not recognize individuals who are playing a "club" sport at the collegiate level. Also note it is the student's responsibility to notify the athletic office of the signing. Please reach out to our athletic department with any questions or concerns.

ATHLETIC LETTER AWARDS

I. All awards will be in accordance with the requirements set forth by the Centennial League in addition to the scholastic and training rules as set for them by each respective high school. NOTE: An athlete must complete a sport's season in good standing to receive an Athletic letter and/or other awards for that sport.

II. The letter award is purchased and presented by the school.

No award of any kind other than awards by the school, the State Association or a group approved by the school or the Association and limited in value to \$100.00 per award plus engraving shall be made to participants in any inter-school activity. If unapproved awards are offered and accepted by participants, such participants shall jeopardize their eligibility to represent their school in any inter-school activity, and further, such acceptance shall jeopardize standing of the school in the Association and may result in the suspension of the school.

III. Centennial League regulations regarding letter jackets and sweaters:

- A. Stripes on a sweater or bars on the letters are to be the official means of showing numbers of years of participation. Both stripes and bars are NOT to be used.
 - 1. Sweaters-one stripe of contrasting school color on left sleeve for each year lettered. Letter to have only insignia of sport in which letter was earned.
 - 2. Jackets-no stripes or chevrons on sleeve. Letter may have insignia of sport in which letter was earned plus one bar for each year earned.
- B. There shall be no recognition other than the above worn on the letter jacket or sweater (Example: multicolored stripes, bars, stars, name plates, medals, etc.)
- C. It is possible to win four letter awards in a four-year high school.
- D. Letters or numerals shall not be awarded to junior varsity or sophomore squads.
- E. Each manager's letter shall be a six-inch letter with "MGR" printed thereon.
- F. A letter may be a maximum of six inches, to be worn on jackets or sweaters.

IV. General Centennial League Rules

- A. A player must be eligible under the rules of the Colorado High School Activities Association and the Centennial League, in addition to the scholastic, citizenship, and training rules as set forth by his/her own school.
- B. A varsity letter may be awarded to seniors who have been regular members of a squad for three years, and who have fulfilled other requirements, providing he/she has not previously been awarded a letter in that sport.
- C. A student must be eligible by the Colorado High School Activities Association rules at the time the award is made. Awards should be made at the completion of the respective sport season.
- D. In addition to the above requirements, the player must fulfill specific requirements under each varsity sport as listed:
 - 1. Football
 - a. Play in one-third (1/3) of the total quarters of all games scheduled, or
 - b. Play in a state play-off game, from state quarterfinals on.
 - 2. Basketball
 - a. Play in one-third (1/3) of the total quarters of all games scheduled, or
 - b. Play in a state tournament game.

(This includes a league tournament for state qualifying.)
 - 3. Wrestling
 - a. Wrestle in two-thirds (2/3) of the varsity dates scheduled, or

- b. Wrestle in the regional meet or state meet.
- 4. (Ice) Hockey
 - a. Must play in one-half (1/2) of total periods of all league and non-league games.
- 5. Track
 - a. Earn an average of at least one point for each regularly scheduled meet during the season, or
 - b. Score in a major meet (any meet where six or more schools are competing).
 - c. Participate in the state meet.
- 6. Baseball
 - a. Play in 33% of the innings of games scheduled, or
 - b. Play in a state play-off game.
 - c. Pitchers are to pitch in 23% of the innings of all scheduled games.
 - d. Play in game beyond sub-district level.
- 7. Golf
 - a. Play in a least two-thirds (2/3) of the varsity meets scheduled, or
 - b. Participate in the state tournament.
- 8. Tennis
 - a. Play in at least two-thirds (2/3) of the varsity meets scheduled, or
 - b. Participate in the state tournament.
- 9. Gymnastics
 - a. Participate in two-thirds (2/3) of the scheduled varsity meets, or
 - b. Participate in the state tournament.
- 10. Swimming
 - a. Earn an average, of at least three points, in each regularly scheduled varsity meet during the season, or
 - b. Individually score in a major meet where six or more schools are competing, or
 - c. Be a member of the relay team which places in the top four, where six or more schools are competing, or
 - d. Participate in 65% of the varsity meets scheduled, swim a state qualifying time, or
 - e. Participate in the state meet.
- 11. Cross Country
 - a. Participate in two-thirds (2/3) of the scheduled meets, or
 - b. Place individually in the top ten in any major meet where six or more schools are competing, conference meet or state meet, or
 - c. As a team member, place in the top three of any major conference or state meet.
 - d. As a "B" or "C" runner, run a time that would have placed in the top 50% of the varsity competition that day. This cross-country meet would then count as participation in a varsity race for lettering purposes.
- 12. Soccer
 - a. Participate in 50% of the total quarters played during the regular varsity season, or
 - b. Participate in a state play-off game.
 - c. Play in a game beyond sub-district level.
- 13. Softball
 - a. Play in 33% of the innings of games scheduled, or
 - b. Play in a state play-off game.
 - c. Pitchers are to pitch in 23% of the innings of all scheduled games.
 - d. Play in game beyond sub-district level.
- 14. Lacrosse
 - a. Must play in one-half (1/2) of total periods of all league and non-league games.

15. Field Hockey
 - a. Must play in one-half (1/2) of total periods of all league and non-league games.
16. Volleyball
 - a. Must play in two-thirds (2/3) of the matches scheduled for one season.
 - b. Play in a game beyond sub-district level.
17. Cheerleading
 - a. Must make the squad through a tryout procedure that is set up by the cheerleading coaches.
 - b. Participate in more than ¾ of all schedule games.
 - c. Attend more than ¾ of all scheduled practices.
 - d. Maintain the required academic eligibility each season.
18. Pom Poms
 - a. Must make the squad through a tryout procedure set up by the pom poms coaches.
 - b. Participate in more than ¾ of all scheduled games,
 - c. Attend more than ¾ of all scheduled practices.
 - d. Maintain the required academic eligibility each season.
19. Managers
 - a. Managers will letter upon recommendation of the coaches. First year or assistant managers should serve one year of apprenticeship before the letter is awarded. The head coach may recommend a letter for out-standing service the first year.
20. Other
 - a. A letter may also be awarded to an athlete at the discretion of the coach, Athletic Director, and school administration.
 - b. Athletes must also finish the season in good standing to receive a letter award.

INFORMATION FOR PROSPECTIVE COLLEGE ATHLETES

Students who wish to participate in collegiate athletics at the Division I or II level must apply for certification with the National Collegiate Athletic Association (NCAA) Eligibility Center after their junior year in high school. Cherry Creek High School counselors can assist students in completing the necessary application. The website is www.ncaaeligibilitycenter.org.

The most comprehensive guide for athletes is the **NCAA Guide for the College Bound Student Athlete** produced by the NCAA.

This Guide has been designed to help you and your family understand the NCAA initial-eligibility process and to prepare you for transitioning from high school to becoming an NC AA Division I or II student-athlete. With more than 1,000 colleges and universities across three divisions, NCAA schools offer a variety of academic and athletic programs to meet your needs. The NCAA Eligibility Center encourages you, the student, to take an active role in this process. Take time to complete registration yourself or jointly with your parents. As a future student-athlete, it is important that you become personally involved.

Download the comprehensive guide for free at:

<https://www.ncaapublications.com/p-4354-2015-16-ncaa-guide-for-the-college-bound-student-athlete-sold-as-a-package-of-25.aspx>

List of NCAA Approved Core Courses (formerly 48H)

The NCAA Initial Eligibility Center has approved courses for use in establishing the certification status of student athletes from Cherry Creek High School. If you intend to participate in college athletics, please see your counselor concerning how this list affects your registration for classes.

To access Cherry Creek's List of Approved Core courses:

- Go to www.ncaaeligibilitycenter.org.
- Click on "General information"
- Click on "List of Approved Core Courses" on left hand side.

- Enter our high school code 060515 in the box and click "Submit"
- Click on the "All Subject Areas" box and then click "Continue"
- You now have the most up to date list of our approved Core courses.

Be aware that not all CCHS Core Courses are approved by the NCAA Eligibility Center.

We strongly encourage student-athletes and parents to consult the list of approved Core Courses early in their academic planning to ensure that approved courses are selected.

STUDENT ACTIVITIES

Activities Director Administrator

The Activities Director Administrator's office is in the Activities office IC720. The Activities Director Administrator, Kelly Devitt Prevost, oversees student activities and leadership, schedules facilities for activity use, and establishes guidelines for the entire activities program at Cherry Creek High School. To schedule an activity, each club or service organization must adhere to the following process:

1. For any event that takes place on the CCHS campus, club sponsors must submit scheduling requests on the Facilities Scheduling system (online scheduling system). This includes all regular club meetings or any event, before or after school. In addition, all fundraisers or off-site club activities must be indicated on the scheduling system. All scheduling requests must be approved by the Activities Director before an event can take place. **Scheduling requests must be completed by the sponsor.** Students may not access the scheduling system.
2. Depending on the scope of the activity, specific club members and/or sponsors will work with the Activities Director on an overall plan to ensure a successful project.
3. The club sponsor is required to attend club events and are the adult(s) responsible for supervising the events. It is the responsibility of the sponsor and students to verify that the facilities and event have been scheduled.

GENERAL ACTIVITY PROCEDURES

Each high school has numerous activities encouraging student participation throughout the school year. Information is available in the school Activities Office and on the school website.

Certain activities fall under the guidelines of the Colorado High School Activities Association constitution and bylaws. The same as our athletic programs.

The General Eligibility Rules listed in this handbook apply to the following:

1. Vocal Music
2. Marching Bands
3. All-State Symphony Orchestra
4. All-State Choirs
5. Honor Band
6. Speech/Debate
7. DECA
8. FBLA
9. Esports

Each school may establish their own guidelines to govern their activities beyond the CHSAA Bylaws as listed in General Eligibility.

At CCHS every club or group that travels or attends competition is subject to eligibility rules per Activity Director and the club sponsor's discretion.

SCHOOL ANNOUNCEMENTS

All school announcements are read on Tuesdays and Athletic announcements are read on Thursdays over the school P.A. system. On Fridays, video announcements will be shown in classrooms during 1st period. Student announcements are also on the CCHS website. All information on class rings, graduation announcements and commencement are available in the Activities Office and school website.

Formation of a School Club

The Activities Director Administrator authorizes the formation of a new club. Any group wishing to organize a club should plan the following:

1. Have aims, ideals, goals, and activities to add to the general constructive value of the school.
2. Have a member or members of the Cherry Creek High School faculty as the sponsor.
3. Have equal opportunity for all eligible Cherry Creek High School students who might desire membership.
4. Develop a constitution, attach a roster with a minimum of ten students and present application for approval to the Activities Center.

USE OF POSTERS AND OTHER MEANS OF COMMUNICATION

To help communicate with the student body more effectively, the following policies have been established:

1. **All** posters, signs, and announcements of any kind must be approved and stamped in the Activities Office.
2. Only posters advertising school-sponsored activities will be approved and displayed throughout the school.
3. The Activities office will provide both paper and masking tape for club/activities only. There shall be NO glitter on posters.
4. All communications shall be **removed by the sponsoring group** immediately after the event.
5. Masking tape is the **only** material that may be used to attach posters or other communications.
6. The masking tape as well as the posters must be removed from the surface to which it was attached. If damage to walls occurs due to use of anything other than ordinary masking tape, the group hanging the posters will be financially responsible for the repair.
7. **No** posters are permitted outside. No posters may be hung from the roof of any school building.
8. **No** poster or communication of any kind may be attached to any **glass surface** (windows, doors, showcases) or insulated tile. Communications attached to bulletin boards must be stapled.
9. **No** ladders or other devices may be used to hang posters. Absolutely no climbing is allowed, to hang posters.
10. **No** posters may be hung in the tunnel connecting the IC and Fine Arts buildings.
11. Announcements sized 8 x 11 inches are limited to 50 copies throughout campus.
12. Posters are limited to a total of eight posters throughout the campus. No more than one poster may be hung per wall. We recommend 2 posters per building.
13. There is a Community Board located by the west door of the I.C. Building where notices of non-school events may be posted.
14. There is a Job Board for job postings for students by the west door of the IC Building.
15. **No** "commercial" communication may be displayed on the Cherry Creek campus, except on the Community Board. Questions regarding "commercial" communications should be directed to the Activities Director.

SPIRIT WEEK/HOMECOMING 2024

Spirit Week, September 23-27th, 2024, is a week of diverse, fun activities for all CCHS students and alumni. Spirit Week activities include Powderpuff, Jazz on the Green, Dodgeball, the Homecoming Carnival, and the Homecoming Game. The Homecoming Dance will be held on Saturday, September 28th, in the South Gym. All non-CCHS guests must be pre-registered in the Activities office by Thursday prior to the dance.

POWER WEEK 2025

February 10-14th, 2025, will mark the 14th annual Power Week, where the school unites to raise money to support the Gabby Krause Foundation. Throughout the week, the students host several daytime events for all students.

JUNIOR/SENIOR PROM

Each spring, the Junior Class senators organize the Junior/ Senior Prom. Prom is scheduled for Saturday, April 13, 2024, from 8:30 – 11:30 p.m. Any senior that has fines on their PowerSchool account will not be allowed to attend Prom or After Prom.

CLUB FAIR

The all-school Club Fair gives students a glimpse of Creeks' varied clubs. The Club Fair also provides students with the opportunity to sign up for the clubs in which they want to participate. Date: August 28, 2024, periods 4,5,6 on the Quad.

CCHS "ACTIVITIES" CODE OF CONDUCT

The Cherry Creek High School administration, faculty, and staff view student activities as an extension of the classroom and educational experience. As such, students are encouraged to participate actively in various clubs, organizations, and activities. Cherry Creek High School students have a long tradition of excellence, integrity, and respect within the school and in our community. It is assumed and expected CCHS students will be a positive representative of Cherry Creek High School and the Cherry Creek School District on and off campus. Any Cherry Creek High School student involved in a school sponsored activity and/or representing CCHS off school grounds, which includes all volunteer and travel activities, is expected to follow all team/club/performing group, school, and district policies. Any actions or behaviors that jeopardize the safety and/or integrity of a performing group/team/club member or of the performing group/team/club is grounds for dismissal from the competition/activity/event and may warrant additional disciplinary action.

PARTICIPATION AGREEMENT

All participants in Activities must sign the CCSD Participation Agreement. The club sponsors supply the participation agreement. The consequences for failure to abide by the rules listed under the Participation Agreement will be enforced as outlined in the Athletics section.

STUDENT SENATE 2024-2025

EXECUTIVE BOARD

President- Jackson Rubenstein

Vice President- Dex Rhody

Secretary- Giselle Yokomichi

Treasurer- Dylan Pollak

Activities Coordinator- Charlie Stern

Coordinator of Inclusion & Equity- Kimaya Kini

Class of 2025

Class President-Kate Ley

Class VP- Grayden Robb

SENATORS

Emily Dick

Agnes Holena

Grier Laughlin

Jack Strandes

Kareena Sundaram

Luisa Villasenor Estrada

Neilly Watts

CLASS OF 2026

Class President- Kelsey Ayer

Class VP- Camille Baranek

SENATORS

Jin Jin Brennan

Colton Burns

Isabella Delhierro

George Dick

Max Goldberg

Taylor Kim

Reid Stemberger

Channing Walter

CLASS OF 2027

Class President- Mike Wehrle

Class VP- Sarah Mathy

SENATORS

Wade Cutter

Finely Katz

Nick Pisciotta

Kira Pratt

Misha Rai

Piper Rubenstein, Tyler Reeves

Kate Shineman, Kenzie Sisler

CLASS OF 2028

CAMPUS MIDDLE SCHOOL

Case Billings

Tessa Gates

Noah Yokomichi

WEST MIDDLE SCHOOL

Macy Dickerson

Kaleb Perez

Mateo Silva

ADDITIONAL STUDENT INFORMATION

HEALTH SERVICES

CCHS has two health clinics staffed by Registered Nurses and Health Liaisons. The clinics are in West 101 and East 108 and are available to assist students from 8:00 a.m. to 3:30 p.m. with general health concerns, acute illness, and emergency first aid, as well as emotional support and health education. Please feel free to contact the school nurses with any health-related issue.

East Clinic -720-554-2206

The East Clinic is responsible for the health records of students with the last name beginning with A-J and all ILC students.

West Clinic-720-554-2220

The West Clinic is responsible for the health records of students with the last name beginning with K-Z.

All students may access both clinics during the school day.

IMMUNIZATION RECORDS

Colorado state law requires each student to have an up-to-date record of specific immunizations on file at school. Students new to the district are required to submit their immunization record to the school nurse at check-in. Parents/Guardians who choose to exempt their children from specific immunizations will be required to submit a signed exemption form at the start of every school year, as outlined by the Colorado Department of Education. Seniors are given their certificate of immunization during check-out in May.

MEDICATIONS

High school students and their parents may choose to have over the counter (OTC) and prescription medication dispensed by a school nurse in one of the clinics or may choose to take their medication on their own. (See School Board Policy JLCA)

Over the Counter Medications (OTC):

Students are allowed to carry their own over-the-counter medication at CCHS. Students should carry only a single dose in the original manufacturer's container. This is preferred so valuable class time is not interrupted. To be given occasional OTC medications in the clinics, the OTC online form is part of the student check in packet and must be completed. Medications listed on the permission form are the only OTC meds dispensed. Permission forms must be completed every school year.

Prescription Medications:

All prescription medication taken at school must be in the original student specific pharmacy labeled container. Students should carry one dose only. To receive prescription medication in the clinics, a permission form signed by the prescribing physician and parent is required before the medication can be given to the student. Forms are available in the clinics and on the district website under "Health Services". A 30-day supply of medication can be kept in the clinic. Permission forms must be completed each school year.

Homeopathic Medications:

These medications require written permission for administration in the school setting signed by both a healthcare provider and the student's parent/guardian. Some homeopathic preparations may require a review from the Cherry Creek School District Medical Advisory Board.

Under no circumstances shall any students share any medications. They will be subject to disciplinary action if this occurs, per policy JLCA.

Illness/Injury and Early Dismissal from School:

The student should report to one of the clinics **with a note from their teacher**. If the student cannot report to the clinic, the nurse will be called to the student's location.

Students unable to return to classes will be required to contact a parent or other adult designated on their Student Emergency Information to get permission to go home. **Parents/Guardians are responsible for calling the Attendance Line at 720-554-2242 if their student goes home with an illness.** Students may rest in the clinics on their off periods and with written permission of that period's teacher if during class time. Students with a 504 Plan have access to clinic as specified in their plans. The school nurse does not issue excuses for P.E.

LOST AND FOUND

The lost and found department will be maintained in the Security Office of the East Building, **720-554-2287**.

CAFETERIA

Cherry Creek High School operates a food court-style cafeteria in the West Building to meet the dining needs of our students. CCSD Food & Nutrition Services provides breakfast and lunch during periods 1, 4, 5, and 6. Pricing and menus are available online at the CCSD website under Food & Nutrition Services. The information can be accessed directly at ccsdcfe.org. **Free and Reduced** meals are available to all students who qualify and are funded for a full meal. An application for free/reduced meals can be submitted online at ccsdcfe.org. or a written application can be obtained from the Food Service Manager in the cafeteria.

All students are assigned a PIN number to access their personal food service account, and money can be loaded onto this account for daily use. To load money onto student accounts, cash or a check may be submitted directly to the Food Service Manager in the cafeteria, or parents may load money via the PAY PAMS system on the district website. A picture ID may be requested at time of purchase to confirm PIN number ownership. For any question regarding PIN usage, please contact the Food Service Manager at 720-554-2368. For any question regarding the food service program in general, please contact the Director of Food & Nutrition Services at 720-886-7173.

Details:

- Hours of operation – 7:45 a.m. – 9:12 a.m., and 11:00 a.m. – 1:42 p.m.
- The cafeteria features standard American cuisine including pizza, burgers, fries, pastas, and other fare.
- A student lounge is available in the IC Building, and students can eat and drink in that area, as well as in the cafeteria.

DISPOSING OF LITTER

One of the main detractors of any campus, park or public place is the littered areas surrounding the sites and buildings. This is a direct reflection of **all** the people using the facilities. No amount of supervision will improve a messy campus or change the attitude of those littering. ***Each person must care about his/her own actions and behavior before any progress is seen. How do you regard yourself?***

PETS AND ANIMALS

Students are not permitted to bring animals or pets to school. If, however, it does become necessary to do this for a special project or class, written permission must be obtained from the teacher involved.

REDUCTION OR REMOVAL OF TRANSPORTATION SERVICES

- I. Transportation services may be reduced or removed when in the evaluation of the Supervisor of Transportation such services are no longer needed. Review by the Supervisor of Transportation include but not limited to:
 - A. Determination that eligibility no longer exists.
 - B. Safety hazards have not been rectified.
 1. Route identification by route number and time.
 2. Number of students affected.
 3. Reasons for the reduction or removal.
- II. Individual schools are to assist in the forwarding of any or all the above information to affected parents and students.

TEMPORARY TRANSPORTATION SERVICES

- I. The requirement for providing transportation may be modified if safety or other conditions warrant. Such deviations from normal procedure /practice shall be temporary and shall be terminated when safety and/or contributing conditions are rectified.

The conditions for temporary transportation services must be reviewed as conditions exist or change, but at least on a semi-annual basis. Attempts to correct the problem shall be made as soon as possible.
- II. Non-transported students may be provided temporary services:
 - A. If the student is temporarily residing at an address outside the walking distance of his/her assigned school and is still within the school attendance boundary, temporary service may be provided if the following conditions are met.
 1. The temporary address is on an established route. The route will not be changed, or a stop added.
 2. The student will ride the bus not less than one full day, i.e., ride both from home-to-school and school-to-home.

3. If the bus capacity of the assigned student passengers permits (space is available).

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4. Requests are normally to be submitted to the Pupil Transportation Division not less than two school days prior to the requested date. The Pupil Transportation Division must approve authorization.

B. A student who resides within the established walking distance of a transported school may receive temporary services for medical reasons. Provisions are not made for students at non-transported schools. The following procedure shall be followed:

1. Send to the Transportation Department a doctor's note stating that transportation is necessary due to a medical condition.

III. Severe thunder-electrical storm or probable tornado.

A. If students are already on the buses and on the route, the Pupil Transportation office will coordinate with each individual route driver whether to hold up the unloading of students. Drivers will follow established procedures to assure that students, while on the bus, are safe. Once the driver determines it is safe to resume running the route and unload the students, the driver will remind the students to go straight home.

B. At dismissal time when students are still at school, students should remain at the school until the principal has determined that conditions are adequate for sending the buses out. (Guidelines for what is adequate should be further developed. In the meantime, the best judgment of the Principal, Transportation Department and Assistant Superintendent of Auxiliary Services should be used).

1. When students are kept at school, the school should follow its own plan for severe electrical - thunderstorms or tornadoes.

2. Once released by the principal, the driver will follow established procedures for severe thunder-electrical storm or probable tornado.

C. Monitoring the severe thunder-electrical storms or probable tornados will be the responsibility of the Pupil Transportation office which will attempt to act as an information center for the schools and the Superintendent of Auxiliary Services.

1. Commercial Radio Station KDEN, one of several FCC assigned emergency radio stations and an all-news/weather radio station will be monitored by the Transportation Department. Suggestion – schools should do the same.

2. Buses in affected areas will be (radio) checked to give actual weather or emergency conditions in their area.

3. Telephone lines to the office of the Assistant Superintendent of Auxiliary Services will be available for immediate use to relay information.

4. First bus to arrive at an affected school will act as a relay to the principal. A driver will normally stay with the bus. Principal or appointee will go to the bus to relay information to the driver.

IV. Evacuation of school (partial or total)

If it becomes necessary to evacuate a school, the Transportation Department will assign all available drivers to affect this evacuation. In this instance, available drivers will be those assigned by the Transportation Department from whatever personnel (School District/non-School District).

A. Overall coordination to be via two-way radio from the Assistant Superintendent of Auxiliary Services.

B. Local organization to be conducted by the school Principal. Basically, follow guidelines of Situation Two and keep the Office of Assistant Superintendent of Auxiliary Services informed.

STUDENT CONDUCT IN SCHOOL VEHICLES: **POLICY JICC**

SCHOOL CLOSURES AND STORM SCHEDULES

In the event of a weather delay or closure, parents will be notified via the Blackboard Connect phone message system. We also will post the notification on our district and school websites, Facebook, Twitter and notify the news media.

Parents can also call the Weather Delay and Closure Line or check the website:

- 720-554-4701
- <http://www.cherrycreekschools.org>

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WHEN A SCHOOL IS CLOSED:

- All activities scheduled in District facilities are canceled.
- In-District sports events and team practices are postponed. If a league sports event is scheduled in another district, the host district determines whether it is postponed.

WHEN A SCHOOL IS ON DELAYED START:

- High School bus pickup and school start times are delayed **1 1/2 hours (90 minutes)**.
- Afternoon dismissal times will be the same as usual for all schools unless otherwise announced.

EARLY DISMISSAL:

If serious storm conditions or other emergency situations develop during the day, the district will monitor the situation and advise affected schools and the transportation department as soon as possible of a decision to dismiss school early. When this decision is made, this information will be posted on this website, recorded on the applicable area hotline, and sent to the media as soon as possible.

LATE DISMISSAL:

In case of dangerous weather warnings or other dangerous conditions, a school may hold students past their dismissal time for safety reasons. This information will be posted on this web site, recorded on the applicable hotline, and sent to the radio and television stations as soon as possible.

IMPORTANT:

Parents are urged to make contingency plans for their child(ren) in the event of an emergency. Arrangements should be made for the child(ren) to go to a neighbor's house, or to have access to the home with directions for contacting a parent.

We understand that some parents may make a different decision for their families. If you feel the weather is too severe to send your child to school, please call your school's attendance line and let them know your child will be staying home. The absence will be excused.

**CCHS PTCO (PARENT, TEACHER,
COMMUNITY ORGANIZATION)**

Established in 1975, the PTCO is the parent support group organized to promote better communication between parents, students, faculty, and administration. PTCO also provides volunteer assistance within the school. All parents and guardians of Cherry Creek HS students are welcome to attend the PTCO meetings and are encouraged to become active members. Information and minutes from monthly meetings can be found on the Cherry Creek High School Homepage under Parents/PTCO. Being a liaison between parents and CCHS, the PTCO parent hosts the After Prom Party; sponsors teacher appreciation events and represents CCHS parents in numerous school and district groups. **Please join us!**

2024-2025 PARENT-TEACHER-COMMUNITY ORGANIZATION (PTCO)

Jeff Costello (Co-President).....	720-756-8317
Craig Goettsch (Co-President)	303-303-3696
Kim Lacob, Secretary	303-882-3806
Elizabeth Bruff, Treasurer.....	720-266-7589
Brandy Schmiedel, Treasurer-incoming.....	720-592-9549
Stacy Johnson, VP Fundraising.....	720-201-5732
Katie Briggs, VP Communications.....	720-980-5899