

How to find, log in, and book kits in Destiny

Finding Your School and Getting Logged In:

1. Go to <http://destiny.k12northstar.org>

Here's the screen you'll get:



2. **Select YOUR school.**
3. Click the button in the upper right corner.

Put your f-number in the **User Name** box like this:

User Name:

Put your password in the **Password** box like this:

Password:


(Your password looks like dots so no one else can read it!)

Click the button.


If you see your name on the upper right, you're logged in.

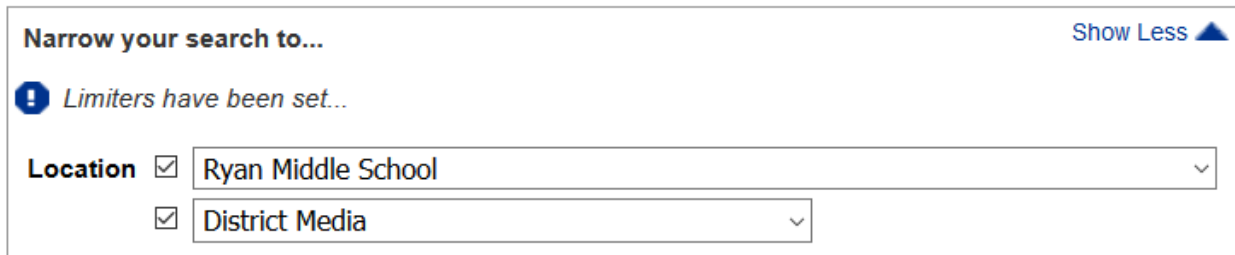
Searching the Catalog:

4. Click on the  tab.

5. Click in the **Find** box. Type what you want to find. Click the  button or hit return.

***** If you're looking for items from the Library Media (Videos, Kits, and Puppets) collection, try this:**

On the  page, underneath the Find box, put a check in the box next to District Media:



Narrow your search to... [Show Less ▲](#)

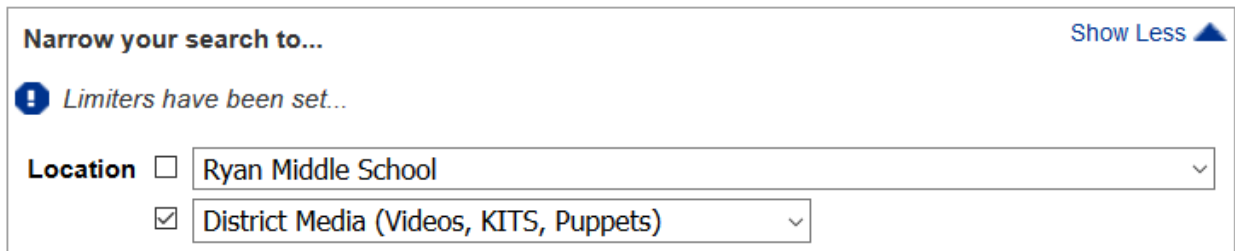
! Limiters have been set...

Location Ryan Middle School

District Media

If you do a search with this setting, you'll find things in your library (in this case, Ryan) as well as the Art Center and the Library Media (Videos, Kits, and Puppets) collections.

To narrow your search to just the Library Media (Videos, Kits, and Puppets) collection, **UNCHECK** the box next to your school and click on the District Media drop-down menu to choose Library Media (Videos, Kits, and Puppets). This is what it should look like:




Narrow your search to... [Show Less ▲](#)

! Limiters have been set...


Location Ryan Middle School

District Media (Videos, KITS, Puppets)

6. Click back into the Find box and do your search. It's recommended that you do not use any of the search filters and only do a  search.

7. Once you get your list of items, find one that looks interesting and click the title.

Booking the Item You Want Sent to You:

Alaska Wildlife [Details](#)
 **District Media** Call #: DVD 591.5 ALA 2005 Alaska Video Publishing ; produced by Gary Williams.
Published 2005

8. Take a look at the synopsis of the item. If it is something you'd like to borrow, click the **"Book It"** button in the upper right-hand corner.



9. You'll be taken to the calendar to pick a date.

Requesting
From District Media (Videos, KITS, Puppets)

 **Alaska Wildlife**
Alaska Video Publishing ; produced by Gary Williams.
Copies: 1 [?](#)
Book [Refresh Calendar](#)
From to
The maximum loan period for this item in calendar days: 7

Copies to book: 1
 Not Available
 Closed

Delivery & Pick Up for Library Media Services (Books, Alaskana & Professional) is on Monday, Tuesday, Wednesday, Thursday, Friday

Think about what date you want the item to be in your classroom. Give the item an additional 2 days travel time and click on that date. Click **Save**.

10. A box will pop up that lets you know you successfully booked the item.

Booking requested for "Alaska Wildlife" at District Media (Videos, KITS, Puppets) placed from 10/16/2017 to 10/23/2017.
Copies: 1

11. You can also check [My Info](#) under the tab and look at your holds to double check the hold is in place.