

Foster Elementary Charter School

Charter Board Meeting Agenda



Date: 03.11.25

Time: 06:00 PM

Location: Foster LMC & Online

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades 4K-5.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

To join the meeting via Google Meet link:

<https://meet.google.com/pyr-vtfj-jhr>

To request free childcare during an in person Board meeting, email FosCharter@gmail.com at least one day in advance.

Linked Documents & Media –

[February Charter Board Minutes](#)

[2024-2025 Board Member Contact Information](#)

[2024-2025 Charter Board Meeting Dates](#)

TOPIC		FACILITATOR
Attendance		Cortney
Present	Absent	
Announcements <ul style="list-style-type: none">• Wisconsin Charter Schools Summit - (From Charter Council meeting notes) We recommend at least one member of every charter attend (Charter administrator, Charter Teachers, Governance President, other governance members, etc.). It is a great time for a school team to attend. - I will be attending and am encouraging every charter participate in some compacity. It is a free event and a chance to connect with charter folks from around the area to learn. Here is the LINK to sign up.		Susie
Call to Order Approval of Minutes (see Linked Documents & Media)		Susie

Changes/Additions? Yes/No Motion to approve by: Seconded by: Result of Vote: Carried/Failed/Tabled	
Administrator Report <ul style="list-style-type: none"> • Celebrations • General • Future Planning <ul style="list-style-type: none"> o Positions have closed for 1.0 special education and 1.0 Grade 2 Teacher o Recruitment Update <ul style="list-style-type: none"> ▪ 43 student applicants <ul style="list-style-type: none"> • K - 24 • 1 - 6 • 2 - 7 • 3 - 5 • 4 - 0 • 5 - 1 o Charter Renewal Agenda 	Kelsi
<u>Programs & Services Committee</u> <ul style="list-style-type: none"> • 5th Grade Leadership Project • Remove 6th grade from charter 	Cortney
Business Services Committee <ul style="list-style-type: none"> • EIN number complete • Will need a motion and vote to open a Charter Board bank account and transfer money from 'Managed by Charter Board' subaccount and Scrips subaccount under FFN <ul style="list-style-type: none"> o discussion on updating bylaws to capture new account, money handling guidelines, and protocols for grant process • (From Charter Council meeting notes) Budget process - This topic came up at the end of our meeting. With the Activity Accounts moved into Skyward, questions came up about the time to get reimbursement checks, or check requests, etc. There is a two-week cycle for issuing checks, etc. If you submit a day before the designated day, you might get it within 2-3 days. However, if you submit something the day after the issuance of checks, it will be two weeks before they run checks again. Simply put, checks are not being processed daily or weekly. All schools (staff only) are encouraged to use the school's P-Card. All checks are to be made out to AASD and not individual schools. All site secretaries that handle money/budget have the schedule of when checks are issued. If anyone has any questions, please contact Shawn Tassone or Dianne Wittman in the business office. Changes/Additions? Yes/No Motion to approve by: Seconded by: Result of Vote: Carried/Failed/Tabled	Kraig/Jamie
Policy Review Committee <ul style="list-style-type: none"> • Voting for elected positions 	Kraig
Old Business	Susie, Jamie

<ul style="list-style-type: none"> Adding class size caps for charter applicants to bylaws-governance board handbook <ul style="list-style-type: none"> examples: Highlands and Fulton Yard Signs 	
<ul style="list-style-type: none"> New Business- 	Jamie, Susie
Adjournment Motion to adjourn by: Seconded by: Result of Vote: Carried/Failed/Tabled	Minutes submitted by: Cortney Dvorachek
Topics for Future Meetings <ul style="list-style-type: none"> Future funding 	

NEXT MEETING: Tuesday, April 8, 2025, at 06:00, **Foster LMC & Zoom**

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board's work requires additional meeting time. An Important Dates document is published at the beginning of each school year; any deviations from this schedule are recorded in Board Agendas & Minutes. (Emergency schedule changes are communicated by the most efficient method available at the time.)

PLEASE NOTE:

Once editing for publication is completed by the Foster Charter Board Secretary & President, a .pdf version of this document must be 1) saved to the FosCharter Google account, 2) emailed to Foster Staff & all others requesting it, 3) published on the Foster School district website, & 4) emailed to Deb Barraza at AASD to be included in district records. 6/24