

# California Montessori Project

## Regular Meeting of the Governing Board

### March 10, 2025

#### Meeting Information

- **Date:** Monday, March 10, 2025
- **Time:** 4:30pm Closed Session; 5:30 Regular Meeting Session
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
  - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
  - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
  - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
  - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
  - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
  - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/85165973747?pwd=RDdldXgzVzIwQ1p1K2lFaEpubi81UT09>  
Passcode: wc6eL8
- One tap mobile: +16694449171,, 85165973747#,,,,\*956044# US  
Telephone: +1 669 444 9171; Webinar ID: 851 6597 3747; Passcode: 956044
- **Contacts:** Rebecca Marsolais [rmarsolais@cacmp.org](mailto:rmarsolais@cacmp.org) or Carrie Klagenberg, [cklagenberg@cacmp.org](mailto:cklagenberg@cacmp.org)

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for educational partners to attend, and provide public comment, from their local campus. Each site will have two representatives hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room. Educational Partners may also join via Zoom from any alternate location and provide public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

*One or more board members may qualify to participate in the meeting virtually without agendizing their location pursuant to Government Code Section 54953(e). Such circumstances, to the extent not agendized, will be addressed following roll call. In the event one or more board members participates virtually under Section 54953(e) members of the public may attend and address the Board during public comment period(s) at the meeting location(s) identified above, and may also attend virtually and address the Board during public comment period(s) by logging into the Zoom, or dialing in, using the posted link/s.*

## Agenda March 10, 2025

### Open Session 4:30pm

#### Meeting Call to Order and Roll Call: 4:30pm

Board Member Names and Titles for Roll Call			
	Julia Sweeney - Business Representative 1		Open - Parent Representative, San Juan
	Bob Lewis - Business Representative 2		Jenna Westbrook-Kline - Parent Representative, Capitol
	Laura Kerr - Charter Representative		Aaron Walker - Parent Representative, Elk Grove
	Kim Zawilski - Montessori Representative		Ann Curtis - Parent Representative, Shingle Springs
	Scott Richards - Community Representative		

**Public Comment for closed session agenda items only.** Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

#### Closed Session

- **Conference with Labor Negotiator**  
Agency Designated Representative: Board Chair  
Unrepresented Employee: Executive Director

#### Reconvene to Open Session: 5:30pm

#### Communication from the Public: 5:30pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on the agenda and matters not on the agenda.
  - **Non-agenda Items:** For matters not on the agenda, presentations shall be limited for up to three (3) minutes each and a total time allotted for such items will not exceed fifteen (15) minutes. The Board is not allowed to discuss or act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
  - **Agenda Items:** For matters on the agenda for this meeting, members of the public may speak during this time or before such agenda items are addressed by the Board. Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

#### Informational Items: 5:45pm

1. **Campus Presentation:** CMP-Capitol Drummers
2. **Campus Report:** CMP-Orangevale

#### Action Items: 6:00pm

1. **Board Approval/Ratification of Compensation Comparability Study for Executive Director Position** (Attachments A1, A1a)
2. **Board Chair: Required Oral Report Regarding Executive Director Employment Contract**
3. **Board Approval of Executive Director Employment Contract** (Attachments A3; A3a)

#### Short Recess for Reception

**Consent Items: 6:45pm**

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

- 1. Minutes from the Regular Governing Board Meeting of February 10, 2025** (Attachment C1)
- 2. Minutes from the Special Governing Board Meeting of February 12, 2025** (Attachment C2)
- 3. Updated 2024-2025 Governing Board Calendar** (Attachment C3)
- 4. Sunset COVID Safety Plan** (Attachment C4)
- 5. Sunset COVID IIPP Addendum** (Attachment C5)
- 6. Sunset COVID 19 Related Employment Policies** (Attachment C6)
- 7. Aligning Pay Scales: Proposed H.R. Director and Current Special Education Director** (Attachment C7)
- 8. CMP-SJ 2025-26 Offer of Facilities Preliminary Offer Letter** (Attachment C8)

**Informational Items: 6:50pm**

- 3. Superintendent's Report**
- 4. Monthly Financial Update** (Attachment I1): EdTec

**Action Items Continued: 7:35pm**

- 4. Consideration of Second Interim 2024-2025 CMP-Capitol Budget** (Attachment A4)
  - **Recommendation:** The Board is requested to approve the 2024-2025 CMP-Capitol Second Interim Budget.
- 5. Consideration of Second Interim 2024-2025 CMP-Elk Grove Budget** (Attachment A5)
  - **Recommendation:** The Board is requested to approve the 2024-2025 CMP-Elk Grove Second Interim Budget.
- 6. Consideration of Second Interim 2024-2025 CMP-San Juan (American River/ Carmichael/ Orangevale) Budget** (Attachment A6)
  - **Recommendation:** The Board is requested to approve the 2024-2025 CMP-San Juan Second Interim Budget.
- 7. Consideration of Second Interim 2024-2025 CMP-Shingle Springs Budget** (Attachment A7)
  - **Recommendation:** The Board is requested to approve the 2024-2025 CMP-Shingle Springs Second Interim Budget.
- 8. Selection of Auditor for 2024-2025 Fiscal Year** (Attachments A8, A8a, A8b, A8c, A8d)
  - **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
  - **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the CMP-Network, CMP-Capitol Campus, CMP-Elk Grove Campus, CMP-San Juan Campuses, and the CMP-Shingle Springs Campus.

**9. Selection of CliftonLarsonAllen LLP (CLA) for the preparation of the June 30, 2025 Tax Exempt Returns and State Filings (Attachment A9)**

- **Comment:** Each year California Montessori Project contracts with an audit firm to complete CMP's Tax-Exempt Returns and State Filings. CliftonLarsonAllen LLP has a track record of successfully completing this work for CMP.
- **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to complete CMP's Tax-Exempt Returns and State Filings.

**10. Appointment of New Board Member: San Juan Parent Representative**

- **Comment:** The San Juan Parent Representative position on the Board was vacated in December of 2024 for the July 1, 2024 – June 30, 2027 term. In accordance with the CMP Board Election Policy, the following individual is seeking appointment to the CMP Governing Board as the San Juan Parent Representative: Elizabeth Angel
- **Recommendation:** The Board is requested to appoint Elizabeth Angel as the San Juan Parent Representative for the remainder of the July 1, 2024 – June 30, 2027 term.

**Discussion Items & Closing comments:** Suggested Items for Discussion at Future Meetings presented by Board Members

**Meeting Adjournment:** 8:30pm

- **Recommendation:** The Board is requested to approve the adjournment of the March 10, 2025 Regular Meeting of the California Montessori Project Governing Board.

**Upcoming Governing Board Meetings**

- **2024-2025 School Year:** 4/7/25; 5/12/25; 6/16/25

**PUBLIC NOTICES**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.