PULASKI BOARD OF ED FILTER BID FOR 2025-26 SCHOOL YEAR

.

Date Bid Information Released: March 5, 2025

Date Bid Advertised: Beginning March 5, 2025

Date Bid is Due: March 28, 2025

Time Bid is Due: 2:00P.M

If you have any questions please feel free to contact Shelley Todd via email at Shelley.todd@pulaski.kyschools.us

Pulaski County Board of Education

Post Office Box 1055
Somerset, KY 42502
Phone 606-679-1123

925 North Main Street
Somerset, KY 42503
Fax 606-679-1438

RFP
(Request for Proposal)

Reference Number: 2025-26 Filter RFP
Date Bid is Due: March 28, 2025
Department or School: District Wide
Date Bid Information Released: March 5, 2025

Bid Title: Filter RFP
Time Bid is Due: 2:00P.M.
Fund: Various
Date Bid Advertised: Beginning March 5, 2025

The Pulaski County Board of Education is accepting an RFP (Request for Proposal) for Merv 10 Filters for the Pulaski County School System. You are invited to submit a response subject to the terms and conditions of this invitation to bid. Please read all instructions and specifications carefully. Failure to comply with these instructions will disqualify your response.

All responses must be sealed in an envelope and marked "Filter" in the lower corner.

PERIOD OF CONTRACT
The period of this contract shall be from July 1, 2025-June 30, 2026 with the option to renew for 2 additional 1year periods if it is agreeable between all parties. The first year of these renewals would be July 1 2026- June 30, 2027 and the second would be July 1 2027 – June 30, 2028. If additional items are needed during the year, they may be added at the same margin used on the currently awarded filters.

BID DEADLINE AND TIME OF BID OPENING
Sealed RFP's must be **received by 2:00 pm on March 28, 2025** at the Pulaski County Board of Education located at 925 North Main Street, Somerset, KY 42503. Failure to submit the documents by this time will automatically prevent the opening and consideration of your response. The Board of Education cannot assume the responsibility for any delay as a result of the failure of the postal or other delivery service to deliver bids on time.

THIS CERTIFICATE MUST BE EXECUTED BY BIDDER

In compliance with this invitation to bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted within the time stipulated above, to furnish any or all of the items upon which prices are quoted in accordance with the specification applying at the price set opposite each item.

NOTE: By law, the school district must receive approval from the Board of Education prior to payment of invoices unless it is taking advantage of a discount. Otherwise, payment must be made after receiving approval of the payment by the Board, which meets the Tuesday following the second Monday of each month.
No late charges, finance charges, carrying charges or other such charges will be honored.

Company_____

By_____ Title_____

Address_____

Telephone_____ Date_____

Signature_____

RFP SPECIFICATIONS AND SPECIAL CONDITIONS

1. BID PURPOSE:

The Pulaski County Board of Education is soliciting sealed RFP's that would, if accepted, establish contracts, with the general and detailed terms conditions and specifications contained in the terms and conditions listed on this invitation.

2. INSTRUCTIONS FOR BIDDERS:

The terms and conditions apply to all responses. This invitation can be viewed or printed from the internet at www.pulaski.kyschools.us on the released date and will remain there until the date specified for the opening. Responses are due to 925 N Main Street, Somerset KY 42503, by 2pm on Friday, March 28, 2025. All responses will be reviewed at this time and a committee will narrow them to what we consider the two best valued responses. Our committee will then contact the responding vendors and set up a time to meet with the two "finalists" in competitive negotiations to discuss the needs and wants of the District in more detail and ensure we are comparing the two vendors responses as fairly as possible before awarding. The Pulaski County Board of Education will meet with the two top vendor responses in April and the Filter Bid will be awarded at the May board meeting. The Filter Bid will begin July 1, 2025.

3. CORRECTION OF MISTAKES:

Bidders are cautioned to recheck their bid for possible errors. No bid can be corrected, altered or signed after being opened. No bids will be altered or amended after the specific time and date set for the bid opening.

4. BIDDER RESPONSIBILITIES:

It is the responsibility of the bidder to furnish specific product content data, as required by law (MSDS) stating that the products meet federal, state and local regulations, i.e., OSHA (lead free) AHERA (asbestos free); Federal specifications; and ASTM.

5. SPECIFICATIONS:

- When available, we request a pleated filter.
- We ask that you bid a MERV8 AND 10 Filter
- Awarded vendor must be willing to deliver filters to each of our 15 locations on an agreed upon schedule
- An estimated yearly usage will be included with this bid. Most deliveries will be based off of this report.
-

6. AWARD OF BID

Bids shall be reviewed and awarded to the "best valued" responses. Best value is determined by:

- Cost
- Delivery Time
- Service
- History

7. It is to be understood that the bidder, if awarded an order or contract, agrees to protect, defend and save harmless the Board of Education from any suits or demands for payment that may be brought against it for the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the Board of Education from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties by, or for any of the acts of the contractor, his servants or agents.

.

8. CONFLICTS OF INTEREST

A. KRS 45A.455 prohibits conflicts of interest, gratuities, and kickbacks to employees of the Pulaski County Public Schools in connection with contracts for supplies or services whether such gratuities or kickbacks are direct or indirect.

B. KRS 45A.990 provides severe penalties for violations of the laws relating to gratuities or kickbacks to employees, which are designed to secure a public contract for supplies or service.

FILTER SIZE	OPTION 1 PRICE MERV 8	OPTION 2 PRICE MERV 10	PLEATED	ESTIMATED YEARLY USAGE	MONTHLY/YEARLY
6 ¾ x 22 ½ x 1				**12 TO PULASKI HIGH**	**1 case year**
8 1/8 X 19 1/8 X 1				**18 TO MEMORIAL**	**2 cases year**
8 ¾ X 16 3/8 X 1				**24 TO PULASKI HIGH**	**2 cases yearly**
8 7/8 X 24 1/8 X 1				**12 TO MEMORIAL**	
8 7/8 X 33 5/8 X 1				**12 TO MEMORIAL**	**1 case yearly**
8 7/8 X 33 X 1				**12 TO SOUTHERN MIDDLE**	**1case yearly**
8 7/8 X 42 1/8 X 1				**48 TO SOUTHERM MIDDLE**	**4 cases yearly**
8 7/8 X 61 1/8 X 1				**102 TO SOUTHERN MIDDLE** **24 MEMORIAL**	**1 case monthly** **2 cases yearly**
8 X 18 X 1				**12 TO CENTRAL OFFICE**	**1 case yearly**
8 X 28 X 1				**12 TO SOUTHWESTERN**	**1case yearly**
8 X 32 X 1				**24 TO SMS AND NMS**	
9 ¾ X 23 X 1/2				**12 TO PULASKI HIGH**	**1 case yearly**
9 ¾ X 31 ¾ X ½				**12 TO PULASKI HIGH**	**1case yearly**
9 3/8 X 22 X 1				**12 TO PULASKI HIGH**	**1 case yearly**
9 X 33 X ½				**12 TO PULASKI HIGH**	**1 case yearly**
10 X 28 X 1				**636 TO MULTIPLE** **EUBANK** **NANCY** **OAKHILL** **SHOPVILLE**	 **2 cases monthly** **2 cases monthly** **1 cases monthly** **2 cases monthly**
10 X 32 3/8 X 1				**420 TO PULASKI ELEM**	**3 monthly**
12 X 12 X 1				**24 TO MULTIPLE** **PCHS** **SMS** **SWHS** **Central**	
12 X 24 X 2				**264 TO MULTIPLE** **ATC** **PCHS** **SES** **SMS** **SWHS**	 **1case monthly** **1 case yearly** **3 cases yearly** **2 cases yearly** **5 cases yearly**
12 X 33 X 1				**222 TO MULTIPLE** **OHES** **SHOP**	 **1 case monthly** **1 case yearly**
14 5/8 X 20 X 2				**12 TO PULASKI HIGH**	**1 yearly**
14 X 1214 X 1				**12 TO MAINTENANCE**	**1 yearly**

14 X 20 X 1				**102 TO PCHS**	**1 case monthly**
14 X 20 X 2				**36 TO ATC**	**3 cases yearly**
14 X 24 X 1				**30 TO PULASKI HIGH**	
14 X 30 X 1				**24 TO PULASKI HIGH**	**2 cases yearly**
14 X 77 ¾ X 1				**12 TO NORTHERN MIDDLE**	**1 case yearly**
15 ½ X 15 ½ X 1				**12 TO SOUTHERN MIDDLE**	**1 case yearly**
15 X 24 X 1				**12 PCHS**	**1case yearly**
16 X 16 X 2				**168** **EUBANK** **SHOPVILLE** **SWHS** **DTC**	 **1 case monthly** **4 cases yearly** **2 cases yearly** **4 cases yearly**
16 X 20 X 1				**90** **CENTRAL OFFICE** **MAINTENANCE** **NANCY** **PCHS** **SWHS**	
16 X 20 X 2				**834** **ATC** **MAINTENANCE** **NANCY** **NHES** **NMS** **PCHS** **SES** **SMS** **SWHS**	 **3 cases yearly** **3 cases yearly** **1 case monthly** **1 case monthly** **4 cases yearly** **6 cases yearly** **6 cases yearly** **1 case monthly** **3 cases yearly**
16x23 ½x1				**246 PCHS**	**2 cases monthly**
16 X 24 X 1				**54** **NMS** **SMS**	
16 X 24 X 2				**42 SWHS**	
16 X 25 X 1				**114** **CENTRAL OFFICE** **MAINTENANCE** **PCHS**	 **5 cases yearly** **5 cases yearly**
16 X 25 X 2				**480** **DTC** **MEM** **NHES** **NMS** **PE** **PCHS** **SES** **SMS**	
17 ½ X 17 ½ X 1				**12 SMS**	
17 X 30 X 1				**60 PCHS**	
18 X 18 X 1				**12 PCHS**	**1case yearly**

18 X 20 X 1				12 PCHS	1 case yearly
18 X 24 X 2				1272 SHOPVILLE OAKHILL NANCY EUBANK NWELLNESS S WELLNESS	 2 cases monthly 2 cases monthly 1 case monthly 1 case monthly 1 case monthly 1 case monthly
18 X 25 X 1				48 PCHS	
19x27x1				12 PCHS	1case yearly
19x38x1				18 PCHS	1 case yearly
20x20x1				516 CENTRAL OFFICE EUBANK MIGRANT NANCY N WELLNESS S WELLNESS OAK HILL PCHS SHOPVILLE SMS SWHS	 4 cases yearly 3 cases yearly 1 case yearly 2 cases yearly 2 cases yearly 2 cases yearly 3 cases yearly 1 case monthly 4 cases yearly 1 case monthly 3 cases yearly
20x20x2				882 EUBANK MAINTENANCE NANCY NHES NMS PE PCHS SHOPVILLE SES SMS SWHS	 1 case yearly 6 cases yearly 2 cases yearly 2 cases yearly 1 case monthly 1 case monthly 2 cases monthly 5 cases yearly 5 cases yearly 5 cases yearly 1 case monthly
20x22x1				12 SWHS ONLY	1 case yearly
20x24x1				36 PCHS ONLY	3 cases yearly
20x24x2				54 SMS ONLY	4 cases yearly
20x25x1				54 MAINTENANCE PE SWHS	 1 case yearly 1 case yearly 3 cases yearly
20x25x2				366 ATC EUBANK NHES NMS PE PCHS SES SMS	 1 case yearly 3 cases yearly 1 case monthly 2 cases yearly 2 cases yearly 2 cases yearly 1 case monthly 5 cases yearly
20x25x4				96 PCHS ONLY	4 cases this year
20x30x1				12 PE	

24 ½x28x1				12 PCHS	
24x24x1				66 MAINTENANCE MIGRANTS (CO) PCHS	1 case yearly 3 cases yearly
24x24x2				EUBANK NANCY NMS OAKHILL PCHS SHOPVILLE SES SWHS	1 case yearly 1 case yearly 1 case yearly 1 case monthly 3 cases yearly 5 cases yearly 1 case monthly 3 cases monthly
24x24x4				48 ATC	4 cases yearly
24x30x1				12 MAINTENANCE	1 case yearly
28x30x1				24 PE	2 cases yearly
29x32x1				12 PE	1 case yearly
30x30x1				12 MAINTENANCE	
30x40x1				12 PE	1 case yearly

Please note- lines in red indicate enough in stock filters that none will be needed on the 2025-26 school year.