VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

March 3, 2025

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Ferry called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Ferry asked the members to pause for a moment of silence.

Mrs. Ferry asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Shari Neely, Mark Marterella, Ben Carbaugh (Zoom), Troy Johnston, Andy Boland (Zoom), Justin McFall, Lynn Cressman (Zoom), Monica Chatham (Zoom), Todd Carson, Cheryl Ferry.

Absent: None

Also Present: Mr. Mario Fontanazza, Dr. Eugene Thomas, Mr. Patrick Adams

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the February 3, 2025 meeting. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Marterella, moved to approve the Minutes of the February 3, 2025, meeting as submitted.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry.

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 3/3/25 were submitted for information.

Mr. Carson, seconded by Mr. Marterella, moved to accept the Treasurer and Secretary's Report as of 3/3/25 as submitted.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry.

Nayes: None, motion carried.

The motion was unanimously approved.

A list of bills from 2/4/25 – 3/3/25 in the amount of $691,300.13 were presented for approval.

Mr. Marterella, seconded by Mr. Carson, moved to approve the list of bills as presented.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry.

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. There was a significant cost increase in busing from the current contract to the bid that was just submitted for Franklin and Valley Grove Schools. Based on further discussions with Franklin, we believe that it may be beneficial to investigate the possibility of contracting directly with the schools for transportation, rather than a third party.

Also discussed was the Calendar of Events for the month of March. The Monthly Enrollment Report as of 3/3/25 was submitted.

Mr. Adams explained that Shari Neely had been nominated as Treasurer of the Board for the term of 7/1/24 - 6/30/25 at the May 2024 meeting and had inadvertently also been nominated as the Vice Chairperson at the December 2024 reorganization meeting. Therefore, the Committee needs to elect a new Treasurer to fulfill the remainder of the term.

Mrs. Ferry requested a nomination for Treasurer of the Board as indicated in action item 8. a) i.

Mr. Carson nominated Mark Marterella as Treasurer of the Board for a term of 3/3/25 – 6/30/25 seconded by Shari Neely.

Roll Call: Ayes: Shari Neely, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry.

Abstentions: Mark Marterella

Nayes: None, motion carried.

Mr. Carson, seconded by Mrs. Neely, moved to approve action items 8. a) ii. - xiv. in one motion as follows:

ii) Approve additions to the Occupational Advisory Committees.
iii) Approve letter of intent to retire from Pat Adams, Business Manager, effective April 21, 2025.
iv) Approve Melissa Sharp as Business Manager effective April 7, 2025, through June 30, 2025, at the approved 2025-2026 salary rate at per diem.
v) Approve Melissa Sharp as the authorized check signer and account administrator for PLGIT, Northwest Savings Bank, and Citizen's Bank.
vi) Approve hiring Jennifer Riley as the Adult Education/Apprenticeship Coordinator at a salary of $47,500 annually, prorated for the remainder of the 2024-2025 school year and pending receipt of clearances. Start date to be determined.
vii) Approve school calendar for 2025-2026.
viii) Approve letter of intent to retire from Mario Fontanazza, Director, effective December 17, 2025.
ix) Approve Paige Francois McWilliams retroactively as bus driver for Forest Area Schools, effective 2/3/25.
x) Approve Krise Transportation to fulfill the remainder of the 2024-2025 contract under the same terms per the contract with Lepley Busing for Franklin and Valley Grove Schools.

xi) Approve successful bid for floor grinding from CCS Renovations, Inc. at a cost not to exceed $82,000.
xii) Approve successful bid for fire alarm replacement from Guardian Protection at a cost not to exceed $112,610.12.
xiii) Approve Travis Crate, Ryan Lehnortt, and Bob Fugate to attend the AWS District Conference for Student Scholarship Awards in Cleveland, Ohio on May 8 & 9, 2025. Funding - AWS.
xiv) Approve Danielle Benson, an instructional aide, and 4 students to attend the NASA Hunch Competition, if selected, in Houston, TX April 7-9 at a cost not to exceed $5,000.00. Funding – McElhattan Foundation.

Roll Call: Ayes: Shari Neely, Mark Marterella, Ben Carbaugh, Troy Johnston, Andy Boland, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson, Cheryl Ferry.

Nayes: None, motion carried.

Mr. Fontanazza discussed his activities for February.

Mrs. Ferry asked if there was any old business.

None was noted.

Mrs. Ferry asked if there was any new business.

None was noted.

Upon motion by Mrs. Neely, seconded by Mr. Marterella, the meeting adjourned at fourteen minutes past seven (7:14) p.m.

Recorded by

Melissa Sharp

Melissa Sharp
Secretary, Joint Committee