

**Advancing/Retaining E Grade (E9, E7, E5 & E3) Students for the New Year
When Students are Staying at the Same Building**

This document is for office staff in buildings where E grade students are enrolled. It tells, for the 2021-22 school year, what to do with these students' records in order for them to be put in the correct grade for the 2022-23 school year. **This needs to be completed prior to leaving for the school year** in order for the RESA's year-end process to work correctly

These field options are found in Student Profile, under the General/Profile tab [ST/TB/GE/PR/PR]:

24-25 E9 Students:

Current Grad Year = 2042

If staying in E9:

Retain = Yes

NY Grad Yr: 2042

Grad Req Base Yr: 2042

Grade Information

Grade/Grad Yr:	E9	2042	GLO:	
Advance:	No		Retain:	Yes
NY Grad Year:	2042		Graduated:	No
Grad Req Base Yr:	2042		Graduation Date:	

If progressing to KG:

Advance = Yes

NY Grad Yr: 2037

Grad Req Base Yr: 2037

Grade Information

Grade/Grad Yr:	E9	2042	GLO:	
Advance:	Yes		Retain:	No
NY Grad Year:	2038		Graduated:	No
Grad Req Base Yr:	2038		Graduation Date:	

24-25 E7 Students:

Current Grad Year = 2041

If staying in E7:

Retain = Yes

NY Grade Yr: 2041

Grad Req Base Yr: 2041

Grade Information	
Grade/Grad Yr: E7 2041	GLO: <input type="text"/>
Advance: No	Retain: Yes
NY Grad Year: 2041	Graduated: No
Grad Req Base Yr: 2041	Graduation Date: <input type="text"/>

If progressing to KG:

Advance = Yes

NY Grade Yr: 2038

Grad Req Base Yr: 2038

Grade Information	
Grade/Grad Yr: E7 2041	GLO: <input type="text"/>
Advance: Yes	Retain: No
NY Grad Year: 2038	Graduated: No
Grad Req Base Yr: 2038	Graduation Date: <input type="text"/>

24-25 E5 Students:

Current Grad Year = 2040

If staying in E5:

Retain = Yes

NY Grad Yr: 2040

Grad Req Base Yr: 2040

Grade Information	
Grade/Grad Yr: E5 2040	GLO: <input type="text"/>
Advance: No	Retain: Yes
NY Grad Year: 2040	Graduated: No
Grad Req Base Yr: 2040	Graduation Date: <input type="text"/>

If progressing to KG:

Advance = Yes

NY Grad Yr: 2038

Grad Req Base Yr: 2038

Grade Information	
Grade/Grad Yr: E5 2040	GLO: <input type="text"/>
Advance: Yes	Retain: No
NY Grad Year: 2038	Graduated: No
Grad Req Base Yr: 2038	Graduation Date: <input type="text"/>

24-25 E3 Students:


Current Grad Year = 2039

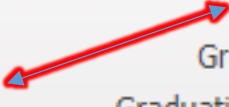
If staying in E3:

Retain = Yes

NY Grad Yr: 2039

Grad Req Base Yr: 2039

Grade Information	
Grade/Grad Yr: <input type="text" value="E3"/> <input type="text" value="2039"/>	GLO: <input type="text"/>
Advance: <input type="text" value="No"/> ▼	Retain: <input type="text" value="Yes"/> ▼
NY Grad Year: <input type="text" value="2039"/>	Graduated: <input type="text" value="No"/> ▼
Grad Req Base Yr: <input type="text" value="2039"/>	Graduation Date: <input type="text"/> 




If progressing to KG:

Advance = Yes

NY Grad Yr: 2038

Grad Req Base Yr: 2038

Grade Information	
Grade/Grad Yr: <input type="text" value="E3"/> <input type="text" value="2039"/>	GLO: <input type="text"/>
Advance: <input type="text" value="Yes"/> ▼	Retain: <input type="text" value="No"/> ▼
NY Grad Year: <input type="text" value="2038"/>	Graduated: <input type="text" value="No"/> ▼
Grad Req Base Yr: <input type="text" value="2038"/>	Graduation Date: <input type="text"/> 

If **no changes** are made to the E grade students, this is what their new grade will be after the year end process is complete.

E9 will roll to E7

E7 will roll to E5

E5 will roll to E3

E3 will roll to E1

E1 will roll to KG

***reminder E3 students are GSRP only**

***reminder E5 students are ECSE students (typically associated with FTE)**