



Franklin PTO



Meeting Agenda

March 4, 2025 @ 6:00PM

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood, Brittany Balmat, Monica Goetz, Samantha Martin, Nikki Holbrook

Attendees: Maggie Luth, Lauren Kozak, Mrs. Kelly, Samantha Martin, Susan Smerekanich, Beth Keck, Nikki Holbrook, Katie Heiple, Mandi Yoak, Tiffany Wagar, Kim Hewitt, Dani Winwood, Jenny Neforos & Nita Kollar

Call to order: 6:03pm

Principal Report:

- Thank you for making every event amazing
- Can we add stickers/stamps in the books from PTO so they have a nice little reminder of who they are from?
- Having a staff moral issue with keeping the kids engaged during indoor recess
 - Trying to create stations with different activities
 - Need some things to do
 - Want to start up walking club again where parents sign up every day to help
 - Need ideas to get them out of just sitting in the classroom
 - Full lunch period is 11:20a-1:25p
- STEM
 - Reached out to a district art teacher (Dave Derrig) to create a mural with clay - kids get to be involved in the creation - he will do lessons with the students
 - Materials \$200, labor \$2,000
 - Would want to do a contract to safeguard ourselves
 - Next year have the 5th graders (current 4th graders) have a little field trip to come see the mural they helped build

Staff Report:

- No report

Board Reports:

President - Maggie Luth

- The scholarship committee is set, and the application is turned in
 - Two \$500 scholarships to High School Seniors
 - Waiting to get the scholarship applications so the committee can meet to go through them
- Annual PTO renewal for WCS board is being worked on and will be turned in this month
- Budget meeting scheduled for March 7th
 - Buehler's at 9am all are welcome
- Nominating Committee
 - Tiffany, Maggie and Mandi are the nominating committee
 - If you are interested in being part of the board, please let the nominating committee know of your interest
 - No speech is required to run for a position
 - The committee will put together details on the positions and what is involved so people can better gauge their interest

1st Vice President (Volunteers) - Lauren Kozak

- Thank you to all our volunteers! The high school senior help has been going well.

2nd Vice President (Membership) - Danielle Winwood

- Current members: 70

Secretary - Brittany Balmat

- Approval of February meeting minutes. Motion: Tiffany Second: Mandi
- Thank You's sent for Bingo Night Donations - another \$50, Bingo volunteers, Student Council & Ms Linn, BREADS Bakery (bread donation for surprise soup day)
- Thank yous to send: Katie for bread for soup day

Treasurer - Monica Goetz

- Ending February balance: \$9,852.17
- Please send all digital receipts to franklinelementarytreasurer@gmail.com
- Would like to look into an alternative bank
 - Lots of issues with GenFed
 - Will wait until at the end of the year so it's an easier transition and the outstanding checks will be cashed

Treasurer-Elect - Samantha Martin

- View current budget:
https://drive.google.com/file/d/1CpF5nBWfMME-q_FrXblUvhSpILXKi2a9/view?usp=sharing

Committee Head/PTO Liaison - Nikki Holbrook

- Thank you to everyone who helped set up and take down the book fair!

Recaps:

- Surprise Soup Day: chili and baked potato soups, bread, cookies, and soup toppings; staff were extremely thankful since this took place during the WMS day
- Bingo Night: spent \$211.44, donations \$159.04, leftovers (in PTO closet) going to testing snacks
- Book Fair: sales \$8,896, scholars dollars spent \$1,399.76, roughly \$5,190 left in scholastic dollars - roughly 200 books were delivered to the classrooms
- Educational Program (Outback Ray): 8 different animals, kids got to come up and touch the animals, he was great with the kids

Committee Reports/Updates:

- Variety Show: Jenny Neforos & Susan Smerekanich
 - Schedule
 - Practice 2: March 5 from 3:30pm-5pm at Franklin
 - Practice 3: March 11 from 3:30pm-5pm at Franklin
 - Dress Rehearsal: March 18 from 5pm-7pm at OJ Work Auditorium (mandatory)
 - Show Night: March 19 at 6:00pm at OJ Work Auditorium
 - In-School Performance: March 24
 - Still looking for volunteers. Please consider helping!
 - Doing a teacher act - Mrs. Kelly is leading this
 - 4th grade dance - Ms. Linn is leading this
 - Susan will be there for the in school performance to run the music
 - Volunteer: <https://bit.ly/3PVrJ4a>
 - 4th Grade Emcee sign-up: <https://bit.ly/40C4Uro>

- Donate: <https://bit.ly/3Qu21nO>
- Spring Dance: Monica Kallai & Kim Hewit
 - Decision: April 11 6p-7:30p
 - Purchased: Grizzly cinch bags, pompoms, tattoos, red beads, hand clappers, foam fingers, and thunder sticks. Swag bags will be pre-packed. Snacks: cookies, water, juice boxes, coffee truck. Planning for 200 kids. The DJ is booked.
 - Will charge \$10/student or \$15/family. Lottery ticket system for families who need assistance (Mrs. Neumann will assist). PTO will provide 1-2 tickets per classroom for teachers to award to students. HS volunteers for the event; the flyer is completed and approved.
 - Print out a board with QR Code so people can get tickets day of
 - Want to do pizza too so we have some food
 - Total spend: \$1,140 for DJ, giveaways, snacks (cookies, water, juice boxes)
 - Tickets: <https://bit.ly/4kcJkmb>
 - HS Senior Sign Up: <https://bit.ly/3ELS5Ue>
- Hospitality - State Testing: Dani Winwood & Nikki Holbrook
 - Decision: April 15 & 24
 - Will have snacks for the staff this year. Prepackaged bags of snacks for the kids. Will have to set up and tear down twice.
 - Any hard candies will be in a little baggy to easily grab and go (lemonheads, mints, jolly ranchers, etc.)
 - Volunteer: <https://bit.ly/3WA1q7I>
 - Donate: <https://bit.ly/437IBO8>
- Wellness Week: Beth Keck & Susan Smerekanich
 - Proposal: 4/28-5/2/25
 - Thinking having people come in for career day that are wellness speakers
 - Chiro & crossfit
 - Water drinking challenge - give everyone a water bottle ~\$350
 - Little 10 minute videos to get kids excited about exercise
 - Maybe do during Monday assembly to kick off the week
 - Mental health - Snoop Dogg affirmation videos
 - 300 stickers for \$13 as a maybe; possibly do this as a donation request
- Spring Farmers Market: Jenny Neforos & Shauna Morrison
 - Proposal: 5/1/25
 - Snap peas, radishes and pineapple
 - Use the food boats instead of the individual cups
 - Need 2 tablecloths & new background
 - Zeffy link vs produce donations
- Walk-a-Thon: Monica Goetz, Jill Munyon & Lauren Kozak
 - Proposal: 5/2/25
 - Utilizing 99 Pledges again. We will need volunteers to help the day of with the balloon arch and marking lap trackers.
 - Need times for each class for volunteer sign-up from Mrs. Kelly
 - Made revisions to the lap trackers this year
 - Fundraiser page: <https://app.99pledges.com/fund/2025franklin>
- Staff Appreciation Week: Jenny Neforos & Nita Kollar

- Proposal: 5/5/25-5/9/25
- Theme ideas: Wicked, Travel, Camping
- The group decided on Wicked for the theme!
- Decorations guessing around \$150
- Want to make it a dress up week
- Need 4 volunteers to help set up and tear down
- Food ideas for donations
 - Secured Nothing Bundt Cakes, Sandridge mac & potato salads, better good popcorn
 - Waiting to hear back from Olive Garden and several other larger places
- Staff loves food so get all the food
 - Nikki's husband will make pulled pork for lunch one day (pair with Sandridge donations)
 - Families to donate staffs favorite drinks, candy and snacks from staff outreach survey
 - Would rather have lunches than breakfast
 - Baked Potato truck \$400
- PTO does 3 days and Mrs. Kelly doing 2 days for lunches
- Box Tops: Maggie Luth
 - Currently at: \$523.70
 - Sign up using referral code BWXD7415
- Backpack Connection: Katie Heiple
 - Amazon wish list: <https://amzn.to/3ZKxOGV>
 - Now have 15 students
 - In need of Women's tennis shoes size 7½
 - In need of women's medium/large size clothing
 - Also in need of some larger boys' clothing (L/XL)
 - Would like to send more food items home over Spring Break
 - Everyone will be getting a box of cereal
 - Staff really appreciates this closet! It has been extremely helpful
 - Could always use new packages of underwear and socks
 - Mandi to reach out to Jill to see if she can talk to her church contact

Other Business & Announcements:

- By-Laws Annual Review & Proposed Changes: Vote to approve changes
 - Biggest changes
 - Parent to parent/guardian to better speak to our demographic
 - Teacher to staff to better encompass the entire school
 - Added social media policy - only post Franklin PTO or Elementary events, fundraisers, and news
 - Added language to encompass both digital and paper copy files
 - Changed accounts receivable and payable to net 30
 - Motion: Beth Second: Dani
- Recess/Indoor recess equipment update: Maggie
 - Amazon wish list of items from Mrs. Kelly

- \$1,320.60 is the total
- Want to take it out of the gaga pit (\$400) plus savings from other events
- Motion: Nikki Second: Susan
- Teacher door signs update: Dani Winwood & Nikki Holbrook
 - Supplies are purchased
 - Total Spend: \$25
 - Give them during staff appreciation week
- Amazon business renewal is March 29th - the total is \$129/year: Maggie
 - Savings about \$400 based on purchases
 - Motion: Dani Second: Nikki
- Staff Outreach update: Maggie
 - Maggie and Nikki do all the shopping, Lauren does the writing, Shauna and Haley deliver the gifts
 - Need some more money for the budget to finish out the year \$200
 - Motion: Mandi Second: Lauren

Questions? New Ideas?

- Is there something we can do for Ms. Linn (retirement) before the end of the year?
 - Create a shutterfly book of pictures of her with students and colleagues throughout the years
 - Ask for cards from past students
 - Nikki will handle this
- Extra school shirts in the PTO closet. Can these go on the prize cart or the nurses office?
 - Yes, give to the school to use
 - Give them to Mrs. Kelly
- Ideas for next year
 - Chuck-e-cheese fundraiser idea
 - Would have to do two different days - 20% return
 - Staff is free
 - BMX riders do motivational sessions
 - \$900-\$1,200
 - Charge parents/guardians if they want to attend?
 - Nickelodeon inspired assembly idea
 - Slime and all kinds of fun stuff
- 4th grade event
 - Kolony Bowling is going to remodel so they aren't available for our event
 - Grizzly Arcade instead \$500 - arcade will be unlimited play
 - May 8 from 6p-8p
 - We can bring in pizza
 - 52 kids total
 - Make sure to tell the kids they aren't getting prizes

Closing: Time: 7:54pm Motion:Tiffany Second: Nikki

Next Meeting Topics: 4/11/25 @ 9:30am

- Spring Dance: Monica Kallai & Kim Hewit
- State Testing: Dani Winwood & Nikki Holbrook
- Wellness Week: Beth Keck & Susan Smerekanich
- Spring Farmers Market: Jenny Neforos & Shauna Morrison
- Walk-a-Thon: Monica Goetz, Jill Munyon & Lauren Kozak
- Staff Appreciation Week: Jenny Neforos & Nita Kollar
- Ice Cream Social: Dani Winwood & Nikki Holbrook
- Kindergarten Graduation: Jianna Jinks & Ashley Yoder
- 4th Grade Event, Graduation & Clap Out: Tiffany Wagar & Mandi Yoak

Upcoming Dates

- 3/11: Variety Show Practice 3:30p-5p
- 3/12: McDonald's Night 5p-7p
- 3/18: Variety Show Dress Rehearsal 5p-7p - OJ Work Auditorium
- [3/19: Variety Show 6p-8p - OJ Work Auditorium](#)
- 3/24: Variety Show In-School Performance
- 3/26: STEM Night & 3rd Grade Wax Museum 6p
- 3/31-4/4: No School Spring Break
- 4/11: PTO Meeting 9:30a
- [4/11: Spring Dance 6-7:30p](#)
- [4/15: No School K-2; State Testing](#)
- 4/18: No School
- [4/24: No School K-2; State Testing](#)
- 4/28-5/2: Wellness Week
- 4/30: Career Day
- [5/1: Spring Farmers Market](#)
- [5/2: Walk-a-Thon](#)
- 5/5-5/9: Staff Appreciation Week
- 5/9: PTO Meeting 9:30a