

**BARBERS HILL INDEPENDENT SCHOOL DISTRICT
2025 – 2026 Employment Periods and Hours of Duty for Central Level Staff**

CLASSIFICATION	POSITION	EMPLOYMENT DAYS	EMPLOYMENT PERIOD
Administrative	Superintendent	226	07/01/25 - 06/30/26
	Deputy & Assistant Superintendents & Ex. Directors	226	07/01/25 - 06/30/26
	Director of Athletics	226	07/01/25 - 06/30/26
	Director of Facilities & Planning	226	07/01/25 - 06/30/26
	Director of School Nutrition	226	07/01/25 - 06/30/26
	Director of Communications	226	07/01/25 - 06/30/26
	Director of Special Services	226	07/01/25 - 06/30/26
	Director of Curriculum & Program Integration	226	07/01/25 - 06/30/26
	Director of Finance	226	07/01/25 - 06/30/26
	Coordinators (Assessment, Subject Areas & CTE)	218	07/07/25 - 06/09/26
	Coordinators of State & Federal Programs & Safety	226	07/01/25 - 06/30/26
	Coordinators SPED	202	07/16/25 - 05/29/25
Professional Support	Network Manager	226	07/01/25 - 06/30/26
	Webmaster	226	07/01/25 - 06/30/26
	Coordinator of Health Services	207	07/14/25 - 06/01/26
	Social Workers	192	07/29/25 - 05/26/26
	Instructional Technologists	212	07/14/25 - 06/08/26
	PEIMS Coordinator & Student Data Specialist	226	07/01/25 - 06/30/26
	Police Chief	226	07/01/25 - 06/30/26
	Education Foundation Coordinator	226	07/01/25 - 06/30/26
Support	Deputy Tax Collector	226	07/01/25 - 06/30/26
	Payroll Manager	226	07/01/25 - 06/30/26
	Safety Technical Analyst	226	07/01/25 - 06/30/26
	Project Manager – Technology	226	07/01/25 - 06/30/26
	Senior Accountant	226	07/01/25 - 06/30/26
	Brand Specialist (Communications)	212	07/14/25 - 06/08/26
Secretarial/Clerical	Secretary to:		
	Superintendent	226	07/01/25 - 06/30/26
	Assistant Superintendents	226	07/01/25 - 06/30/26
	Directors	226	07/01/25 - 06/30/26
	Curriculum Coordinators	226	07/01/25 - 06/30/26
	Police Department	226	07/01/25 - 06/30/26
	School Nutrition Coordinator	226	07/01/25 - 06/30/26
	Accounting Specialist & Accounts Payable Clerk	226	07/01/25 - 06/30/26
	School Nutrition Clerk	192	07/29/25 - 05/26/26
	Benefits Coordinator	226	07/01/25 - 06/30/26
	Substitute Coordinator/HR Specialist	226	07/01/25 - 06/30/26
	Receptionist/Clerk – Administration Building	226	07/01/25 - 06/30/26
Special Services Clerks	192	07/29/25 - 05/26/26	
HOURS OF DUTY			
CENTRAL OFFICE HOURS OF DUTY		SUMMER HOURS (July 1, 2025 – July 25, 2025) ■ (June 1, 2026 - June 30, 2026)	
8:00 a.m. – 4:00 p.m. (July 28, 2025 – May 29, 2026)		226 Employees: 7:00 a.m.- 5:00 p.m. - Mon - Thurs. *All Others: 7:00 a.m.- 5:00 p.m. - Mon - Thurs. *Exception: Hours will be 8:00 a.m.- 4:00 p.m. during the last week of the employment period	