

# **AFSA K-12 Work Session Minutes, K-8 Cafeteria**

**January 28th, 2025**

**4:04pm - 4:44pm**

**Board Members Present:** Sam Wakefield, Kate Plaisance, Kerry Schulte, Leslie Scherer, Laura Wyatt, Melissa Farler, Scott Stene, Julie Cox, David Smith

**Board Members Absent:** Jenny Cook

**Guests:** Becky Meyer, Kate Bald, Teresa Kothbauer, Meghan O'Shea

## **A. DISCUSSION ITEMS**

### **1. Pre-K Program New Requirements:**

Reapply for VPK (Volunteer Pre-K) funding every 4 years. Students are qualified by at risk status. If they do not meet the requirements to be considered at risk, families will be charged based on a sliding scale fee.

### **2. Annual Report Revision:**

Add an action item to the Board Meeting to approve revisions.

### **3. OW Contract Renewal Evaluation:**

Renewal evaluation due February 4th. There will be time after the 4th to adapt policies.

- Board Assessment (before EOSY)
- Board Training Assessment.

## **B. ADJOURN**

**Adjourning time: 4:44pm**

# **AFSA K-12 Board of Education Meeting Minutes, K-8 Cafeteria January 28th, 2024 5:00 - 6:25pm**

**Board Members Present:** Sam Wakefield, Kate Plaisance, Julie Cox, Kerry Schulte, Laura Wyatt, Melissa Farler, Leslie Scherer, Scott Stene, David Smith

**Board Members Absent:** Jenny Cook

**Guests:** Teresa Kothbauer, Kate Bald, Meghan O'Shea, Becky Meyer

## **A. PROCEDURAL ITEMS**

- 1. Call to Order:** Kate Plaisance called the meeting to order at 5:00pm
- a. Mission:** The Academy for Science and Agriculture (AFSA), a public charter school for grades K-12, engages learners in academically rigorous, student-centered, hands-on experiences and leadership opportunities within a science, environmental education, and agricultural context.
- b. Vision:** AFSA will develop lifelong learners who are curious, care for others, have high skill levels in applied sciences, and will be prepared for a future in a diverse, global, and changing society.
- c. Honoring Native Peoples:** We would like to acknowledge that this meeting is being held on the traditional lands of the Dakota people, and pay our respect to elders both past and present.
- 2. Determination of Quorum:** A quorum of board members is present.
- 3. Determination of Conflict of interest on any agenda items:** No conflicts of interest were noted.

**Approve agenda:** Adding the action item to add Malekai to staff permanently Julie Cox approved the amended agenda, Kerry Schulte seconded, the motion passed unanimously

**Approval of Minutes:** Laura Wyatt moved to approve the minutes from the December Board Meeting, David Smith seconded, the motion passed unanimously.

**Approval of Financial Report:** Becky Meyer presented the Financial Report; including the payment of invoices and the acceptance of gifts. David Smith moved to accept the Financial Report, Julie Cox seconded, motion passed unanimously.

## **B. SCHOOL GUEST SPEAKERS**

None.

## **C. GUEST COMMENTS**

None.

## **D. INFORMATIONAL ITEMS**

### **1. School Activities Reports:**

Kate Bald presented the Activity Report for the Prek - 6 building. Field trips have been taken this month to the Minnesota African American Museum, Cardigan Ridge, UMN Physics Force, Wargo Nature Center, and Spooner Park. The second round of STARR testing is coming up in February. Literacy night was a success, we had 2 authors come to present their books and share their journeys to becoming an author. January soar slip reward, open play time at the highschool gym. 59 applications are in the enrollment lottery, there is a potential waitlist for kindergarten. Pre-k "Returning for Kindergarten

Enrollment: 149

Sam Wakefield presented the Activity Report for the 7-12 building. 5 potential enrollments. Students in Political Science classes were able to interact with the Minnesota Secretary of State. Grades 10-12 went to colleges to explore potential options. Taste of AFSA, students from outside of AFSA came to experience a day in the building. "You Butter Believe It!" and the Barn Dance were a success! Science Fair is coming up on February 6th and 20th. Second round of STARR testing will be held next week. Students participated in competitions for Small Engines, Fishing and Wildlife, and Model UN. Enrollment: 254

Total Enrollment is 403, 410 after considering students currently enrolling.

### **2. Committee Reports:**

**Policies Reviewed, the Policy Committee reviewed policies that will be voted on at the next Board Meeting. The Policies are as follows:**

- **Crisis Management (Increasing Lockdown and Tornado drills)**
- **Grade Point Policy**
- **License Status**
- **Return to Work**
- **Conflict of Interest**

## **E. DISCUSSION ITEMS**

1. **Revised Budget:** Becky Meyer Presented new budget and budget formatting
2. **Propel Loan:** Renewing line of credit, pay back debt in August, September, and October. Borrowing Resolution, voting to make sure the board understands.
3. **Enrollment Strategic Plan Update:**
  - Contact families as they disenroll.

- Contact new and existing families 3x per year.
- Enrollment process to make sure we aren't losing enrolling families.

## **F. ACTION ITEMS**

1. **Revised Budget:** Laura Wyatt motioned to approve the Revised Budget, Julie Cox seconded the motion, the motion passed unanimously.
2. **Propel Loan - Borrowing Resolution:** Julie Cox motioned to approve the Propel Loan, Kerry Schulte seconded the motion, the motion passed unanimously.
3. **Revised Annual Report:** Kerry Schulte motioned to approve the Revised Annual Report, Julie Cox seconded, the motion passed unanimously.
4. **Hiring Decision:** Laura Wyatt motioned to approve Hiring Malekai Burkwald permanently, with Sam Wakefield conducting his performance reviews, Leslie Scherer seconded, the motion passed unanimously.

## **G. ANNOUNCEMENTS**

- a. Next Work Regular Board Meeting is February 25th, 2025 at 5:00pm in the Elementary Cafeteria.

## **H. ADJOURNMENT**

David Smith motioned to adjourn the meeting, Laura Wyatt seconded the motion, the motion passed unanimously. Adjourned at 6:25pm.