

San Bernardino County Superintendent of Schools
Policy 4119.2, 4219.2, 4319.2

MEMBERSHIPS IN ORGANIZATIONS

Membership in Professional Organizations

Professional organizations give strength to the education profession and enrich the members. While individual membership in them is encouraged, it is expected that the employee will bear the cost of dues. In the event the employee wishes to attend a professional conference/workshop, etc. that requires membership in order to attend the event, the employee will pay the cost of membership. If membership is included in the registration fee and is equal to the registration fee the employee will pay the cost of membership/registration. If the employee wishes to attend a professional conference/workshop and the registration fee is higher for non-members than members, San Bernardino County Superintendent of Schools (SBCSS) will pay the lower membership registration and the employee will either pay the difference or become a member of the professional organization at his/her personal expense. Exceptions to this policy require SBCSS approval prior to attendance at the event, and it is determined that the membership(s) are necessary or desirable and not inconsistent with the purposes for which the funds used to pay for the membership(s) were appropriated.

SBCSS, Branch Head or SELPA Administrator may approve organizational memberships from the pre-approved organizational list, if it is determined that organizational memberships are necessary or desirable and not inconsistent with the purposes for which the funds used to pay for the memberships were appropriated.

Members of Executive Cabinet shall receive one professional organization membership fully paid by the SBCSS School Service Fund annually. Additional professional organization memberships for management team members may be paid for by the SBCSS County School Service Fund at the sole discretion of the County Superintendent.

Membership in Civic Organizations

Participation in civic activities is encouraged to promote communication between staff members and the public but should not conflict with the official duties of the employee.

Approved: September 15, 1994
Revised: September 11, 2007
Revised: February 11, 2015