

# **NCedCloud IAM Service Login Information – Student Accounts Secondary (Grades 6-13)**

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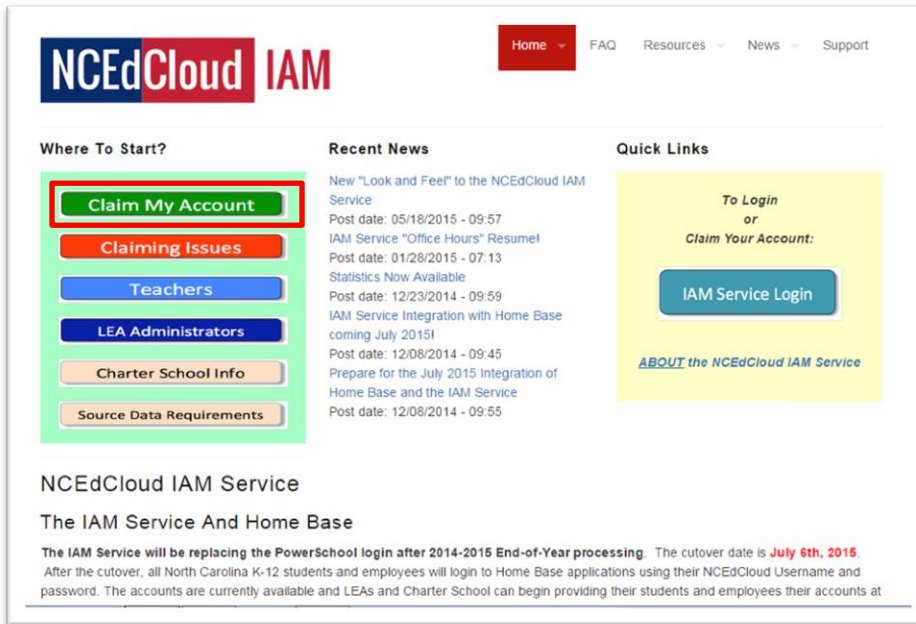
# NCEdCloud IAM Service Login Information – Student Accounts Secondary (Grades 6-13)

The purpose of this document is to provide students with information on claiming and activating your IAMS (NCEdCloud IAMS) Login account. This is a two-part process.

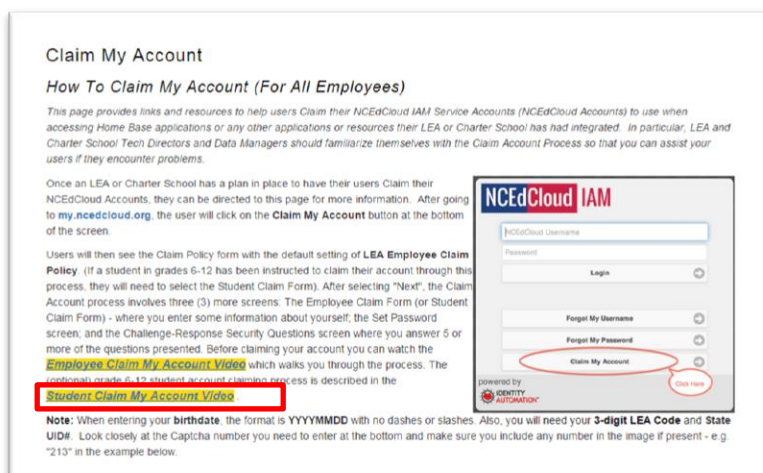
## Part 1: Claiming Your Account

Enter the NCEdCloud IAMS web address: <https://ncedcloud.mcnc.org/>

Click on **Claim My Account**



Read the Claim My Account information or watch the Video by selecting the **Student Claim My Account** Video link.

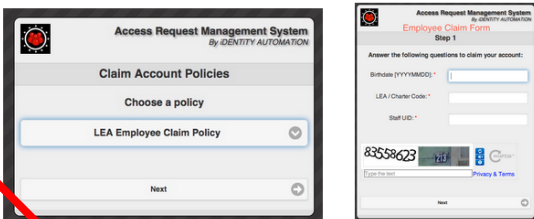


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Once you have read the How to Claim My Account or watched the How to Claim My Account Video please proceed to claiming your account.

Click on the green **Claim My Account** link mid-way down the Claim My Account page.

NOTE: If at any time the "Next" button doesn't work (remains "grayed out") then the information you entered is either in the wrong format (such as birthdate) or may be incorrect in the source system (See [Account Claiming Issues for help](#)).




Click the **Claim My Account** button when you're all ready to go!

**Claim My Account**

*What Can I Do?*

Once you have your IAM Service account, you can login to your NCedCloud Account (either by going to [my.ncedcloud.org](http://my.ncedcloud.org) or clicking on the Login button on the Home Page). When you login, you will be at the "Applications" tab and will be presented with icons of the Home Base applications your LEA or Charter School is using (after July 6, 2015) and any optional applications or resources your LEA or Charter School has integrated with the IAM Service. You will have access to End User Training videos through the Training icon.

You will also be able to see your profile information (under "Profiles") as well as have the ability to change or reset your password and Challenge-



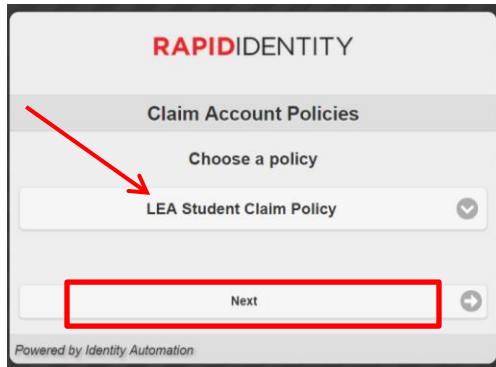
Once the NCedCloud IAM Service screen appears, Click on **Claim My Account**



On the Rapid Identity Screen, choose LEA Student Claim Policy > Click **Next**

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The screenshot shows the 'RAPIDIDENTITY' interface for 'Claim Account Policies'. Under the heading 'Choose a policy', there is a dropdown menu currently displaying 'LEA Student Claim Policy'. A red arrow points to this dropdown. At the bottom of the form, a red rectangular box highlights the 'Next' button. The footer text reads 'Powered by Identity Automation'.

## **In Step 1:**

Enter your **Student UID**: This is your student number.

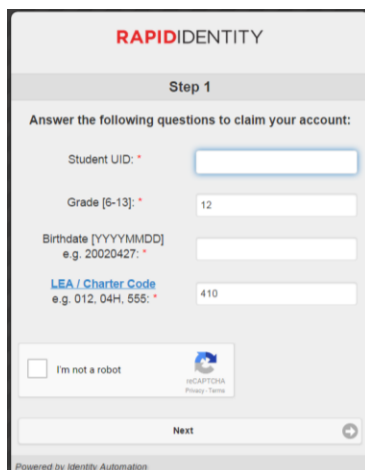
Enter your Grade Level in the **Grade** field.

Enter your **Date of Birth**: Entering the Year first, then the month and date.

Enter the **LEA number**: 410

Place a check in the “**I am not a Robot**” checkbox. You may be asked to select certain objects from a picture list > Choose the objects > Wait until the check turns green before clicking next.

## **Click Next**



The screenshot shows the 'RAPIDIDENTITY' 'Step 1' form. The heading is 'Step 1' and the instruction is 'Answer the following questions to claim your account:'. The form contains four input fields: 'Student UID: \*', 'Grade [6-13]: \*' (with '12' entered), 'Birthdate [YYYYMMDD] e.g. 20020427: \*', and 'LEA / Charter Code e.g. 012, 04H, 555: \*' (with '410' entered). Below these fields is a checkbox labeled 'I'm not a robot' and a CAPTCHA image. At the bottom is a 'Next' button. The footer text reads 'Powered by Identity Automation'.

**In Step 2:** You will enter a password, then re-enter the password, click **Next**. The system will ask you a series of questions to answer. Answer all questions and click **Submit** once all questions are answered – remember the answers to the questions as the questions will be asked if you forget your password.

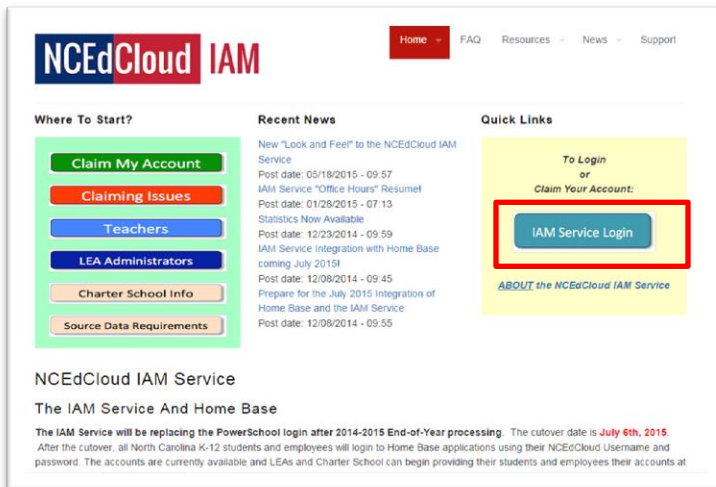
You will then receive a statement letting you know the ‘claim account’ process was successful; close that tab. You will now log into your account; instructions begin on page 5.

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## Part II: Logging in to your Account:

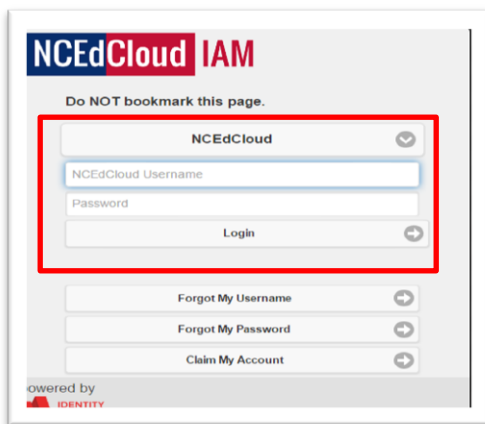
Enter the NCEdCloud IAMS web address: <https://NCEdCloud IAMS.mcnc.org/>

Click on **IAM Service Login**



1. Enter your Student number in the **NCEdCloud IAM Username** field
2. Enter your **Password** (created during the claim an account process) in the **NCEdCloud IAM Password** field
3. Click **Login**

**Do Not Save a Password - answer No to the 'want to save password' question**

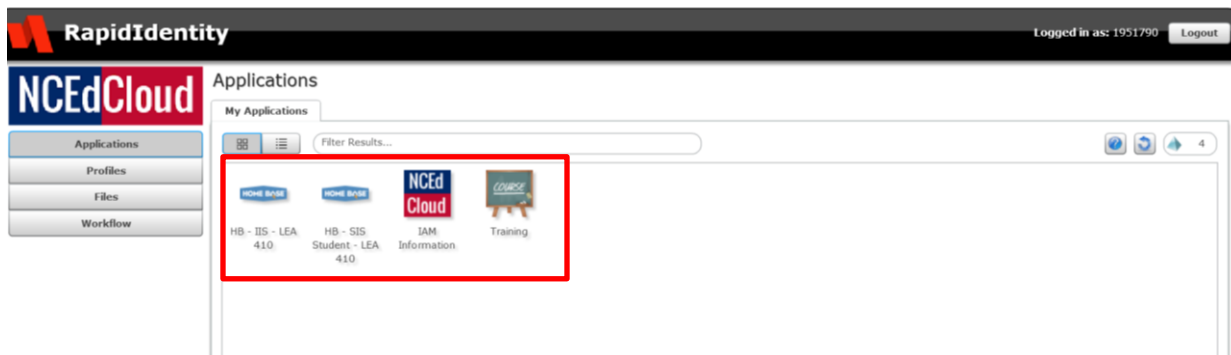


Student will be asked to create a password. Enter the password (something you will remember and also meets the password requirements) and re-enter the password > Click **Submit**. The password just created will now be your password for NCEdCloud IAMS.

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Once you have logged into the **NCedCloud**, you will see the following tabs on the left-hand side of the screen:

- **Applications** - system will open in the Applications tab
- **Profile** – this is where you can change your password or change the answers to your security questions.
- **Files (this will be empty)**
- **Workflow (this will be empty)**



**Applications shown** (see above screen shot):

- **IIS:** Select HB-IIS LEA 410 - this will provide you with the access to SchoolNet.
- **Student:** Select HB-SIS Student – LEA 410 - this will provide you with access to PowerSchool Student Portal > PowerSchool will become available to you.
- **IAM Information:** Select IAM Information - this will take you back to the login screen.
- **Training:** Select Training, select End User Training to view a video regarding using the NCedCloud IAMS application.

**If your PowerSchool Student account times out and you receive a message regarding single sign on, you must close that tab, go to the Rapid Identity tab, log out, close the tab and then:**

- Go to the NCedCloud IAM Service Login > <https://NCedCloud IAMS.mcnc.org/> > Enter your username and password > Click **Login**. Choose the appropriate icon listed in the applications tab.

## **Note:**

**After accessing an application in NCedCloud IAMS, be sure to log out and close the tab for that application at the end of the day or before accessing another application within NCedCloud IAMS.**

**If errors continue to be received, clear the cache, close all tabs relating to NCedCloud and return to the NCedCloud login screen. Enter your username/password > Click Login.**

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## Forgot Username or Password

### If you have forgotten your username:

- Click the **Forgot My Username** link
- Enter your email address
- Click **Not a Robot**
- Choose the correct picture(s) > Click **Next**
- You will receive an email message letting you know the username has been sent to the address you provided.

### If you have forgotten your password:

- Click the **Forgot My Password** link
- Enter your username
- Click **Not a Robot**
- Choose the correct picture(s) > Click **Verify**
- Answer the two (2) questions provided > Click **Next**
  - If questions are not answered correctly, the error message will be 'Authentication Failed'. Click the **Forgot My Password** again and follow the remaining instructions. If you continue to receive an error message, email [parentassistant@gcsnc.com](mailto:parentassistant@gcsnc.com) and ask to have your password reset. When emailing, provide your last name, first name and the school you attend.
- If questions are answered correctly > Enter new password (make sure it meets the requirements)
- Re-enter new password > Click **Next**
- Password change complete is received > Close this tab
- Click on the **NCEdCloud IAMs** tab > Enter your username and the password you just created
- Click **Login**