

Christine Duncan Heritage Academy
Governing Council Special Session Minutes
April 25, 2024 at 5:00 p.m.

Call to Order: Time 5 p.m. /Roll Call:

Dr. Barbara M. Medina

Governing Council Members:

Name	Title	Present	Absent
Dr. Barbara M. Medina	President	X	
Dr. Edward Monaghan	Vice President	X	
Ms. Roxana De La Torre	Secretary	X	
Ms. Silvia Fraire-Niño	Treasurer		X (late)
Ms. Vilma Alejandra Alvarez	Member		X (late)
Mr. Ben Maes	Member	X	
Mrs. Elma Garcia	Member	X	

Quorum: X Yes ___ No

Others Present:

Dr. Jesús Moncada, Principal; Mr. Kyle Hunt, Finance; Mr. Dan Hill, Attorney; Mr. Casey, Assistant Principal ;Ms. Weeks, Special Education Director; Ms. Rodriguez, Admin Assistant;

Approval of Special Session Agenda of April 25, 2024

Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President	X	
Dr. Edward Monaghan	Vice President	X 1	
Ms. Roxana De La Torre	Secretary	X 2	
Ms. Silvia Fraire-Niño	Treasurer		X
Ms. Vilma Alejandra Alvarez	Member		X
Mr. Ben Maes	Member	X	
Mrs. Elma Garcia	Member	X	

Approved

Public Comments (3 minutes maximum for comment) Dr. Barbara M. Medina

Reports:

Discussion/Action Items:

A. Approval of Salary Schedules

-Mr. Kyle Hunt

Kyle presented salary schedules for teachers and educational assistants

Name	Title	Present	Absent
Dr. Barbara M. Medina	President	X	

Dr. Edward Monaghan	Vice President	X	
Ms. Roxana De La Torre	Secretary	X 2	
Ms. Silvia Fraire-Niño	Treasurer	X 1	
Ms. Vilma Alejandra Alvarez	Member		X
Mr. Ben Maes	Member	X	
Mrs. Elma Garcia	Member	X	

Approved

B. Approval of School Budget for 2024-2025

-Mr. Kyle Hunt

Kyle presented the proposed school budget.

Name	Title	Present	Absent
Dr. Barbara M. Medina	President	X	
Dr. Edward Monaghan	Vice President	X	
Ms. Roxana De La Torre	Secretary	X	
Ms. Silvia Fraire-Niño	Treasurer	X 1	
Ms. Vilma Alejandra Alvarez	Member	X 2	
Mr. Ben Maes	Member	X	
Mrs. Elma Garcia	Member	X	

Approved

C. Approval of Fine Arts Education Act Grant

-Dr. Moncada

Dr. Moncada presented the FAEA grant application.

Name	Title	Present	Absent
Dr. Barbara M. Medina	President	X	
Dr. Edward Monaghan	Vice President	X 1	
Ms. Roxana De La Torre	Secretary	X	
Ms. Silvia Fraire-Niño	Treasurer	X 2	
Ms. Vilma Alejandra Alvarez	Member	X	
Mr. Ben Maes	Member	X	
Mrs. Elma Garcia	Member	X	

Approved

Adjournment

-Dr. Barbara M. Medina

Meeting Adjournment: Time: 6:30 p.m.

Next meeting date: May 15, 2024 at 5:00 PM