


<p>IC MINUTES</p> 	<p>Date: 02/27/2025 Location: Library</p> <p>Facilitators: Jorge Serrano (Interim IC Chair)/Stephanie Davy (IC Chair Elect) Time Keeper: Meagan Labuhn Recorder: Jess Selbee</p> <p>Members: Meagan Labuhn, Jorge Serrano, Stephanie Davy, Yvette Lozoya, Brenda Ortiz, Michele Torres, Jessica Barrett, Ron Yoder, Mark Trujillo Also in Attendance: Jess Selbee, Rebecca Knowles, Millie Chiquito, Sarah Johnson, Laine Douglas, Juan Aragon, Ulysses Zamora, Rebecca Rutherford</p>
<p>Instructional Goals 2023-2024 Year</p>	<p><i>Take action in support of curricular and instructional improvement at WMHS.</i></p> <ol style="list-style-type: none"> 1. Acknowledging that our students need help improving their reading, writing, critical thinking, and math abilities, teachers will integrate reading, writing, math, critical thinking, and reading visuals (charts, graphs, etc.) into their curriculum. 2. Improve staff-student relationships: Each student will be connected with an adult on campus who can support them with their academic goals and connect them to resources to support their social, emotional, and material needs. 3. Earlier (better) interventions for failing students including but not limited to: mandatory contracts, conferences scheduled with parents and counselors, mandatory tutoring (during lunch, after school, GradPoint, Saturday school, Early Warning System), remediation techniques for core classes. 4. IC will continue to have a voice and collaborate with advisory 5. IC will continue to advise and work with administration to plan PD that is of best use to our faculty and staff. This next year will include a focus on offering resources on how to teach digital literacy, culturally responsive instruction, and AVID strategies.
<p>IC Norms</p>	<p>Everyone is welcome, as are all ideas and opinions.</p> <ul style="list-style-type: none"> ● We will: <ul style="list-style-type: none"> ○ Start and end on time ○ Ground statements in evidence ○ Assume positive intentions ○ Show respect and consideration to one another ○ Work hard (if we do, we'll fulfill our mission and accomplish our goals) ○ Maximize the time we spend on issues ○ Work as a team towards our goals ○ Leave personal agendas in our offices/classrooms/homes
<p>(Opening/Business 2 Min.)</p>	<p>Approval of Previous Minutes and Agenda No need to approve Minutes or Agenda - Emergency IC Meeting</p>
<p>Admin.</p>	<p><u>Admin. Budget Discussion</u> Torres: Suggested that we meet in person - clarify confusion, so what questions do individuals have?</p>

Barrett: attending in Laura's place
Davy: clarification on the second Dean position. If we do not use the At-Risk funding for a 2nd Dean, could we use that for another teacher FTE?
Torres: If we don't have a 2nd Dean position, that could be used for teacher FTE.

LaBuhn: Counseling would like a 2nd Dean - have requests for what Dean should do
Torres: Job descriptions determined by district.
LaBuhn: not job description - specific to school (discipline and contracts, referrals, H&W, 504 Coordinator, Bilingual, Safety, minimize classroom disruptions)

Torres: With Kirk retiring, Krista Gordon would like to take on SAT Chair position
Douglas: Union going through process to continue proper channels to do election, make sure things are on the up and up.
Torres: Is Union going to look to increase SAT Chair pay for HS, to be more in synch with .2 in Elem and Middle?

Davy: review of responses in email
clarification on how At Risk Funding works
Torres: Person put in position covered by At Risk Funding basically there until they choose to vacate the position.

Davy: CTE would like to have FTE over the Dean
Barrett: English would also like to use FTE
Yoder: Math - add to FTE
Ortiz: MCNL - FTE over Dean
Pederty: SS - FTE instead of Dean
Trujillo: PE agrees w/FTE
Fine Arts - use money for classroom teacher

LaBuhn: Previously mentioned to possibly pull money from Title I for FTE for teachers - AGAINST pulling from support staff positions
Yoder: The question was presented in the prior emergency meeting, if it was possible, but no discussion occurred to indicate any desire to do so.

Barrett requests feedback from Reps that had not reported out yet
Douglas: Union - FTE over Dean
Lozoya: Special Ed - as well
Groups not present at meeting - At Large, Parents, Student, Community School

Consensus: Only one Dean position and use additional funds toward teacher FTE

Davy: If Stevie is not currently funded through At Risk Funds, can we move her to be covered there - help protect her and her position?
Torres: Stevie recently moved to Title I Funding
Douglas: Can we move Stevie to At Risk? Title I funding, more at risk.

General Discussion - Losing money because we are doing better?
Serrano: Goes against Goals & Guardrails to lose funding when schools show some improvement - does not allow for schools to maintain systems and things put in place to support students and school community

Davy: Is there anything else that needs clarification?
Torres: That seems to be all needed to move forward with figuring out budget

Davy: Could we hire another attendance social worker? Attendance clerk?
Torres: Can't fund secretaries

Douglas: Union wondering about supporting more of the support roles
General Discussion - Student success, some don't understand role of Student Success
Serrano: Staff need more information re: role of student success

<p>Agenda Items for next meeting:</p> <p>Date and Time of Next IC Meetings</p>	<p>Yoder: communication is limited Labuhn: students there all day Serrano: based on IEPs and difficult to understand - many have incorrect assumptions Davy: Student Success is new to us, but it is helpful for students - need to create systems for students to check in with teachers before going to Student Success Douglas: support with highly disruptive kids - students that need to learn how to be in the classroom setting Davy: Petties and Villano super supportive - offer support for teachers as well</p> <p>Budget-needs? Torres: Nothing more needed - looking to prioritize teachers</p> <p>Labuhn: With consensus to have 1 Dean - Chiquito here to expand Navajo program Chiquito: Bilingual Dept, 178 Native American students and growing - kids that are failing, need that support - at only .5 how can she be here to support those students appropriately? Needs full-time truly support these students (Yazzie Martinez - support those additional FTE from bilingual or other funding sources?) Can offer advisory - has done this at AHA. West Mesa would need to provide the additional .5 (.5 already provided by Deni)</p> <p>Davy: Don't know about how the budget works, but we want to support our students in every way possible. Torres: We can look at it, but we can not guarantee it. There are many factors that have to be considered.</p> <p>General discussion - In order to pay for a .5 we need to have the numbers that support it. DO we know what those numbers are? (Partially.) Navajo III students can't be placed because we do not currently have the course at West Mesa</p> <p>Aragon: CIB is (was?) required from Indian Ed - recently that has been removed. We can look at the budget to see what can be done. Numbers would be based on current numbers Chiquito: Were numbers from Native students used for Bilingual Dept award? (NO.) Aragon: Voice this to MCNL? Interested in supporting the growing program. Need to work together as a team. Davy: Is this feasible to make happen for next year? Torres: Difficult to say - still trying to get budget to cover where we are currently staffed. Davy: IC is on board to support kids in whatever way possible, but this Split funding from various sources to bring Chiquito to 1.0 FTE (.5 already covered) Barrett: Chiquito possibly support with study skills or other support position to fill additional time? Serrano: Can we come to a consensus to find the funding if possible to support our students?</p> <p>Consensus reached - Support Native students with the additional .5 <u>IF possible to justify and provide funding through the budget.</u></p> <p>Labuhn: Native students = 8% of student population (double the Anglo population) Aragon: DO we know how many students have registered for those classes? (Not yet. Still in process of doing registration for next year.)</p> <p>Chiquito: Can offer inclusion support (Not SPED certified - can not place non-certified teacher in inclusion position)</p> <p>March 11, 2025 @ 7:30 a.m.</p>
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-Guidelines for Instructional Councils: <https://atfunion.org/answers-docs/>

-Agenda Item Request Form:

<https://docs.google.com/document/d/1AG2LYpebDn8fJpJ0nU0aSxeauXpe1-bZKjISZERE9is/edit?usp=sharing>

- 1. Please make a copy of the Google Document.**
- 2. Once completed, please email the document to Jorge Serrano.**